



CAPE COD
COMMISSION

Cape Cod Unified Planning Work Program Federal Fiscal Year 2017

Endorsed August 1, 2016



Prepared by Cape Cod Commission staff on behalf of the Cape Cod Metropolitan Planning Organization and the Cape Cod Joint Transportation Committee

This report was funded in part through grants from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), United States Department of Transportation (USDOT). The views and opinions of the Cape Cod Metropolitan Planning Organization (MPO) expressed herein do not necessarily state or reflect those of the USDOT.

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If this information is needed in another language, please contact the MPO's Title VI Coordinator by phone at (508)362-3828.

Caso estas informações sejam necessárias em outro idioma, por favor, contate o Coordenador de Título VI da MPO pelo telefone 508-744-1299.

The public discussion of the Unified Planning Work Program (UPWP) at CCJTC, MPO, and transportation meetings satisfies the Program of Projects (POP) public hearing requirements of the Federal Transit Administration (FTA).

Cape Cod Unified Planning Work Program (UPWP) prepared by the

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- Thomas J. Tinlin, Administrator, MassDOT Highway Division
- Tom Guerino, Chair, Cape Cod Regional Transit Authority
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- Sims McGrath, Orleans Selectman, for Brewster, Chatham, Harwich, and Orleans
- Robert Weinstein, Truro Selectman, for Eastham, Provincetown, Truro, and Wellfleet
- Cedric Cromwell, Chairman, Mashpee Wampanoag Tribal Council

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- Wayne Lamson, Woods Hole, Martha's Vineyard, and Nantucket Steamship Authority
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and the

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Cape Cod Metropolitan Planning Organization (MPO)

CAPE COD METROPOLITAN PLANNING ORGANIZATION (MPO)

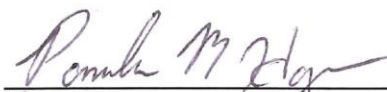
Unified Planning Work Program (UPWP)

October 1, 2016 through September 30, 2017

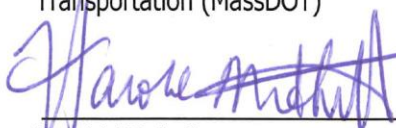
The signatures to follow certify that the Cape Cod Metropolitan Planning Organization (MPO), at their meeting on August 1, 2016, hereby approves the following action in accordance with the Comprehensive, Cooperative and Continuing transportation planning process. In accordance with the requirements of 23 CFR Part 450 Section 308(c) of Federal Regulations, the MPO for Cape Cod has completed its review and hereby endorses the Cape Cod Unified Planning Work Program for Transportation Planning Activities for October 1, 2016 through September 30, 2017.



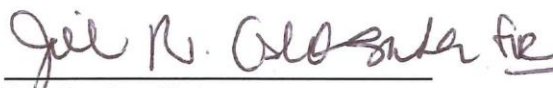
Stephanie Pollack, Secretary/Chief Executive Officer – Massachusetts Department of Transportation (MassDOT)



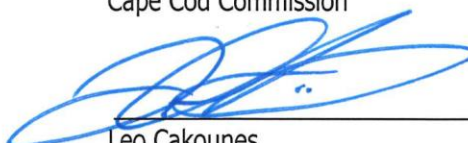
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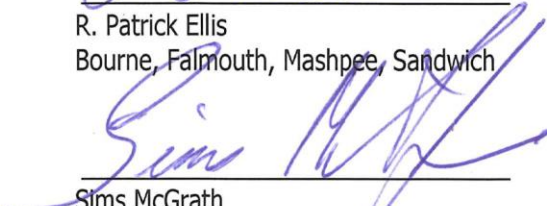


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Sheryl A. McMahon
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Sims McGrath
Brewster, Chatham, Harwich, Orleans

Cedric Cromwell
Mashpee Wampanoag Tribal Council



Robert Weinstein
Eastham, Provincetown, Truro, Wellfleet

Executive Summary

The Cape Cod Metropolitan Planning Organization's (MPO) staff work plan, the Unified Planning Work Program (UPWP), lists planning activities anticipated to be performed by MPO staff over the next year.

The MPO is made up of eleven voting members with representatives of state agencies, regional organizations, and Cape Cod towns. Discussions at MPO meetings help select planning studies to be included in the UPWP. Members of the public are welcome and encouraged to attend these meetings and voice opinions.

Contents of the Plan

The UPWP discusses coordination with the federal Fixing America's Surface Transportation (FAST) Act of 2015 and is organized by a series of tasks and corresponding sub-tasks. Each sub-task includes a scope of work with the following components:

- Objectives
- Previous Work
- Procedures
- Products
- Beneficiary Communities
- Schedule
- Funding Breakdown

2017 Tasks

UPWP tasks and sub-tasks are listed below along with the associated funding level for each task.

- Task #1 – Management and Support of the Planning Process and Certification Activities (\$197,609)
 - Task 1.1 - Unified Planning Work Program (Certification Activity)
 - Task 1.2 - Transportation Improvement Program (Certification Activity)
 - Task 1.3 - CCJTC and MPO Activities
 - Task 1.4 – Environmental Justice/Title VI
 - Task 1.5 – Public Participation Plan
 - Task 1.6 – Regional Transportation Plan

- Task #2 – Data Collection and Analysis Activities (\$207,500)
 - Task 2.1 – Cape Cod Traffic Data Collection Program
 - Task 2.2 – Performance Standards
 - Task 2.3 – Transportation Database Management/Modeling
 - Task 2.4 – Pavement Management/ Asset Management
 - Task 2.5 – Asset Management/Resiliency Self-Assessment Tool for Transportation Infrastructure
 - Task 2.6 – Geographic Information System
 - Task 2.7 – Active Transportation: Safe Routes to School
- Task #3 – Short- And Long-Range Transportation Planning (\$197,625)
 - Task 3.1 – Living Streets (Mashpee/Barnstable: Route 28 from Route 130 to Orchard Road)
 - Task 3.2 – Transportation Safety (Safety at Three Locations)
 - Task 3.3 – Bike Planning At Route 28 Locations
 - Task 3.4 – Enhancing Climate Change Resiliency for Transportation Infrastructure on Cape Cod
 - Task 3.5 – Route 6 Stormwater And Vegetation Management Plan
 - Task 3.6 – Follow-Up on Previous Transportation Planning Studies
- Task #4 – Other Technical Activities (\$111,809)
 - Task 4.1 – Transit Planning
 - Task 4.2 – Support for Passenger Rail Service
 - Task 4.3 – Sidewalk Accessibility to Transit Stops Follow-Up
 - Task 4.4 – Other Technical Assistance Requests

The UPWP also includes other transportation planning activities such as those directly funded by the Cape Cod Commission and the Cape Cod Canal Transportation Study currently underway by MassDOT. Finally, the UPWP includes a detailed breakdown of funding source and dollar amount for each sub-task.

Study Highlights

Living Streets Study – Route 28 from Route 130 in Barnstable to Orchard Road in Mashpee; develop alternatives to provide safe and convenient access for pedestrians, bicyclists, and motorists.

Bicycle Study – Route 28 between Falmouth and Chatham; develop concept plans to improve bicyclist safety at selected locations.

Transit Study – provide technical assistance to the Cape Cod Regional Transit Authority to improve existing routes and develop new routes

How to get involved

The Cape Cod MPO released the draft UPWP for the public review/ comment period at their 1:00 PM meeting on June 27, 2016, officially beginning the 30-day public comment period. The MPO is expected to consider endorsement of the UPWP at their 1:00 PM meeting on August 1, 2016. All MPO meetings are held at the Cape Cod Commission Office at 3225 Main Street (Route 6A) Barnstable MA 02630. Transit service is available on the Cape Cod Regional Transit Authority's Barnstable Villager Route (the Barnstable Village-Courthouse stop).

Comments on this plan may be sent by July 27, 2016 via mail, hand delivered, by facsimile, or via e-mail, as follows:

Mailed or dropped off:

Cape Cod Commission Transportation Program

Glenn Cannon, Technical Services Director

3225 Main Street (Route 6A)

PO Box 226

Barnstable MA 02630-0226

Sent by facsimile to the attention of Glenn Cannon, Technical Services Director, CCC:
FAX: 508-362-3136

Electronic mail "email"—please put "UPWP" in the subject line and send to:
gcannon@capecodcommission.org

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Introduction

The Unified Planning Work Program (UPWP) is developed annually by the Cape Cod Commission transportation staff on behalf of the Cape Cod Metropolitan Planning Organization, in accordance with the requirements in the federal Fixing America's Surface Transportation (FAST) Act of 2015. The UPWP describes all significant transportation planning activities for Cape Cod over the twelve (12) month period of October 2016 to September 2017, regardless of lead organization and funding source. The following are the major transportation planning areas:

1. Management and Support of the Planning Process and Certification Activities – the efforts required for coordinating transportation planning activities between CCC and Metropolitan Planning Organization (MPO) member communities, local, regional, state and federal agencies; efforts required to maintain the public participation process; Environmental Justice strategies; efforts required for the administration of the CCC contract with the Massachusetts Department of Transportation (MassDOT); development and approval of the UPWP and the Transportation Improvement Program (TIP); and enhancement of the technical capacity of the planning process.
2. Data Collection and Analysis Activities – to continually gather and update traffic, crash, and road data necessary for transportation planning and analysis; to maintain databases; to develop and update Cape Cod's travel demand forecasting model; to review safety data, goals, objectives, and strategies to promote safety.
3. Short- and Long-Range Transportation Planning – includes efforts to perform special planning studies of corridor safety/traffic flow and transit and integration of special studies into the regional transportation plan. Emphasis areas include identification of strategies to support the economic vitality of the metropolitan area, transportation security, emergency planning, strategies to promote smart growth and economic development patterns, environmental protection and energy conservation and preservation of the existing transportation system.
4. Other Technical Activities – to provide other technical assistance to the region, including assistance in the design and implementation of projects, participating in special studies, coordination with transit agencies and assistance in the planning,

design, and development of the Intelligent Transportation System for Cape Cod. Special emphasis areas include enhancing the integration and connectivity of the transportation system, across and between modes, for people and freight and promotion of Operation and Management Strategies.

5. Regulatory Review and Planning Assistance to the Towns – review of Developments of Regional Impact and assistance in the development and implementation of Local Comprehensive Plans and Districts of Critical Planning Concern.

Appendices – includes transportation planning efforts that are being performed outside of the MPO budget process (e.g., Cape Cod transportation planning studies being performed by the state). The Appendices also include funding information, summary of comments, and a checklist of UPWP elements.

Federal and state guidance recommend that at least 1/3 of PL funds are used on tasks that result in tangible products. Every task in the UPWP results in a report or includes documentation available to stakeholders including the public. The subtasks of the UPWP most directly leading to transportation improvement projects are those included in Task 3 (Short- and Long-Range Transportation Planning) and subtask 2.7 (Active Transportation: Safe Routes to School). Together these efforts are funded to the level of \$216,375 out of a total PL program of \$625,859, corresponding to a 34.6% level of effort.

Coordination with Federal Transportation Planning Factors

All tasks of the UPWP will be implemented with consideration of federal transportation planning factors. This discussion relates to the general topic of Cape Cod MPO transportation planning and is intended to provide an overview to the public. Each planning factor may apply to a varying degree to each specific UPWP task. Cape Cod MPO transportation planning goals are manifested in the Cape Cod Regional Transportation Plan (RTP) referenced in the discussion below. The UPWP is developed in coordination with the ten federal transportation planning factors as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency

The Cape Cod MPO staff shall apply specific criteria in the review of transportation strategies. These criteria are applied to changes of delay and emissions. Reduction in traffic delay has a direct consequence on economic vitality both through the timely

arrival of commuters and goods and reduction in fuel expenses and losses due to air pollution. The RTP directly supports these efforts through the goal: “Maintain, protect, and enhance the natural environment while strengthening the economy.” The CCC directly supports regional productivity through its economic development mission (including full-time staff) manifested in the Regional Policy Plan and support of the Cape Cod Economic Development Council’s initiatives, including support of the federally approved Cape Cod Comprehensive Economic Development Strategy priority projects.

2. Increase the safety of the transportation system for motorized and nonmotorized users

The Cape Cod MPO staff shall apply specific criteria in the review of transportation strategies. These criteria are applied to estimated changes in safety. The primary goal of the RTP is focused on safety: “Provide safe travel options for all users.” Safety is of such importance that it is recognized in its major appendix of the RTP.

3. Increase the security of the transportation system for motorized and nonmotorized users

Goals of the RTP related to security include: “Provide safe travel options for all users” and “Preserve, maintain, and modernize the existing transportation system.” Security is of such importance that it is recognized in a major appendix of the RTP. One area of additional security planning that applies to Cape Cod is that of traffic impacts due to weather events such as impending hurricanes. CCC staff is continuing to participate in the Massachusetts Emergency Management Agency (MEMA) Massachusetts State Police efforts regarding the “Cape Cod Emergency Traffic Plan.”

4. Increase the accessibility and mobility of people and for freight

The Cape Cod MPO staff shall apply specific criteria in the review of transportation strategies. These criteria are applied to improvements in multimodal accessibility. The RTP supports these efforts through goals: “Provides a variety of healthy transportation options to all users” and “Improve efficiency and reliability of freight movement.” The RTP includes an appendix addressing freight issues.

5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns

The RTP directly supports this planning factor through two goals: “Maintain, protect, and enhance the natural environment while strengthening the economy” and “Support livable communities and village centers that strengthen the long-term sustainability of the region.” The RTP and therefore the UPWP includes a focus on addressing Climate

Change. Where appropriate, UPWP tasks will include assessments of vulnerabilities and negative risks that climate change effects or extreme weather events pose, to the Cape's transportation infrastructure. These vulnerabilities and risks will be seriously considered when planning future improvements. Where appropriate, UPWP tasks will develop adaptation strategies that will enable the Cape Cod region to implement improvements appropriately. The reduction of greenhouse gas emissions (GHG) remains an important goal in addressing climate change. UPWP tasks are encouraged that reduce VMT and congestion.

6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight

The Cape Cod MPO staff shall apply specific criteria in the review of transportation strategies. These criteria are applied to improvements in multimodal accessibility. The RTP supports these efforts through its goals: "Provides a variety of healthy transportation options to all users" and "Improve efficiency and reliability of freight movement." Where appropriate, UPWP tasks will support the enhancement of the movement of goods throughout the Cape Cod region. To further this goal, Cape Cod MPO staff will continue to develop knowledge and skills regarding the integration of goods movement. The RTP includes an appendix addressing freight issues.

7. Promote efficient system management and operation

The RTP supports this planning factor through two goals: "Reduce congestion and improve travel time reliability" and "Preserve, maintain, and modernize the existing transportation system." Relevant objectives from these goals include:

- Reduce delay for all modes
- Improve connectivity and reliability for all modes of transportation
- Minimize the impacts of construction delays on all users, particularly impacts of Cape Cod Canal Bridge maintenance
- Improve the condition of all state and municipally owned bridges
- Improve the pavement condition on all federal-aid eligible roadways
- Maintain and improve on and off road bicycle and pedestrian facilities
- Use modern technology to improve the efficiency of the transportation system
- Improve coordination and cooperation between agencies throughout all phases of project development and implementation for all improvement and maintenance projects

The RTP includes specific performance targets for each of the above objectives.

8. Emphasize the preservation of the existing transportation system

The RTP supports this planning factor through the goal: “Preserve, maintain, and modernize the existing transportation system.” Through the CCC regulatory process, development projects are required to provide traffic mitigation. Additionally, a significant number of acres of developable land have been conserved through the CCC regulatory process — thereby reducing future transportation impacts.

9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.

The RTP includes a key effort to integrate resiliency into transportation planning. Goals within this effort include:

- Identify critical transportation infrastructure on Cape Cod
- Identify transportation infrastructure vulnerable to the impacts of sea level rise
- Improve vulnerability and risk assessment practices for planners and town officials
- Formulate effective adaptation strategies for Cape Cod
- Foster local support and input on climate change vulnerability assessments

Additionally, the RTP includes a section on stormwater management including a set of “best management practices” that have applicability to the Cape’s roadways.

10. Enhance travel and tourism

For many years, tourism has been a major component of the Cape’s economy. As such, an RTP section on scenario planning includes tourism as the Cape’s future transportation needs are being identified.

Staff Development

Throughout the year staff will be provided with opportunities for professional development in support of the various UPWP tasks. For example, to attend a workshop that focuses on reducing crashes at hazardous intersections the workshop fee and staff time will be billed to the UPWP task related to safety.

UPWP Amendment/Administrative Adjustment Procedures

Below are general guidelines regarding the conditions that constitute an administrative adjustment or amendment to the Unified Planning Work Program (UPWP). All proposed administrative adjustments and amendments must be presented to the MPO for consultation prior to endorsement. Both adjustments and amendments must be voted on by the MPO members and amendments must be released for 30-Day public comment period prior to endorsement.

UPWP Administrative Adjustment	UPWP Amendment
Reallocation of budget funds	Addition or Removal of UPWP task(s)
Change in start/completion dates within the originally intended federal fiscal year(s)	Change in start/completion dates, outside of originally intended federal fiscal year(s)
Adjustment to project scope	Significant change in project scope, cost, and/or time allocation

Submission of Budget Reallocation Request:

When submitting the standard Budget Reallocation Request form to MassDOT OTP, all fields must be filled out with clear indication that the MPO was consulted prior to submission. Back up documentation must be submitted, including the UPWP description of the task(s) affected, original budget, revised budget, and justification for request.

Definition of Significant Change:

A change to a project scope, budget, and/or project schedule is considered significant when it alters the original intent of the project or intended conclusions of the project.

Task #1 – Management and Support of the Planning Process and Certification Activities

TASK 1.1 - UNIFIED PLANNING WORK PROGRAM (CERTIFICATION ACTIVITY)

Objectives: To develop a Unified Planning Work Program (UPWP), in accordance with the requirements in federal transportation planning regulations, and to obtain MPO endorsement of the UPWP. To prepare progress reports, as needed.

Previous Work: Previous UPWPs (most recent MPO-endorsed FY 2016 UPWP; endorsement of FY 2017 UPWP expected August 2016)

Procedures: In conformance with applicable Federal and State guide-lines, prepare a UPWP which describes all significant transportation and transportation-related planning activities anticipated to be carried out in the region during the period, regardless of funding sources or lead organization. Maintain the UPWP and make amendments as necessary.

Products: Unified Planning Work Program for Transportation Planning Activities for the period October 1, 2017 to September 30, 2018. Amendments to the current UPWP will be submitted as necessary. Monthly progress reports on PL activities performed under the UPWP and an annual report of transportation planning activities.

Schedule:

- Draft FFY 2018 UPWP anticipated submission to MPO and CCJTC, June 2017
- Final FFY 2018 UPWP anticipated submission to MPO, July 2017
- Monthly progress reports
- Annual Report

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$31,359

TASK 1.2 - TRANSPORTATION IMPROVEMENT PROGRAM **(CERTIFICATION ACTIVITY)**

Objectives: To prepare a program of transportation improvement projects that is consistent with the federal Fixing America's Surface Transportation (FAST) Act of 2015, the region's transportation plan, the State Implementation Plan, EPA's Air Quality Conformity Regulations, and FHWA/FTA's Planning Regulations. The Transportation Improvement Program (TIP) will include a five-year program of projects. The TIP will be presented for endorsement by the Metropolitan Planning Organization (MPO) in accordance with federal regulations and the region's Public Participation Plan.

Previous Work: "Cape Cod Transportation Improvement Programs (TIPs)," and amendments as needed, 1988 to present;

- Latest endorsed TIP FFY 2016-2019 (endorsed June 2015)
- FFY 2017-2021 TIP (endorsement expected August 2016)

Procedures:

To continue to participate in a committee of Regional Planning Agency (RPA) Directors, Federal and State officials to cooperatively develop financial estimates, evaluate projects, and create a schedule of TIP development.

TIP Development Process:

The Cape Cod Transportation Improvement Program (TIP) is a listing of federal aid eligible transportation projects for Cape Cod prepared under the direction of the Cape Cod Metropolitan Planning Organization (MPO). The plan is prepared by the Cape Cod Commission (CCC) transportation staff, the Cape Cod Regional Transit Authority (CCRTA) staff, Massachusetts Department of Transportation (MassDOT) staff, and the Cape Cod Joint Transportation Committee (CCJTC) with input from the public and in cooperation with multiple state and federal agencies.

The TIP is developed based on a vision defined in the Cape Cod Regional Transportation Plan (RTP) and includes the transportation projects proposed for implementation in the next five years. Each year of the TIP must be financially constrained; anticipated project costs cannot exceed available funding. The TIP must

conform to a host of federal and state requirements and polices including air quality and equity programs.

The inclusion of a project in the TIP is one step on the path towards construction. Inclusion on this list does not guarantee funding; the project proponent is responsible for completing the steps toward implementation within the program. For a highway project, the obligation of the federal and state funds occurs when the project is advertised for construction by MassDOT. For a transit project, the obligation of the funding is through an electronic approval system by FTA.

Development Schedule

The Cape Cod MPO process follows an annual schedule for development of the Transportation Improvement Program (TIP) to be compatible with the development schedule of the State Transportation Improvement Program (STIP), as is required under 23 CFR 450.324. The STIP includes projects lists in the Cape Cod TIP, projects listed in the TIP from other planning regions, and projects that span multiple planning regions. The Cape Cod TIP is generally endorsed by the Cape Cod MPO each June or July with the STIP being submitted for federal approvals prior to the beginning of the Federal Fiscal Year on October 1.

Adjustment and Amendment Procedures

The Cape Cod Joint Transportation Committee recommends inclusion in the statewide program of the projects as programmed in this TIP for Cape Cod, with regional consensus and endorsement by the Cape Cod MPO. Projects that are in the first years of the TIP, which have designs completed or well underway, have public support in addition to the regional support.

Administrative Adjustment Process

In the event a project in the annual element, or current Federal Fiscal Year, is not proceeding in the programmed year, the substitution of another project from the outer years of the TIP for implementation in the current year is considered by the Cape Cod MPO to be an administrative adjustment provided that the following conditions are true:

- Financial constraint of the TIP is maintained.
- The project must be an exempt project, conformity determination not required.
- A letter requesting the administrative adjustment is forwarded to the Director of the MassDOT Office of Transportation Planning to reflect the adjustment in the STIP.
- Administrative Adjustments to the TIP shall be included within the next MPO agenda. Administrative Adjustments do not require public comment periods.

Other changes that are allowed as administrative modifications include project name, scope, and/or cost estimate changes, as long as those changes are considered to be minor in nature. For example, a project cost increase within 10% of the existing amount programmed already, may be considered an administrative adjustment.

Amendment Process

In order for implementation of projects to proceed in the current year, a previously unlisted project may be amended into the TIP. An action to add a new project or remove an existing project is considered by the Cape Cod MPO to be an amendment if the following conditions are true:

- Consensus in the region for this project to be included and move forward.
- Financial constraint of the TIP is maintained.
- A Cape Cod MPO meeting to endorse the amendment(s).
- Conformity determination is required unless the amendment(s) consist(s) entirely of exempt projects.
- An outer year TIP project or a Non Federal Aid project is not considered a new project and may be an Administrative Adjustment—see above Administrative Adjustment Process.

Public Participation Process

Pursuant to Federal Highway Administration 23 CFR Part 450 and Federal Transit Administration 49 CFR, the Cape Cod Transportation Improvement Program (TIP) was developed locally, and is based on the latest Regional Transportation Plan (RTP).

The development of the TIP occurs in public meeting of the CCJTC and the Cape Cod MPO. Presentations on potential new projects typically occur in the fall. Discussions of the scoring of potential projects and development of a potential program of projects occurs in the winter and spring. In addition to discussion at CCJTC and Cape MPO public meetings, CCC staff makes efforts to reach out directly to members of the public interested in development of the TIP.

CCC staff maintains an electronic mailing list of persons interested in transportation issues in the region. Notice of the public meetings where discussion of draft TIP documents is to occur is emailed at least seven days in advance. Upon approval by the MPO, a public draft of the TIP is made available for public comment for a period of at least 30 days. Public comments may be made in person or via email, telephone, fax, or regular mail.

Products:

- TIP consistent with the State Implementation Plan and the Regional Transportation Plan
- Modifications/amendments to the TIP as required

Schedule: As determined by the MPO, FHWA, FTA, and MassDOT

- Presentations of potential new projects to the CCJTC/CCMPO [*Fall 2016*]
- Scoring of potential projects; development of potential program of projects [*Winter/Spring 2016-2017*]
- Release of public comment draft TIP [*May 2017*]
- Final draft TIP [*June 2017*]
- Administrative Adjustments/Amendments [*as-needed*]

Beneficiary Communities: All

<u>Funding source</u>	<u>Amount</u>
FHWA/MassDOT	\$38,750

TASK 1.3 - CCJTC AND MPO ACTIVITIES

Objectives: To maintain an open comprehensive, cooperative and continuing (3C) transportation planning and programming process involving the local, regional, state, and federal levels of government in conformance with applicable federal and state requirements and guidelines.

Previous Work: Past maintenance of 3C process, including support to the CCJTC, the MPO, and member agencies

Procedures:

1. Provide administrative and technical support to the 3C regional planning process, such as:
 - a. Community liaison and assistance on transportation planning matters
 - b. Review of federal and state transportation programs and related documents as required

2. Provide for and support the public participation process in transportation planning for Cape Cod

a. Support Cape Cod Joint Transportation Committee (CCJTC)

b. Develop, support and participate in local parking, traffic, bikeway, and environmental committee meetings

c. Preliminary and follow-up work for meetings as required

3. Present transportation plans and programs (e.g., UPWP, Regional Transportation Plan, and TIP) developed through the public participation process to the Cape Cod Joint Transportation Committee and the Metropolitan Planning Organization (MPO) for appropriate action

4. Conduct efforts in conformance with federal, state and local requirements

Products:

- Viable 3C process, including CCJTC and public outreach
- Website updates, notices to news media, meeting notices
- Transportation program annual report
- Minutes and reports on CCJTC meetings
- Letters, memoranda, and notes as required
- Other products as required

Schedule: Meetings typically held monthly

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$43,750

TASK 1.4 – ENVIRONMENTAL JUSTICE/TITLE VI

Objectives: To integrate Title VI nondiscrimination program requirements and principles of Environmental Justice into the 3C Transportation Planning Process. To develop and maintain a Title VI Civil Rights program for the Cape Cod MPO. To incorporate Title VI nondiscrimination requirements and Environmental Justice principles within each task as appropriate.

Previous Work:

- Attendance at preliminary meetings with MassDOT and FHWA to discuss Title VI program requirements and receive guidance on ensuring compliance.
- Preparation of updates to the Cape Cod Regional Transportation Plan including information and strategies to ensure compliance with Title VI requirements Environmental Justice principles.
- 2014 Title VI Report

Procedures: Coordination with the Cape Cod Regional Transit Authority and MassDOT, as required.

Products:

- Title VI Civil Rights program for the Cape Cod MPO
- Updated demographic maps showing traditionally underserves and “at risk” populations.
- Enhanced outreach procedures to engage Title VI communities and other underserved populations to identify (with input from MassDOT) future projects.

Post implementation analysis of improvement project that address Title VI and underserved populations on Cape Cod.

Schedule: Ongoing procedures

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$40,000

TASK 1.5 – PUBLIC PARTICIPATION PLAN

Objectives: To ensure that all segments of the population are able to fully participate in transportation planning processes and has access to transportation facilities. To cooperate with stakeholders in the development of the Public Transit Human Services Transportation Plan. To engage the Mashpee Wampanoag Tribe in transportation planning.

Previous Work:

- Preparation of updates to the Cape Cod Regional Transportation Plan including information and strategies to ensure a viable public outreach process.
- Public Participation Plan (2015)
- Previous updates of the Public Participation Plan (PPP) (June 2007, Addendum in 2009)

Procedures:

- Coordination with the Cape Cod Regional Transit Authority and MassDOT, as required.
- Research/discover additional tools to enhance public outreach.
- If necessary, MPO staff will draft and present a revised PPP to the MPO for potential endorsement.

Products/Activities:

- UPWP projects with a public outreach requirement comply with the PPP.
- TIP public meetings that comply with the outreach and accessibility requirements of the PPP.
- Evaluations of the effectiveness of the procedures outlined in the PPP
- Revisions to the PPP, as necessary.

Schedule: Ongoing procedures

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
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FHWA/MassDOT	\$16,250
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TASK 1.6 – REGIONAL TRANSPORTATION PLAN

(Certification Activity)

Objectives: To maintain and update the Regional Transportation Plan for Cape Cod providing greater integration of land use, transportation, and climate change data, in conformance with the federal Fixing America's Surface Transportation (FAST) Act of 2015 and consistent with the goals and requirements of the Cape Cod Commission, towns, the MassDOT, FTA, and the FHWA. Consider all modes of transportation and both short- and long-range elements. Expand public accessibility to RTP effort in accordance with the Commission's Title VI program.

Previous Work:

- Regional Policy Plan for Cape Cod, 2009
- Interagency Scenario Planning Pilot Project, 2011
- Living Streets Design Manual for Cape Cod, 2013
- UPWP FFY14 Climate Change Risk and Vulnerability Assessment of Transportation Infrastructure, November 2013
- UPWP FFY15 Climate Change Mitigation & Adaptation Strategy for Critical Transportation Infrastructure, under development 2014
- INVEST sustainable highways self-evaluation tool, 2014
- 2014 Title VI Report and Public Participation Plan
- 2014 GIS-based Infrastructure Vulnerability Tool
- 2014 Freight Study
- 2014 "Section 208 Area-Wide Water Quality Management Plan for Cape Cod"
- Regional Transportation Plans, most recently approved by MPO, July 2015

Procedures:

- Updates to the Regional Transportation Plan (RTP). Potential amendment to RTP in FY 2017 to include recommendations from MassDOT Cape Cod Canal Area Transportation Studies. Includes RTP conformity analyses and reassessment of fiscal constraint. Ongoing public outreach will include workshops and participation at meetings of local officials and issue-oriented groups focused on the environment and accessibility. These efforts will further

involve Cape Cod environmental organizations and strengthen the link between transportation impacts and environmental analysis.

- Work closely with MassDOT's Environmental Services section to ensure that any proposed projects have support and approval of MPO. Continue to develop partnerships and conduct outreach with community groups and the Mashpee Wampanoag Tribe.
- Continue to work with communities to identify Growth Incentive Zones and areas for higher Development of Regional Impact (DRI) thresholds designated through Chapter H of the Commission's regulations to promote research and development/light manufacturing, and identify appropriate transportation infrastructure to support these areas.
- Strengthen procedures to incorporate stormwater and nutrient management from transportation rights-of-way.

Continue to integrate Performance Standards into the RTP.

Products:

- Updates and amendments as necessary (e.g., amendment to include Cape Cod Canal Area transportation recommendations)
- Presentation materials, maps, website downloads for meetings and workshops

Schedule: Ongoing

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$ 27,500

Task #2 – Data Collection and Analysis Activities

TASK 2.1 – CAPE COD TRAFFIC DATA COLLECTION PROGRAM

Objectives: To create and maintain databases of traffic counting data for Cape Cod to be used for transportation planning. To monitor growth in traffic volumes and to determine existing traffic volumes on Cape Cod roads. To perform the coverage counts for MassDOT. To perform bicycle and pedestrian activity counts in selected locations. To obtain data on road geometry, when necessary, as part of the traffic counting efforts.

Note: It is a goal of the region to install permanent traffic counters to provide continuous reliable data on traffic volumes, vehicle types, and speed on all major roads. Permanent stations with remote access capabilities are the appropriate safe and cost-effective manner to collect data.

Previous Work:

Annual traffic counting programs, 1984–2015. Traffic counting reports and appendices (2015 versions most recently):

- Cape Cod Traffic Counting Report
- Intersection Turning Movement Counts
- Bicycle - Pedestrian Counts
- Park and Ride Lot Counts
- Travel Times

Procedures:

For the summer of 2017, over 200 automated traffic recorder (ATR) counts will be scheduled across Cape Cod's 15 towns. Additional counts, in coordination with or at the request of the towns and MassDOT, will be taken as schedule and weather permits. Where possible, FHWA traffic monitoring guide procedures will be followed. Police details, if required for the additional count locations, shall be the responsibility of the towns for local roads and MassDOT for state roads and locations requested by MassDOT. Turning movement counts will also be taken at selected intersections.

Bicycle and pedestrian counts will also be performed on selected paths throughout Cape Cod.

Where possible, FHWA traffic monitoring guide procedures will be followed.

Work activities under this task include:

- Placement of counters
- Retrieval of counters
- Routine checks of counters
- Equipment inventory and maintenance
- Data tabulation
- Data factoring
- Data analysis/recording
- Coordination of counters
- Coordination of safety measures with towns
- Coordination of external program counts
- Periodic calibration/verification of equipment per MassDOT guidelines
- Obtain necessary permits from towns and MassDOT
- Development of traffic count file and data base
- Data mapping
- Program evaluation
- Computer data entry and maintenance
- Updated geometric information, as needed. Gather information to include sidewalks, shoulders and bicycle lanes.

Products:

- Cape Cod Traffic Counting Report for 2016. Report will contain information on study design, count location, date/time of peak-hour volume, average daily traffic, and factored average daily traffic. The most recent 10 years of counts conducted by CCC will be included in this report.
- Online database that includes date of counts, general weather and traffic conditions average daily traffic, factored average daily traffic, peak hour traffic volume. Breakdown of traffic by hour over period studied kept on file. Information

provided via a map-based search tool for ease of use by the public and other stakeholders.

- Factored counts for MassDOT
- Expanded seasonal traffic counting data
- Turning movement counts at intersections, including bicycle and pedestrian counts
- An analysis of traffic growth trends over the past 10-year period for Cape Cod, subregions and major routes
- Counts accessible at website:

<http://www.capecodcommission.org/counts>

Schedule: Report on counts taken in 2017 submitted January 2018

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$40,000

TASK 2.2 – PERFORMANCE STANDARDS

A key feature of federal Fixing America's Surface Transportation (FAST) Act of 2015 is the establishment of a performance- and outcome-based program with the objective to invest resources in projects that collectively will make progress toward the achievement of the national goals. These national performance goals are identified in the following list:

Goal area: National goal

Safety: To achieve a significant reduction in traffic fatalities and serious injuries on all public roads

Infrastructure condition: To maintain the highway infrastructure asset system in a state of good repair

Congestion reduction: To achieve a significant reduction in congestion on the National Highway System

System reliability: To improve the efficiency of the surface transportation system

Freight movement and economic vitality: To improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development

Environmental sustainability: To enhance the performance of the transportation system while protecting and enhancing the natural environment, including mitigation strategies for stormwater management and nutrient loading.

Reduced project delivery delays: To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices

Objectives: To develop standards to be used in assessing the performance of important elements of the Cape's transportation system. To work with MassDOT to support the above federal transportation goals at the state level. To integrate Performance Standards into the RTP, Regional Policy Plan (RPP) update and Cape Cod Commission's "OGSM" (Objectives, Goals, Strategies and Measures) initiative.

Previous Work:

- 2014 “Section 208 Area-Wide Water Quality Management Plan for Cape Cod”
- Development of transportation databases for travel times, vehicle counts, crash records
- Geo-located Cape Cod crash database for 2004–2012
- Online mapping of traffic counting data
- Transportation model, developed in 1999/2000 for base year of 1997
- Transportation model, updated in 2010

Procedures:

Identify major elements of the Cape’s transportation system. Examples include:

- Major roadway segments based on roadway functional class, including the Mid-Cape Highway (Route 6).
- Intersections of major roads/signalized intersections
- MassDOT Park-and-Ride Lots
- Intermodal connector facilities

For each element identify potential performance standard. For example, for signalized intersections the performance standard may correspond to a certain level of service or operational parameter such as the average number of seconds of delay per vehicle.

Potential performance standards will be presented to the Cape Cod Joint Transportation Committee for consultation and consensus in anticipation of making recommendations to the Cape Cod Metropolitan Planning Organization. Resulting performance standards will be further integrated into the Regional Transportation Plan (see also Task 1.6), the Commission’s Regional Policy Plan, and Objectives, Strategies, Goals and Measures initiative.

Products: Summary report of Cape Cod transportation performance standards

Schedule: Ongoing

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$21,250

TASK 2.3 – TRANSPORTATION DATABASE MANAGEMENT/MODELING

Objectives: To maintain and improve databases of Cape Cod transportation information including roadway geometry, traffic volumes (motor vehicles, bicycles, pedestrian), and other. To provide transportation information for Cape Cod to local and state officials, transportation professionals, and the public. To perform highway capacity analyses as needed. To continue to develop and calibrate computerized travel demand forecasting databases and models for Cape Cod, including year 2040 forecasts. To continue integration with Geographic Information System (GIS) data to provide a platform for GIS-based traffic counts, congested link summaries, and accident summaries.

Previous Work:

- Draft VISSIM models for Harwich Center and Yarmouth Road/Willow Street (Barnstable)
- Geo-located Cape Cod crash database for 2004–2012
- Online mapping of traffic counting data
- Transportation model, developed in 1999/2000 for base year of 1997
- Transportation model, updated in 2010

Procedures:

- Integrate new records when available; maintain database, develop subroutines for analysis. When details are needed for specific locations, town crash records may be obtained and reviewed. CCC staff will contact MassDOT to request latest crash records. Conduct public outreach to member communities. Respond to data and information requests from the public, transportation professionals, and local, regional, and state officials. Participate in analyses of and obtain latest Pictometry data and software.
- Review and utilize available socio-economic, employment, population, and housing data for base year and forecast year data. Utilize existing traffic volume and transit data to determine existing travel demands. Utilize existing transportation models for sub-regions of Cape Cod. Improve transfer methods of data between CCC Geographic Information System (GIS) services and transportation modeling effort. Expand transportation demand model to include Saturday morning element and to explicitly include public transportation used. Additional modeling efforts include the use of Synchro/Sim-Traffic software.

Construction of Synchro models includes development of a computerized roadway/intersection network. Inputs include turning movements and roadway link traffic volumes, roadway and intersection geometry, and signal timing and phasing.

Products:

- Crash, roadway geometry, roadway traffic volumes, intersection turning movements data, and Pictometry information database
- Reports, letters, and memoranda as required
- Updated regional transportation model based on latest available demographic information, reports of results, and summaries
- Models will be used to support Task 3 and other regional planning and TIP activities

Schedule: Ongoing

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$33,750

TASK 2.4 – PAVEMENT MANAGEMENT/ ASSET MANAGEMENT

Objectives: To collect data and implement a regional pavement management system for Cape Cod to provide an objective rating of pavement conditions and needs. To collect other roadway attribute data as part of the pavement management system.

Previous Work:

- Pavement Management Status Reports (2011 - 2015). 2017 data collection includes approximately 200 “point” assessments collected during installation of automatic traffic recorder installation – outputs include updated databases and mapping. Corridor-based pavement assessments for 33% of the municipally-owned federal-aid roadway network – outputs include updated databases and mapping.
- Reviews of town-based pavement management efforts.
- Eastham, Pilot Pavement Management Study, December 1990
- Bourne, Preliminary Pavement Management Report, April 1992
- Participation on technical coordination committees for Pavement Management
- Special Statewide pavement management systems effort, 1994

Procedures:

- Existing roadway conditions will be identified through observations made from motor vehicles. Approximately 33% of the municipally-owned federal-aid eligible roadways will be surveyed and results will be used to update databases and produce pavement condition maps and reports. Approximately 200 point assessments of pavement condition will be made as part of the installation of automatic traffic recorders – results inputted into a database and used to generate maps and reports. Additional information may be provided by individual towns; some towns maintain pavement management databases. Existing data will be requested from individual towns. The proposed pavement rating system will be determined in coordination with the towns. The rating system will be consistent with MassDOT standards and standards that other Massachusetts’ RPAs are using.
- In addition, a focus on tribal roads under the jurisdiction of the Mashpee Wampanoag tribe will be continued.
- During the collection of pavement condition, technicians will record important roadway characteristics such as the availability and serviceability of sidewalks for either side of the roadway.

Products: Assessment of pavement management needs and inventory of other roadway attributes such as sidewalk availability and serviceability.

Schedule:

January-March 2017 Evaluation of existing data, coordination with communities, review of methodologies.

March-April 2017 Schedule & coordination of data collection

May-August 2017 Data Collection

September 2017 Status Report

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
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FHWA/MassDOT	\$ 37,500
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TASK 2.5 – ASSET MANAGEMENT/RESILIENCY SELF-ASSESSMENT TOOL FOR TRANSPORTATION INFRASTRUCTURE

Objectives: To monitor and assess existing transportation infrastructure. To use Module 5 and 6 of FHWA's Climate Change and Extreme Weather Vulnerability Assessment Framework to conduct yearly self-assessments on the resiliency of transportation infrastructure with local officials and stakeholders. To determine how to incorporate these yearly assessments into current transportation plans and public outreach efforts in each town.

Previous Work:

- UPWP FFY14 Critical Transportation Assets and their Vulnerability to Sea Level Rise, March 2015
- GIS-Based Sea Level Rise Viewer, v 1.0 released in April 2014
- UPWP FFY13 Climate Change Risk and Vulnerability Assessment of Transportation Infrastructure, November 2013

Procedures: UPWP FFY 2013 and 2014 Reports demonstrated that transportation infrastructure on Cape Cod is vulnerable to climate change and, therefore, it is important to monitor infrastructure on a yearly basis. Cape Cod Commission staff will facilitate a dialogue with community leaders to monitor transportation infrastructure at risk to rising water and pinpoint areas of the Barnstable County transportation network that can become more resilient. These facilitated dialogues will occur on a sub-regional basis. Chatham, Harwich, Orleans, and Brewster will be involved in 2016-2017.

Products:

A final report describing the monitoring process and public outreach effort in the Outer Cape region. This report will be publically available on the Cape Cod Commission's website.

Schedule: October 2016 to September 2017

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$ 18,750

TASK 2.6 – GEOGRAPHIC INFORMATION SYSTEM

Objectives: To maintain and improve the Geographic Information System for Cape Cod to provide an analysis tool for transportation decision-making.

Ongoing Work:

- Integration of Massachusetts DOT Roadway Inventory Files
- Development of geographic land use information for transportation planning

Procedures: Importing of transportation-related geographic information from state, federal, local and other sources into Cape Cod's Geographic Information System; editing as needed; provide database, digital, and graphic outputs of geographic information as required.

Products: Digital files for input into specialized transportation analyses; graphic output of maps (paper, .jpg, .pdf as required).

Schedule: Ongoing

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$ 37,500

TASK 2.7 – ACTIVE TRANSPORTATION: SAFE ROUTES TO SCHOOL

Background: The Massachusetts Safe Routes to School Program (administered by MassDOT) works with schools to encourage students to walk or bicycle to and from school as a means of increasing their physical activity level and improving their health, while also reducing traffic congestion near schools and air pollution. Through health impact assessments, researchers have identified and measured positive health benefits associated with increased bicycling and walking. As federal and state transportation and public health agencies seek to advance healthy communities through active transportation, improving bicycle and pedestrian accommodations and network connectivity is a critical step.

Objectives: The primary objective of this project is to help improve conditions for bicycling and walking to schools on Cape Cod. Staff will assess existing conditions at schools in each community and provide recommendations for bicycle/pedestrian accommodation and connectivity improvements, so that active transportation becomes an easier, safer, and more attractive transportation mode for students. A secondary objective is to evaluate and identify health benefits associated with improved accommodations.

Procedures

- Data Collection and Mapping
 - Staff will develop a GIS map showing schools, existing bicycle and pedestrian accommodations, planned or programmed facilities and transit stops.
- Analysis
 - Staff will identify gaps in the bicycle/pedestrian network and identify opportunities for improving conditions for bicycling and walking in these locations.
 - Staff will research methodologies for conducting health assessments of bicycle/pedestrian accommodation and select one school/location to assess potential health benefits to students from provision of bicycling/walking infrastructure.

Previous Studies/Work:

- Bicycle/Pedestrian LOS Study
- Town centers bicycle and pedestrian connections study
- Pedestrian and Bicycling sections of Regional Transportation Plan
- Bicycle route/transit route connectivity report
- Technical support for town-based bicycle routing
- Harwich Bike Planning 2010
- Cape Cod National Seashore Integrated Bicycle Plan, 2010
- Outer Cape Bicycle and Pedestrian Master Plan (under development)

Products: Draft and final report, including maps of recommended routes.

Schedule: October 2016 to September 2017

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$ 18,750

Task #3 – Short- and Long-range Transportation Planning

The Cape Cod MPO includes a close partnership between member agencies and the Cape Cod Regional Transit Authority. Many of the planning strategies resulting from Task 3 efforts will capitalize on the services that the Cape Cod RTA has to offer.

Livability Statement

Livability refers to the social and environmental quality of an area as perceived by residents, workers, and visitors. The U.S. Department of Transportation considers the principle of Livability to be essential to the success of regional transportation planning. Livability directly benefits people who live in, work in or visit Cape Cod, increases property values and business activity, and it can improve public health and safety. Livability is largely affected by conditions in our public spaces, places where people naturally interact with each other and their community, including roads, conservation lands, transportation hubs and other public facilities, and so is affected by public policy and planning decisions.

Transportation decisions can have a major impact on Livability. Streetscapes that are attractive, safe and suitable for a variety of transportation modes (particularly walking) are a key factor in Livability. Traffic safety, traffic noise and local air pollution, affordability, impervious surface coverage (i.e., the portion of land devoted to roads and parking), preservation of environmental and cultural structures, and opportunities for recreation are all Livability factors often affected by transportation policies and practices. Transportation decisions can also affect social interactions and community cohesion. Pedestrian-friendly streets create opportunities for people to meet and interact, helping to create community networks. The MPO continues to support Livability through the following planning tasks in this UPWP.

TASK 3.1 – LIVING STREETS (MASHPEE/BARNSTABLE: ROUTE 28 FROM ROUTE 130 TO ORCHARD ROAD

Background: Route 28 in Mashpee is a major regional east-west transportation corridor on Cape Cod. The section of Route 28 from Route 130 to Orchard Road has been identified as a priority for investigation. This section of road is often congested, particularly in the summer months. Along this corridor, congestion is a barrier to reliable inter-regional access between the towns of Falmouth and Mashpee to Barnstable and other towns on the eastern portions of Cape Cod. Residents and visitors traveling this corridor may be connecting to various destinations including Hyannis, Mashpee Commons, Main Street Cotuit, or the limited access highway, Route 6. There are safety concerns in addition to congestion issues. This study will serve as a continuation of the current Route 28 study in Barnstable that includes the Route 130/Route 28 intersection as a western limit (which therefore becomes the eastern limit of this study).

Also of key concern is accommodation for all road users including motorists, pedestrians, bicyclists, and transit users. This is a heavily used corridor for non-motorized users looking to access their jobs and retail destinations from their neighborhoods.

Despite there being significant concerns with this corridor there has been limited study to identify solutions. Any potential improvements along this corridor must be balanced with impacts on the environment and neighboring properties.

Description of Services

The Cape Cod Commission, under the Unified Planning Work Program, will conduct a transportation planning study for the designated area with the following goal:

- Develop alternatives that will provide safe and convenient access within the study area for all users of the roadway system including pedestrians, bicyclists, and motorists.

Project Limits

The segment of Route 28 in Mashpee identified as the study area is approximately 1.3 miles from Santuit-Newtown Road to Route 130.

Procedures

Task A: Project Initiation

Commission staff will gather past studies and develop a plan for analysis of the study area. This task will include meeting with Commission staff and a consultation meeting with Town of Mashpee and Town of Barnstable staff and MassDOT District 5. Commission staff will also consult with Cape Cod Regional Transit Authority staff.

Product: Final Scope of Work and Public Participation Plan

Task B: Data Collection, Mapping, and On-Site Reconnaissance

Commission staff will gather data including crash locations, roadway geometry, traffic volumes, pedestrian/bicycle connections and land use information. At a minimum traffic volume data will be collected at multiple locations along Route 28 and turning movement counts will be conducted at the intersections of Route 28 with Orchard Road and Old Mill Road.

Commission staff will visit the study area to evaluate and photograph conditions. Town staff will be invited to attend the visit to the study area.

Task C: Kickoff Meeting - Opportunities and Constraints

Commission staff will prepare for and host a public kickoff meeting in or near the study area where opportunities and constraints along the corridor will be identified. The meeting will include a brief presentation including information gathered as part of the first two tasks, but focus on input from the stakeholders in attendance at the meeting.

Product: Summary of Opportunities and Constraints

Task D: Concept Development

Information collected during Task C will be reviewed with Town of Mashpee, Town of Barnstable, and Cape Cod RTA staff and preliminary concepts will be developed. Conceptual design plans will illustrate options for corridor improvements with a minimum of 3 alternatives. One of these alternatives will be the “no-build” scenario and will form the basis of comparison for any of the “build” alternatives.

After review of the preliminary concepts by Commission, MassDOT District 5, towns’ and CCRTA staffs, the preliminary concepts will be presented at a public meeting. Feedback on the preliminary concepts will be used to inform the concept refinements.

Product: Preliminary Concepts and Summary of Feedback

Task E: Concept Refinement

Concepts will be refined based on public comments and feedback from town, MassDOT District 5, CCRTA, and Commission staff.

Refined concepts will be prepared as part of a draft report. The draft report will also include an analysis of each alternatives impact on traffic flow and safety. General criteria that may be applied include:

- Change in through-trip travel times & distances
- Queuing
- Safety impacts (e.g., change in number of conflicting traffic movements & expected traffic demand at each)
- Environmental impacts (air quality, intrusion near wetlands, etc.)
- Right-of-Way impacts (need to acquire property for construction of alternative)
- Expected cost to construct

By reviewing each alternative's potential benefits in concert with its costs and other detriments, a preferred alternative will be identified.

Product: Draft Report

Task F: Final Report

The draft report, including the refined conceptual designs, will be presented in the towns of Mashpee and Barnstable and the document will be released for public comment.

All of the information and comments received will be compiled into a final report document and delivered to MassDOT, the towns of Mashpee and Barnstable, and the Cape Cod RTA.

Product: Final Report

Products

- Maps and illustrations identifying opportunities and constraints
- Public outreach and facilitation to gather comment on priorities, alternatives
- Draft report incorporating data analysis suggestions for improving the roadway layout, including conceptual presentation of a preferred alternative
- Draft alternative concept plans
- Final report with recommendations

Public Participation Plan: a detailed public participation process will include the following elements:

- Public Participation Goals
- Kickoff Meeting
- Focused Listening Session
- Concept Development
- Technical Review
- Process Protocols
- Contacts
- Meeting Logistics & Noticing
- Project Email List
- Web Site
- Social Media
- Public Comment
- Presentation Materials
- Status Reporting

Schedule

The schedule for this effort allows for a final completion by September 2017. Milestones include coordination meetings with the Cape Cod Joint Transportation Committee (or designated subcommittee thereof) and updates to the Cape Cod Metropolitan Planning Organization.

- Needed data collection – Summer of 2016
- Review of methodology/project initiation: November 2016 – January 2017
- Kickoff Meeting with Stakeholders: March 2017
- Problem identification and development of alternatives: April – July 2017
- Analysis of Alternatives: May – August 2017
- Draft report/public meeting: July/August 2017
- Final report: September 2017

Beneficiary Communities: Barnstable, Mashpee

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$70,000

TASK 3.2 – TRANSPORTATION SAFETY (SAFETY AT THREE LOCATIONS)

Objectives:

To evaluate safety improvements at three high-crash locations identified in the 2014 “Barnstable County High Crash Locations” report and the 2016 Cape Cod Regional Transportation Plan. Coordination with MassDOT’s safety division and participation in MassDOT Road Safety Audits. Assist towns with associated roadway safety improvements on an as-needed basis.

Previous Work:

Roadway Safety Audits

Barnstable Road Safety Audits

- Iyannough Road (Route 132) at Cape Cod Community College/Cape Cod Conservatory Intersection (2014)
- Route 28 at Osterville-West Barnstable Road (2012)
- Iyannough Road (Route 28) at Yarmouth Road (2012)
- Meetinghouse Way (Route 149)/Route 6 Ramps (2010)
- Route 28 (Falmouth Road)/Bearses Way (2009)
- Route 28 in Barnstable – Lane Departure Safety Audit (2007)

Bourne Roadway Safety Audits

- Route 28 between Bourne Rotary and Otis Rotary (2013)
- Sandwich Road at Cranberry Highway (2012)

Dennis Roadway Safety Audit

- Route 134 at the Route 6 Ramps (2009)

Eastham Roadway Safety Audit

- Route 6 and Governor Prence Road (2012)

Mashpee Roadway Safety Audits

- Nathan Ellis Highway (Route 151) at Old Barnstable Road Intersection (2014)
- Great Neck Road North/Old Barnstable Road (2009)
- Route 130 Lane Departure Road Safety Audit (2007)

Sandwich Road Safety Audits

- Cotuit Road/Harlow Road/South Sandwich Road (2009)
- Route 6: Major Highway Median Cross-Over Crashes (2009)

Yarmouth Road Safety Audits

- Route 6A – Willow Street to Union Street (2013)
- Old Townhouse Road/Forest Road (2010)

Location-Specific Safety Studies

Wellfleet: Route 6 Safety Study (2012)

Route 6 at Main Street

- Route 6 at LeCount Hollow Road
- Route 6 at Cove Road
- Route 6 Merge Area near Eastham Town Line

Analysis of High Crash Locations in Dennisport (2012)

- Upper County Road at Depot Street
- Main Street (Route 28) at Sea Street
- Main Street (Route 28) at Depot Street

Safety Study (2009)

- Route 6 at the Truro Central School
- Orleans/Eastham Rotary
- Route 6 at Shank Painter Road in Provincetown

Transportation Safety Report (2008)

- Eastham: Route 6 at Brackett Road
- Sandwich: Route 6 at Route 130 (Exit 2) (Westbound and Eastbound Ramps)

Transportation Safety Report (2006)

- Bourne: Route 28 at Otis Rotary
- Harwich: Route 137 at Route 39
- Orleans: Route 6A at Route 28

Route 28 Safety & Traffic Flow Study: Chatham, Harwich, Dennis, Yarmouth (2006)

Route 6 Safety & Traffic Flow Study: Eastham, Wellfleet, Truro, Provincetown (2004)

The 2014 Barnstable County Intersections of Critical Safety Concern (top fifty crash location report) provided analysis based on frequency, crash rate, Equivalent Property-Damage Only (EPDO), and EPDO rate using geo-located crash data to the extent available. Creation of the report also included outreach to local and state police to improve crash data reporting.

Procedures:

- Coordination with CCJTC, MassDOT District 5 and local agencies on specific locations with an effort to ensure that geographic equity is considered in location selection
- Review recent lists of Top 50 Barnstable High Crash Locations
- Review of causal factors of crashes at each location
- Review of roadway/intersection geometry
- Evaluate bicycle and pedestrian safety
- Identification of deficiencies and alternatives to improve safety
- Review of local and state police reporting practices
- Identification of ways to improve accuracy, consistency and timeliness of information
- Assistance in the implementation of improved practices
- Consultation and coordination with appropriate agencies regarding environmental mitigation
- Use of visualization techniques including GIS data layers showing land use and sensitive environmental areas.

Products:

Report including recommendations to improve safety at studied locations for consideration of future TIP programming.

Schedule:

- October–November 2016: Data Collection
- December 2016–February 2017: Problem identification, development of improvements and analysis
- March 2017: Recommendations and draft report
- April 2017: Mapping
- May 2017: Final report

Beneficiary Communities: Towns containing three sites to be selected

<u>Funding source</u>	<u>Amount</u>
FHWA/MassDOT	\$31,250

TASK 3.3 – BIKE PLANNING AT ROUTE 28 LOCATIONS

Background:

Several areas of Cape Cod are fortunate to have safe and comfortable bicycle facilities (e.g., Cape Cod Rail Trail in central sections of Dennis, Harwich, Chatham and Lower/Outer Cape communities of Brewster, Orleans, Eastham and Wellfleet; Cape Cod Canal bike paths in Bourne and western Sandwich; and the Shining Sea Bikeway in western Falmouth). Unfortunately, east-west travel by bicycle along the southern areas of Cape Cod often requires the use of Route 28. Additionally, Route 28 (from downtown Falmouth through the communities of Mashpee, Barnstable, Yarmouth, Dennis, Harwich and then to downtown Chatham) is a high-demand corridor due to the proximity of many residential areas and employment centers.

The Cape Cod Regional Transportation Plan includes a proposed southern bike route within this corridor, a so-called Route 28 “B” (“B” for bicycling) that connects these communities, for the most part, along low-volume local roads. For connectivity, some segments of Route 28 are unavoidable and are therefore prime candidates for attention within this study to develop concepts from improved bicycling safety.

Objectives:

To develop concept plans to improve bicyclist safety at selected Route 28 locations between downtown Falmouth and downtown Chatham:

Procedures:

- Identify “unavoidable” segments of Route 28 (sections where parallel low-volume streets are not available).

- Review these segments for compliance with the MassDOT Healthy Transportation Directive
 - Review of vehicular/bicycle crash clusters to be used as a screening criteria for prioritizing segment selection.
 - In consultation with MassDOT District 5, select up to three segments for further investigation based on input from bicycle planning committees and in coordinating with town and regionally-designated bike routes.
- For selected segments, identify the following characteristics through data collection activities:
 - Traffic volumes (motorized and bicycle use)
 - Geometric characteristics (lane width, shoulder width, curbing, roadside obstructions, available rights-of-way)
 - Develop concept plans to improve bicyclist safety
- Conduct consultation meetings with MassDOT and town staff
- Other bicycle planning efforts on an as-needed basis including administration of the Cape Cod Bicycle Parking Program funded in the TIP

Products: Concept plans for selected segments of Route 28

Information on this study and other bicycle planning reports are available on the Cape Cod Commission website at:

www.capecodcommission.org/bikeped

Previous Work:

- Claire Saltonstall Memorial Bikeway: Cape Cod Segment – Recommended Route Revisions (February 2015)
- Current Cape Cod Bicycle and Pedestrian Projects (Revised September 2014)
- Connecting Town Centers to the Regional Pedestrian & Bicycling Network on Cape Cod (July 2014)
- Sandwich Pedestrian/Bicycle Planning: Improved Pedestrian and Bicycle Connections with the Cape Cod Canal Multi-use Path (February 2014)
- Closing the Gaps: Connecting Cape Cod's Bicycle and Pedestrian Network to Transit Routes (October/November 2013)
- Cape Cod Regional Bicycle and Pedestrian Plan Questionnaire and Questionnaire Results (October 2013)

- Presentation: Cape Cod Rail Trail - Proposed Extension - Barnstable and Yarmouth Public Meetings (February 2013)
- Town Centers Bicycle and Pedestrian Level of Service (LOS) Report (November 2012)
- Cape Cod Bicycle Route Wayfinding Sign (November 2012)
- Compilation of the Cape Cod Regional Bicycle Wayfinding Design Guidelines (November 2012)
- Study: Bicycling on Woods Hole Road, Falmouth (September 2012)
- Cape Cod Bicycle & Pedestrian Planning Recommendations Report (September 2011)
- Regional Transportation Plan 2012-2035 - Chapter 5: Bicycling & Pedestrian Issues (August 2011)
- A Guide to Public Transportation and Bike Route Options on Cape Cod (brochure produced by the Cape Cod Regional Transit Authority, map prepared by the Cape Cod Commission; April 2011)
- A Plan for Improved Pedestrian and Bicycle Facilities in Harwich (January 2011)
- Bicycle Feasibility Study: Integrated Bicycle Plan for Cape Cod (National Park Service/Cape Cod National Seashore, in partnership with the Cape Cod Commission; August 2010. NOTE: The Massachusetts Chapter of the American Planning Association awarded this study a Planning Project Award in 2012).
- Old King's Highway Regional Historic District Bike Map (1999 brochure/map)
- Route 6A Alternate Modes Assessment (August 1995)
- Route 6A Bicycle Accommodation Study (August 1995)

Schedule: October 2016 to September 2017

Beneficiary Communities: Route 28 towns containing locations to be selected.

<u>Funding source</u>	<u>Amount</u>
FHWA/MassDOT	\$25,625

TASK 3.4 – ENHANCING CLIMATE CHANGE RESILIENCY FOR TRANSPORTATION INFRASTRUCTURE ON CAPE COD

Objectives: To facilitate discussion with Towns officials in the Mid-Cape sub-region (Dennis, Yarmouth, Barnstable) of Barnstable County on climate change resiliency projects for critical, vulnerable transportation infrastructure. To present transportation and climate change information to assist local decision-makers in adopting climate change resiliency strategies for critical transportation infrastructure.

Previous Work:

- Public Engagement tools developed in FFY15 for UPWP 3.4
- UPWP FFY14 Critical Transportation Assets and their Vulnerability to Sea Level Rise, March 2015
- GIS-Based Sea Level Rise Viewer, April 2014
- UPWP FFY13 Climate Change Risk and Vulnerability Assessment of Transportation Infrastructure, November 2013
- Interagency Scenario Planning Pilot Project, 2011
- Regional Multi-Hazard Mitigation Plan, 2010

Procedures:

CCC staff will facilitate a series of discussions with town officials in the Mid-Cape to brainstorm climate change resiliency strategies for critical transportation assets in Barnstable County. Once the critical/vulnerable assets have been identified, resiliency strategies can be implemented. Mitigation actions that have been identified will guide town officials and CCC Staff to identify a subset of resiliency projects and draft a scope of work for each viable project. CCC staff will also provide links to public engagement tools on climate change resiliency on the Cape Cod Commission's website.

Products:

A list of potential climate change resiliency projects for critical transportation infrastructure in Barnstable County. A subset of projects will be summarized in a draft scope of work. Updated information and links to a public engagement tool on climate change resilience hosted on the Cape Cod Commission's website.

Schedule: October 2016 to September 2017

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$25,500

TASK 3.5 – ROUTE 6 STORMWATER AND VEGETATION MANAGEMENT PLAN

Objectives: Complete design development plans within the Route 6 right-of-way from the Sagamore Bridge to Orleans rotary for stormwater and landscape management using Low Impact Development techniques to address nutrient management of stormwater, and to enhance the character of the corridor through supplemental planting at key locations. Coordinate this work with proposed changes to exit signage to ensure minimal impact on existing vegetation and to provide replacement planting where needed. Ensure public participation throughout the planning process. Note: as Mid-Cape Highway is under MassDOT jurisdiction, any and all proposed vegetation management practices are considered ‘advisory’ only.

Previous Work:

- Route 6, 2016 Stormwater and Vegetation Management Plan
- Route 6 Hydroplaning Crash Analysis and Alternatives Development study
- Cape Cod 208 Plan Update
- DEP stormwater policies
- MassDOT stormwater design guidelines
- MassDOT 2014-2018 Integrated Vegetation Management Plan
- Complete Streets/Living Streets Design Manual for Cape Cod, 2013
- “Living Streets” Design Study, Yarmouth, MA, 2013
- Route 6A Living Streets Design Study, Brewster/Orleans, MA, 2012
- Design Review Comment Summary and Resolution Sheet, MassDOT Contract No. 60516. Route 6 Resurfacing and Related Work, Bourne to Sandwich

- 2014 – 2018 MassDOT Integrated Vegetation Management Plan
- State guardrail policy
- Draft MS4 permit
- Existing data regarding the corridor and any potential/planned changes to the corridor, including signage, drainage, and guardrail placement.

Procedures:

Based on data obtained through the 2016 Stormwater and Vegetation Management Plan, create existing conditions base maps of the project area, including the following:

- Existing roadway, shoulders, right-of-way
- Existing stormwater utilities
- Existing and proposed guardrail and signage
- Existing vegetation, species composition/height

Complete an alternatives analysis of up to three (3) approaches to stormwater / vegetation management of the corridor. Review and select preferred alternative through public participation process held on Cape Cod in consultation with MassDOT District 5. Complete design development plans for preferred alternative.

Products:

Draft and final design development plans for Route 6 corridor

Materials for public presentations and workshops

Schedule: October 2016 – September 2017

Beneficiary Communities: Route 6 MidCape Highway towns (Bourne, Sandwich, Barnstable, Yarmouth, Dennis, Harwich, Brewster and Orleans).

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$18,750

TASK 3.6 – FOLLOW-UP ON PREVIOUS TRANSPORTATION PLANNING STUDIES

Objectives:

To allow for completion of and/or follow-up work on special transportation studies of prior UPWPs. To prepare a Transportation Investment Generating Economic Recovery (TIGER) grant application. With the potential for a TIGER grant in FY 2017 the objective of this task is to prepare a TIGER Grant Application for the construction of the preferred alternative (total estimated cost \$52 million) presented in the 2013 “Hyannis Access Study Implementation” report.

Background Information in the TIGER Grant

Since 2009 the United States Department of Transportation (DOT) has awarded annually, in varying amounts, funding pursuant to the American Recovery and Reinvestment Act of 2009 known as the Transportation Investment Generating Economic Recovery, or “TIGER Discretionary Grants,” program.

While there are many areas on Cape Cod that could benefit from large-scale investment in transportation infrastructure, Hyannis, with its regional airport, rail and bus terminal, ferries to the Islands, regional hospital, historic downtown, large commercial development, and many cultural and recreational attractions, demonstrates the greatest need and potential benefit. The 2008 Hyannis Access Study has looked at safety and congestion issues in the area seeking to “examine, recommend, and prioritize ways to improve overall transportation mobility for residents, businesses and visitors while minimizing impacts to neighborhoods.”

Following the 2008 study the 2012 “Yarmouth Road Corridor Study” and the 2013 “Hyannis Access Study Implementation” looked more in detail at potential infrastructure improvements and came up with preferred alternatives.

Previous Work:

- 2008 Hyannis Access Study
- 2013 Hyannis Access Study Implementation
- Canal Area Data Collection and Analysis
- Route 28/Yarmouth Road Intersection
- Route 28 Corridor between Yarmouth Road and Airport Road
- Bourne Bridge Rotary Study

Procedures:

In coordination with the Town of Barnstable, and with the assistance of Town of Barnstable staff, the following actions will be completed:

Prepare Project Description

- Adapting 2008 “Hyannis Access Study,” 2012 “Yarmouth Road Corridor Study,” and 2013 “Hyannis Access Study Implementation” study
- Apply to Project Review Committee (PRC)
- Apply to MassDOT’s Project Review Committee to establish a PRC number for this project

Establish Project Timeline

Establish a timeline that includes milestones such as:

- Start and completion of environmental reviews and approvals;
- Design
- Right of way acquisition
- Approval of plan, specification and estimate (PS&E)
- Procurement and construction

Prepare Benefits-Costs Analysis

Prepare per TIGER website guidance. This will require significant effort in refining the project costs as well as establishing quantifiable benefits.

Detail Project Funding

- Determine and detail all of the sources of funding for the project and the relative contributions from each source (Federal, state, local, etc.)
- Prepare Discussion of Selection Criteria
- Prepare a discussion of how the project meets the selection criteria

Submit Application

After registering on Grants.gov submit the application and all required documentation (i.e., Federal Wage Rate Certification).

Products:

- UPWP FY 2017 tasks as needed
- FY2017 TIGER Grant Application

Schedule: As needed. To be determined as the deadlines for the FY2017 TIGER Grant is announced

Beneficiary Communities: Towns containing follow-up studies

:

<u>Funding source</u>	<u>Amount</u>
FHWA/MassDOT	\$ 27,000

Task #4 – Other Technical Activities

TASK 4.1 – TRANSIT PLANNING

Objective: To provide transit planning and technical assistance services in coordination with the Cape Cod Regional Transit Authority and Cape Cod towns receiving transit service from the CCRTA or other transit organizations. Objectives include identifying unmet needs of the transit community and keeping the Cape's transit system in compliance with federal, state and local policy and legislation.

Procedures:

Specific tasks identified by the Cape Cod Commission, CCRTA and Cape Cod Towns that may be included under this task are listed as follows:

- Evaluate and develop proposed transit services
- Integrate transit planning into corridor studies
- Evaluate existing routes for demographic coverage as presented in the Comprehensive Service Assessment
- Provide guidance on regulatory compliance with Title VI, Environmental Justice and other federal or local requirements
- Assist in making digital and paper maps or schedules
- Assist in coordinating marketing and outreach efforts
- Identify solutions to meet transit workforce gaps
- Identify funding for access to bus stops as identified in Eliminating Transit Barriers and Closing the Gaps Report
- Assist in Transit Oriented Development planning of the Hyannis Transportation Center
- Coordinate commuter rail feeder service from Bourne to existing MBTA commuter rail in Middleborough
- Identify regional impacts and demand of commuter and intercity bus travel
- Evaluate seasonal transit travel demand to and throughout cape cod
- Identify work trips that could be captured by transit
- Create GIS transit applications for use by planning staff and riders
- Analyze performance of transit operators
- Conduct surveys and outreach efforts
- Identify destination of passengers

- Support CCRTA travel training program
- Identify ways to optimize demand response services

Level of effort

Coordination will be facilitated by regular meetings with CCRTA staff to discuss ongoing transit studies and inclusion of transit in Cape Cod Commission corridor studies. Projects may be reviewed and assisted by consultants in coordination with CCRTA staff.

Proposed Products

A report, map or memo may be drafted and released as a public document. Public outreach will be performed under the guidance of the Cape Cod Commission Public Participation Plan and in coordination with CCRTA staff.

Previous Products

Previous transit planning has been performed under specific tasks included in corridor and other regional transportation studies. Project specific to transit performed by the Cape Cod Commission are listed but not limited to as follows;

- 2016 Eliminating Transit Barriers
- 2015 Comprehensive Service Assessment
- 2015 Buzzards Bay Commuter Rail Local Impacts Report
- 2014 Coordinated Public Transit – Human Service Transportation Plan
- 2013 Closing the Gaps

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FTA 5303	\$ 40,000
CCC	\$ 10,000

TASK 4.2 – SUPPORT FOR PASSENGER RAIL SERVICE

Objective: To support planning and introduction of commuter rail feeder service to Bourne connecting to MBTA commuter rail in coordination with the MBTA, Town of Bourne and CCRTA. This task includes identifying the needs of the commuter community and feasibility of extending commuter rail from Middleborough, 18 miles along existing track. Previous studies summarized reports and analyzed impacts to local intersections considering the introduction of commuter rail to Buzzards Bay under assumptions provided in previous documents.

Products:

Products may include memorandums that update the public and planners on the progress of commuter rail including summarizing ongoing studies, design efforts or funding allocations.

Beneficiary Community: Bourne

<u>Funding Source</u>	<u>Amount</u>
FTA 5303	\$5,000
CCC	\$ 1,250

TASK 4.3 – SIDEWALK ACCESSIBILITY TO TRANSIT STOPS FOLLOW-UP

Objective:

A previous UPWP task, “Eliminating Transit Barriers” included an inventory of pedestrian access to transit services, bus stops and recommended infrastructure projects that could enhance the transit experience. Follow-up will consist of two tasks:

- Organizing the information collected into a user-friendly application for use by the Regional Transit Authority. The application would best include features that enable the RTA to perform annual updates independently.
- Identify funding and drafting documents for projects recommended in Eliminating Transit Barriers study.

Products:

GIS application that shows the ridership, stop amenities and other regional datasets as requested by the CCRTA. The product will be used to identify gaps in the pedestrian network and high ridership stops that do not contain amenities consistent with the transit stop buildout.

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FTA 5303	\$25,947
CCC	\$ 6,487

TASK 4.4 – OTHER TECHNICAL ASSISTANCE REQUESTS

Objectives: To provide the state, the towns, and the region with technical transportation assistance, as needed

Previous Work:

- Hyannis Parking Study, 2013
- Preparation of signal warrant analyses, review of local transportation improvement alternatives, preparation of local safety studies
- Wellfleet Fire Station access/egress recommendations, 2007
- West Chatham Route 28 Improvements, 2008
- Traffic Calming Techniques identified for local roads in Truro (2011)

Procedures:

Assist towns with infrastructure improvements including pedestrian, bicycle, transit rider shelter locations, roadway reconfigurations, corridor studies, etc. Potential locations

include Route 28/Bearses Way in Barnstable (capacity and safety improvements), Shank Painter Road in Provincetown (corridor improvements), and Route 28 in Harwich (pedestrian, bicycle and transit improvements).

Products: Letters, reports, memoranda, and analyses

Schedule: Continuous throughout the year

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
FHWA/MassDOT	\$ 23,125

Task #5 – Cape Cod Commission Transportation Planning and Regulatory Activities

TASK 5.1 – REVIEW AND COMMENT ON ENVIRONMENTAL NOTIFICATION FORMS, ENVIRONMENTAL IMPACT REPORTS, AND DEVELOPMENTS OF REGIONAL IMPACT

Objectives:

The primary purpose of the CCC regulatory program is mitigation of transportation impacts in a manner that is consistent with Barnstable County's Regional Policy Plan. To ensure proper review and analysis of traffic impacts of major residential and commercial developments throughout the region. To provide such information to the CCC, MassDOT, EOEA-MEPA Unit, town officials, and other interested parties, as required. To recommend mitigation measures and work with interested parties in applying conditions to projects. To assist the Cape Cod Commission regulatory staff in the review of developments of regional impact. To assist the MassDOT/Public Private Development Unit (MassDOT - PPDU) in the implementation of mitigation strategies.

Previous Work:

Previous work includes analysis, review, and comment on Environmental Notification Forms (ENFs), Environmental Impact Reports (EIRs), and Cape Cod Commission regulatory review.

Procedures:

- Review ENF, EIR, EIS, MIS and/or traffic analyses
- Compute trip generation estimates
- Review traffic counts on adjacent street network; conduct special traffic counts
- Perform preliminary site visit
- Compute LOS at site drive and area intersections, as necessary
- Attend MEPA site visit, if applicable
- Discuss project with interested parties
- Identification of appropriate mitigation measures

- Review mitigation measures for compliance and consistency with the Regional Policy Plan
- Written and oral comments and testimony to the Cape Cod Commission, MassDOT District 5, MEPA, the towns, and other interested organizations as required
- Coordinate mitigation with MassDOT-PPDU

Products:

- Discussions with MEPA, MassDOT, project proponents, and town officials – provide written comments
- Testimony at DRI and other meetings as required
- Advancement of measures to mitigate traffic impacts
- Analysis and recommendation on transportation improvements necessary to mitigate impacts

Schedule: As required to meet CCC, MEPA, MassDOT, and local deadlines

Beneficiary Communities: All

Support of this effort will be provided by the CCC. Below is the funding/staffing breakdown:

<u>Funding Source</u>	<u>Amount</u>
CCC	\$ 32,450

**TASK 5.2 – ASSIST COMMUNITIES AND THE REGION IN THE
DEVELOPMENT AND IMPLEMENTATION OF LOCAL COMPREHENSIVE
PLANS (LCPS), DISTRICTS OF CRITICAL PLANNING CONCERN
(DCPCS), AND ECONOMIC DEVELOPMENT IN DESIGNATED GROWTH
CENTERS**

Objectives: To provide technical assistance in the development and implementation of LCPs and DCPCs, Growth Incentive Zones, Economic Centers, village center planning, and other CCC funded transportation efforts

Previous work:

- Regional Policy Plan updates
- Past assistance in the development of LCPs in various Cape Cod towns

Procedures: Advisory and analytical assistance

Products: Testimony, letters, LCPs, DCPCs, and Technical Memoranda as required

Schedule: As established by the Cape Cod Commission and the Towns and legislated requirements

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
CCC	\$ 41,342

TASK 5.3 – OTHER TRANSPORTATION ACTIVITIES

Objectives: To perform other transportation activities and transportation program management.

Previous Work: Past transportation program management

Procedures:

- Commission staff will assist towns in local transportation planning efforts including intersection safety analysis, trip generation calculations for small scale development, and TIP guidance.
- Commission staff will evaluate the impact of TIP project requirements relative to community character and environmental impacts
- Commission staff will also direct town in the appropriate MassDOT official/MassDOT department to address local concerns.

Products: Viable transportation planning program. Technical memoranda, email responses, telephone responses to member communities and stakeholders.

Schedule: Continuous throughout the year

Beneficiary Communities: All

<u>Funding Source</u>	<u>Amount</u>
CCC	\$ 58,671

Distribution of UPWP Efforts

The table below identifies the affected communities by UPWP efforts included in UPWPs for the past five years as well as this current UPWP. Individual UPWP subtasks may affect one or more towns or in some cases all fifteen communities of Barnstable County. The map on the following page shows the affected the locations of these studies within Barnstable County.

Table 1 - Geographic Distribution of UPWP Efforts

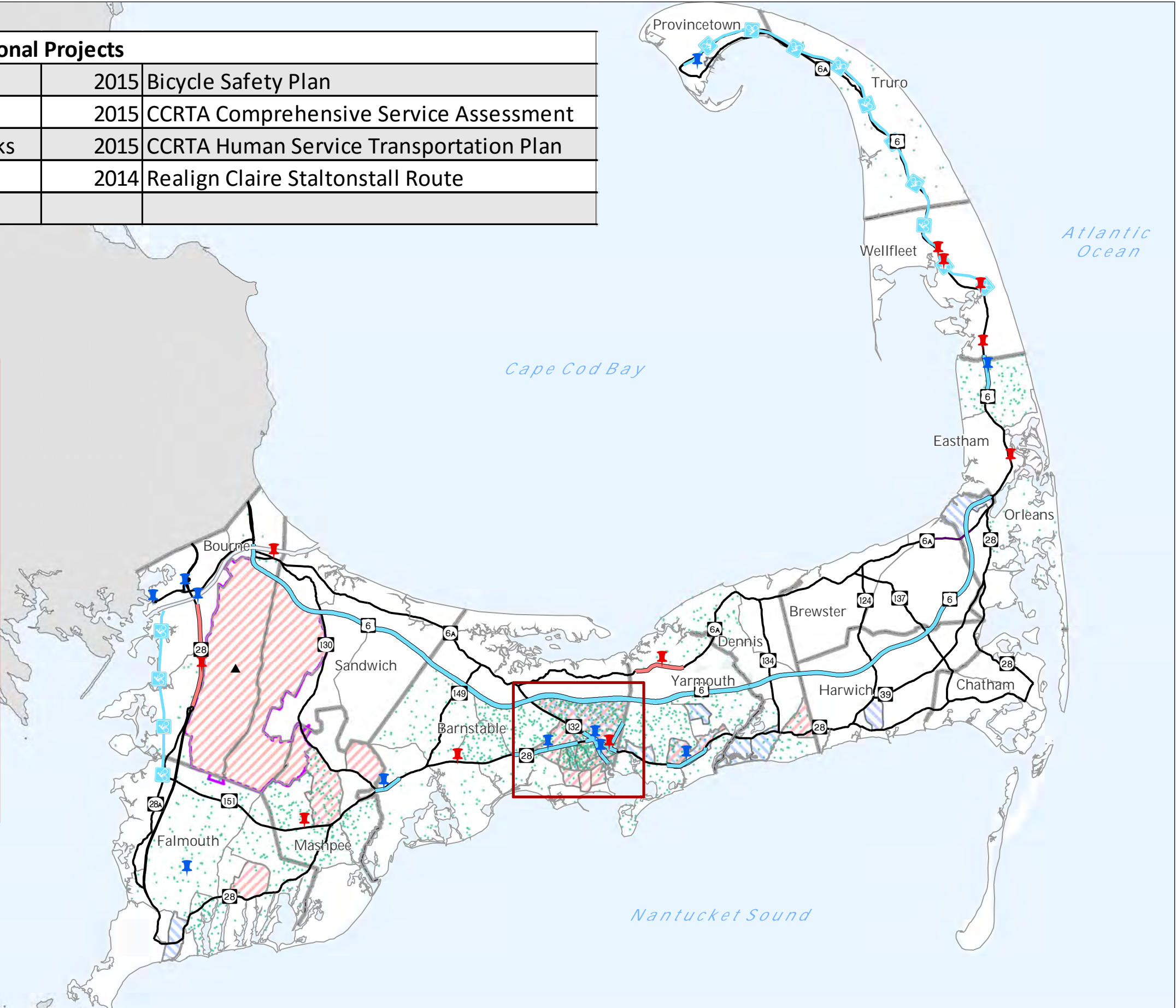
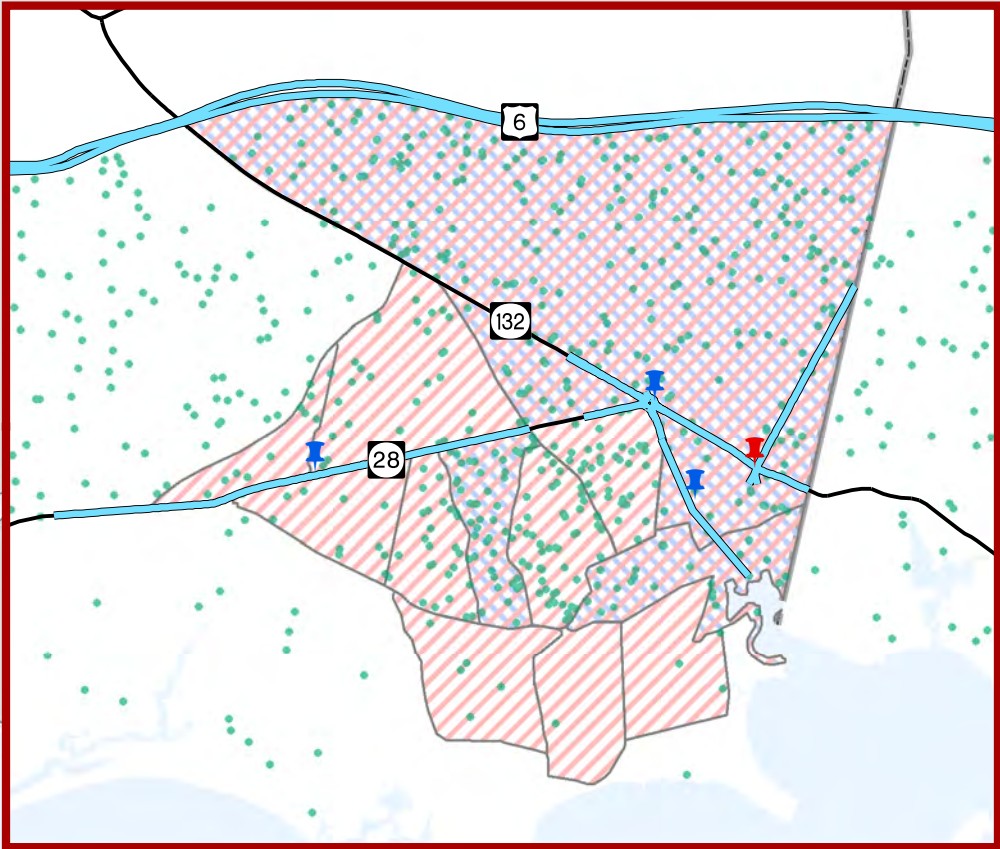
Town	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Barnstable	2	1	1	1	3	3
Bourne	1	4	0	2	3	2
Brewster	1	1	0	0	1	1
Chatham	1	0	0	0	0	1
Dennis	0	1	0	0	1	2
Eastham	1	0	0	1	0	1
Falmouth	0	0	0	1	1	1
Harwich	0	1	0	0	1	2
Mashpee	1	0	0	0	0	1
Orleans	1	1	0	0	1	1
Provincetown	3	2	2	2	2	0
Sandwich	1	1	0	0	1	1
Truro	2	1	1	1	1	0
Wellfleet	3	1	1	1	1	1
Yarmouth	1	2	0	0	1	2
<i>All Towns</i>	<i>22</i>	<i>19</i>	<i>18</i>	<i>18</i>	<i>21</i>	<i>23</i>

The regional nature of many of the UPWP efforts encompass all fifteen communities at an average of over twenty studies per year. The table above cites regional (“All Towns”) and the smaller-scale efforts for the individual towns or groups of towns (e.g., an Outer Cape study may be counted in two or more Outer Cape towns).

These efforts are tailored to problem identification and are scaled accordingly. For example, a single effort in Barnstable (e.g., Hyannis Access Study Implementation) may lead to a \$50 million dollar transportation improvement while three studies in a smaller community may reflect small-scale intersection improvements costing much less.

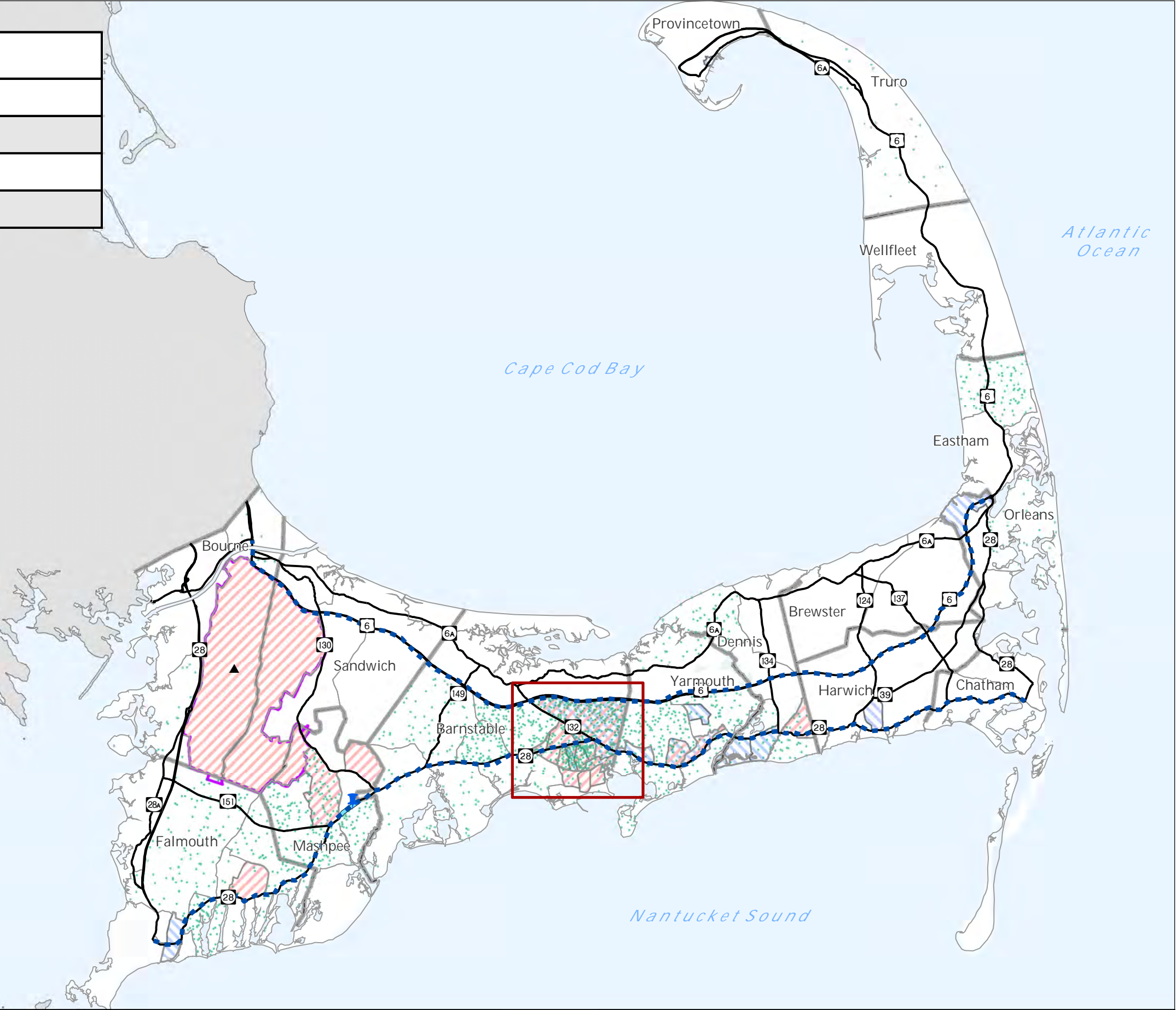
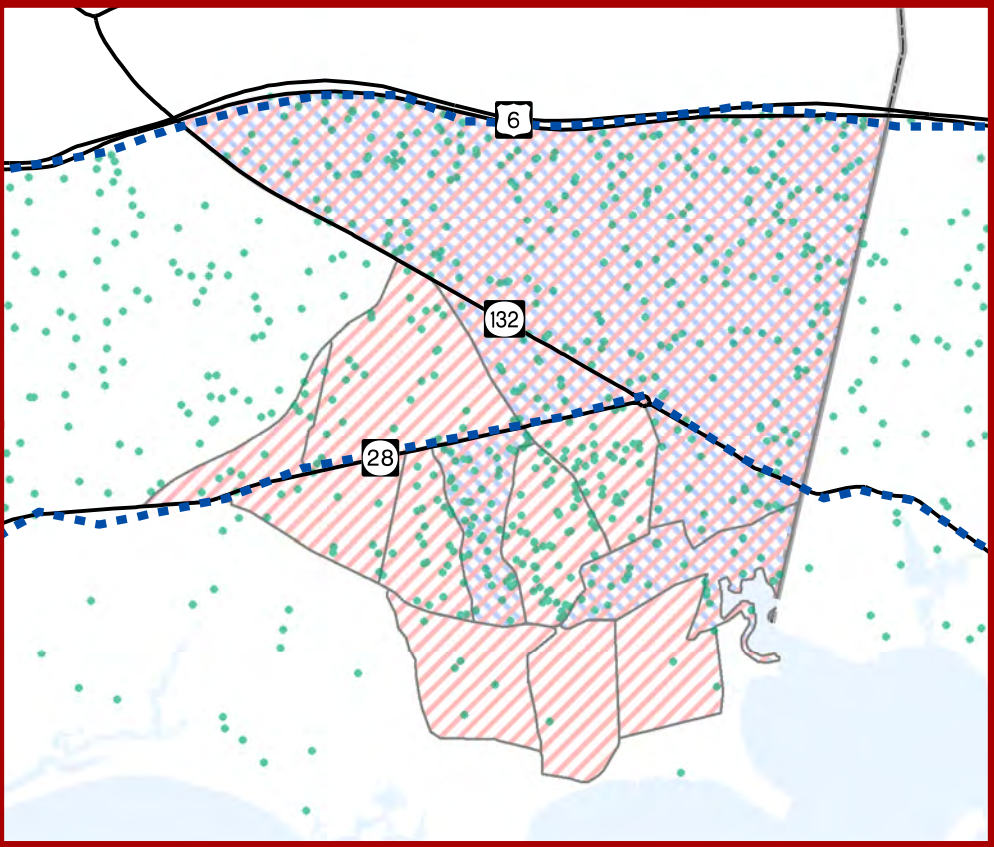
Regional Projects

2016	State Route 1 Bike Signage Assessment	2015	Bicycle Safety Plan
2016	Planning for Resilient Infrastructure	2015	CCRTA Comprehensive Service Assessment
2013	Connecting Town Centers to Bike Networks	2015	CCRTA Human Service Transportation Plan
2015-2016	Canal Area Transportation Study	2014	Realign Claire Staltonstall Route
2015	Rotary Retrofit		



Regional Projects


Year	Title
2017	Safe Routes to School
2017	Resiliency Self Assessment Tool
2017	Eliminating Transit Barriers




Current Year 2017
Unified Planning Works Program,
Minority, Low Income and Limited English
Proficiency Populations


The information depicted on these maps is for planning purposes only. It is not adequate for legal boundary definition, regulatory interpretation, or parcel level analysis. It should not substitute for actual on-site survey, or supersede deed research.

Date: 6/15/2016
User: ptierney

 Joint Base Cape Cod
Boundary

 Barnstable County
Correctional Facility

Limited English Proficiency

 Represents One (1) Portuguese or Portuguese Creole speaking person who speaks English less than very well (Points have been randomly located within the Census Tract represented)

Transportation Projects

 UPWP Road Segment Study

 UPWP Various Locations Study


 UPWP Bike Planning


 UPWP Specific Location Study


 RSA Specific Location

 RSA Segment Location

Demographics

 Minority

 Low Income

 Low Income & Minority

Income: Median household income of census block is less than or equal to 60% Barnstable County median household income (\$59,500)

Minority: 15% or more of census block residents self-identify as a race other than white

Barnstable County
Census Block Group Minority Population
Mean percent minority: 8.45%
Median percent minority: 6.39%

Population classified as minority
represents residents who self
identify as a race other than white



Glossary

Table 2. Definitions Used in Project Listings

LABEL	DESCRIPTION
DESCRIPTION	This column is a brief description of the project. Complete descriptions can be obtained through the project proponent.
MUNICIPALITY	This column lists the town(s) of project location, "Capewide" for a regional project. The project proponent may also be listed in this column, e.g. "CCRTA, Capewide."
SID #	(State identification number) This column contains the number of the project assigned by the state. When a MHD "PROJIS" number has been assigned to the project, this number is included.
FUND	Proposed funding category for the project (described in A6. Transportation Funding Programs)
FED FUNDS	Estimated federal share cost of the project.
STATE FUNDS	Estimated state share cost of the project.
TOTAL COST	Estimated total project cost.
STATEWIDE	Anywhere in the Commonwealth of Massachusetts.
CAPEWIDE	Anywhere on Cape Cod (Barnstable County).

Table 3. Acronyms

ACRONYM	MEANING
AADT	Annual Average Daily Traffic
AASHTO	American Association of State Highway and Transportation Officials
ARC	Available Reserve Capacity
BTP&D	(Massachusetts) Bureau of Transportation Planning and Development
CAAA	Clean Air Act Amendments of 1990
CEPO	Capital Expenditure and Program Office
CCC	Cape Cod Commission
CCJTC	Cape Cod Joint Transportation Committee
CCRTA	Cape Cod Regional Transit Authority
CMAQ	Congestion Mitigation and Air Quality Improvement Program
CMR	Code of Massachusetts Regulations
CO	Carbon Monoxide
CTPS	Central Transportation Planning Staff
CZM	(Massachusetts) Coastal Zone Management
DCPO	Division of Capital Planning and Operations
DEP	Department of Environmental Protection
DOT	United States Department of Transportation
DRI	Development of Regional Impact
EIR	Environmental Impact Report
EIS	Environmental Impact Statement

EOEA	(Massachusetts) Executive Office of Environmental Affairs
EOTPW	(Massachusetts) Executive Office of Transportation and Public Works (2007)
EPA	Environmental Protection Agency
ESC	(Massachusetts) Enhancements Steering Committee
FA	Federal Aid
FAST	Fixing America's Surface Transportation
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year or Federal Fiscal Year
GPS	Global Positioning System
HPP	High Priority Project
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
ITC	Intermodal Transportation Center
ITE	Institute of Transportation Engineers
ITS	Intelligent Transportation System(s)
LOS	Level of Service
LRTP	Long Range Transportation Plan
MAP	Mobility Assistance Program
MAP-21	Moving Ahead for Progress in the 21st Century
MassDOT	Massachusetts Department of Transportation
MEPA	Massachusetts Environmental Protection Act
MHD	Massachusetts Highway Department or MassHighway (now MassDOT/Highway Division)
MPO	Metropolitan Planning Organization or Cape Cod Metropolitan Planning Organization
NAAQS	National Ambient Air Quality Standards
NFA	Non Federal Aid
NHPP	National Highway Performance Program
NHS	National Highway System
NHTSA	National Highway Traffic Safety Administration
NOx	Nitrogen Oxides
PPP	Public Participation Process, or Public Participation Plan
PWED	Public Works Economic Development Program
RPA	Regional Planning Agency
RPP	Regional Policy Plan
RTA	Regional Transit Authority
RTP	Regional Transportation Plan
SIP	State Implementation Plan
SOV	Single Occupancy Vehicle
STEPA	Surface Transportation Extension Act of 1997
STIP	Statewide Transportation Improvement Program
STP	Surface Transportation Program
TAP	Transportation Alternatives Program
TAZ	Traffic Analysis Zone

TEA-21	Transportation Equity Act for the 21st Century
TDM	Transportation Demand Management
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TSM	Transportation Systems Management
USGS	United States Geographical Survey
v/c	Volume to Capacity
VMT	Vehicle Miles Traveled
VPD	Vehicles Per Day
VPH	Vehicles Per Hour

Appendices

APPENDIX A: CAPE COD CANAL TRANSPORTATION STUDY

INTRODUCTION

The purpose of this study is to identify potential improvements to the transportation system surrounding the Cape Cod Canal in Bourne and Sandwich, Massachusetts, including the potential construction of new Cape Cod Canal crossings, and to initiate the environmental permitting of the identified improvements through the Massachusetts Environmental Protection Act (MEPA) with the filing of an Environmental Notification Form. Currently, the only connections between the mainland and the communities of Cape Cod are three crossings of the Cape Cod Canal: two functionally obsolete highway bridges (the Sagamore Bridge to the east and the Bourne Bridge to the west) and the moveable-span railroad bridge west of the Bourne Bridge. The bridges and the surrounding roadway network are subject to severe congestion during the summer months and other holiday weekends throughout the year. This congestion has significant impact on safety; emergency access (including evacuation routes off of Cape Cod); and overall economic activity of the Cape Cod communities.

The study will entail the development and analysis of a full range of transportation alternatives to address the identified transportation needs. The alternatives considered will include new Cape Cod Canal crossings, highway, interchange, and non-highway improvements, as well as options and design elements that improve access in all modes. The alternatives will be evaluated relative to criteria that relate to the study goals and objectives. The study will produce a final report that includes the study's analytical findings; a recommended plan of future scheduled transportation improvements (short-term, medium-term and long-term); preliminary cost estimates for these improvements; and a comprehensive implementation plan for the recommended improvements. Following completion of the final report, the selected consultant will be responsible for preparing an Environmental Notification Form of the recommended improvements in compliance with MEPA.

It is expected that this planning study will be conducted concurrently with the MassDOT projects and initiatives listed below:

- The development of traffic improvement plans for Belmont Circle (Buzzards Bay Bypass – Routes 6 & 28, Route 25 & Main Street) in the Town of Bourne that is currently being advanced separately by the MassDOT Highway Division District 5;
- The development of public-private partnership to construct an additional roadway crossing of the Cape Cod Canal that is currently being advanced separate by the MassDOT Special Public-Private Partnership Infrastructure Oversight Commission; and
- The replacement of the existing toll booths with All Electronic Tolling equipment along the Massachusetts Turnpike and the Tobin Bridge by the MassDOT Highway Division.

The selected consultant will be expected to support any and all coordination required between this planning study and the listed projects. This coordination will most likely involve sharing collected data and providing graphics and other study materials to the Highway Division's design consultants and/or construction firms for their use.

DESCRIPTION OF PROCUREMENT

The following sections addressing the specific tasks of the Scope of Services to be undertaken by the consultant are intended to serve as a guide for Prospective Consultants in preparing their respective technical proposals.

I. SCOPE OF SERVICES

The selected consultant team will be directed by MassDOT's Office of Transportation Planning, and the consultant's progress will be monitored by the Project Manager. The selected consultant will perform specific tasks as outlined below, with summary report, presentation materials (presumably in MS PowerPoint software), and other products as needed for each major task.

Each task will be accomplished in coordination with a public involvement plan. However, no items in this scope shall preclude the consultant from proposing modified or additional approaches or activities to accomplish the objectives of this effort. At the same time, the selected consultant must recognize that while this scope includes most major tasks expected to be required, the consultant will be responsible for other tasks

necessary to deliver the major study elements, even though not all may be explicitly called out in this scope.

Task CANAL-1 – Study Area, Goals and Objectives, Evaluation Criteria, and Public Participation

The purpose of this task is to develop the framework necessary to conduct the study. The consultant, in consultation with MassDOT and the study's Working Group, will finalize the study area and will develop goals and objectives, evaluation criteria, and a public involvement plan. Evaluation criteria will be determined based on the defined goals and objectives.

A. Study Area

The Primary Study Area is defined below, although the boundaries of the areas to be analyzed will differ by task and need. The Primary Study Area, and other relevant study areas (e.g. regional highway system connections, connectivity to destinations, etc.) will be finalized in the initial stages of the study with input from the study's Working Group. This does not preclude the consultant from proposing modified boundaries as part of their response to this procurement. The study areas should be defined to incorporate both local and regional impacts of any alternative.

The initial Primary Study Area boundary will be of sufficient size to examine the feasibility and direct impacts of any study alternatives, including a new Cape Cod Canal crossing, and will, at a minimum, include infrastructure, right-of-way, and adjacent land use within 1 mile of the Cape Cod Canal. The project will also include the evaluation of any potential impacts on other transportation facilities, including, but not limited to, connecting roadways, the Cape FLYER rail service, ferry service to Cape Cod and the islands of Martha's Vineyard and Nantucket, and the Cape Cod Canal bicycle path within the Primary Study Area.

For the evaluation and analysis of regional transportation impacts, a larger Regional Study Area will include the following routes listed below. Evaluation of the benefits and impacts of the alternatives with respect to economic development, and land use or zoning changes will extend to this area.

- State Route 3 from Exit 2 (Route 3A – Herring Pond Road) in the Town of Plymouth (to the north) to the Sagamore Bridge in the Town of Bourne (to the south),
- U.S. Route 6 from Memorial Circle (Cranberry Highway/Buzzards Bay Bypass & Lincoln Avenue/Main Street) in the Town of Bourne to the west to Exit 2 (Route 130 – Forestdale Road) in the Town of Sandwich to the east (via both Scenic Highway on the northern side of the Cape Cod Canal and Sandwich Road on the south side of the canal),
- State Route 28 within the Town of Bourne from Memorial Circle (Cranberry Highway/Buzzards Bay Bypass & Lincoln Avenue/Main Street) in the north to Clay Pond Road in the south,
- State Route 25 from Exit 2 (Maple Springs Road & Glen Charlie Road) in the Town of Wareham to the west to the Bourne Bridge in the Town of Bourne the south,
- Sandwich Road within the Town of Bourne from the Bourne Rotary in the west to the Cranberry Highway in the east,
- Connecting roadways,
- Major intersections along these routes, and

Other facilities as appropriate.

Product:

- Primary Study Area definition
- Definition of any supplemental study areas
- Mapping and other supporting documentation for study areas

B. Goals and Objectives

Goals and objectives, which define the purpose of the study and its guiding principles, will be developed for this project in close coordination with the study Working Group and the public. The goals and objectives provide a “mission statement” for the study as a whole, as well as for addressing a particular issue or set of issues. The goals and objectives should shape the framework for the entire study. The Cape Cod Canal Transportation Study’s goals will serve as a base, but will not preclude modifications or additional goals and objectives from being developed. The goals and objectives should be developed so that they can also act as the project “needs and goals” as required for the future environmental permitting documents.

Product:

- Goals and Objectives

C. Evaluation Criteria

The evaluation criteria are specific considerations, or measures of effectiveness, used to assess benefits and impacts of alternatives developed during the study. The evaluation criteria will be based on the defined objectives, and must support the ultimate goals of study. Such criteria commonly include, but are not limited to, those that fall in the following categories:

- Mobility and system reliability in all major transportation modes
- Accessibility
- Safety
- Environmental effects, including air quality and greenhouse gas impacts
- Health effects, including promotion of healthy transportation options as well as discussion of other public health factors, such as air quality and noise
- Land use and economic development
- Community effects / Title VI / Environmental Justice Analysis
- Cost, including both capital and operating cost

The evaluation criteria will be used for Task 4 (alternatives analysis) of the study. The criteria should be logically related to objectives, and wherever possible, be quantitatively measured and directly derived from either previously developed information or analysis techniques used in the study. All evaluation criteria – containing both quantifiable and more subjective, qualitative measures of effectiveness – should be used to determine the best solutions for the defined goals and objectives.

Product:

- Evaluation criteria and measurement methods

D. Public Involvement Plan

The study's Public Involvement Plan will, at a minimum, the following components: 1) meetings with the study's Working Group and 2) general public informational meetings

at key project milestones. In addition to legislative, state (including the Massachusetts Department of Environmental Protection, the Massachusetts Office of Coastal Zone Management, the Massachusetts Historical Commission, the Massachusetts Division of Marine Fisheries, the National Heritage and Endangered Species Program, and the Massachusetts Division of Energy Resources), and federal (including the Army Corps of Engineers which owns the Sagamore Bridge and the Bourne Bridge, and the Federal Highway Administration) representation, the Working Group will also have representation from regional and local stakeholders that include, but are not limited to, the Cape Cod Commission (CCC), the Southeastern Regional Planning and Economic Development District (SRPEDD), the Old Colony Planning Council (OCPC), the Cape Cod Canal Area Traffic Task Force, and the municipalities of Bourne, Sandwich, Plymouth and Wareham.

Working Group meetings will be scheduled at key project milestones with input from the members, and will be conducted by MassDOT Planning and the consultant. Following consultant selection, the first Working Group meeting will be scheduled to discuss the study area limits; to discuss the goals, objectives, and evaluation criteria for the project; and to give the Working Group the opportunity to comment on these elements.

MassDOT and the consultant will conduct public informational meetings at major project milestones. Public meetings will be scheduled and publicized by MassDOT Planning and the consultant. At the discretion of MassDOT Planning, the consultant will be expected to provide support for all elements of the public meetings.

The consultant shall be principally responsible for the preparation of presentation and display materials for Working Group meetings and public informational meetings. These materials shall be prepared in advance to allow MassDOT adequate time for review and approval. At MassDOT Planning's discretion, the consultant may be required to present presentation materials in advance of the Working Group or public informational meeting.

Additionally, the consultant should be prepared to share any materials prepared as part of this study with the MassDOT Highway Division and their consultants to support the public involvement plan for the traffic improvement project for Belmont Circle (Buzzards Bay Bypass – Routes 6 & 28, Route 25 & Main Street). Members of the consultant team may be required to attend these meetings to provide their expertise; however, the consultant will not be responsible for providing any administrative duties in support of these meetings.

A project website will be created, maintained, and updated by MassDOT. The consultant will be responsible for providing content data for development of this website. The consultant will also be responsible for providing relevant historical documents, task deliverables, and both pre- and post-meeting materials to the MassDOT project manager for posting in a timely manner.

All elements of the Public Involvement Plan must include specific communication strategies to provide continuous and meaningful opportunities for involvement by the public throughout the study process. These strategies must provide the opportunity for the full and fair participation by all potentially affected communities, including minority and low-income populations, at this stage of the transportation decision-making process. Likewise, these strategies must include provisions to actively engage minorities and gather their responses, as well as mitigate against potential discrimination based on race, color, national origin, English proficiency, income, religious creed, ancestry, disability, age, gender, sexual orientation, military service, or gender identity or expression. The Public Involvement Plan, at a minimum, will require Spanish and Portuguese language elements and American Sign Language interpreters will be provided at all meetings. All public materials produced as part of this study, including those posted to the project website, must be in an accessible format consistent with MassDOT guidelines. Please refer to the following address for additional information on accessibility:

<http://www.adobe.com/accessibility/products/acrobat/pdf/A9-accessible-pdf-from-word.pdf>

Products:

- Public Involvement Plan

FINAL PRODUCTS FOR TASK CANAL-1:

1. Draft report chapter containing the following:
 - Study areas
 - Goals and objectives
 - Evaluation criteria and measurement methods

2. Public Involvement Plan

Task CANAL-2 – Existing Conditions, Future No-Build Conditions, and Issues Evaluation

Existing transportation conditions will be inventoried and evaluated, as well as anticipated future-year conditions. Existing and future land use and environmental constraints will be examined and documented. Other issues raised by the Working Group may be evaluated if feasible.

A. Existing Conditions and Data Collection

Current year transportation conditions will be analyzed for the study area facilities.

Existing data from MassDOT, the Army Corps of Engineers, the Cape Cod Commission, the Southeastern Regional Planning and Economic Development District, the Old Colony Planning Council, and the towns of Bourne, Sandwich, Plymouth and Wareham, the Cape Cod Regional Transit Authority (PVRTA), Peter Pan Bus Lines, Plymouth & Brockton Street Railway, the Steamship Authority, other ferry operators, and other sources will be used to the degree feasible. This includes all available traffic volume, turning movement, and crash data; transit services, availability, and ridership; intercity passenger services, availability, and ridership; freight rail operations, customer destinations, and freight volumes; bicycle connections and volumes; pedestrian volumes; and any other data required for a complete understanding of the transportation conditions within the study area. The study area will be analyzed for traffic volumes and levels of service, safety, transit service level of service, bicycling and pedestrian demand and environment, freight movements, ferry ridership, and other conditions as necessary. Other transportation issues as suggested in the public involvement process may be evaluated as appropriate. The consultant will utilize microsimulation software such as SYNCHRO and VISSIM as required to perform the analysis of current year transportation conditions.

Recent traffic count and classification data (including the data collected in support of the Army Corps bridge repair projects) will be used to the greatest extent possible, although historical data will be used to demonstrate trends in traffic changes. Additional traffic counts (automatic traffic recorder, turning movements, pedestrian movements, and/or bicycle movements) will be required to properly assess the conditions on the roadways and other transportation facilities in the Study Area. These counts will be undertaken by MassDOT's Traffic Data Collection section under the Highway Division.

The selected consultant will initially use the data from the MassDOT Crash Records database (developed from the Registry of Motor Vehicle crash data) to provide a preliminary review. However, the actual crash reports from both State Police and local police will need to be obtained by the selected consultant, for the three most recent years available, to ensure a thorough understanding of the existing safety conditions and future impacts to safety.

Existing land use/economic development, environmental and public health data will also be reviewed and assembled for the defined study area, from existing sources to the degree feasible. This includes the Massachusetts Department of Public Health, GIS data layers that are available from municipal or regional GIS sources (such as CCC, SRPEDD, and OCPC), and MassGIS sources.

Land use/economic development data collected may include, but are not limited to:

- Local comprehensive planning documents
- Previous conceptual planning studies
- Land-use patterns
- Zoning regulations
- Right-of-way
- Property values
- Tax revenue data
- Car and truck access
- Transit access
- Bicycle facilities
- Pedestrian facilities
- Parking
- Regional employment
- Elevation and visibility information
- Power transmission facilities
- Emergency response
- Public facilities and utilities

Environmental data collected may include, but are not limited to:

- Wetlands and water resources
- Stormwater management
- Floodplain information

- Surface geology
- Protected and recreational open space
- Areas of Critical Environmental Concern (ACECs)
- Fisheries/endangered species/wildlife
- Hazardous materials sites
- Noise levels
- Air quality/greenhouse gases
- Cultural, historical, and archaeological resources
- Federal lands

Public health data collected may include, but are not limited to:

- Hospitalization (inpatient) data for asthma, myocardial infarction, congestive heart failure, stroke, and hypertension
- Levels of pediatric and adult obesity
- Levels of pediatric and adult depression
- Levels of pediatric and adult diabetes (including Type II),
- Levels of pediatric asthma
- Injuries and fatalities related to crashes

Recent and proposed commercial/industrial developments, major residential and mixed-use projects, and other proposed projects with significant trip generation in the study area will be identified and mapped.

Sufficient data must be collected as part of this task to identify existing social equity impacts. This includes geometric data (layout plans, lanes, curb cuts, sidewalks, crosswalks, pedestrian buttons, transit accommodations, etc.) to identify compliance with the Americans with Disabilities Act and any major breaks in accessible paths of travel, demographic and population to identify minority, low income, and limited-English proficiency populations within the study area, and data on commercial enterprises within the study area, including identification of minority-owned businesses.

MassDOT will provide available aerial photography files and any previously existing maps for the development or updating of base maps by the consultant as necessary. The general accuracy of these data will be confirmed through site visits. Final resolution/scales of photographs and base maps will be determined jointly by MassDOT and the consultant team, and will be based on available data files.

Using the above collected data, a base map will then be assembled in a GIS format for use in the future tasks. The consultant team will identify all potential land use and environmental constraints that could affect the feasibility of any alternatives developed during the study. The data will be used for other analytical purposes as well.

The consultant shall also be responsible for obtaining or collecting other data and information that are needed to execute the study scope.

Products:

- Existing traffic volumes, turning movements, levels of service, and crash data (with collision diagrams and crash rates)
- Existing transit services and ridership for study area
- Existing rail services and ridership for the study area
- Existing ferry ridership and services for the study area
- Existing freight movements and services within the study area
- Existing environmental and land-use/economic development data
- Other data and information as needed

C. Future Year Conditions

Conditions in the study area will be forecasted for the horizon year of 2035. One of the primary tools to be used for estimating future conditions is a travel demand transportation model. The consultant will develop and calibrate a travel demand model for the regional study area using data from the MassDOT statewide travel demand model and the Cape Cod Commission travel demand model to the maximum extent possible. The travel demand model must be able to account for seasonal variation in travel patterns and potential shifts in travel between highway, passenger rail, and transit modes. Transportation conditions will be forecasted for a “no-build” condition, which assumes that no alternatives are implemented. MassDOT may also engage the Boston Metropolitan Planning Organization’s Central Transportation Planning Staff, through a separate contract, to provide information on demand for potential transit ridership in support of this project to ensure conformity with other planned projects. Throughout the region, only existing or planned projects that can reasonably be expected to be in place by 2035 will be included in the analysis. The consultant will work with MassDOT Planning and the Cape Cod Commission to identify appropriate assumptions for future year infrastructure and development.

Projections will be based on forecasts from the travel demand model that incorporates MPO regionally accepted growth trends and planned projects in the area. The travel demand model results will provide estimated regional and external traffic volumes,

passenger rail ridership, and projected transit usage for input into the consultant's microsimulation programs (including SYNCHRO and VISSIM) to assess the future no-build (do nothing) operational conditions within the Study Area.

The consultant will coordinate closely to utilize regional model results as inputs to traffic simulations and transit services depicting a future no-build condition. This future no-build condition should also include the most current socio-economic projections (population, households, and employment), and estimates of future land use.

Products:

- Forecasted traffic levels and conditions
- Forecasted transit ridership and services
- Forecasted passenger rail ridership and services
- Forecasted ferry ridership and services
- Forecasted freight movements and services
- Socio-economic projections
- Land use projections

D. Definition and Evaluation of Issues and Opportunities

Deficiencies and issues in the study area will be identified, quantified, and evaluated for use in subsequent tasks. Opportunities for new connections and improvements to infrastructure, access, mobility, and economic development will also be identified, quantified, and evaluated.

As part of defining transportation issues in the study area, the following elements should be considered: current and future traffic congestion, safety, environmental issues, evacuation routes, health determinants, community effects, economic development, land use, transit, bicycling, pedestrians, and other factors as appropriate. Additionally, the consultant will utilize the methods outlined in NCHRP Report 532 – “Effective Methods for Environmental Justice Assessment” to identify any existing transportation effects on minority or low-income populations which are disproportionate, high, and adverse. Wherever feasible, the defined issues and opportunities will be presented in graphical or map form suitable for presentation at a public informational meeting.

Product: Inventory and definition of issues and opportunities

E. Constraints Identification

MassDOT and the consultant team will identify a set of project constraints related to environmental impacts, engineering/design feasibility, business and residential effects, cost, transit services, and other factors as appropriate. Constraints for engineering feasibility will be based on appropriate MassDOT Highway Division guidelines as applicable.

Product:

- Inventory of project constraints

FINAL PRODUCT FOR TASK CANAL-2:

Completed draft report chapter containing the following:

- Existing traffic volumes, turning movements, levels of service, and crash data
- Existing transit services for the study area
- Existing passenger rail services for the study area
- Existing bicycling/pedestrian activity for the study area
- Existing ferry ridership and services for the study area
- Existing freight movements and services within the study area
- Existing environmental and land-use data
- Forecasted traffic levels and conditions
- Forecasted transit ridership and services
- Forecasted ferry ridership and services
- Forecasted freight movements and services
- Socio-economic projections
- Land use projections
- Inventory and definition of issues and opportunities
- Inventory of project constraints

Task CANAL-3 – Alternatives Development

Based on work completed in prior tasks, short-, medium-, and long-range alternatives will be developed in this step. The alternatives development for this study will focus on a full range of transportation alternatives to address the identified transportation needs, including new Cape Cod Canal crossing options, as well as improvements for all users along connecting roadways, other transportation modes, and adjacent land uses and

attractions using a Complete Streets approach. As each Cape Cod Canal crossing alternative alignment is developed, the consultant must: provide a street network that supports all users, preserve the existing ramp connections to the local and regional roadway network, identify potential sources of revenue to support construction and operations (public-private partnership, tolling), preserve rail access through the corridor, and improve transit, bicycle and pedestrian connections.

Additional alternatives that promote efficient system management and operation within the study area should also be included. In consultation with the Working Group, MassDOT and the consultant team will develop alternatives and refine a selection of alternatives for detailed analysis in Task CANAL-4. Where applicable, the consultant is strongly encouraged to utilize visual imaging tools (ranging from maps and graphics to the use of three-dimensional display techniques) as part of this task.

FINAL PRODUCT FOR TASK CANAL-3:

Draft report chapter containing the following:

Descriptions of short and long-range alternatives

- Maps, graphics, and other visualizations showing alternatives

Task CANAL-4 – Alternatives Analysis

The alternatives will be analyzed based on the evaluation criteria from Task CANAL-1. Any necessary mitigation related to each alternative should also be considered in the analysis.

A. Mobility and Accessibility Analysis

The consultant will analyze the impacts of alternatives on mobility in the study area. Mobility as it relates to the highway, rail, transit, bicycle and pedestrian systems should be considered. The highway system to be analyzed includes both the controlled-access highways/interchanges and local roads/intersections (including bicycle and pedestrian accommodations) in the local and regional study areas. The consultant will utilize microsimulation software such as SYNCHRO and VISSIM as required to perform the analysis of the highway system mobility. Transit services to analyze include intercity

passenger rail (Cape FLYER service), commuter bus, local bus service, shuttle services, or any other type of existing or planned service as appropriate. The consultant will coordinate closely to utilize regional model results as part of the analysis methods for evaluating appropriate highway and transit alternatives.

Product:

- Alternatives analysis for roadway network, highway operations, traffic operations, transit ridership, ferry ridership, freight movements, bicycle and pedestrian conditions

B. Safety Analysis

The consultant will analyze the traffic safety impacts in the study area for each alternative to the degree feasible, including examining the impacts on vehicular, rail, bicycle and pedestrian movements in the study area. Each of the alternative designs should refer to the crash expectations at the intersection treatments proposed according to nationally published factors.

Products:

- Alternatives analysis for traffic safety

C. Environmental Effects Analysis

The consultant will analyze the environmental impacts for each alternative to the degree feasible, including examining: wetlands, floodplains, surface geology, protected and recreational open space, ACECs, hazardous materials sites, air quality, greenhouse gas impacts, noise, cultural, historical and archaeological resources, and other constraints as necessary to fully analyze each alternative.

Product:

- Alternatives analysis for environmental effects

D. Land Use and Economic Development Analysis

The consultant will analyze land use, economic development and business impacts for each alternative to the degree feasible, including examining: right-of-way, property values, tax base, planned and potential zoning changes, planned developments

(including 40B and TODs), parking, car and truck access to existing or planned parcels, freight movements, visibility, labor force impacts, impacts to minority-owned businesses, regional and local employment, and other elements as necessary to fully analyze each alternative.

Product:

- Alternatives analysis for land use and economic/business impacts including impact on freight movements

E. Community Effects/Title VI/Environmental Justice Analysis

The consultant will analyze the community impacts for each alternative to the degree feasible, including examinations of: health determinants, right-of-way, noise levels, air quality, open space, land-use patterns, property values, vehicular access, transit access, solar access, emergency response, public facilities and utilities, cultural, historic, and archeological resources, elevation and visual impact, and other constraints as necessary to fully analyze each alternative. Where applicable, the consultant team will complete conceptual level right-of-way plans for each alternative in accordance with appropriate design criteria. Plans will not include detailed design of any structural elements, but may use visual imaging software (where applicable) to portray the visual characteristics of certain alternatives that may be proposed for analysis. The consultant will also utilize the methods outlined in NCHRP Report 532 – “Effective Methods for Environmental Justice Assessment” to analyze the possible social equity impacts of the developed alternatives and how they may impact or benefit the minority or low-income populations that have been identified. The consultant will determine if any of the alternatives and resulting mitigation is likely to result in effects that are disproportionate, high, and adverse to these populations. If so, the consultant will quantify the location, severity, and impacted population and identify potential mitigation.

Product:

- Alternatives analysis for community effects/environmental justice

F. Cost Analysis

Approximate construction, operations, right-of-way, and mitigation costs (including possible noise barriers) will be estimated for each alternative. The consultant will also

estimate the potential revenue generated through a public-private partnership to construct and operate the proposed alternatives. Other information (project implementation scenarios, construction schedules, etc.) will be estimated to the extent possible.

Products:

- Analysis of costs associated with each alternative

FINAL PRODUCT FOR TASK CANAL4:

Draft report chapter evaluating all alternatives based on Task CANAL-1 criteria, including:

- Mobility and system reliability in all major transportation modes
- Accessibility
- Safety
- Environmental effects, including air quality and greenhouse gas impacts
- Health effects, including promotion of healthy transportation options as well as discussion of other public health factors, such as air quality and noise
- Land use and economic development
- Community effects
- Cost, including capital and operating cost and potential revenue to support the project cost

Task CANAL-5 – Recommendations

Recommendations may include both short-range (within five years), medium-range (between five and ten years) and long-range recommendations as a result of the analysis completed in the previous tasks. The recommendations shall also be presented in the form of an implementation plan that identifies key stakeholders, issues, milestones, regulatory and procedural requirements, and other relevant issues. The recommendations must reflect a consensus of the public attained and documented through the public participation plan. The consultant will work with the identified stakeholders to outline the steps necessary to implement the recommended improvements.

FINAL PRODUCT FOR TASK CANAL-5:

Draft report chapter on recommendations containing:

- Tables of short and long-range recommendations
- Recommendation narrative and implementation plan
- Recommendation maps, graphics, and displays

Task 6 – Final Report

A Final Report will be prepared consisting of revised versions of the report chapters developed under Tasks 2 through 5, with an introductory chapter discussing the overall project and the goals-related material developed in Task CANAL-1. The report will also include an executive summary and appendices.

The consultant will prepare a draft of the final study report in an accessible format consistent with MassDOT guidelines for review and comment by MassDOT Planning. Once the comments have been addressed, the consultant shall produce a revised draft study report that shall be distributed to the SAG and released for a 30-day public comment period. The consultant shall also hold a public meeting to present the study results and recommendations and gather any final comments.

The consultant team will be expected to deliver twenty (20) paper copies of the report to MassDOT, as well as copies for each member of the Working Group. The final report should also be made available in accessible PDF format, with 100 compact disc copies provided to the Office of Transportation Planning. All electronic files (Word, PowerPoint, GIS Data layers, traffic analysis software, etc.) used to print the final report should also be provided to MassDOT on compact disc.

FINAL PRODUCTS FOR TASK CANAL-6:

- Draft final report
- PowerPoint document of recommendations
- Revised final report

TASK CANAL-7: Environmental Notification Form

The consultant will prepare and submit an Environmental Notification Form (ENF) for the improvements recommended in Task 5 along with a user-friendly report detailing

potential impacts to relevant resource areas and a technical appendix with appropriate background analysis in compliance with the Massachusetts Environmental Protection Act (MEPA). The report and technical appendix should consist primarily of revised versions of the final report and other materials prepared in Tasks CANAL-1 through CANAL-6. The ENF report will, at a minimum, include the following items:

1. Project Description – A detailed description of the elements of the project recommendations
2. Project Needs and Goals – A concise summary of why the project is being pursued and what its benefits would be. The description will identify how the current proposal is consistent or compatible with previous proposals, as well as how it may have been modified and improved to address future needs.
3. Alternatives – A discussion of the alternatives considered (including the No-Build scenario) and their expected impacts, measures to avoid and minimize impacts, and potential mitigation measures. The Preferred Alternative may be identified if that is the outcome of the recommendations in Task 5.
4. Public Outreach – A discussion of the public outreach efforts conducted to-date will be provided, along with a summary of support and concerns voiced at previous meetings. The continuing public participation plan will also be described.
5. Potential Impacts – A discussion of the potential impacts on, at a minimum, environmental justice populations, land use, hazardous materials release, electric and magnetic fields, alternative transportation modes, traffic, parking, noise, air quality/greenhouse gases, stormwater management, wetlands and water resources, fisheries/endangered species/wildlife, Chapter 91 compliance, federal lands, historical/archaeological resources, and open space/parkland/conservation land.
6. Mitigation – The report should highlight the mitigation strategies that encompass, to the maximum extent practicable, remedies for all the impacted areas noted above.
7. Funding – A discussion of the potential funding sources and potential construction timeframe.
8. Consistency with Local and Regional Plans – a review of the pertinent regional plans and documents (from CCC, SRPEDD, and OCPC), including its work on the upcoming Long Range Plan update, for applicability to the project. The report will also address how the project complies with state planning requirements and applicable MassDOT goals such as GreenDOT, Healthy Transportation Policy Directive, Mode Shift Goals, and the Global Warming Solutions Act.

Prior to initiation of Task CANAL-7, the consultant will consult with MassDOT staff and other regulatory stakeholders to determine if there is an opportunity to expedite the MEPA process for the recommended improvements by filing an Expanded Environmental Notification Form. Following this consultation and determination of action, the consultant will prepare a draft of the ENF form, report, and appendix in an accessible format consistent with MassDOT guidelines for review and comment by MassDOT Planning and the MassDOT Highway Division. Once the comments have been addressed, the consultant shall produce a final set of documents that shall be circulated in compliance with MEPA guidelines. The Consultant will also handle the logistics related to setting up a site visit in support of the ENF.

FINAL PRODUCTS FOR TASK CANAL-7:

- Completed ENF with all standard attachments and distribution list
- ENF report and technical appendix
- ENF site visit

APPENDIX B: FEDERAL FISCAL 2017 PL FORMULA ALLOCATION

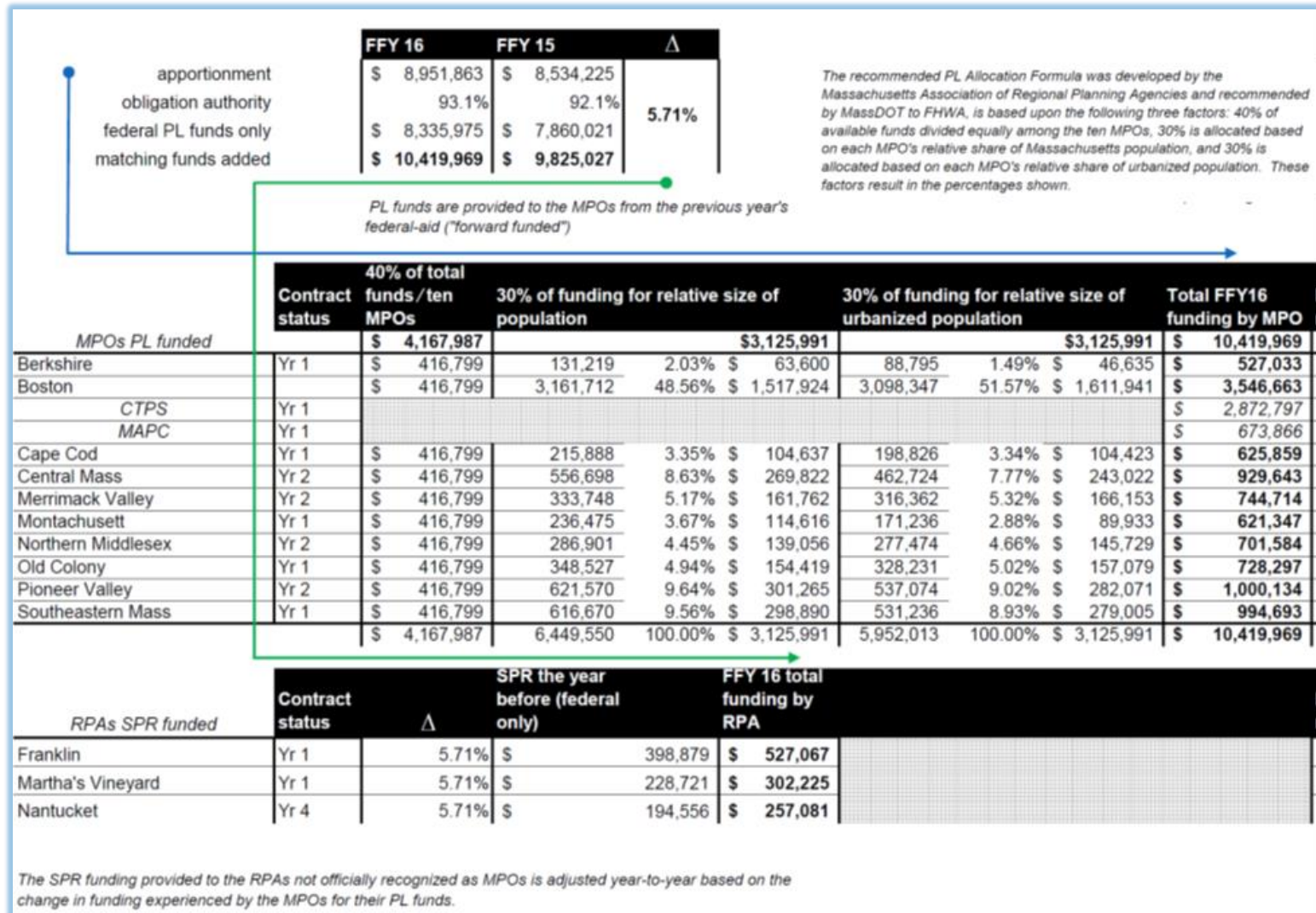


Figure 3 – Unified Planning Work Program Funding (Source: MassDOT)

APPENDIX C: COMMENTS ON PUBLIC DRAFT

This UPWP comment period officially began after the Cape Cod Metropolitan Planning Organization (MPO) voted to release the Draft UPWP for the public review/comment period. The MPO is expected to consider the UPWP FFY 2017 endorsement at their August 1, 2016 meeting at the Cape Cod Commission Office at 3225 Main Street (Route 6A) in Barnstable, MA 02630. Comments on this UPWP may be sent by close of business on July 27, 2016 via mail, hand delivered, by facsimile, or via e-mail, as follows:

Mailed or dropped off:

Cape Cod Commission Transportation Program

Glenn Cannon, Technical Services Director

3225 Main Street (Route 6A)

PO Box 226

Barnstable MA 02630-0226

Sent by facsimile to the attention of Glenn Cannon, Technical Services Director, CCC:
FAX: 508-362-3136

Electronic mail “email”—please put “UPWP” in the subject line and send to:
gcannon@capecodcommission.org

Comments / Questions received on this UPWP:

The attached Public Comment Summary Grid presents a summary of the comments received during the 30-day public comment period. The comments were presented in their entirety to the Cape Cod MPO during their August 1, 2016 meeting where the body considered the comments. Consideration of the comments is detailed in the meeting minutes for that meeting. The response and any action taken by the MPO are summarized in this table. Discussion of UPWP activities is also included in the previous MPO and CCJTC meetings.



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO



July 20, 2016

Paul Niedzwiecki, Executive Director
Cape Cod Commission
3225 Main Street
Barnstable, MA 02630

Dear Mr. Niedzwiecki:

The Massachusetts Department of Transportation (MassDOT) Office of Transportation Planning (OTP) has reviewed the draft 2017 Unified Planning Work Program (UPWP) released by the Cape Cod Metropolitan Planning Organization (MPO) on June 27, 2016. The following MassDOT comments include both general guidance and specific comments on the MPO's 3C planning process with regard to the content of this document as released for public review.

- Page i
 - Please update Thomas Tinlin's title to "Administrator."
 - Please change the FHWA Division Administrator from Pamela Stephenson to Jeffrey McEwan.
- Page vii – Please correct the Cape Cod Commission's street address in the first paragraph.
- Page 2
 - Please edit the entry for "Appendices." It appears to be incomplete and does not accurately represent what is contained in the Appendices.
 - Please update the number of federal transportation planning factors from eight to ten.
- Page 3
 - Please provide additional text explaining how factor 7 is addressed.
- Task 1.1 – Please clarify that the "schedule" refers to UPWP development for FFY 2018.
- Task 1.2
 - Please change the expected FFY 2017-2021 TIP endorsement date to August 2016.
 - Please change "four-year program" to "five-year program" of projects to reflect the five-year TIP.
 - Please briefly outline TIP adjustments in addition to TIP amendments.
 - Please change the "schedule" to reflect the typical TIP development cycle and clarify that amendments and adjustments to the TIP are done on an as-needed basis.
 - Please consider re-writing the "procedures" section for added clarity.
- Task 1.4 – Please include more detail for "product" descriptions. Product #2 "Incorporation of environmental justice principles into MPO activities" should address:

- Post implementation analysis (incorporating performance standards) of improvement projects that address EJ populations on Cape Cod, e.g. Barnstable - Rte. 28/Yarmouth Road.
 - Soliciting new projects that address EJ populations. Projects should be selected with input from Highway District 5.
- Task 1.5 – Please list any other products or activities falling under this task in addition to Revision of PPP.
- Task 2.2 – Please reference specific federal legislation regarding performance measures.
- Task 2.5 – Please update “schedule” to reflect FFY 2017.
- Task 2.7
 - Please include specific procedures associated with this task. The procedures should cite the criteria to be used to assess and prioritize schools/routes for potential participation in the program. Project locations should be selected with input from Highway District 5.
- Task 3.1 – Please modify “procedures” to include coordination with Highway District 5 for sub-tasks A, D and E.
- Task 3.2 – Please spell out EPDO on page 35.
- Task 3.3
 - The emphasis for this task seems to be assessing “low volume” segments along Route 28. Please adjust the Procedures to also consider locations that exhibit vehicular/bike crash clusters. Locations should be selected with input from District 5.
- Task 3.5 - Please note that as Mid-Cape Highway is under MassDOT jurisdiction, any and all proposed vegetation management practices shall be considered ‘advisory’ only. As this task undergoes development, it is important that MassDOT participates in reviewing draft language and proposed vegetation practices. MassDOT also requests that it be notified of any public forums.
- Task 5.1 – Please change Massachusetts Highway Department to “MassDOT.”
- Task 5.3 – Please provide more detail about possible types of work to be performed under this task.
- Page 52, Table 1 – Please provide a table showing the geographic distribution of studies that does not include Cape-wide studies. Table 1 is overwhelmed by studies that benefit every community and therefore does not clearly convey any geographic differences. Please also provide additional narrative to explain any trends in the data.
- Please review tasks for additional studies that could incorporate public health considerations.
- Appendix B – Please ensure that this table is both legible and accessible.
- Appendix C – Please correct the Cape Cod Commission’s street address in the first paragraph.
- Appendices - Please include other projects in the region and any federal grants, in addition to Cape Cod Canal Transportation Study.
- For tasks relating to bicycle and pedestrian studies, please include a review of potential bicycle and pedestrian improvements to ready any project recommendations for compliance with the Healthy Transportation Directive.
- Please incorporate references to relevant federal legislation (such as MAP-21 and FAST Act) and state policies as appropriate.

- Please document within the body of the document that at least 33% of PL funds result in tangible products.

Please contact me at (857) 368-8865 or Gabriel Sherman at (857) 368-8866 if you have any questions.

Sincerely,



David Mohler
Executive Director
Office of Transportation Planning

Cc: Jeffrey McEwen, Division Administrator, Federal Highway Administration
Mary Beth Mello, Regional Administrator, Federal Transit Administration
Mary-Joe Perry, District 5 Highway Director

#	Date/Format	Comment From	Summary of Comment	Potential Response/Action for Consideration
2	7/20/2016 letter	David Mohler, MassDOT	Various formatting, pagination, dates, spelling out of acronyms, and reference to FFYs to be corrected	<u>Action:</u> Done
			Various references to transportation officials, mailing addresses, titles, and clarifications of UPWP contents	<u>Action:</u> Done
			Task 1.2 - Clarifications of TIP processes including TIP modification procedures	<u>Action:</u> rewritten
			Task 1.4 - Include more detail for "product" descriptions, consideration of EJ populations	<u>Action:</u> rewritten
			Task 1.5 - List any additional products	<u>Action:</u> rewritten
			Task 2.5 - Reference specific federal legislation	<u>Action:</u> Done
			Task 2.7 - Include specific procedures	<u>Action:</u> rewritten
			Task 3.1 - Include coordination with District 5	<u>Action:</u> Done
			Task 3.3 - Include consideration of vehicular/bicycle crash clusters, coordination with District 5	<u>Action:</u> rewritten
			Task 3.5 - State that vegetation management practices are 'advisory only;' coordination with District 5.	<u>Action:</u> rewritten
			Task 5.3 - Provide more detail regarding types of work to be done	<u>Action:</u> rewritten
			Table 1 - Modify table of geographic distribution of UPWP tasks into separate Cape-wide tasks from individual tasks	<u>Action:</u> modified table, additional discussion of geographic distribution
			Review tasks for additional studies to incorporate public health considerations; ensure recommendations in compliance with Healthy Transportation Directive	<u>Action:</u> Added procedure to Task 3.3. Bicycle planning (Task 3.3) and "complete street" principles applied as part of corridor studies (Task 3.1) support public health.
			Document that at least 33% of PL funds result in tangible products	<u>Action:</u> added discussion to introduction section. Task 3 + subtask 2.7 correspond to 34.6% of PL funds

Acronyms: CCC = Cape Cod Commission; CCRTA = Cape Cod Regional Transit Authority; DPW = Department of Public Works; EJ = Environmental Justice; MassDOT = Massachusetts Department of Transportation; MPO = Metropolitan Planning Organization; RTP = Regional Transportation Plan; TIP = Transportation Improvement Program; UPWP = Unified Planning Work Program

Note: The Public Comment Summary Grid presents a summary of the comments received during the 30-day public comment period. The comments were presented in their entirety to the Cape Cod Metropolitan Planning Organization (MPO) during a public meeting where the body considered the comments. The response and any action taken by the MPO are summarized in this table. This table will be included in the final plan and is available at www.capecodcommission.org/mpo

Proposed FY2017 Funding Summary

		FHWA	MDOT	FTA	CCC	Other	Task Total	Percent
		PL funds	PL (match)	Sec 5303				
Task 1 Mgt & Support of the Planning Process & Certification Activities								
1.1	Unified Planning Work Program	\$25,087	\$6,272				\$31,359	4.4%
1.2	Transportation Improvement Program	\$31,000	\$7,750				\$38,750	5.4%
1.3	CCJTC and MPO Activities	\$35,000	\$8,750				\$43,750	6.1%
1.4	Environmental Justice/Title 6	\$32,000	\$8,000				\$40,000	5.6%
1.5	Public Participation Plan	\$13,000	\$3,250				\$16,250	2.3%
1.6	Regional Transportation Plan	\$22,000	\$5,500				\$27,500	3.8%
Total for Task 1		\$158,087	\$39,522				\$197,609	27.7%
Task 2 Data Collection & analysis activities								
2.1	Traffic Data Collection Program	\$32,000	\$8,000				\$40,000	5.6%
2.2	Performance Standards	\$17,000	\$4,250				\$21,250	3.0%
2.3	Transportation database management	\$27,000	\$6,750				\$33,750	4.7%
2.4	Pavement Management	\$30,000	\$7,500				\$37,500	5.2%
2.5	Asset Management / Resiliency	\$15,000	\$3,750				\$18,750	2.6%
2.6	Geographic Information Systems	\$30,000	\$7,500				\$37,500	5.2%
2.7	Active Transportation: Safe Routes to School	\$15,000	\$3,750				\$18,750	2.6%
Total for Task 2		\$166,000	\$41,500				\$207,500	29.0%
Task 3 Short and long range planning								
3.1	Living Streets - Route 28 Eastern Mashpee	\$56,000	\$14,000				\$70,000	9.8%
3.2	Transportation Safety	\$25,000	\$6,250				\$31,250	4.4%
3.3	Bike Planning - Route 28 Locations	\$20,500	\$5,125				\$25,625	3.6%
3.4	Planning Resilient Transportation Infrastructure	\$20,000	\$5,000				\$25,000	3.5%
3.5	Route 6 Median	\$15,000	\$3,750				\$18,750	2.6%
3.6	Follow up on Previous Studies	\$21,600	\$5,400				\$27,000	3.8%
Total for Task 3		\$158,100	\$39,525				\$197,625	27.7%
Task 4 Other technical activities								
4.1	Transit Planning			\$40,000	\$10,000		\$50,000	7.0%
4.2	Support for Passenger Rail Service			\$5,000	\$1,250		\$6,250	0.9%
4.3	Sidewalk Accessibility to Transit Stops			\$25,947	\$6,487		\$32,434	4.5%
4.4	Other Technical Assistance Requests	\$18,500	\$4,625				\$23,125	3.2%
Total for Task 4		\$18,500	\$4,625	\$70,947	\$17,737		\$111,809	15.6%
Subtotal Task 4 FTA 5303 with CCC Match				\$88,684				
Task 5 CCC Planning and regulatory activities								
5.1	Regulatory				\$32,450			
5.2	Planning				\$41,342			
5.3	Other transportation activities				\$58,671			
Total for Task 5					\$132,463			
Totals		\$500,687	\$125,172	\$70,947	\$150,200		\$714,543	100%
Appx. Ongoing Planning Efforts								
A.1	Cape Cod Canal Transportation Study							
Total for Additional Tasks								
Key:								
MDOT = Massachusetts Department of Transportation								
FHWA = Federal Highway Administration								
FTA = Federal Transit Administration								
CCC= Cape Cod Commission								
CCRTA = Cape Cod Regional Transit Authority								
PL = Planning funds								
Sec 5303 = Federal Transit Planning Funds								

CAPE COD COMMISSION

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