

Executive Committee Draft Meeting Minutes
Virtual meeting by remote participation
February 24, 2022

Chairman Harold Mitchell called the meeting to order at 2:00 pm.

The Chair announced that the meeting was being held virtually as allowed pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Certain Covid-19 Measures Adopted During the State of Emergency, signed into law on June 16, 2021, with all members participating remotely. He reviewed instructions about how the public could participate remotely using Zoom. The Chair further announced that all votes and other actions would be taken by roll call and that the names of the remote participants would be announced as roll call was taken.

Roll was called as follows:

Harold Mitchell	Present
Elizabeth Taylor	Present
Stephen Mealy	Present
Kevin Grunwald	Present
Richard Roy	Present

Executive Director's Report: Executive Director Kristy Senatori updated members on some recent Commission activities.

Climate Action Plan

- Climate Ambassador Program is underway, two meetings held to date
- Continuing to participate in Cape Cod Climate Change Collaborative (5Cs) as member of Advisory Board
 - Steve Tupper is participating on the 5Cs Special Committee on Energy, Transportation and the Built Environment. Will begin meeting in early March.
- Staff presenting a model coastal resiliency bylaw at the MA Association of Conservation Commissions conference on March 1st.

Meetings/Speaking engagements

- With Erin Perry, presented the new and second homeowner survey results to the Cape Cod and Islands Association of Realtors membership (75-80 attendees) on February 1st
- Presented regional priority projects to the Assembly of Delegates on February 2nd
- Presented at the Leadership Cape Cod economic development session on February 3rd
- Participated in open space stakeholder meetings (Development Pressures on Agricultural, Recreational and Institutional Lands), process continuing, hoping to wrap up in March.
- Presented the FY23 budget request to the County Commissioners on February 16th

- Presented at the Assembly of Delegates' public hearing on proposed Chapter C amendments; ordinance not supported, will reevaluate
- Erin participated in Assembly of Delegates' Committee on Telecommunications and Energy committee's public hearing on broadband; OpenCape, Comcast also participated
- Presenting at the March 1st Greater Hyannis Chamber of Commerce annual Economic Forecast
- Presenting at the March 1st Housing Institute
- Presenting to the Cape Cod Community College Educational Foundation board on March 14th

Regulatory – continues to be very busy!

- Anticipate public process will begin soon on the 35 Scudder Ave Development Agreement; the Wilkens Development Agreement subcommittee holds its first meeting on March 1st.
- Looking forward to having Alexander Peterson start work on March 7th as Regulatory Planner II. He received a Juris Doctor degree from Duke University and a Bachelor of Arts in Environmental Studies from Rollins College.

Staff Updates

- Continuing to advertise for a Special Projects Coordinator; will soon begin advertising for an Economist
- Looking to fill three summer traffic technician positions.

COVID-19

- Commission will continue to meet remotely
- Open Meeting Law update - the ability to hold virtual meetings extended through July 15
- Discussed with Executive Committee today how/when to resume some in person meetings
- Masks currently still required in county buildings; anticipate the policy will be addressed soon (state no longer requires/CDC still recommends but is expected to update shortly)

Elaborating a bit on the Assembly of Delegates' rejection of the proposed Chapter C amendment, Ms. Senatori noted that there was considerable support with 47% voting in favor and 52% against. Having received a written response from the Assembly of Delegates today, she said they noted the two main issues were the number of signatures required and the stipulation that no more than 25% of total signatures could be from any one town. As there are some areas of Chapter C that should be addressed and clarified, the Commission should think strategically about how to proceed. She noted that she is comfortable with both the number and limitation of signatures.

Chairman Mitchell, who testified at the public hearing, reported that many officials who testified in favor of the proposed ordinance including representatives from chambers of commerce, select boards, housing and environmental organizations, all agreed that a 750-

signature requirement was actually too low. Only one person spoke against the proposed ordinance. If 750 is a major roadblock, Mr. Mitchell suggested that maybe 500 would be acceptable.

Members asked for a copy of the written response from the Assembly of Delegates and asked staff to bring a proposal back to a future executive committee meeting.

Cape Cod Commission Meeting Schedule: Ms. Senatori noted that while the Commission is able to continue virtual meetings through July 15th, there is value, including more effective dialogue, in meeting in person. She proposed to have quarterly, or other schedule, in person meetings. Committee members discussed continuing the use of virtual/remote meetings and the potential timing of resuming in-person or hybrid meetings. Chairman Mitchell indicated that he would like to come back in person, noting that some members have never seen each other in person, although acknowledged that some may be hesitant. Richard Roy stated his preference for in person meetings. He understands concerns but noted that the Commission has better dialogue and an understanding of issues when meeting in person. Kevin Grunwald noted that some towns are experimenting with hybrid meetings but feels that is not ideal and can be confusing. He prefers in person meetings. Elizabeth Taylor said she misses in person meetings, but with an older car suggested some in person and some remote. Chairman Mitchell suggested that it would be an appropriate topic for the upcoming Commission member workshop.

Workshop Planning: Committee members discussed topics for an upcoming Cape Cod Commission members training workshop. Chairman Mitchell suggested expectations in member participation, noting the busy regulatory calendar. Stephen Mealy asked if new members receive the binder with Commission information. Ms. Senatori responded that they do not receive a printed copy but are directed to the member site where all the information is accessible. She noted that staff will cover how to find things on the member site later today during the communications training but can cover it in more detail during the workshop. Elizabeth Taylor said it is critical for members to know where to get information as well as details like never respond 'reply all.' She said while paper is nice, she understands that everything is digital today. Mr. Mitchell said it is important for new members to understand how to and not to communicate with groups and the media. Ms. Taylor agreed that it needs repeating. Mr. Mealy noted that he printed his own binder and said he'd share the table of contents with staff. Ms. Senatori said it is also important to remind members that the Commission employs 35 professionals who are experts in a variety of areas that should be viewed as a resource to rely on. She suggested that this may not be as clear to newer members. She said staff will try to schedule a half day workshop, likely in the Commission office, in the next several weeks.

New Business: None

Adjourn: Upon a motion by Stephen Mealy, seconded by Kevin Grunwald, members voted by roll call to adjourn at 2:30 pm as follows:

Harold Mitchell	yes
Elizabeth Taylor	yes
Stephen Mealy	yes
Kevin Grunwald	yes
Richard Roy	yes

Documents used/received: N/A

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