



Cape Cod Metropolitan Planning Organization (MPO)

Approved Minutes | March 25, 2024, at 1:00 p.m.

Virtual Meeting

Roll Call/Attendance

<u>Members/Designees</u>	<u>Representing</u>	<u>Attendance</u>
Derek Krevat	MassDOT, <i>Representing Monica Tibbits-Nutt</i>	Present
Rich Bilski	MassDOT District 5, <i>Representing Jonathan Gulliver</i>	Present
Harold Mitchell	Cape Cod Commission	Present
Robert Lawton	Cape Cod Regional Transit Authority	Present
Mark Forest	Barnstable County Commissioners	Present
Brian Weeden	Mashpee Wampanoag Tribal Council	Absent
Daniel Santos	Town of Barnstable	Present
Scott Zylinski	Sub-region A: Bourne, Falmouth, Mashpee & Sandwich	Absent
Peter Smith	Sub-region B: Dennis & Yarmouth	Present
Kevin Galligan	Sub-region C: Brewster, Chatham, Harwich & Orleans	Present

Ex-officio Members

Cape Cod Joint Transportation Committee	Absent
National Parks Service/Cape Cod National Seashore	Absent
US Army Corps of Engineers/Cape Cod Canal	Absent
Woods Hole, Martha's Vineyard & Nantucket Steamship Authority, <i>Bob Davis</i>	Present
Federal Highway Administration, <i>Joi Singh</i>	Present
Federal Transit Administration, <i>Kirstie Hostetter</i>	Present

Also Present

David Nolan	Cape Cod Commission
David Still	Cape Cod Commission
Steven Tupper	Cape Cod Commission
Joyia Smikle	Cape Cod Commission
Jessica Wielgus	Cape Cod Commission
Phillip Mele	Cape Cod Commission
Colleen Medeiros	Cape Cod Commission
Debra Shores	Cape Cod Regional Transit Authority
Raissah Kouame	MassDOT
Stephanie Abundo	MassDOT
Derek Shooster	MassDOT
Andrew Wang	MassDOT

Casandra Ostrander Federal Highway Administration
Thomas Andrade Town of Dennis
MJ Mastrangelo
Bert Talerman
John York

Call to Order/Introductions

Derek Krevat called the meeting to order at 1:00 p.m. Steven Tupper provided instructions for participation in the virtual meeting and noted that the meeting was being held remotely, pursuant to Chapter 20 of the Acts of 2021, as further amended by Chapter 2 of the Acts of 2023. The roll was called to determine which members were participating remotely, as reflected in the roll call vote listed above. Attendees were invited to introduce themselves.

Joi Singh introduced herself and thanked the MPO for the opportunity to attend the meeting. Ms. Singh thanked the MPO for their ongoing work in the region.

Potential approval of prior meeting minutes

A motion to approve the draft minutes of the February 26, 2024, meeting was made by Harold Mitchell, second by Peter Smith. Members voted as follows:

Derek Krevat	Aye
Rich Biliski	Aye
Harold Mitchell	Aye
Robert Lawton	Aye
Mark Forest	Aye
Daniel Santos	Aye
Peter Smith	Aye
Kevin Galligan	Aye

The motion passed.

Public Comment

John York shared he would like to comment on agenda item 6, UPWP development, and agenda item 10, Safe Streets for All Cape Cod Safety Action Plan.

Sub-region D Representative Election: *The Cape Cod Metropolitan Planning Organization (MPO) will hold a vote of all Select Board members from Sub-region D (Towns of Eastham, Wellfleet, Truro and Provincetown) in attendance and tally any absentee ballots submitted to elect the Sub-region D representative to the MPO for the term of March 25, 2024, to December 31, 2026.*

Steven Tupper reviewed the election process for sub-regional representatives to the MPO and presented a slate of candidates for Sub-region D. A roll call vote for all Select Board members in attendance from Sub-region D was performed, followed by Mr. Tupper (serving as the Election Official) opening and reading all absentee ballots into the record. A summary of the election results is summarized below.

Sub-region D		
Candidates: Jerry Cerasale, Ryan Curley and Leslie Sandberg		
Eastham	Jerry Cerasale Suzanne Bryan Jamie Demetri Aimee Eckmann	Jerry Cerasale (by absentee vote) Jerry Cerasale (by absentee vote)
Wellfleet	Ryan Curley John Wolf Michael DeVasto Barbara Carboni Timothy Sayre	Ryan Curley (by absentee vote) Ryan Curley (by absentee vote)
Truro	Susan Arenson Stephanie Rein Kristen Reed Robert Weinstein John Dundas	Leslie Sandberg (by absentee vote)
Provincetown	David Abramson Erik Borg John Golden Leslie Sandberg Austin Miller	Leslie Sandberg (by absentee vote) Leslie Sandberg (by absentee vote) Leslie Sandberg (by absentee vote) Leslie Sandberg (by absentee vote)

Mr. Tupper declared Leslie Sandberg had won the election for the Sub-region D representative seat, and that he would reach out to Ms. Sandberg regarding her role prior to the next MPO meeting. Ms. Sandberg will serve in the elected seat through December 31, 2026.

Kevin Galligan expressed his support for Ms. Sandberg and shared that he looks forward to working with her.

Cape Cod Canal Bridges Program: *Staff will provide an update on the status of the Cape Cod Canal Bridges Program, a program that will include the eventual replacement of the Bourne and Sagamore Bridges, as well as improvements to the approach roadway networks.*

Steven Tupper provided an update for the Cape Cod Canal Bridges Program. Mr. Tupper shared several slides highlighting the latest funding updates and grant status. Mr. Tupper provided an update on the permitting process and upcoming public outreach opportunities this spring.

John York shared his observation that almost a year has passed since the last virtual public meeting and open house took place. Mr. York shared the published Public Information Plan states that quarterly public information meetings would take place. Mr. York suggested the Public Information Plan should be updated to reflect the frequency of public information meetings or to follow the plan as written. Mr. York asked that an agenda and schedule for the upcoming stakeholder meeting be shared with the towns and public earlier than has been shared in the past. Mr. York emphasized that this would allow involved town Select Boards to discuss agenda items prior to the stakeholder meeting and will allow for them to present questions they may have at the stakeholder meeting. Derek Krevat shared he would follow up on Mr. York's comments and share them with the project team.

Federal Fiscal Year 2025 Unified Planning Work Program (UPWP)

Development: *Staff will provide an update on the development of the 2025 UWPW, a program which summarizes all significant transportation activities planned for the fiscal year on Cape Cod. Committee members may ask questions and vote on potential tasks and studies for inclusion in the 2025 UPWP.*

David Nolan delivered a presentation on the FFY 2025 Unified Planning Work Program. The UPWP is developed annually by the Cape Cod Commission staff on behalf of the Cape Cod MPO and describes all significant transportation activities planned across Cape Cod for the year regardless of the lead organization or funding source. Mr. Nolan reviewed the UPWP tasks and highlighted several projects that were recommended by the CCJTC to be included as part of the draft UPWP at their March meeting.

The following potential tasks and projects were highlighted:

- Task 3.1 Corridor Planning Study (Route 6A visioning)
- Task 3.2 Transportation Safety (Road Safety Audits, Top 50 crash locations with crash dashboard updates)
- Task 3.3 Infrastructure Inventories (Municipally owned bicycle rack inventory and flashing beacon signal inventory)



- Task 3.4 Climate Change (Low-Lying Roads and EV charging station implementation)
- Task 3.5 Safety Action Plan
- Task 4.1 Transit Planning (Implementing the CCRTA Strategic Plan – TIP/UPWP Coordination, other tasks as needed)
- Task 4.2 Modernization of Transit Network (TMA follow up/implementation and regional coordinating councils)
- Task 4.3 Transit Data Collection and Analysis (Transit needs survey/outreach)

Kevin Galligan asked if time of day could be included as part of the data available on the crash dashboard. Mr. Nolan shared that data is available and can be added to the dashboard as part of the next updated version.

Peter Smith asked what the visioning of Route 6A would entail. Mr. Nolan shared gathering feedback from residents and business owners as well as assessing speed limits in the area would be part of the visioning. Mr. Smith asked if locations for EV charging stations such as town halls or beaches are being considered. Mr. Nolan shared a first step would be to conduct a siting analysis to determine where the current infrastructure is, and to determine the areas that are equipped to handle the EV infrastructure. Steven Tupper shared Commission staff is working with a couple of Cape Cod towns that are currently working on locations of EV charging locations, and that in some instances the towns have committees dedicated to EV charging.

A motion to accept the draft list of tasks and studies for inclusion in the draft 2025 UPWP as presented was made by Kevin Galligan, second by Harold Mitchell. Members voted as follows:

Derek Krevat	Aye
Rich Biliski	Aye
Harold Mitchell	Aye
Robert Lawton	Aye
Mark Forest	Aye
Daniel Santos	Aye
Peter Smith	Aye
Kevin Galligan	Aye

The motion passed.

Federal Fiscal Year 2024-2028 Transportation Improvement Program

Amendment #2 : *Staff will describe the 2024-2028 TIP draft Amendment 2, which would remove the Barnstable park and ride expansion and improvements at Route 132 project and its associated funding. Committee members may vote to release the 2024-2028 TIP draft Amendment 2 for a 21-day public comment period.*

Colleen Medeiros provided an overview of FFY 2024-2028 TIP Amendment 2, which removes the Barnstable Park and Ride Expansion at Route 132 from FFY 2024. The \$4 million in funding is being removed due to the previous funding program no longer being available. Additionally, the project cost has increased to \$12,880,132 and the project design is behind schedule. MassDOT is actively looking for new funding and is still advancing the design for this project.

A motion to release TIP Amendment 2 for a 21-day public comment period was made by Harold Mitchell, second by Peter Smith. Members voted as follows:

Derek Krevat	Aye
Rich Biliski	Aye
Harold Mitchell	Aye
Robert Lawton	Aye
Mark Forest	Aye
Daniel Santos	Aye
Peter Smith	Aye
Kevin Galligan	Aye

The motion passed.

Federal Fiscal Years 2025-2029 Transportation Improvement Program

Development: *Staff will review the process of developing the 2025-2029 TIP. Committee members may ask staff questions and vote on potential projects for inclusion in the 2025-2029 TIP.*

Colleen Medeiros provided an overview of the TIP development process, schedule, and project categories. The TIP is a five-year planning schedule of regional construction projects, which include roadway, transit, and multimodal projects.

Ms. Medeiros shared the FFY 2025-2029 draft CCRTA transit projects summary table. Ms. Medeiros shared the draft FFY 2025-2028 state prioritized projects table. Ms. Medeiros noted the Bourne Scenic Highway Median Project cost has increased and is now categorized as advanced construction with funding in FFY 2025-2029. Ms. Medeiros highlighted the following new projects funded by Statewide Transportation Improvement Program funds:

- (2025) – Bourne/Sandwich, Route 6 resurfacing

- (2025) – Barnstable, Oak St. over Rt. 6 bridge preservation
- (2026) – Sandwich, Chase Rd. over Rt. 6 bridge preservation
- (2027) – Harwich, Old Colony Rail Trail modernization
- (2028) – Barnstable, culvert replacement Rt. 6A over Boat Cove Creek
- (2028) – Sandwich, Rt. 6 over Rt. 130 bridge preservation
- (2029) – Harwich/Orleans, Rt 28 resurfacing
- (2029) – Chatham/Harwich, Rt. 28 resurfacing

Ms. Medeiros briefly reviewed the FFY 2029 eligible project list for projects designed by towns and MassDOT, as well as the status of project design.

Ms. Medeiros shared a project readiness table for Regionally Prioritized Projects. Ms. Medeiros noted a significant project cost increase for the Mashpee Route 151 Phase 2 Project and also noted the Provincetown Shank Painter Road Project is recommended to be programmed for FFY 2025 instead of FFY 2026 due to MassDOT readiness concerns.

Ms. Medeiros presented the FFY 2025-2029 draft TIP scenario which was recommended by the CCJTC for MPO review. Ms. Medeiros noted since the conclusion of the March JTC meeting, MassDOT has initiated a TIP Amendment to provide an additional \$9 million in Statewide funding for the Mashpee Route 151 Phase 2 project in FFY 2024. The Mashpee Route 151 Phase 2 project would need to be funded over 4 years. Ms. Medeiros shared an updated TIP scenario reflecting the additional funding required for the Mashpee Route 151 Project.

Ms. Medeiros shared that TIP/UPWP public outreach efforts are currently underway and shared the draft schedules for in person meetings, virtual meetings, and pop-up tables.

Kevin Galligan emphasized the importance of the Provincetown Shank Painter Road Project and his support of the draft TIP scenario as presented.

Daniel Santos left the meeting at 1:52 pm.

A motion to approve the draft FFY 2025-2029 TIP projects as presented was made by Kevin Galligan, second by Harold Mitchell. Members voted as follows:

Derek Krevat	Aye
Rich Biliski	Aye
Harold Mitchell	Aye
Robert Lawton	Aye
Mark Forest	Aye
Peter Smith	Aye

Kevin Galligan

Aye

The motion passed.

Safe Streets and Roads for All Safety Action Plan: *Staff will describe the Safe Streets for All Safety Action Plan Grant and ask Committee members for feedback on the development of the Vision Zero advisory committee, a committee which will oversee the development of a comprehensive safety action plan to reduce and eliminate serious-injury and fatal motor vehicle crashes affecting all roadway users.*

Ms. Medeiros reviewed the Safe Streets and Roads for All Safety Action Plan Grant Program. Ms. Medeiros shared that Commission staff applied for a Comprehensive Safety Action Plan Grant and were successful in obtaining the grant funds. Ms. Medeiros briefly shared the Action Plan planning process, structure, inputs, and its outcomes.

Ms. Medeiros shared the \$240,000 FHWA grant will be used to hire a consultant to assist with the preparation of the Safety Action Plan. MassDOT provided a \$60,000 match which is intended for Commission staff support for Safety Action Plan development. Ms. Medeiros briefly reviewed the draft project timeline which includes request for proposals to hire a consultant in April 2024, a kickoff discussion in Summer 2024, the draft Action Plan in early 2025 and a final Safety Action Plan in Spring 2025.

Ms. Medeiros asked members to provide feedback on a planned Vision Zero Advisory Committee. The purpose of the committee would be to inform the development of the Safety Action Plan. The Committee would consist of 9-11 members with representatives from the CCMPO, CCJTC, local elected officials, public safety officials, and diverse community representatives. Committee members would be asked to attend a total of 5 virtual meetings, review the Vision Zero commitment statement, and provide feedback on the plan development.

Kevin Galligan shared his support for the committee and offered to be a member when the committee is formed.

John York shared MassDOT recently developed a new lab and currently has an online comment tool that allows users to submit safety ideas related to vision zero. Mr. York emphasized the importance of public involvement as part of the Vision Zero Advisory Committee, and outreach to all towns across the region. Mr. York asked if the meetings will be public meetings. Ms. Medeiros shared the meetings would be open to the public.

Reports

MassDOT staff will discuss the status of the Transportation Improvement Program projects and the Cape Cod Canal Area Transportation Improvement Program. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod.

MassDOT Updates

Richard Bilski provided the following project updates from MassDOT:

Project Year	Project Name	MassDOT Update
2024	Mashpee , Route 151 Phase 2	PS&E under review
2024	Harwich , Route 28 sidewalk installation	PS&E due April 2024
2025	Dennis/Harwich , Route 28 Reconstruction	75% design due April 2024
2025	Provincetown – Shank Painter Road Improvements	75% design due April 2024
2027	Chatham - Route 28 at Main St, Depot Rd, Queen Anne Rd, and Crowell Rd	At less than 25% design
2027	Dennis – Route 28 Streetscape	10% over the shoulder meeting completed

CCRTA Updates

Deb Shores provided an update for the CCRTA. Ms. Shores shared 650 Go-Cards have been issued to seniors or persons with disability. Ms. Shores shared the CCRTA recently visited the Brewster Council on Aging to assist riders with obtaining Go-Cards and getting their pictures taken. Similar visits are planned for other COA's across Cape Cod. Ms. Shores shared the CCRTA is expecting higher ridership numbers due to Go-Card program and is currently seeing 89% of pre-pandemic ridership levels.

Harold Mitchell left the meeting at 2:15 pm.

CCC Updates

Steven Tupper provided an update for the Commission. Mr. Tupper shared the following grant opportunities:

- FHWA Active Transportation Infrastructure Program – Due 06/17/2024
- MA DER Municipal Culvert Replacement Program – Due 04/12/2024
- MA Vulnerability Preparedness – Due 04/24/24

- MassDOT Complete Streets – Construction Grants due 05/01/24
- MA CEC Electric School Bus Fleet Grant – Spring 2024

Mr. Tupper shared the following upcoming meetings:

- Falmouth Low Lying Roads – Alternatives Meeting: March 28, 2024, at 6pm (Virtual)
- Canal Bridges Program
 - Virtual public information meeting – April 25, 2024, at 6pm
 - Open House – May 13, 2024, at Bourne Community Center 12-3pm and 4-5pm

Mr. Tupper highlighted the required yearly State Ethics Acknowledgement of Summary of Law for MPO members. Mr. Tupper briefly reviewed updates to the system and shared Commission staff is available if members have questions. Peter Smith asked if he should have received an email in regard to this requirement. Jessica Wielgus shared that an email will be sent out in the coming weeks.

New Business

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

No new business was discussed.

Adjourn

A motion to adjourn was made by Kevin Galligan, second by Peter Smith. Members voted as follows:

Derek Krevat	Aye
Rich Biliski	Aye
Robert Lawton	Aye
Mark Forest	Aye
Peter Smith	Aye
Kevin Galligan	Aye

The motion passed.

The meeting was adjourned at 2:22 p.m.

Documents Used/Received

2024-03-25 CCMPO Meeting PowerPoint Presentation
2024-02-26 CCMPO DRAFT Minutes
2024-03-25 CCMPO Agenda
CCMPO Special Election process for Sub-region D
FFY 2024-2028 TIP Amendment 2 for MPO review