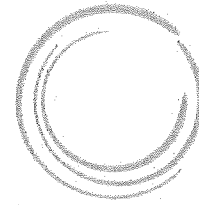


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CAPE COD
COMMISSION

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Minutes
Cape Cod Commission Meeting
Barnstable County Complex, East Wing Conference Room
3125 Main Street, Barnstable, MA 02630
June 13, 2019

The Acting Chairman, Jack McCormack, called the Cape Cod Commission meeting to order on Thursday, June 13, 2019, at 3:00 p.m., in the East Wing Conference Room, Old Jail Building, 3195 Main Street, Barnstable, MA 02630. Roll was called, and a quorum was established:

Town	Member	Present
Barnstable	Fred Chirigotis	✓
Bourne	Stephen Mealy	✓
Brewster	Elizabeth Taylor	✓
Chatham	Tom Wilson	✓
Dennis	Richard Roy	✓
Eastham	Joy Brookshire	✓
Falmouth	Charles McCaffrey	✓
Harwich	Jacqueline Etsten	Absent
Mashpee	Ernest Virgilio	✓
Orleans	Len Short	✓
Provincetown	Dr. Cheryl Andrews	✓
Sandwich	Harold Mitchell	Absent
Truro	Kevin Grunwald	Absent
Wellfleet	VACANT	
Yarmouth	John McCormack, Jr.	✓
County Commissioner	Ronald Bergstrom	✓
Minority Representative	John Harris	Absent
Native American Rep.	David Weeden	Absent
Governor's Appointee	Michael Maxim	Absent

SUMMARY OF ACTIONS TAKEN/VOTES:

- **Approval of minutes:** The minutes of the May 30, 2019 meeting were approved with ten votes in favor and two abstentions.
- **Comprehensive Economic Development Strategy:** Following staff presentation and discussion, the Cape Cod Commission unanimously voted to approve the final Comprehensive Economic Development Strategy 5-year update document for Cape Cod for the years 2019-2024 and directed staff to submit it to the United States Economic Development Administration.

PUBLIC COMMENTS

Jack McCormack, Acting Chair asked for any comments from the public on matters not on the meeting agenda. No members of the public were in attendance, and no one offered comment.

APPROVAL OF MINUTES

The minutes of the May 30, 2019, Cape Cod Commission (CCC) meeting were reviewed. Upon a motion to approve the minutes by Len Short, seconded by Ernie Virgilio, the motion passed. Richard Roy and Joy Brookshire abstained from the vote.

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

Using a power point presentation, Leslie Richardson reviewed the new update of the 5-year Comprehensive Economic Development Strategy (CEDS) for Cape Cod. Her presentation reviewed the CEDS timeline; regional assets & challenges; population, employment & income trends; CEDS vision, goals, and regional priorities; and the CEDS action plan and annual evaluation process. During the presentation, she explained that the CEDS update was developed through an extensive stakeholder process involving over 100 stakeholders and sixty organizations. She explained that the CEDS builds on the Regional Policy Plan (RPP), adopting the RPP goals and growth policy as the planning framework. The background section of the document summarizes the region's economic assets and challenges which include the need for greater economic diversity, housing affordable to the workforce, wastewater infrastructure, and climate change adaptation and mitigation strategies. Ms. Richardson explained that the Action Plan, made up of nine initiatives with specific projects identified for each, seeks to address these challenges in partnership with stakeholder organizations across the region. She described the work the Commission will undertake over the next year and how progress will be measured each year through the evaluation structure outlined in the CEDS document. She said the full CEDS Report with Executive Summary and the CEDS Appendix IV-Action Plan are available at www.capecodcommission.org.

Elizabeth Taylor commented that changes to the state zoning law are needed to make a positive impact locally. Ms. Richardson stated that towns can use the special tools available under the Cape Cod Commission act to address some of the challenges posed by zoning and that the Commission has in the past worked with legislators on potential changes to the state's zoning enabling law. In the meantime, Cape Cod Commission staff continue to work with towns on the Cape to address zoning, one good example is the recent work with the Town of Eastham, where they used the District of Critical Planning (DCPC) tool to help pass zoning changes.

Ronald Bergstrom mentioned the accessory dwelling unit (ADU) bylaw in Chatham and asked how the CCC was involved with the initiative. Ms. Richardson explained that the Smarter Cape Partnership identified ADUs as one response housing affordability issues and asked the CCC to draft a model ADU bylaw, which the Partnership shared with all towns. The Realtor Association took the lead to help market the idea to the towns. Mr. Bergstrom questioned whether they were economically feasible. Ms. Taylor stated that the Town of Brewster added a new accessory (ADU) bylaw in Brewster. It was agreed that it would be helpful if there were a structure available to help provide financial assistance to build such dwellings.

Len Short added that we do not have the infrastructure to support year-round residents. He feels that fiber optic broadband service would help bring year-round residents. Ms. Richardson stated that due to the cost of extending broadband services to the home, it may require public investment. Mr. Bergstrom added that Barnstable County Commissioners have had discussions with Open Cape to determine if Barnstable County should be more involved to get support from the Legislature.

Elizabeth Taylor moved that the Cape Cod Commission approve the final Comprehensive Economic Development Strategy 5-year update document for Cape Cod for the years 2019-2024 and for staff to submit it to the United States Economic Development Administration. A motion to approve was made by Tom Wilson, seconded by Ernie Virgilio. Chairman McCormack asked for a roll call vote.

A roll call vote was taken as follows:

Barnstable	Fred Chirigotis	yes
Bourne	Stephen Mealy	yes
Brewster	Elizabeth Taylor	yes
Chatham	Tom Wilson	yes
Dennis	Richard Roy	yes
Eastham	Joy Brookshire	yes
Falmouth	Charles McCaffrey	yes
Mashpee	Ernest Virgilio	yes
Orleans	Len Short	yes
Provincetown	Dr. Cheryl Andrews	yes
Yarmouth	John McCormack, Jr.	yes
County Commissioner	Ronald Bergstrom	yes

The vote passed unanimously.

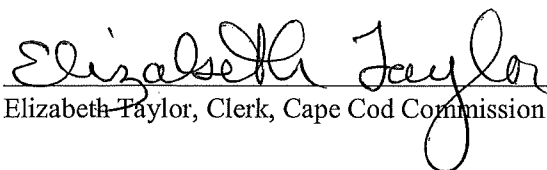
NEW BUSINESS: Topics not reasonably anticipated by the Chair more than 48 hours before the meeting. No new business was taken up.

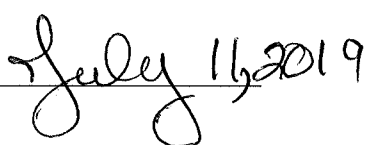
Upon a motion to adjourn at 3:36 p.m. by Len Short, seconded by Ernie Virgilio, the vote was passed unanimously.

List of Documents Used/Presented at the June 13, 2019 Commission Meeting

June 12, 2019 Cape Cod Commission Meeting Agenda
 Draft meeting minutes of May 30, 2019 Cape Cod Commission meeting
 2019 Comprehensive Economic Development Strategy Report with Executive Summary
 Copy of June 6, 2019, Barnstable County Economic Development Council Endorsement
 2019 Comprehensive Economic Development Strategy Appendix IV – Action Plan dated June 6, 2019
 Comprehensive Economic Development Strategy Power Point slide presentation prepared by Leslie Richardson, Cape Cod Commission staff

Respectfully submitted,


 Elizabeth Taylor, Clerk, Cape Cod Commission

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 Date

