



Cape Cod Metropolitan Planning Organization (MPO)

Approved Minutes | October 21, 2024, at 1:00 p.m.

Virtual Meeting

Roll Call/Attendance

<u>Members/Designees</u>	<u>Representing</u>	<u>Attendance</u>
Stephen Woelfel	MassDOT, <i>Representing Monica Tibbits-Nutt</i>	Present
Shaun Handy	MassDOT District 5, <i>Representing Jonathan Gulliver</i>	Present
Harold Mitchell	Cape Cod Commission	Present
Robert Lawton	Cape Cod Regional Transit Authority	Present
Mark Forest	Barnstable County Commissioners	Absent
Brian Weeden	Mashpee Wampanoag Tribal Council	Absent
Daniel Santos	Town of Barnstable	Present
Scott Zylinski	Sub-region A: Bourne, Falmouth, Mashpee & Sandwich	Present
Peter Smith	Sub-region B: Dennis & Yarmouth	Absent
Kevin Galligan	Sub-region C: Brewster, Chatham, Harwich & Orleans	Present
Leslie Sandberg	Sub-region D: Eastham, Provincetown, Truro, Wellfleet	Absent

Ex-officio Members

Cape Cod Joint Transportation Committee	Absent
NPS/CC National Seashore	Absent
US Army Corps of Engineers/Cape Cod Canal	Absent
Woods Hole, Martha's Vineyard & Nantucket Steamship Authority	Absent
Federal Highway Administration, Eric Gemperline	Present
Federal Transit Administration	Absent

Also Present

David Nolan	Cape Cod Commission
Steven Tupper	Cape Cod Commission
Joyia Smikle	Cape Cod Commission
Colleen Medeiros	Cape Cod Commission
Sarah Colvin	Cape Cod Commission
David Still	Cape Cod Commission
Evan Costa	Cape Cod Commission
Deb Shores	Cape Cod Regional Transit Authority
Annabel Shein	MassDOT
Barbara Lachance	MassDOT
Chris Klem	MassDOT

Miranda Briseno	MassDOT
Andrew Wang	MassDOT
Pamel Haznar	McClure
Thomas Andrade	Town of Dennis
John York	
Kathleen Walker	
Kyle Pedicini	
Stephen Buckley	

Call to Order/Introductions

Stephen Woelfel called the meeting to order at 1:00 p.m. Steven Tupper provided instructions for participation in the virtual meeting and noted that the meeting was being held remotely, pursuant to Chapter 20 of the Acts of 2021, as further amended by Chapter 2 of the Acts of 2023. The roll was called to determine which members were participating remotely, as reflected in the roll call vote listed above. Attendees were invited to introduce themselves.

Potential approval of prior meeting minutes

A motion to approve the draft minutes of the July 15, 2024, meeting was made by Harold Mitchell, second by Scott Zylinski. Members voted as follows:

Stephen Woelfel	Aye
Shaun Handy	Aye
Harold Mitchell	Aye
Robert Lawton	Aye
Daniel Santos	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye

The motion passed.

Public Comment

Stephen Buckley shared he would like to provide public comment for agenda item 5, Cape Cod Canal Bridges Program. John York shared he would like to provide public comment for agenda item 5, Cape Cod Canal Bridges Program.

Cape Cod Canal Bridges Program: *Staff will provide an update on the status of the Cape Cod Canal Bridges Program, a program that will include the eventual replacement of the Bourne and Sagamore Bridges, as well as improvements to the approach roadway networks.*



Steven Tupper provided an update for the Cape Cod Canal Bridges Program. Mr. Tupper shared the Bridge Investment Program (BIP) Grant application was submitted for the Bourne Bridge on August 1, 2024. An additional grant application was submitted for the Multimodal Program Discretionary Grant in May 2024 that was not awarded. Mr. Tupper shared a fall outreach campaign will be underway in the coming weeks and an in-person open house will be held on November 18, 2024, from 12-3pm and 5-8pm, at the Bourne Veterans Memorial Community Center in Buzzards Bay. Highway interchange options, NEPA and MEPA reviews, and next steps will be discussed. Additional Details will be made available at <https://www.mass.gov/cape-bridges>.

Stephen Buckley asked if there is a stakeholder advisory group meeting on 10/22/2024 and if that meeting has been publicized. Mr. Tupper confirmed there is a meeting, and asked Mr. Buckley to contact MassDOT for meeting details. Mr. Buckley encouraged members to request the meeting information be available on the MassDOT website.

John York asked if a member of the public would like to attend the meeting, how would they find the meeting information to attend? Mr. York also raised concern over public information regarding sharing the contents of approved grants. Mr. York shared he had requested copies of the contents, but was informed the contents are not subject to public records as they are part of an ongoing policy discussion. Mr. York asked for further explanation from MassDOT regarding this request. Mr. York asked MassDOT to provide comment regarding Route 28 (MacArthur Blvd) as to if MassDOT considers this roadway limited access or if they intend to change it to limited access.

Shaun Handy shared on the Google Earth view, there is a sign that states no pedestrians, bicycles, or horses on the south bound side of Route 28 leaving the Bourne Bridge. Mr. Handy confirmed there is a stakeholder advisory group meeting on 10/22/24 at 3pm at Massachusetts Maritime Academy and encouraged Mr. Buckley and Mr. York to contact Brian Cordeiro, MassDOT project manager, for the meeting details. Mr. York highlighted the multiple access points to the roadway without adequate signage and asked MassDOT for a formal statement regarding the use of the roadway.

Kevin Galligan encouraged members to abide by the MassDOT Canal Bridges Program Public Participation Plan as it is well documented how the public participates and when documents become available.

FFY 2025-2029 TIP Amendment 1: *Staff will review, and Committee members may vote to release for public comment, draft Amendment #1 to the TIP which would add a Vulnerable Road User (VRU) Systemic Safety Project Near Bus Stops improvement project with locations Bourne and Falmouth.*

Colleen Medeiros provided an overview of FFY 2025-2029 TIP Amendment 1 which includes the following:

- Addition of Project # 613604: District 5 (Vulnerable Road User) VRU Systemic Safety Project Near Bus Stops
- MassDOT’s VRU assessment found that a disproportional amount of pedestrian and bicyclist fatal or serious injury crashes occurred within 300 feet of a bus stop. MassDOT is investing Highway Safety Improvement (HSIP) funds into crossing improvements at bus stops throughout the state in a multi-year approach. Bus stops that were identified as high risk for pedestrians or had a high potential for people walking within 300 feet of them were prioritized for these improvements. Project elements include adding pedestrian refuge islands, installing flashing warning signs (RRFBs) or other signs, painting high-visibility crosswalks, curb extensions, ect.
 - Cape Cod Locations: Bourne (3), Falmouth (1)
 - Additional VRU Improvements under consideration for the future

A motion release FFY 2025-2029 TIP Amendment 1 for a 21-day public comment period was made by Kevin Galligan, second by Harold Mitchell. Members voted as follows:

Stephen Woelfel	Aye
Shaun Handy	Aye
Harold Mitchell	Aye
Robert Lawton	Aye
Daniel Santos	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye

The motion passed.

FFY 2025 UPWP Adjustment # 1: *Staff will review, and Committee members may vote to approve, the draft 2025 UPWP Adjustment #1, which would add language to identify that a consultant may assist with Task 3.1 (Route 6A Visioning Study), Task 3.4 (Climate Action Plan Implementation), and Task 4.2 (Modernization of Transit Network).*

David Nolan provided an overview of FFY 2025 UPWP Adjustment #1. Mr. Nolan shared the proposed modification that would add the following language to Task 3.1 (Route 6A Visioning Study), Task 3.4 (Climate Action Plan Implementation), and Task 4.2 (Modernization of Transit Network): “A portion of the funding allocated to this task may be used for consulting services.”

A motion approve FFY 2025 UPWP Adjustment #1 was made by Harold Mitchell, second by Scott Zylinski. Members voted as follows:

Stephen Woelfel	Aye
Shaun Handy	Aye

Harold Mitchell	Aye
Robert Lawton	Aye
Daniel Santos	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye

The motion passed.

Bridge and Pavement Conditions Performance Measures and Targets:

Massachusetts Department of Transportation (MassDOT) staff will present, and Committee members may vote to adopt statewide National Highway System Bridge and Pavement Conditions Performance Targets (PM2).

Annabel Shein from MassDOT provided a presentation on the MassDOT bridge and pavement conditions performance measures and targets (PM2.) Ms. Shein shared the project scope, and an update on the data collected on PM2 performance measures and targets for statewide bridges and roadways.

Steven Tupper and MassDOT staff shared no vote was necessary as this was an informational update and no changes have been made.

Reliability, Congestion, and Emissions performance Measures and Targets: *MassDOT staff will present, and Committee members may vote to adopt, statewide Reliability, Congestion, and Emissions Performance Targets (PM3).*

Chris Klem from MassDOT provided a presentation on the MassDOT reliability, congestion, and emission performance measures and targets (PM3). Mr. Klem shared that this agenda item is a non-voting item and is only an update. Mr. Klem provided a background on performance measures and highlighted PM3 which includes improving efficiency of the system and freight movement, reducing traffic congestion, and reducing emissions. Mr. Klem reviewed PM3 and shared the data collected by MassDOT.

Kevin Galligan asked if the non-interstate reliability congestion performance data can be viewed for a specific area such as Route 6 on Cape Cod, if truck data be reported for Route 6, and if Mr. Klem's group is working on the Statewide Household Travel Survey. Mr. Klem shared the system MassDOT utilizes does allow for data to be shared from a specific route and that he would follow up with this data after the meeting. Mr. Klem could not immediately confirm if truck data was collected but would follow up after the meeting. Mr. Klem shared his group is not involved with the MassDOT travel survey, however the MassDOT GIS team is involved.

Transit Asset Management (TAM) Transit State of Good Repair Targets:

Cape Cod Regional Transit Authority (CCRTA) staff will present, and Committee members may vote to adopt, regional Transit Asset Management (TAM) targets.

Deb Shores provided a presentation on Transit Asset Management (TAM) transit state of good repair targets. Ms. Shores shared an overview of the TAM Plan which includes inventory of assets by class, condition assessment by class, performance measures, and targets. Ms. Shores shared the TAM plan is updated every 4 years and is annually submitted to the National Transit Database (NTD). The CCRTA shares targets and performance with the CCMPO, and the CCMPO incorporates CCRTA targets into the TIP.

A motion to adopt the TAM plan and targets was made by Kevin Galligan, second by Scott Zylinski. Members voted as follows:

Stephen Woelfel	Aye
Shaun Handy	Aye
Harold Mitchell	Aye
Robert Lawton	Aye
Daniel Santos	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye

The motion passed.

Cape Cod Vision Zero Safety Action Plan: *Staff will provide an update on the Vision Zero Safety Action Plan Project. The Vision Zero Safety Action Plan project will develop a comprehensive safety action plan to reduce and eliminate serious-injury and fatal motor vehicle crashes affecting all roadway users on Cape Cod.*

Colleen Medeiros provided an update for the Cape Cod Vision Zero Safety Action Plan. Ms. Medeiros shared a brief overview of the Federal Highway Administration’s Safe Streets for All (SS4A) program as it pertains to the federal grant awarded to the Commission to develop the Vision Zero Action Plan. Upon completion of the Action Plan, implementation grants for up to \$25 million will be available for towns to apply to. Ms. Medeiros shared the goals of the action plan, project schedule, and the data collected in partnership with consultant Kimley-Horn. Ms. Medeiros shared the Vision Zero Advisory Committee has met twice with a third meeting scheduled for December. Kevin Galligan is the MPO representative on the Vision Zero Committee. Ms. Medeiros reviewed the Action Plan public outreach components which include an interactive comment tool, pop-up tables, project website, virtual recorded public meeting (September 24, 2024), planned in-person meetings (Orleans, Sandwich, Barnstable), focus groups (CCJTC, Veterans, Police, Fire, J-1 workers), periodic press releases, and social media.

Ms. Medeiros shared the following public meeting dates:

- November 12, 2024, Orleans Public Library (Evening meeting)
- November 21, 2024, Sandwich – Center for Active Living (Evening meeting)
- Barnstable – TBD

Reports

MassDOT staff will discuss the status of the Transportation Improvement Program projects and the Cape Cod Canal Area Transportation Improvement Program. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod.

Barbara Lachance provided the following project updates from MassDOT:

Project Year	Project Name	MassDOT Update
2024	Harwich , Route 28 sidewalk installation	Advertised/bids opened October 8, 2024 and have not been awarded
2024	Dennis/Yarmouth , Bass River Bridge	Advertised/bids scheduled to be opened November 26, 2024
2024	Yarmouth/Barnstable , Cape Cod Rail Trail Phase 3	Advertised October 1, 2024/bids opened October 1, 2024, and have not been awarded
2025	Dennis/Harwich , Route 28 Reconstruction	Awaiting 100% design
2025	Bourne , Route 6 Scenic Highway Median Installation	PS&E review completed October 2024
2025	Harwich , Elementary School Safe Routes to School	75% and 100% design expected October 2024
2025	Bourne , Rail Trail Phase 1	Revised 75% design review complete October 2024
2026	Provincetown , Shank Painter Rd	100% design expected February 2025
	Barnstable , Park and Ride Expansion	75% design review complete/PS&E expected December 2024
2026	Sandwich , Bridge Preservation Chase Road	Scoping meeting held September 2024
2028	Chatham , Route 28 at Main St, Depot Rd, Queen Anne Rd and Crowell Rd	DJW revision 3 completed September 2024/75% design expected August 2025
2028	Dennis , Route 28 Streetscape	25% design expected November 2024
2029	Yarmouth , Route 28 corridor improvements	At 25% design/75% design expected February 2025

CCRTA Updates

Deb Shores provided an update for the CCRTA. Ms. Shores shared Cape Flyer service was well received and exceeded 2019 ridership numbers. Ms. Shores shared the expansion of the Smart Dart service to all Cape Cod towns has resulted in an additional 3,000 trips. Ridership has increased in Barnstable, Dennis, Yarmouth, and Falmouth.

CCC Updates

Steven Tupper provided the update for the Commission. Mr. Tupper shared the following updates:

- Safe Routes to School (SRTS): Bike rack applications open November 1, 2024 – November 15, 2024
- Vision Zero
 - Public comment tool ccc.om.link/vision-zero0comment
 - Upcoming public meetings
 - Snow Library, Orleans – November 21, 2024, at 6PM
 - Center for Active Living, Sandwich – November 21, 2024, at 6PM
 - Barnstable - TBD
- MassDOT Moving Together Conference: October 23, 2024
- Bourne Rail Trail (Phase 2) public information meeting – November 14, 2024
- Cape Cod Bridges Open House – November 18, 2024

Mr. Tupper shared the Massachusetts travel survey has been sent out in the mail to random households from MassDOT. If you receive a postcard, please respond.

New Business

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

No new business was discussed.

Adjourn

A motion to adjourn was made by Scott Zylinski, second by Shaun Handy. Members voted as follows:

Stephen Woelfel	Aye
Shaun Handy	Aye
Robert Lawton	Aye
Scott Zylinski	Aye



The motion passed.

The meeting was adjourned at 1:35 p.m.

Documents Used/Received

- 2024-10-21 CCMPO Meeting PowerPoint Presentation
- 2024-07-15 CCMPO DRAFT Minutes
- 2024-10-21 CCMPO Agenda
- 2024-09-15 CCRTA Transit Assessment Management Plan
- 2024-11-14 MassDOT highway Bourne Rail Trail Phase 2 Meeting flyer
- Draft FFY 2025-2029 TIP Amendment 1
- Draft FFY 2025 UPWP Adjustment 1