



**Minutes
Cape Cod Commission Workshop
May 20, 2021**

Harold Mitchell, Chair called the Cape Cod Commission Workshop meeting to order on, Thursday, May 20, 2021 at 3:00 p.m. using zoom as allowed by Governor Baker's Executive Order Suspending certain provisions of the open meeting law dated March 12, 2020. He asked that all members turn their video on if available. The chair announced that all votes will be taken using roll call and all members participating remotely would be announced as roll call was taken. The Clerk called the roll and a quorum of members was established as follows:

Harold Mitchell	Present
Elizabeth Taylor, (Chair)	Present
Richard Roy (Vice Chair)	Present
Jack McCormack, Jr.	Present
Fred Chirigotis	Present (left meeting prior to adjournment)
Stephen Mealy	Present
Tom Wilson	Present
Richard Roy	Absent
Joy Brookshire	Present
Falmouth Representative	Vacant
Jacqueline Etsten	Present
Ernest Virgilio	Absent
Douglas Fromm	Present
Chery Andrews	Present
Kevin Grunwald	Present
Richard Elkin	Present
Mark Forest	Absent
John Harris	Absent
David Weeden	Absent
Michael Maxim	Absent

Summary of actions/votes taken

No votes were taken by the board at this meeting.

The Chair, Harold Mitchell opened the meeting and read the first agenda item.

Cape Cod Architecture Presentation – Sarah Korjeff, Historic Preservation Specialist will provide an overview and describe architectural styles on Cape Cod, including the time periods when those styles were most common. Commission members will have an opportunity to ask questions.

The Chair asked for updates from Kristy, Senatori, Executive Director.

Kristy Senatori gave the following updates:

- The planning of the One Cape Summit is under way for August 23, 2021 and August 24, 2021 and will be held virtually. She will provide updates as they come available.
- There will be updates to open meeting law requirement by the Governor and once that information becomes available, she will update the board.

The Chair turned the meeting over to Sarah Korjeff for her presentation.

Using a PowerPoint that contained photographs, Sarah Korjeff reviewed the types of Architecture on Cape Cod. She showed and described the distinguishing features of each style, including the Cape Cod House, Georgian/Federal, Greek Revival, Gothic Revival, Transition, Italianate, Second Empire, Carpenter Gothic, Stick, Queen Anne, Shingle and the Early 20th Century style.

Questions/Comments from Members

Ms. Etsten asked when the use of shutters became in style and commented that she noticed on one of the slides that the shutters were cut into the corner boards of the roof. Ms. Korjeff stated that shutters were introduced for different reasons and different times. Early on before glass was accessible, people would use shutters for keeping things from coming into the house. Later on in the Victorian period, they were used in place of screens allowing for air flow. Early on they also protected the windows and later became more decorative. She added that there were windows in the 1700's and that Sandwich glass was established in the 1800's so glass was available.

Seeing no other questions, the Chair thanked Ms. Korjeff for her presentation then asked for a motion to adjourn.

Meeting Adjourned:

Upon a motion to adjourn the meeting at 3:48 p.m. made by Joy Brookshire, seconded by Jacqueline Etsten, the motion carried. Roll Call vote was as follows: Fred Chirigotis, Absent ; Stephen Mealy, Yes; Elizabeth Taylor, Yes; Tom Wilson, Yes; Joy Brookshire, Yes; Jacqueline Etsten, Yes; Douglas Fromm, Yes; Cheryl Andrews, Yes; Harold Mitchell, Yes; Kevin Grunwald, Yes; Richard Elkin, Yes; John McCormack, Jr., Yes;

Documents used/submitted at the May 20, 2021 Cape Cod Commission Workshop

May 20, 2021 Cape Cod Commission Workshop Agenda

Power Point Presentation prepared by Cape Cod Commission staff on Cape Cod Architecture