



Cape Cod Joint Transportation Committee (CCJTC)

Draft Minutes | September 19, 2024, at 8:30 a.m.

Virtual Meeting

Roll Call/Attendance

<u>Members/Designees</u>	<u>Representing</u>	<u>Attendance</u>
Griffin Beaudoin	Barnstable	Absent
Matt Sawicki	Bourne	Present
Alex Provos	Brewster	Present
Rob Faley, <i>Vice Chair</i>	Chatham	Present
Thomas Andrade	Dennis	Present
John Roughley	Eastham	Present
Jim McLoughlin	Falmouth	Present
Lincoln Hooper	Harwich	Absent
Catherine Laurent	Mashpee	Present
Richard Waldo	Orleans	Present
Jim Vincent	Provincetown	Present
Paul Tilton	Sandwich	Present
Jarrold Cabral	Truro	Present
Jay Norton	Wellfleet	Present
Amanda Lima, <i>Chair</i>	Yarmouth	Present
Sean Polay	Bicycle	Present

Also Present

Steven Tupper	Cape Cod Commission
Phil Mele	Cape Cod Commission
Colleen Medeiros	Cape Cod Commission
Evan Costa	Cape Cod Commission
Barbara Lachance	MassDOT
Doug Johnson	MassDOT

Miranda Briseno	MassDOT
Colleen Pekrul	Safe Routes to School
Griffin Ryder	EDR
Bill Scully	Kimley-Horn
Lisa Juan	Kimley-Horn
Rik Ahlberg	
Betty Ludtke	
Donald Emerson	
Jim Fitzgerald	
John (no last name listed)	
Katherine Jansen	
Kyle Pedicini	
Regina Nguyen	

Call to Order/Introductions

Amanda Lima called the meeting to order at 8:30 A.M. Colleen Medeiros provided instructions for participation in the virtual meeting and noted that the meeting was being held remotely, with all members of the Cape Cod Joint Transportation Committee participating remotely, pursuant to Chapter 20 of the Acts of 2021, as further amended by Chapter 2 of the Acts of 2023.

Potential Approval of Prior Meeting Minutes

A motion to approve the draft minutes of the June 14, 2024, meeting was made by Richard Waldo, second by Jim McLoughlin. Members voted as follows:

Matt Sawicki	Aye
Alex Provos	Aye
Rob Faley	Aye
Thomas Andrade	Aye
John Roughley	Aye
Jim McLoughlin	Aye
Catherine Laurent	Abstain
Richard Waldo	Aye
Jim Vincent	Aye
Paul Tilton	Aye
Jarrood Cabral	Abstain
Jay Norton	Aye
Amanda Lima	Aye
Sean Polay	Aye

The motion passed.

Public Comments

No public comment was made.

Route 6 Outer Cape Transportation Projects: *Massachusetts Department of Transportation (MassDOT) staff will provide an update on projects that are under design on Route 6 in the towns of Wellfleet, Truro, and Provincetown.*

Doug Johnson provided an update on MassDOT projects on Route 6 in the towns of Wellfleet, Truro, and Provincetown. Mr. Johnson briefly reviewed the project status of 612032 Provincetown/Wellfleet Resurfacing and Related Work on Route 6, project 612540 Wellfleet Shared Use Path construction on Route 6, and project 613289 Provincetown/Truro Route 6 Modernization from Shank Painter Road to Shore Road. The current status for each of these projects is noted below.

612032: Funded on TIP for FFY2026; Current cost: \$18.7 million; Pre-25% Design submitted in Spring 2024; Additional survey needed for culverts/drainage and additional evaluation needed for guardrail and other project elements.

612540: Alternative Design stage looking at various locations for shared use path

613289: Early conceptual design phase. Project may include a Route 6 road diet, 3 future roundabouts and Route 6 on-road bicycle accommodations with pavement marking changes.

Amanda Lima asked if Mr. Johnson had an approximate mileage for the Provincetown/Truro Route 6 Modernization Project. Mr. Johnson shared he would have to follow up after the meeting.

Thomas Andrade asked if MassDOT has a preferred section for the Wellfleet Shared Use Path Project. Mr. Johnson shared a preferred cross section has not been determined, however project intent is to create a 10-foot shared use path with two-foot grass buffer with a possibility of a 12-foot Shared Use Path in certain sections.

Jay Norton asked when MassDOT is anticipating a design public hearing on the Route 6 Provincetown/Truro/Wellfleet resurfacing and related work project. Mr. Johnson shared that it would depend on the results of the culvert and drainage faults survey and the designer's schedule. Mr. Johnson shared he would look at the designer's schedule and follow up with Mr. Norton. Mr. Norton requested current plans emailed to him after the meeting.

Richard Waldo asked if MassDOT anticipates any delays in Route 6 pavement preservation to

accommodate the Route 6 modernization project. Mr. Johnson shared MassDOT does not know the impact of the schedule yet.

Jarrold Cabral asked if there would be a meeting with public safety officials for the barrel conversion in Truro. Mr. Johnson shared meetings with public safety and town officials would take place during project design. Jim Vincent emphasized the importance of having public involvement prior to 25% design.

Rik Ahlberg asked for the status of the Provincetown Shank Painter Road Project. Jim Vincent shared the project is at 75% design and comment resolution is ongoing.

Cape Cod Vision Zero Safety Action Plan: *Staff from Kimley-Horn will provide an update on the development of the Vision Zero Safety Action Plan project and seek feedback from members on current safety policies and practices within their municipalities. The Vision Zero Safety Action Plan project will develop a comprehensive safety action plan to reduce and eliminate serious-injury and fatal motor vehicle crashes affecting all roadway users on Cape Cod.*

Bill Scully and Lisa Juan provided an overview of the Cape Cod Vision Zero Safety Action Plan that is underway. They provided detail on the overall Action Plan development schedule and highlighted the public comment tool and future outreach events. The online public comment tool can be accessed at <https://app.publiccoordinate.com/#/projects/ccv-visionzero/map>.

A series of survey questions were asked to the members. Members discussed these topics and ways communities are already contributing to and how to further contribute to the Vision Zero Safety Action Plan. A series of follow up questions will be sent to members for additional feedback. Colleen Medeiros asked members to reach out to Commission staff if they have questions and need more education about the plan. Ms. Medeiros emphasized the importance of the plan and securing funding for plan implementation. Mr. Scully outlined the project schedule and next steps which include starting public engagement.

Mr. Scully shared the following future meeting dates:

- September 24, 2024 – virtual public meeting at 12PM
- October 2, 2024 – VZAC meeting at 11AM

More information about the Vision Zero Plan can be found at <https://www.capecodcommission.org/our-work/vision-zero-action-plan>

Safe Routes to School: *MassDOT Safe Routes to School Staff will present an overview of the Safe Routes to School grant programs that are available to municipalities this fall 2024.*

Colleen Pekrul provided a presentation on the 2024 Safe Routes to School Grants. Ms. Pekrul reviewed the 2024 Signs and Lines and Infrastructure grants and the 2024 Bike Rack Grant Program. Ms. Pekrul shared the Signs and Lines Grant provides a \$10,000 reimbursement to the municipality and approximately \$4,000 in additional benefits in assessment and design services from AECOM. Projects must be completed by June 30, 2025. Applications are due by October 4, 2024.

Ms. Pekrul shared the Massachusetts Safe Routes to School Infrastructure Grants cover projects ranging from \$300,000 to \$ 2 million. Projects usually have a 5-year timeline. Applications are due by October 18, 2024.

Ms. Pekrul shared the 2024-2025 Bike Rack Grant Program applications open on November 1, 2024, and are due November 15, 2024. If awarded, installation will be completed by the end of the 2024-2025 school year.

Sean Polay asked if the bike rack grant program is only for schools that do not have racks currently, or if it is also for upgrading existing bike racks. Ms. Pekrul shared that the program would be for both needs.

Amanda Lima asked if the program was for delivery of the bike rack or would it also include installation. Ms. Lima asked if the installation was not included, would the town have to hire a contractor to do so. Ms. Pekrul shared the installation need question is part of the application process.

Reports

MassDOT, Cape Cod Regional Transit Authority, and Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod.

MassDOT update

Barbara Lachance provided the following updates for MassDOT:

FFY2024

- **Mashpee** – Route 151 Phase 2 – project advertised/bids opened August 13, 2024
- **Harwich** – Route 28 sidewalk installation – Advertised August 24, 2024/bids scheduled to be opened October 28, 2024
- **Dennis/Yarmouth** – Bass River Bridge Replacement & Route 28 at North Main St. – PS&E review finished August 2024/to be advertised September 14, 2024

- **Yarmouth/Barnstable** - Cape Cod Rail Trail Phase 3 – Project advertised August 24, 2024/bids scheduled to be opened October 1, 2024

FFY 2025

- **Dennis/Harwich** – Route 28 reconstruction – at 75% design
- **Bourne/Sandwich** – Route 6 resurfacing – at 25% design/75% design under review
- **Harwich** – Harwich Elementary School – at 25% design/75% design expected October 2024
- **Bourne** – Route 6 Scenic Highway Median Installation – at 100% design/ PS&E expected September 2024
- **Bourne** – Rail Trail Phase 1 – at 75% design
- **Provincetown** – Shank Painter Road – at 75% design/ 100% design anticipated February 2025
- **Barnstable** – Park and Ride Improvements – 75% design under review

FFY 2027

- **Chatham** – Route 28 at Main St, Depot Rd, Queen Anne Rd and Crowell Rd – at 25% Design
- **Dennis** – Route 28 corridor improvements phase 2 – 25% design anticipated November 2024

CCRTA update:

Colleen Medeiros provided the update for the CCRTA. Ms. Medeiros shared the CCRTA was awarded a \$14.6 million Federal Transit Administration Lo no Emissions grant. The grant award will be used to purchase 13 hybrid busses, related tools, and equipment. Ms. Medeiros shared workforce development will also be part of the grant award to include maintenance CCRTA staff training as well as training at Cape Cod Tech schools and Cape Cod Community College. Anticipated delivery of the busses is September 2025. Ms. Medeiros shared the Cape Cod Flyer has officially ended its service for the year and recorded 13,588 passengers. This is an increase of 6% over the previous year and is consistent with pre-pandemic level ridership.

Cape Cod Commission Update:

Colleen Medeiros provided an update for the Commission. Ms. Medeiros provided the following reminders.

- **Unpaved Roads Inventory** – Commission staff provided Cape Cod DPWs with the inventory to review and provide feedback
- **MassDOT Project Review Committee** – Next meeting is December 12, 2024; submittal due to MassDOT District 5 office one month prior (November)
- **August 2024 SS4A Supplemental Planning and Demonstration Grants submitted:**
 - Town of Barnstable (RSAs)
 - Town of Falmouth (Demonstration Grant)
 - Town of Provincetown (Demonstration Grant)
 - Cape Cod Commission (RSAs)
- **MassDOT Municipal Vulnerable Roadway User Projects** – Preliminary list share with potential towns; towns to respond to MassDOT

Ms. Medeiros shared the following upcoming meetings:

- **One Cape Conference** September 18, 2024, and September 19, 2024, at the Wychmere Beach Club in Harwich, MA
- **Vision Zero** – virtual public meeting – September 24, 2024, at 12PM
- **MassDOT Moving Together Conference** – October 3, 2024

Richard Waldo asked if there was an update on the Route 6A study. Ms. Medeiros shared the study would be part of the next UPWP, which kicks off on October 1, 2024.

Barbara Lachance urged towns to submit their projects through the new Map-it system for the December PRC meeting on or after October 2, 2024. Ms. Lachance shared that the District 5 office and Commission staff can assist with the new system if questions arise. Thomas Andrade asked if a project can be reviewed with MassDOT without submittal to Map-it. Ms. Lachance shared towns can email Richard Bilski and copy her and Ms. Medeiros so they may set up a meeting to discuss a potential project.

New Business

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

No new business was discussed.

Adjourn

A motion to adjourn was made by Richard Waldo, second by Thomas Andrade. Members voted as follows:

Matt Sawicki	Aye
Alex Provos	Aye
Rob Faley	Aye
Thomas Andrade	Aye
John Roughley	Aye
Jim McLoughlin	Aye
Catherine Laurent	Aye
Richard Waldo	Aye
Jim Vincent	Aye
Paul Tilton	Aye
Jarrold Cabral	Aye
Jay Norton	Aye
Amanda Lima	Aye
Sean Polay	Aye

The motion passed.



The meeting adjourned at 10:18 AM.

List of Materials Used/Presented

- 2024-09-13 CCJTC Meeting PowerPoint Presentation
- 2024-06-14 Draft CCJTC Meeting Minutes
- 2024-09-13 CCJTC Agenda
- MassDOT Safe Routes to School Bicycle Rack Grant Application