BARNSTABLE COUNTY FY22 LICENSE PLATE GRANT PROGRAM APPLICATION

COVID-19 RECOVERY AND RESILIENCY PROJECTS

MAY 2021

The Cape Cod Commission (Commission), on behalf of Barnstable County and the Barnstable County Economic Development Council (BCEDC), is seeking proposals from local or regional governmental or nonprofit agencies for projects that support recovery efforts from the COVID-19 pandemic and resiliency to such impacts in the future.

Approximately $150,000 has been allocated for grants up to $25,000 in FY22. Funds will be provided on a reimbursement basis. Match funds are not required but are considered during application scoring. The full request for proposals, including evaluation criteria, is available at this link: https://capecodcommission.org/our-work/license-plate-grant/

Submission Requirements

All applications are to be submitted as a pdf by e-mail to bcedc@barnstablecounty.org. Applicants are required to fill out each section of the application (contact information, project information, scope of work, budget, and staffing plan) on the following pages and attach letters of support from project partners completing any work on the grant.

Applications are due no later than July 9, 2021. Selected applicants will be notified in August 2021.

CAPE COD COMMISSION

FY22 Barnstable County License Plate Grant Program Application

CONTACT INFORMATION

Organization Name: Town of Harwich, Department of Public Works

Location: Harwich

Project Manager:

Name Lincoln Hooper

Title DPW Director

Email lhooper@harwichdpw.com

Project Partners:

For each project partner, please provide a short description of their role in implementing the project. If you need more space, please attach an additional sheet.

PROJECT INFORMATION

Name of Project: Old Colony Rail Trail at Oak Street Safety Improvement

Brief Project Description (100 words):

The proposed project seeks to address safety with further enhance and improve visibility of the Old Colony Rail Trail crossing on Oak St by installing a crossing beacon. With close proximity to Harwich Center, several recreational fields (Brooks Park), Monomoy Regional High School, and Community Center the beacon will increase safety for vulnerable users, such as children and students. Improvements at this and other rail trail crossings have been championed by the Harwich Bicycle Committee and are consistent Harwich Center revitalization efforts.

How does the project align with the 2019 Regional CEDS Goals and/or CEDS Action Plan:

The project aligns with the 2019 CEDS goal of Capital Facilities and Infrastructure by supporting the regional need of a complete multi-modal transportation system and the development of a safe, connected regional multi-use path network. Additionally, the project also aligns with the 2019 CEDS goal of protecting Natural Systems by enhancing the rail trail as a key recreational asset. Finally ,Harwich Center has many of the characteristics of a community activity center and is home to many local businesses. Consistent with the CEDS Comprehensive and Activity Center Planning Projects goals, the Town of Harwich has been actively working plan for and implement infrastructure improvements needed to make Harwich Center a safe, walkable village center.

How does this project help diversify the regional economy, advance economic resiliency, and achieve long-term economic sustainability in the region?

The Old Colony Rail Trail is located in vicinity of the Harwich Center Initiative Plan. The Plan aims to stimulate the economic vitality of Harwich Center and improve the area to support walkability, sustainability and result in a vibrant and cohesive village. Further safety enhancements of the Old Colony Rail Trail support the overall economic development strategy for Harwich Center by enhancing the multi-modal infrastructure. Additionally, based on a MassTrails shared use path study (June 2021), the Cape Cod Rail Trail results in the creation of 99 jobs, $1.5M in taxes and a total economic impact of $9.2M.

What specific pandemic-induced economic development needs/priorities will this project address?

During the COVID-19 pandemic, rail trails across Cape Cod saw an increase in usage as they became an safe way for Cape residents to experience recreational activities in a safe manner. With workplaces and schools closed and reduced parking capacity at beaches, the bike path allowed residents to use bicycles are an alternative mode of transportation. Specifically on the Old Colony Rail Trail, there was an 2.5 percent increase recorded in 2020 user counts compared to 2019. The project will enhance safety at the unsignalized crossing of the Old Colony Rail Trail due to the increased usage and appeal of the Old Colony Rail Trail and a well-used route to local schools.

What is the anticipated impact of this project on these economic development needs/priorities? How will this project support Cape Cod's response and resilience to the economic effects of COVID-19?

The project will support the long-term goal of having a complete shared use path system from Woods Hole to Provincetown and providing users with options to enjoy Cape Cod without the need to use a vehicle. As the volume of path users will grow with the addition of newer sections of the rail trail/path to be built, there will be an increase in users on the regional paths and additional safety measures, such as these warning beacons, will enhance the experience and safety. Long term the project will also support the Harwich Center Initiative Plan which seeks to revitalize the area and access to local bussineses in the are.

Are there any anticipated challenges to implementing the project within 12 months of the award date? If the grant is awarded in August 2021, would the project be ready to be implemented?

The are no anticipated challenges with implementing the project with 12 months of award. In consultation with the Harwich Bicycle Committee and at the direction of the Board of Selectmen, the Department of Public works has completed similar installations each of the past several years in an effort to improve safety at trail crossing throughout the town.

SCOPE OF WORK & PROJECT TIMELINE

Please fill in the task name, a brief description, and the deliverable/final product. If you have more than 5 tasks, please attach an additional sheet, not to exceed one page.

Task 1: Procure and Install Crossing Beacon Equipment

Description: Equipment to be procured by the Town of Harwich consistent with past projects. Installation to be completed by DPW staff with experience with this equipment.

Deliverable: Completed installation

Estimated Completion Date: April/May 2022

Task 2:

Description:

Deliverable:

Estimated Completion Date:

Task 3:

Description:

Deliverable:

Estimated Completion Date:

Task 4:

Description:

Deliverable:

Estimated Completion Date:

Task 5:

Description:

Deliverable:

Estimated Completion Date:

STAFFING PLAN

For each individual participating in this project, please share their name, title, associated hourly rate, and number of hours. If you need additional space, please attach an additional sheet, not to exceed one page.

Staff Name and Title	Hourly Rate	Number of Hours	Total Project Cost	Amount Requested	Match Amount
Example: Jane Doe	*$25.00*	*15*	*$375.00*	*$281.25*	*$93.75*
All tasks to be completed by DPW staff as an in-kind match	$ 35.00	25.00	$ 875.00	$ 0.00	825.00
			$ 0.00	$ 0.00	
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
			$ 0.00		
Total Personnel		25.00	$ 875.00	$ 0.00	$ 825.00
Fringe (enter fringe rate as percent):	%				
TOTAL:			875.00	0.00	$ 825.00

Please list the tasks that each staff member/volunteer will participate in on the following page.

Staff Name and Title	Tasks/Responsibilities
Lincoln Hooper, DPW Director	Project Coordinator
Sean Libby, Facilities Manager	Project Manager

BUDGET

Please fill in all budget categories relevant for your proposed project, including a brief description of the funds requested. The total amount requested should equal the total amount noted in the scope of work (see last section). All project expenses are provided on a reimbursement basis.

Category	Amount Requested	Match Amount (optional)	Total Project Cost	Budget Narrative
Personnel/Labor *(from Staffing Plan)*	$ 0.00	$ 875.00	$ 875.00	DPW staff time will be provided as an in-kind match for the grant.
Fringe Benefits *(from Staffing Plan)*	$ 0.00	$ 394.00	$ 394.00	
Travel			$ 0.00	
Equipment	$ 17,000.00		$ 17,000.00	Estimate based on bids for comparable equipment from 2020 with adjustments for price inflation.
Supplies			$ 0.00	
Contractual/Consulting			$ 0.00	
Other			$ 0.00	
Total Direct Cost	$ 17,000.00	$ 1,269.00	$ 18,269.00	
Indirect Costs*			$ 0.00	
Total	$ 17,000.00	$ 875.00	$ 18,269.00	

**Maximum of 10% of project direct cost unless the project applicant has a Negotiated Indirect Cost Rate Agreement.*