



Cape Cod Joint Transportation Committee (CCJTC)

Draft Minutes | May 12, 2023, at 8:30 a.m.

Virtual Meeting

Roll Call/Attendance

<u>Members/Designees</u>	<u>Representing</u>	<u>Attendance</u>
Griffin Beaudoin	Barnstable	Absent
Tim Lydon	Bourne	Present
Griffin Ryder, <i>Vice Chair</i>	Brewster	Present
Rob Faley	Chatham	Absent
Thomas Andrade	Dennis	Present
John Roughley	Eastham	Present
James McLoughlin	Falmouth	Present
Lincoln Hooper	Harwich	Absent
Catherine Laurent	Mashpee	Absent
Tom Daley	Orleans	Present
Jim Vincent	Provincetown	Present
Paul Tilton	Sandwich	Present
Jarrold Cabral	Truro	Absent
Jay Norton, <i>Chair</i>	Wellfleet	Absent
Amanda Lima	Yarmouth	Present
Sean Polay	Bicycle	Present

Also Present

David Nolan	Cape Cod Commission
Steven Tupper	Cape Cod Commission
Evan Costa	Cape Cod Commission
Phil Mele	Cape Cod Commission
Raissah Kouame	MassDOT
Shaun Handy	MassDOT

Rich Bilski	MassDOT
Deb Shores	CCRTA
Jeff Colby	Town of Yarmouth
Jill McLaughlin	Stantec
Kathleen Kova	Camp Edwards
John York	
Stephen Buckley	
Colton Atkinson	

Call to Order/Introductions

Griffin Ryder called the meeting to order at 8:30 A.M. Steven Tupper provided instructions for participation in the virtual meeting and noted that the meeting was being held remotely, with all members of the Cape Cod Joint Transportation Committee participating remotely, pursuant to Chapter 20 of the Acts of 2021, as further amended by Chapter 2 of the Acts of 2023.

Stephen Buckley introduced himself and shared that he would be making a public comment during the meeting.

Shaun Handy (MassDOT) introduced himself and shared Rich Bilski (MassDOT) was also in attendance for updates and questions pertaining to MassDOT.

Raissah Kouame (MassDOT-OTP) introduced herself.

Announcements:

No additional announcements were made.

Potential Approval of Prior Meeting Minutes

A motion to approve the draft minutes of the April 14, 2023, meeting was made by Thomas Andrade, second by Paul Tilton. Members voted as follows:

Tim Lydon	Abstain
Griffin Ryder	Abstain
Thomas Andrade	Aye
John Roughley	Aye
James McLoughlin	Aye
Tom Daley	Abstain
Jim Vincent	Aye
Paul Tilton	Aye
Amanda Lima	Aye

Sean Polay

Aye

The motion passed.

Potential Approval of Prior RTP Subcommittee Meeting Minutes

A motion to approve the draft minutes of the April 14, 2023, RTP Subcommittee meeting was made by Thomas Andrade, second by Paul Tilton. RTP Subcommittee Members voted as follows:

Griffin Ryder	Abstain
Thomas Andrade	Aye
Paul Tilton	Aye

The motion passed.

Public Comments

Stephen Buckley shared that MassDOT released a draft document for public comment pertaining to the Cape Cod Canal Bridges Program. Mr. Buckley shared that the due date for public comment is June 27, 2023, and recommended that the JTC either discuss this topic during the meeting, or at the next scheduled JTC meeting. Griffin Ryder shared that this topic could be discussed at the next JTC meeting.

Steven Tupper asked Mr. Ryder for a brief pause in the meeting to allow Jim Vincent an opportunity to vote on the April 14, 2023, meeting minutes as he was having audio issues during the voting. Mr. Vincent voted yes.

Update on Transportation Plans Available for Public Comment: *Staff will provide an update on, and the Joint Transportation Committee may discuss, the following draft plans that are out for public comment which are available at www.capecodcommission.org/mpo.*

Steven Tupper briefly reviewed the draft plans that are out for public comment. The plans include FFY 2023-2027 Draft TIP Amendment 2 (Barnstable- Bearses Way Shared Use Path and Wellfleet- Route 6 at Main Street), the 2024 UPWP and the 2024-2028 TIP. No public comments were received regarding TIP Amendment 2 and the public comment period is ongoing for the UPWP and TIP. Mr. Tupper shared a high-level overview of the UPWP tasks that were discussed in detail by David Nolan at prior MPO meetings. Mr. Tupper shared a summary of all 2024-2028 TIP projects which total an approximate amount of \$430 million.

Mr. Tupper shared a slide regarding public comment opportunities and the ways in which the public can submit comments. Mr. Tupper briefly shared the following updates regarding public comment to date:

- Support for the Mashpee 151 Corridor Project
- Support for the Dennis/Harwich Route 28 Project
- Support for the Sidewalk project to Saquatucket Harbor
- Support for rail trail extensions and improvements in general
- Support for Barnstable Park and Ride Project
- Support for Bass River Bridge Project

Mr. Tupper welcomed any questions or comments on the plans. The plans will potentially be approved at the next CCMPO meeting.

2024 Cape Cod Regional Transportation Plan: *Staff will provide an update on the development of the 2024 Regional Transportation Plan including new congestion analysis and the list of proposed projects developed by the Regional Transportation Plan Subcommittee. The Regional Transportation Plan is the region's long range transportation vision for the Cape Cod region and includes all modes of transportation.*

Steven Tupper provided the update for the RTP. The RTP is the long-range plan (20-25 years), includes all modes of transportation, establishes the regional vision, and prioritizes infrastructure projects within available funding. The RTP was last updated in 2019 and endorsement is required by the CCMPO.

Mr. Tupper shared an update to the RTP development schedule. The potential release of the RTP has been moved to June, with a 21-day public comment period and potential approval in July. Mr. Tupper shared that the extended timeline would provide additional opportunities for public outreach and a chance to include updates from the Canal Bridges Program.

Evan Costa provided an update on the public comment survey and feedback received to date. Mr. Costa shared that the online mapping tool received 129 responses and the online survey has received 393 responses. All 15 Cape Cod Towns had respondents to the survey. Mr. Costa shared two of the questions from the survey:

Additionally, Mr. Costa provided an update on the development of the updated Congestion Management Plan (CMP) which will be an appendix to the RTP. Mr. Costa reviewed the new data from the Regional Integrated Transportation Information System (RITIS), travel time reliability, and real time traffic analysis. Some of the updates to the CMP this year include:

- Vehicle occupancy (Removed since no longer tracked)
- Intersection level of service "LOS" (Removed – Commission no longer completes this)
- Top 50 Bottlenecks (added)
- Travel Time Reliability (added)
- Number of Crashes – all modes (added)
- Transit Usage (updated)

- Park and Ride Usage (updated)
- Walkability Rating (updated)

Tom Andrade asked how the data for bottlenecks is collected. Mr. Costa shared that an inquiry is submitted through RITIS and RITIS displays the top bottleneck locations based on total delay. Mr. Tupper shared that anonymous cell phone data which is reported back to RITIS.

Griffin Ryder asked why the intersection level of service was removed from the RTP. Mr. Tupper shared that level of service was a helpful congestion metric, but it did not provide a detailed account of congestion.

Mr. Tupper thanked RTP subcommittee members for their work over a total of three meetings and for their assistance with developing the RTP. Mr. Ryder agreed with Mr. Tupper and shared the RTP Subcommittee's work on the vision statement, goals, and universe of projects. Paul Tilton shared that the RTP Subcommittee focused on safety and what projects were most impacted by safety. Mr. Tilton thanked Commission staff for their guidance during the meetings and development of the RTP.

Mr. Tupper briefly highlighted the RTP funding categories which include Transit Projects, Highway Regional Target Projects and Highway Statewide Projects on Cape Cod. Mr. Tupper shared the list of regional priority projects from the 2020 RTP and reviewed the status of the RTP projects completed or currently funded in the TIP or projects that are PRC approved but not currently funded. Mr. Tupper reviewed the draft project evaluation process which includes evaluation by goal and subcommittee feedback which results in highway regional target projects. Mr. Tupper shared the draft 2024 Highway Regional Target Projects for discussion. Projects listed are primarily in excess of \$20 million and are part of the TIP, however projects under \$20 million are still included. Mr. Tupper shared the draft overall funding distribution which includes safety, congestion/air quality, roadway/bridge maintenance, climate change adaptation/mitigation, bicycle/pedestrian improvements, technology, and transit. Mr. Tupper welcomed feedback from members.

Griffin Ryder emphasized the importance of the RTP as a guiding document in helping develop projects for the TIP.

Data Collection on Regional Bicycle Trails: *Staff will present a summary of ongoing data collection efforts to collect user data focused on the Cape Cod region's bicycle trail network.*

David Nolan provided a summary of the ongoing data collection efforts on the region's bicycle trail network. Mr. Nolan shared what the bicycle and pedestrian counters look like, their deployment time, and noted that the counters need to be within 15 feet of the pathway to collect data. Mr. Nolan reviewed the current bicycle and pedestrian dashboard and shared that 10 counters are deployed across the region currently. Over 102,000 bicyclists and pedestrians have used our shared use paths this year alone.

Mr. Nolan shared that Commission staff recently worked with the US Army Corp of Engineers on a data collection effort for the Cape Cod Canal shared use path. The counters are located near the train bridge in Buzzards Bay, under the Bourne Bridge heading south, on the south side of the Cape Cod Canal near the Sandwich Marina and on the north bound side near Canal Street/Park and Ride in Sagamore. Mr. Nolan

shared how the data is being collected and the interface used for the data collection. Mr. Nolan offered to install available counters for any predetermined amount of time where there is a need for data collection.

Rich Bilski asked if there was a way to determine if the count was a pedestrian or bicyclist. Mr. Nolan shared that additional field testing would need to be completed in order to make that distinction.

Thomas Andrade asked if the counters are cellular or bluetooth and asked if the dashboard shared is a Commission dashboard or a dashboard from the counter company. Mr. Nolan shared that the dashboard is from the counter company, but the Commission is still looking for an opportunity to be able to share the data without a login. Mr. Nolan shared that the counters are infrared.

Mr. Bilski asked if the counters could be focused enough to be able to obtain data on a roadway corridor. Mr. Nolan shared that the Commission has not tested the counters on a roadway corridor, but would be willing to if any town has a particular corridor they would like to have counted.

Mr. Andrade shared that the Town of Dennis installed bicycle loop detectors on one of their crosswalk improvements, and that these detectors may help differentiate between bicycles and pedestrians.

Reports

MassDOT, Cape Cod Regional Transit Authority, and Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod.

Shaun Handy provided the following updates for MassDOT:

- Wellfleet – Intersection improvements and related work at Route 6 and Main Street – PS&E Submission received and under review
- Barnstable – Shared used path along Bearses Way from Route 28 to Pitchers Way – 100% design/waiting for PS&E
- Mashpee – Route 151 Corridor improvements Phase 2 – 100% design submission pending
- Harwich – Route 28 sidewalk installation – 75% design submission under review
- Dennis/Harwich – Construction and related work Route 28 Upper County Road to Herring River Bridge – at 25% design/75% design pending
- Provincetown – Corridor improvements and related work on Shank Painter Road – at 25% design
- Chatham – Route 28 at Main Street, Depot Rd, Queen Ann Rd and Crowell Rd – less than 25% design
- Dennis – Route 28 Corridor Improvements – less than 25% design/needs updated design schedule

CCRTA update:

Steven Tupper provided the update for the CCRTA. Mr. Tupper shared that the CCRTA is continuing their Zero Emissions Vehicle Analysis and a monthly newsletter is sent out about the analysis. Mr. Tupper shared that Cape Flyer service will restart Memorial Day weekend from Boston to Hyannis.

Cape Cod Commission Update:

Steven Tupper provided the update for the Commission.

Reminders:

- Mass DOT Small Bridge Grant Program opens May 1, 2023, and due June 30, 2023
- Recharge Cape Cod EV Expo June 3, 2023, at the Hyannis Transportation Center from 10AM-2PM
- MassDOT Canal Bridges Open Houses May 17, 2023, at the Boune Veteran's Memorial Community Center 12-3PM and 5-8PM

Mr. Tupper shared that it is Baystate Bike Month, and that Commission staff will be at the Shining Sea Bikeway at Depot Ave in Falmouth on May 17, 2023, from 7:30AM-9:30AM.

Mr. Tupper shared that the Commission is conducting a housing survey that can be accessed at www.capecodcommission.org/HousingSurvey.

New Business

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

No new business was discussed.

Adjourn

A motion to adjourn was made by Thomas Andrade, second by Amanda Lima. Members voted as follows:

Tim Lydon	Aye
Griffin Ryder	Aye
Thomas Andrade	Aye
James McLoughlin	Aye
Tom Daley	Aye
Jim Vincent	Aye
Paul Tilton	Aye
Amanda Lima	Aye
Sean Polay	Aye

The motion passed.

The meeting adjourned at 9:39 AM.

List of Materials Used/Presented

- 2023-05-12 CCJTC Meeting PowerPoint Presentation
- 2023-04-14 Draft CCJTC Meeting Minutes
- 2023-04-14 Draft RTP Subcommittee Meeting Minutes
- 2023-05-12 CCJTC Agenda
- 2023-06-08 Bourne Scenic Highway TIP Design Public Hearing flyer
- 2023-05-17 Canal Bridge Open Houses flyer
- 2023-06-03 EV Expo event flyer
- FFY 2024 UPWP Handout
- FFY 2024-2028 TIP Handout