

Cape Cod Metropolitan Planning Organization (MPO)

**Cape Cod Commission Conference Room
3225 Main Street
Barnstable, MA 02630**

Minutes, Tuesday, May 31, 2011

<u>Name</u>	<u>Representing</u>
David Mohler	Executive Director, Office of Transportation Planning (OTP)/ Chairman, representing Secretary/ Chief Executive Officer (CEO) Jeffrey B. Mullan, Esq., Massachusetts Department of Transportation (MassDOT)
Pamela Haznar, P.E.	MassDOT Highway Division District 5 Office representing Frank DePaola, P.E., Acting Administrator, MassDOT Highway Division
Ron Bergstrom	Chairman, Cape Cod Regional Transit Authority (CCRTA)
William Doherty	Chairman, Barnstable County Commissioners
Wayne Taylor	Mashpee Selectman, Sub-Region A Rep., (A= Bourne, Sandwich, Falmouth, and Mashpee)
Aimee Eckman	Eastham Selectman, Sub-region C Rep., (C= Eastham, Orleans, Provincetown, Truro, Wellfleet)
George Allaire	Yarmouth DPW, Sub-region B MPO Alternate Rep., (B= Yarmouth, Dennis, Brewster, Harwich, Chatham)
Jason Steiding	MPO Representative, Mashpee Wampanoag Tribe
Joanne O'Keefe	Cape Cod Commission (CCC) Member, Sandwich
Tom Cahir	CCRTA Administrator
Sallie Riggs	Bourne Financial Development Corporation (BFDC)
Lincoln Hooper	Harwich Dept. of Highways and Maintenance & CCJTC
Chris Nickerson	Harwich Dept. of Highways and Maintenance & CCJTC
Paul Tilton	Sandwich Department of Public Works and CCJTC
Joe Rodricks	Dennis Town Engineer and CCJTC
Douglas Prentiss	FST
Calli Cenizal	MassDOT OTP
Tim Kochan	MassDOT Highway Division, District 5
Glenn Cannon	CCC
Joan McCarty	CCC
Priscilla Leclerc	CCC
Lev Malakhoff	CCC
Clay Schofield	CCC

Call to order: Chairman David Mr. Mohler called the meeting to order at 11:05 am, and introductions proceeded around the room.

Minutes of March 28, 2011 George Allaire moved approval of March 28, 2011 minutes, seconded by Mr. Taylor, and the vote was unanimous.

Public comment: There were three letters read out loud previously and submitted for the record. These will be attached to the minutes. A letter from Sallie Riggs (**attached**) regarding a report from Mr. Cannon about the study of a Bourne and Sagamore Bridge Replacement. She said she felt there was very little concern for the people in the towns that are affected every day by the traffic on the bridges. She said they asked that the state and agency readers keep both the residents and visitors in mind as they form their opinions on this issue.

The next letter (**attached**) from Mr. Chris Anzuoni, P&B Bus, explaining his opposition to the CCRTA attempt to use taxpayers' money to replicate services already provided to the Cape by adding trains during the summer season.

The third letter (**attached**) from Mr. William Doherty, Cape Cod Commissioner, regarding his support of the CCRTA proposal which intends to help this MPO to meet the requirements of the Congestion Mitigation and Air Quality Programs.

Cape Cod Transportation Improvement Program (TIP) Amendment for Federal Fiscal Year 2011-2014

Ms. Leclerc presented a review of the TIP Amendment changes since October 2010, and updated information on the CC TIP Amendment for FFY2011-2014. She explained the cost changes for the Harwich and Sandwich projects and the resulting issue to maintain financial constraint. Ms. Leclerc then outlined three options for maintaining financial constraint in TIP year 2011.

The first option is to leave all the 2011 projects in the TIP Amendment with the shortfall of \$1,088,600 due to the increased cost of the Harwich project. The shortfall would have to be made up via additional funds or project cuts to reduce cost.

The second option removes the CCRTA funding for two new transit services, and the shortfall is \$812,480. Ms. Leclerc mentioned that this is still a large sum for the Town to contribute—more than the Town's Chapter 90 annual funds. The Town and consultant have looked at reducing project costs and potential funding being contributed from the Town.

An offer Mr. Hooper, Harwich Dept. of Highways, explained was agreed to by the town.

The third option was to move the Sandwich project from FY2011 to FY2012, allowing for the cost increase for the Harwich project within the TIP Amendment. Ms. Leclerc added that this would still allow for fall advertising of the Sandwich project, with Federal Fiscal Year 2012 beginning on October 1, 2011, and would likely be the same construction schedule for Sandwich.

A general discussion followed regarding the options. There were comments that the transit service is needed also.

Mr. David Mohler, MassDOT, reported that the TIP Amendment is an MPO decision and that transit could be considered during the process for the next TIP.

With a motion by Mr. Allaire and a second by Ms. Eckman, the MPO voted unanimously to approve **Option 2** for the Draft TIP Amendment.

Cape Cod Regional Transportation Plan (RTP)

Next Dr. Malakhoff did a brief synopsis of the progress on the draft RTP to be distributed to the CCJTC members this week. After some additions, there is a new look at project listings in

Chapter 7 and some language refinements/changes as suggested by the committee. At the next MPO meeting we will be looking to the MPO to approve a public release of the draft.

Cape Cod Metropolitan Planning Organization (MPO) Election Process

Priscilla Leclerc presented the MPO Election Process Overview with proposed dates for the Sub-Region MPO Member election process, and asked for MPO approval. With approval of the process, Ms. Leclerc said that letters will be sent out to the Boards of Selectmen for all the Cape towns within the next day or two to announce the election and solicit nominees. Ms. Leclerc added that the Selectmen & Councilors Association meets on June 10, and then they do not meet again until September.

A motion was made to approve the MPO Election Process by Mr. Doherty, seconded by Mr. Bergstrom, and carried unanimously.

Reports and Other Information

Ms. Haznar presented a brief update of the submitted projects and progress being made. There were no reports from the CCRTA, CCC, or CCJTC.

Other Business none.

Next Meeting Mr. Mohler announced the next meeting will be at the CCC on 6/27/2011 at 10am.

Adjourn The meeting adjourned at 12:00 p.m.

Attachments:

Public Comment Letters: BFDC, Plymouth & Brockton, Bill Doherty
Draft TIP Amendment presentation
MPO Election Process Overview