

# Cape Cod Joint Transportation Advisory Committee (CCJTC) Bicycle Representative Alternate Position

## OVERVIEW

The [Cape Cod Metropolitan Planning Organization](http://www.capecodcommission.org/mpo) (CCMPO) established a committee of technical professionals known as the [Cape Cod Joint Transportation Committee](#) (CCJTC) to serve as the transportation advisory group to the CCMPO. To learn about the CCMPO, please visit <http://www.capecodcommission.org/mpo>.

The CCJTC membership is comprised of 16 voting members, including representatives of the 15 towns of Barnstable County and a Bicycle Representative. The member representatives from each of the 15 towns in Barnstable County are generally the Directors of Public Works, unless the Select Board/Town Council of the town appoint a different representative.

## DUTIES

The CCJTC responsibilities include obtaining public input and making recommendations to the CCMPO on compliance documents prepared under the Federal 3C Planning process, including but not limited to the [Unified Work Program](#), the [Transportation Improvement Program](#), the [Regional Transportation Plan](#), and the [Public Participation Plan](#). The CCJTC assists in providing maximum participation in the regional transportation planning and programming process by creating a forum to bring together officials of local government, public agencies, transportation providers, interest groups and residents for open dialogue and the exchange of views on current transportation issues. The Cape Cod Commission (CCC) provides the staff to support the work of the CCJTC under the supervision of the CCC Executive Director.

The 16 members (or if absent, their alternates) shall each be eligible to vote at CCJTC meetings on business requiring such action, provided the member (or his/her alternate) is present at the meeting, or has properly utilized remote participation in accordance with the Open Meeting law and its enabling regulations. Each member town has one vote; the bicycle representative has one vote.

## BICYCLE REPRESENTATIVE ALTERNATE POSITION

Sean Polay from the Sandwich Bikeways and Pedestrian Committee is serving as the current CCJTC Bicycle Representative. We currently have an opening for the Alternate Bicycle Representative position for July 2024 through June 2025. Candidates for the bicycle representative alternate position should be a person who has a regional interest to improve the multi-modal transportation network on Cape Cod. Ideal candidates would be passionate about bicycling, involved locally in a bicycle committee or who have a professional background that is related to the committee position. It is expected that candidates can regularly attend the monthly CCJTC meetings (further described below) in order to maintain a quorum. An alternate may only vote if the member is absent, but is welcome to attend the CCJTC meetings as an attendee.

## **MEETINGS**

CCJTC meetings last approximately one to two hours and are typically held virtually on the second Friday of each month at 8:30 a.m. Hybrid meetings may occasionally be scheduled and would be held at the Cape Cod Commission's office at 3225 Main Street, Barnstable, MA 02630. Historically, CCJTC meetings have been cancelled during the summer months. Agendas and/or cancellation of meetings will be posted on the CCC website at [www.capecodcommission.org](http://www.capecodcommission.org).

## **HOW TO APPLY**

Interested persons are encouraged to email Colleen Medeiros, Cape Cod Commission Transportation Program Manager ([colleen.medeiros@capecodcommission.org](mailto:colleen.medeiros@capecodcommission.org)), by Wednesday, April 3, 2024 with your contact information and a brief summary of why you would make a good candidate to be the Alternate the Bicycle Representative committee position. Interested candidates are encouraged to attend the Friday, April 12, 2024 CCJTC meeting to introduce yourself to the CCJTC and answer any questions.