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CAPE COD  
COMMISSION

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## Minutes

### Workshop/Meeting Cape Cod Commission Cape Cod Commission • Large Conference Room 3225 Main Street, Barnstable, MA 02630

April 28, 2016

The workshop/meeting was convened at 2:30 p.m., and the Roll Call was recorded as follows:

Town	Member	Present
Barnstable	Royden Richardson	✓
Bourne	Richard Conron	✓
Brewster	Elizabeth Taylor	✓
Chatham	Michael Skelley	✓
Dennis	Richard Roy	✓
Eastham	Joy Brookshire	Absent
Falmouth	Charles McCaffrey	Absent
Harwich	Jacqueline Etsten	✓
Mashpee	Ernest Virgilio	Absent
Orleans	Len Short	✓
Provincetown	John Krajovic	✓
Sandwich	Harold Mitchell	✓
Truro	Kevin Grunwald	✓
Wellfleet	Roger Putnam	✓
Yarmouth	John McCormack, Jr.	✓
County Commissioner	Mary Pat Flynn	✓
Minority Representative	John Harris	✓
Native American Rep.	David Weeden	✓ ( <i>arrived at 2:45 p.m.</i> )
Governor's Appointee	Vacant	Vacant

The Cape Cod Commission Member Workshop Meeting was held on Thursday, April 28, 2016 at 2:30 p.m. in the Cape Cod Commission Large Conference Room, 3225 Main Street, Barnstable, MA. A quorum was established with 15 Commission members in attendance.

Chair Richard Roy welcomed John Krajovic the recently appointed Provincetown Representative to the Commission.

## ■ SUMMARY OF WORKSHOP/MEETING:

### Approval of Minutes

The minutes of the March 31, 2016 Commission Meeting were approved with 12 votes in favor and two abstentions.

### Barnstable County Administrator John Yunits Introduction to Cape Cod Commission Members

Recently appointed County Administrator John Yunits introduced himself to Commission Members and discussed his goals for Barnstable County.

### Cape Cod Commission Members Use of Rules of Procedure

Commission members reviewed the Draft Cape Cod Commission Meeting Procedure Guidelines and voted to accept the Meeting Procedure Guidelines as presented. A vote called on the motion passed with a unanimous vote.

## ■ Barnstable County Administrator John Yunits Introduction to Cape Cod Commission Members

Barnstable County Administrator John Yunits introduced himself to Commission Members and briefly discussed his goals for Barnstable County as the recently appointed County Administrator. Mr. Yunits said his first major goal is for the County to become fiscally sound and to put the budget back in place. He said he wants to work with the Commission on water quality initiatives as well as working with the Commission on expanded use of the Open Cape fiber network. He said the County Commissioners have asked him to be more visible in the County and said that he is not looking at the past but is looking at what they can do going forward. He said the mission is to look at water, economic development, communication, and technology. He said to do that the County needs a solid budget. He said that is first and foremost as their goal, they hope to achieve it this year and they are committed 100% to make that happen. He said he is available to everyone at any time and he would be happy to represent the County at any events if needed.

Commission members introduced themselves as representatives to their towns.

## ■ Minutes

Commission members reviewed the minutes of the March 31, 2016 Cape Cod Commission Meeting. Len Short moved to approve the minutes. Elizabeth Taylor seconded the motion. A vote called on the motion to approve the minutes passed with 12 votes in favor and two abstentions.

## ■ Executive Director Report

Paul Niedzwiecki, Executive Director, provided the following update on Commission activities:

- Barnstable County accepted a \$950,000 grant from the Department of Environmental Protection (DEP) to the Cape Cod Commission to help with implementation of the 208 Plan—\$250,000 will be used for monitoring and \$750,000 will go toward watershed reports and the money needs to be spent by June 30, 2016;
- The Commission has been working with Cape towns, the Commission will be looking at 208 reviews for consistency with Developments of Regional Impact and capital review;
- The Commission has held two summits on the Cape Cod Area-wide Water Quality Management Plan and another summit is scheduled for June 23 and 24 at the Cape Cod Resort and Conference Center at Hyannis, the Commission will try to have an All Cape Selectmen and Councilors' session that night and Curt Spaulding, Regional Administrator of the US Environmental Protection Agency is scheduled to speak on June 23;
- The Route 6 sign proposal is not moving forward;
- The Commission has been working with the Town of Barnstable on the Hyannis Growth Incentive Zone process and he will have more to report on that;

- The Commission's budget went through the Assembly of Delegates process and he believes the budget will be approved;
- The American Planning Association held its annual conference in Phoenix this year and Commission staff Kristy Senatori and Sharon Rooney presented at the conference;
- Commission staff have started meeting with the Town of Provincetown about putting together their Local Comprehensive Plan;
- Commission member communication materials have been prepared for individual towns and also in a Cape-wide format, they have been distributed to Commission members, and their feedback is welcome;
- Mr. Niedzwiecki said he will begin meeting with Cape towns after the May elections.

### ■ **Cape Cod Commission Members Use of Rules of Procedure for Commission Meetings**

Commission members reviewed the Draft Cape Cod Commission Meeting Procedure Guidelines that were distributed to members.

Roger Putnam moved to accept the Meeting Procedure Guidelines as presented. Mike Skelley seconded the motion. A vote called on the motion passed with a unanimous vote.

### ■ **New Business**

*Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.*

Chair Richard Roy welcomed and introduced recently appointed Commission members John Krajovic and David Weeden. Jack McCormack asked Mr. Krajovic and Mr. Weeden to say a few words.

John Krajovic said he is a planner and recently retired from his 20-year position as the Deputy Director for Airport Planning at the Massachusetts Port Authority. He said he has been coming to Cape Cod for many years prior to his move to Provincetown. He said is very interested in giving back to the community and thought the Cape Cod Commission would provide him the opportunity to do that. He said he looks forward to working with the Commission as the Provincetown Representative.

David Weeden said he is a member of the Mashpee Wampanoag Tribe and is the Assistant Tribal Historic Preservation Director for the Tribe. He said a great deal of his work involves archaeological findings and surveys of sensitive areas of significance and he oversees and coordinates archaeological surveys with the Massachusetts Historic Commission. He said he has learned a lot about the history of the Wampanoag Tribe through his work and he looks forward to working with the Commission as the Native American Representative.

A motion was made to adjourn at 3:10 p.m. The motion was seconded and voted unanimously.

Respectfully submitted,

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John H. McCormack, Secretary

### **Materials Presented at the April 28, 2016 Commission Member Workshop/Meeting**

- Handout material: Meeting minutes of the March 31, 2016 Cape Cod Commission Meeting.
- Handout material: April 28, 2016 Commission Member Workshop/Meeting Agenda.
- Handout material: Draft Cape Cod Commission Meeting Procedure Guidelines.