



Cape Cod Joint Transportation Committee (CCJTC)

Draft Minutes | January 10, 2025, at 8:33 a.m.

Virtual Meeting

Roll Call/Attendance

<u>Members/Designees</u>	<u>Representing</u>	<u>Attendance</u>
Griffin Beaudoin	Barnstable	Present
Matt Sawicki	Bourne	Present
Alex Provos	Brewster	Present
Rob Faley, <i>Vice Chair</i>	Chatham	Present
Thomas Andrade	Dennis	Present
John Roughley	Eastham	Present
Jim McLoughlin	Falmouth	Present
Lincoln Hooper	Harwich	Absent
Catherine Laurent	Mashpee	Present
Richard Waldo	Orleans	Present
Jim Vincent	Provincetown	Present
Paul Tilton	Sandwich	Present
Jarrold Cabral	Truro	Present
Jay Norton	Wellfleet	Present
Amanda Lima, <i>Chair</i>	Yarmouth	Present
Sean Polay	Bicycle	Present

Also Present

Steven Tupper	Cape Cod Commission
Phil Mele	Cape Cod Commission
Colleen Medeiros	Cape Cod Commission
Evan Costa	Cape Cod Commission
David Nolan	Cape Cod Commission
David Still	Cape Cod Commission

Joyia Smikle	Cape Cod Commission
Clarke Doody	Cape Cod Commission
Barbara Lachance	MassDOT
Miranda Briseno	MassDOT
Thaddeus Soule	Town of Provincetown
Steven Findlen	Howard Stein Hudson
Pamela Haznar	McClure
Rik Ahlberg	Bikescape
Gordon Starr	
Amanda Murta	
Jill McLaughlin	Stantec
Jim Fitzgerald	Environmental Partners
Kim St. Aubin	
Mike Lavin	
John York	

Call to Order/Introductions

Rob Faley called the meeting to order at 8:33 A.M. Colleen Medeiros provided instructions for participation in the virtual meeting and noted that the meeting was being held remotely, with all members of the Cape Cod Joint Transportation Committee participating remotely, pursuant to Chapter 20 of the Acts of 2021, as further amended by Chapter 2 of the Acts of 2023.

Rich Waldo and Amanda Lima both announced they were present. Colleen Medeiros asked Ms. Lima if she would like Mr. Faley to continue as chair for the meeting. Mr. Lima shared that Mr. Faley could continue as chair of the meeting.

Potential Approval of Prior Meeting Minutes

A motion to approve the draft minutes of the December 13, 2024, meeting was made by Thomas Andrade, second by Jim Vincent. Members voted as follows:

Griffin Beaudoin	Aye
Matt Sawicki	Aye
Alex Provos	Aye
Rob Faley	Aye
Thomas Andrade	Aye
John Roughley	Abstain
Jim McLoughlin	Aye
Catherine Laurent	Aye
Rich Waldo	Abstain

Jim Vincent	Aye
Paul Tilton	Aye
Jarrold Cabral	Aye
Jay Norton	Aye
Amanda Lima	Aye
Sean Polay	Aye

The motion passed.

Public Comments

John York shared he may have a public comment during the Reports agenda item, and that he supports the projects on meeting agenda.

Rebuilding American Infrastructure with Sustainability and Equity

(“RAISE”) Grant Support Letter: *Staff will provide an overview of a potential RAISE grant application for the Yarmouth Route 28 Corridor Improvement project that staff are assisting the Town of Yarmouth prepare. Committee members will discuss and may vote whether to submit a letter of support.*

Colleen Medeiros provided an overview of the Route 28 Corridor Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant that CCC Staff are assisting the Town of Yarmouth apply for. Ms. Medeiros shared the grant is for the MassDOT Route 28 Corridor Improvements Project (#608264) in Yarmouth and Barnstable. The project cost is currently estimated at approximately \$35 million and is currently funded with \$8.1 million Transportation Improvement Plan funds in FFY 2029. The project includes environmental justice communities, will have several multimodal and safety benefits, and will be a significant investment along the corridor. Ms. Medeiros shared the grant application request would be for the maximum grant request of \$25 million. Ms. Medeiros shared MassDOT is in support of the project and would be providing a state match.

A motion to submit a CCJTC letter of support for the RAISE Grant was made by Rich Waldo, second by Thomas Andrade. Members voted as follows:

Griffin Beaudoin	Aye
Matt Sawicki	Aye
Alex Provos	Aye
Rob Faley	Aye
Thomas Andrade	Aye
John Roughley	Aye
Jim McLoughlin	Aye

Catherine Laurent	Aye
Rich Waldo	Aye
Jim Vincent	Aye
Paul Tilton	Aye
Jarrold Cabral	Aye
Jay Norton	Aye
Amanda Lima	Aye
Sean Polay	Aye

The motion passed.

Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation Program (“Protect”) Grant: *Staff will provide an update for the PROTECT Discretionary Grant Program. Committee members may discuss the potential for local and regional grant applications.*

Steven Tupper provided an update for the Promoting Resilient Operations for Transformative, efficient, and Cost-saving Transportation (PROTECT) Grant program. Mr. Tupper briefly reviewed the grant and noted the application due date of February 24, 2024. Mr. Tupper highlighted the focus of the grant is improvements to transportation resiliency, and that there will also be an anticipated round of funding next year in 2026. Mr. Tupper shared a 20% non-federal match is a requirement, which can be reduced by 7% if the project is in the state’s Resilience Plan, and by 3% if the project is in the Regional Transportation Plan. Mr. Tupper highlighted four funding programs within the grant program: planning grant that is 100% federally funded, resilience improvement grants, community resilience and evacuation route grants, and at-risk coastal infrastructure grants. Mr. Tupper shared the draft Regional Priority project list that was shared at the last JTC meeting and is based on the Commission’s low-lying roads project. The regional priority list was also approved by the Cape Cod Metropolitan Planning Organization (MPO) at their December 16, 2024, meeting. Commission staff worked with towns to add additional projects and a final submittal to MassDOT is planned for January 14, 2025.

Rob Faley asked what kind of requirements would be needed when requesting federal funded versus state funded projects. Mr. Tupper shared for federal funding, a project application would need to be submitted on grants.gov, and that if there were a reasonable amount of applications, Commission staff could assist applicants with the steps. If towns are looking at a planning grant, there are lower thresholds for applicants, and Commission staff could potentially be more involved in the application process.

FFY 2026 Unified Planning Work Program Development: *Staff will provide an overview of the 2026 UPWP which summarizes all significant transportation planning activities for*

2026 on Cape Cod. Committee members may ask questions and suggest potential tasks and studies for inclusion in the 2026 UPWP.

David Nolan delivered a presentation on the development of the FFY 2026 Unified Planning Work Program (UPWP). The UPWP is developed annually by the Cape Cod Commission on behalf of the MPO and describes all significant transportation activities planned for the year. The UPWP along with the Transportation Improvement Program (TIP), establishes the goals and overarching Regional Transportation Plan. UPWP kick-off discussion will occur in January and project selection will occur from February to March. A draft document will be released in April, beginning a 21-day public comment period. A potential approval of the document is scheduled for May. Mr. Nolan described the types of transportation planning work undertaken by Commission staff each year and encouraged the Committee to begin to consider potential projects for inclusion in the 2026 UPWP.

FFY 2026-2030 Transportation Improvement Program Development: *As part of the Development of the 2026-2030 TIP, Staff will present an overview of projects that are currently programmed on the 2025-2029 TIP, and an overview of projects that are eligible to be programmed onto the 2026-2030 TIP.*

Colleen Medeiros provided an overview of the Transportation Improvement Program (TIP) and the process of the development of the FFY 2026-2030 TIP. Ms. Medeiros noted the TIP includes Regionally Prioritized projects, State Prioritized Projects, and Transit Projects. Ms. Medeiros reviewed the project schedule with kick-off discussion beginning in January, project discussion/selection in February and March, a vote to release the draft document for a 21-day public comment period in April or May, and a potential approval in May. To be eligible, a project must be accepted by MassDOT and their Project Review Committee (PRC) and then the project is eligible to be programmed onto the TIP by the MPO.

Ms. Medeiros shared a status update of the FFY 2026-2029 currently programmed TIP Projects:

- **Provincetown (FFY 2026-FFY 2028):** Provincetown Shank Painter Road – At 75% design/two comment resolution meetings held in December 2024/ 100% design expected April 2025
- **Chatham (FFY 2028):** Chatham Route 28 at Crowell Rd., Depot Rd., and Queen Anne Rd. – At 25% design
- **Dennis (FFY 2028):** Route 28 streetscape improvements from Uncle Barney's Rd. to Old Main St. - At 25% design
- **Yarmouth (FFY 2029):** Route 28 corridor improvements – 75% design expected spring 2025.

Ms. Medeiros briefly shared the FFY 2025-2029 currently programmed State-Prioritized TIP Project list.

- **Barnstable FFY 2026-2028** – Route 6 Resurfacing and Related Work
- **Truro/Wellfleet FFY 2026** – Route 6 Resurfacing
- **Sandwich FFY 2026** – Bridge Preservation Chase Rd. over Route 6
- **Barnstable FFY 2026** – Bridge Preservation Oak St. over Route 6
- **Harwich FFY 2027** – Old Colony Rail Trail Modernization
- **Bourne FFY 2028** – Route 28 Resurfacing and Related Work
- **Falmouth FFY 2028** – Route 28 Resurfacing and Related Work
- **Barnstable FFY 2028** – Culvert Replacement Route 6A over Boat Cove Creek
- **Sandwich FFY 2028** – Bridge Preservation Route 6 over Route 130
- **Harwich/Orleans FFY 2029** – Resurfacing and Related Work on Route 28
- **Chatham FFY 2029** – Harwich Resurfacing and Related Work on Route 28

Ms. Medeiros then reviewed the list of TIP projects that are currently unfunded but eligible to be programmed pending available funding.

- **Town of Barnstable** - Route 132 Corridor Improvements – At pre-25% design
- **Town of Sandwich** – Shared Use Path from Route 132 to Canal – At pre-25% design
- **Town of Falmouth** – Route 28 Corridor Improvements – Pre-25% design submitted January 2023
- **MassDOT Mashpee** – Mashpee Rotary Improvements – At pre-25% design
- **MassDOT Barnstable** – Airport Rotary Improvements – At pre-25% design/25% design due May 2026
- **MassDOT Eastham/Orleans** – Eastham/Orleans Rotary Improvements – At pre-25% design
- **MassDOT Barnstable** – Pedestrian improvements Route 6A – PRC approved September 2022/RSA held November 2023/Consultant working on 25% plans
- **MassDOT Barnstable** – Route 28 corridor from Lincoln Rd. to Garden Ln. – At pre-25% design PRC approved May 2022/Survey Complete/RSA completed Jan 2023/Consultant working on design
- **MassDOT Barnstable** – Route 28 at Santuit Rd. and Newtown Rd – At pre-25% design PRC Approved May 2022/RSA completed Dec 2021/Survey Complete/no designer
- **MassDOT Wellfleet/Truro** – Shared Use Path Route 6 – At pre-25% design/PRC approved October 2021/consultant working on design
- **MassDOT Wellfleet** – Route 6 at School St and Lawrence Rd. Intersection Improvements – PRC approved December 2022/no designer
- **MassDOT Provincetown** – Route 6 Corridor Modernization – PRC approved December 2022

- **Town of Bourne Rail Trail** – Falmouth Shining Sea Bikeway Extension – At pre-25% design
- **Town of Bourne Rail Trail** – Phase 2 and 3 – At pre-25% design/Phase 2 public information meeting held October 2024/ Phase 3 PRC approved October 2024
- **Town of Yarmouth** – Route 28 Corridor from Parkers River to Mill Lane – PRC approved May 2024
- **Town of Yarmouth** - Route 6A corridor from Gingerbread Ln. to Minden Ln. – PRC approved Dec 2024

Rich Waldo asked if project design TIP funds are still available as previously discussed at past JTC meetings. Mr. Waldo asked if anyone had taken advantage of the planning funding and had completed the process. Ms. Medeiros shared design funding is available, and Commission staff would be willing to assist interested towns. Further discussion was encouraged by members at future JTC meetings.

Amanda Lima asked if the TIP presentation would be shared with the MPO. Ms. Medeiros shared the same presentation would be provided to the MPO at their January meeting. Ms. Lima asked if the Town of Yarmouth had specific updates on TIP projects, would they forward those to Commission staff. Ms. Medeiros confirmed Commission staff would accept the updates and items.

Mr. Waldo shared the Route 6 resurfacing project in Wellfleet, Truro, and Provincetown has been split into two projects per discussion with MassDOT. Mr. Waldo asked what the project starting and ending points were for both projects. Ms. Medeiros shared a meeting with MassDOT and the Town of Provincetown was recently held, and the ending point of the Wellfleet/Truro project would be at the town line at Pilgrim Lake in Truro. Ms. Medeiros shared the Route 6 resurfacing in Provincetown would be incorporated at a later date as part of the Provincetown Route 6 modernization project. Mr. Waldo asked if members should be prepared to discuss FFY 2030 projects that are phased and how they may fit into FFY 2030. Ms. Medeiros encouraged future FFY 2030 project discussions and shared the Yarmouth Corridor improvements project was phased with year 1 of funding in 2029 and will need future funding allocated in 2030. There potentially could be room for another smaller project to receive TIP funding in 2030. Ms. Medeiros emphasized keeping a close watch on the project cost for the West Dennis Route 28 streetscape project as that could potentially increase.

2025 Unified Planning Work Program (“UPWP”) Study: Flashing Signal Beacon and Bicycle Rack Inventory Projects: *Staff will provide an overview of two inventory projects under the 2025 UPWP that will identify the locations of overhead flashing signal beacons and bicycle racks located on municipal properties across Cape Cod.*

Evan Costa provided an overview of the regional flashing beacon and bicycle rack inventory projects that are underway. Mr. Costa shared the Flashing Beacon Inventory Project is an inventory of overhead beacon signal locations and infrastructure. As part of the project, roadway conditions will be evaluated at each location to create a GIS based data layer to use for future planning activities. Mr. Costa shared the inventory will include traffic counts and crash history. Some locations may be recommended for further investigation such as signal warrant analysis or all-way stop warrant.

Mr. Costa shared the Bicycle Rack Inventory project will include inventory of municipally owned bicycle racks to assess gaps in the network. As part of the project, creation of a data-based viewer showcasing bicycle rack location, rack type, number of spaces, and rack condition will be made available.

Mr. Costa requested assistance from JTC members to confirm locations of overhead flashing beacons bicycle racks in municipal areas. Mr. Costa noted he will send a follow-up email on this agenda item to members within the next week.

John York suggested listing significant municipal buildings that do not have bicycle racks as part of this project. Mr. Costa shared the long-term goal of the project would be to include where bicycle racks are needed.

Rob Faley asked if there will be an emphasis on having a certain style bicycle racks. Mr. Costa shared MassDOT has guidance on approved bicycle rack types that they would like to see implemented in the future.

Cape Cod Vision Zero Safety Action Plan: *Staff will provide an update on the development of the Vision Zero Safety Action Plan, a comprehensive safety action plan to reduce and eliminate serious-injury and fatal motor vehicle crashes affecting all roadway users on Cape Cod.*

Colleen Medeiros provided an update for the Cape Cod Vision Zero Safety Action Plan. Ms. Medeiros shared Commission staff have developed a draft High Injury Network (HIN) and will be following up with JTC members regarding the draft document to send each town a list of the identified intersections and road segments. Ms. Medeiros encouraged members to review the list and to inform Commission staff if there are additional intersections or road segments they would like to include as part of the HIN. Each town has at least 2 intersections or roadway segments identified on the draft document. The identified intersections or roadway segments would be eligible for future implementation funding through the Safe Streets for All program. Ms. Medeiros shared the Vision Zero Action Plan online public comment tool received 801 total comments and closed at the end of 2024. There was a high number of comments received from the towns of Barnstable, Mashpee, Dennis, Falmouth, and Sandwich. Commission staff are

reviewing comments received to see if any locations shared should be included as part of the HIN. Ms. Medeiros briefly reviewed plan documents that include fatal and serious crash density, crash trends, monthly fatal and serious injuries chart, time of day fatal and serious injury chart, and lighting conditions chart.

Ms. Medeiros encouraged member feedback and asked towns to reach out if they have any additional studies they are working on or if they have further information they would like to include as part of the plan.

Reports

MassDOT, Cape Cod Regional Transit Authority, and Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod.

MassDOT update

Barbara Lachance provided the following updates for MassDOT:

FFY2024

- **Dennis/Yarmouth (612574)** – Bass River bridge replacement – bid opening rescheduled for January 22, 2025

FFY 2025

- **Dennis/Harwich (608742)** – Route 28 reconstruction – at 75% design/ 100% anticipated April 2025
- **Barnstable (612053)** – Bridge Preservation Oak Street over Route 6 –100% design under review
- **Bourne to Braintree (610714)** – Guide and traffic sign replacement Route 3 –Bid opening rescheduled to January 14, 2025
- **Bourne/Sandwich (612053)** – Resurfacing and related work on Route 6 – 100% PS&E review complete
- **Bourne (606082)** – Route 6 Scenic Highway Median Installation – PS&E review complete
- **Harwich (610670)** – Harwich Elementary School Safe Routes to School – at 75-100% design received and under review
- **Bourne (609262)** – Rail Trail Phase 1 – 100% design under review
- **Barnstable (610800)** – Park and Ride expansion and improvements at Route 132 – PS & E submission anticipated January 2025

John York shared the Bourne Rail Trail Phase 1 was voted on at Town Meeting in October for easements for construction. Mr. York shared the topic is on the Conservation Commission's agenda because the project goes through wetlands. Mr. York shared the Conservation Commission has not discussed the project as of yet due to Mass Rail not signing the submission from the Conservation Commission as property owner. Mr. York emphasized the need to move the project forward as soon as possible.

CCRTA update:

CCRTA staff could not attend the meeting, however, Colleen Medeiros provided an update. Ms. Medeiros shared the CCRTA is focusing on their transition to their new fair system called the Go-Card. This will replace the old Charlie Card system.

Jim Mcloughlin left the meeting at 9:49 AM.

Cape Cod Commission Update:

Colleen Medeiros provided an update for the Commission. Ms. Medeiros briefly reminded members to submit any edits to annual pavement activities for the Commission's report to Evan Costa.

Ms. Medeiros shared the following grant opportunities:

- **FEMA Flood Mitigation** – up to \$600 million available – Due April 18, 2025 – More info at www.grants.gov
- **FEMA BRIC Grant Program** – up to \$750 million available – Due April 18, 2025 – More info available at www.grants.gov
- **MA CEC On-Street EV Charging Program (2 Grants available)** – Due February 14, 2025
 - Planning Grant: 25 towns will receive funds to support a planning study for on-street EV charging
 - Implementation: 15 towns will receive funds to install on-street EV charging by September 2026
- **MassDOT Shared Streets and Spaces** – due by January 13, 2025
- **MassTrails** – up to \$500,000 grants available for path projects – due by February 2, 2025
- **MA DER Culvert Replacement Project** – Inquiry/Expression of interest calls – due by January 10, 2025

Ms. Medeiros shared the MA EOEAA is working with the USGS to develop an approach to map climate informed riverine and pluvial flooding statewide. The project team is looking for small pilot basins (smaller than a city or town) in which to test each of three-tiered floor modelling methods. The project team is looking for places that have had issues with river or stormwater flooding in the past, and which may have some documentation of specific spots that flooded during past events. Ms. Medeiros encouraged members to reach out to her directly if they would like to share any locations with the MA EOEAA.

New Business

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

No new business was discussed.

Adjourn

A motion to adjourn was made by Richard Waldo, second by Thomas Andrade. Members voted as follows:

Griffin Beaudoin	Aye
Matt Sawicki	Aye
Alex Provos	Aye
Rob Faley	Aye
Thomas Andrade	Aye
John Roughley	Aye
Catherine Laurent	Aye
Rich Waldo	Aye
Jim Vincent	Aye
Paul Tilton	Aye
Jarrold Cabral	Aye
Jay Norton	Aye
Amanda Lima	Aye
Sean Polay	Aye

The motion passed.

The meeting adjourned at 9:55 AM.

List of Materials Used/Presented

- 2025-01-10 CCJTC Meeting PowerPoint Presentation
- 2024-12-13 Draft CCJTC Meeting Minutes
- 2025-01-10 CCJTC Agenda