



CAPE COD
COMMISSION

Cape Cod Metropolitan Planning Organization (MPO)

3225 MAIN STREET, P.O. BOX 226, BARNSTABLE, MASSACHUSETTS 02630
(508) 362-3828, Fax (508) 362-3136. www.capecodcommission.org

DRAFT Minutes, May 20, 2019

MPO Members in Attendance

Bryan Pounds
Robert Wheeler
Harold Mitchell
Jill Goldsmith
Judith Froman
Norman Holcomb
Alan McClennen
Robert Weinstein
Jason Steiding

Representing

MassDOT Planning representing Stephanie Pollack, MassDOT Secretary of Transportation
MassDOT Highway Division, District 5 representing Administrator Jonathan Gulliver
Cape Cod Commission
Cape Cod Regional Transit Authority Alternate
Sub Region A: Bourne, Sandwich, Mashpee and Falmouth
Sub Region B: Dennis & Yarmouth
Sub Region C: Orleans, Brewster, Harwich, Chatham
Sub Region D: Eastham, Wellfleet, Truro, Provincetown
Mashpee Wampanoag Tribal Council

Others in Attendance

Noah Berger
Steven Tupper
Lisa Dillon
Lev Malakhoff
Colleen Medeiros
Jessica Wielgus
Dave Nolan

Representing

Cape Cod Regional Transit Authority
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission

Call to order/Introductions

Bryan Pounds called the meeting to order at 1:00 pm. Mr. Pounds asked that members and audience introduce themselves.

Potential approval of the DRAFT minutes of the Cape Cod Metropolitan Planning Organization Meeting on April 22, 2019

Upon a motion to approve the DRAFT minutes of the April 22, 2019 meeting by Norm Holcomb, 2nd by Robert Weinstein, the vote was passed unanimously. Alan McClennen and Jason Steiding abstained from the vote.

Public Comment

There was none

Federal Fiscal Year 2020 Unified Planning Work Program (UPWP) Development: The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year (FFY) 2020 (October 1, 2019 to September 30, 2020) UPWP document. Cape Cod Commission staff will give a presentation on the UPWP development process, anticipated funding, and potential planning projects for the FFY2020 UPWP. The Cape Cod Metropolitan Planning Organization will discuss the proposed UPWP, which may be found at <http://www.capecodcommission.org/meetingnotices>, any public comment received regarding the UPWP, and may vote whether to endorse the FFY 2020 UPWP. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper gave a brief overview of the UPWP. He also presented comment packet which encompass a summary of UPWP, TIP and RTP comments and included a copy of each of the comments in their entirety. He noted that, in addition to a comment letter from MassDOT staff, a number of comments noted support for the Bourne Bicycle Transportation Plan task in the draft UPWP. An email from the Town Planner in Dennis also voiced support for the Route 134 Corridor Study as it would support land use and economic development efforts underway in the town.

Upon a motion to endorse the FFY 2020 UPWP by Alan McClennen, 2nd by Jill Goldsmith, the vote was passed unanimously.

2020-2024 Transportation Improvement Program (TIP) Development: The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2020 to 2024 (October 1, 2019 to September 30, 2024). Cape Cod Commission staff will give a presentation on the process of developing the TIP, anticipated funding, and potential projects for the FFY2020-24 TIP. The Cape Cod Metropolitan Planning Organization will discuss the proposed FFY2020-24 TIP, which may be found at <http://www.capecodcommission.org/meetingnotices>, any public comment received regarding the FFY2020-24 TIP, and may vote whether to endorse the FFY2020-24 TIP. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper gave a brief overview of the FFY 2020-2024 TIP. He also presented comment packet which encompass a summary of UPWP, TIP and RTP comments and included a copy of each of the comments in their entirety. He noted that, in addition to a comment letter from MassDOT staff, over 100 comments noting support for the Bourne Rail Trail Phase I were submitted. This project is proposed to be funding in FFY2024.

Mr. Tupper noted that the document includes a GHG self-certification statement. Upon an affirmative vote on a endorsement of this plan, the chair would sign to both certify adoption of the plan and the GHG self-certification.

Upon a motion to endorse the FFY 2020-2024 TIP by Alan McClennen, 2nd by Judith Froman, the vote was passed unanimously.

Judith Froman mentioned Belmont Circle and the bicycle lane that goes around it and the lack of connection from that rotary to the bridge. Rob Wheeler from MassDOT stated that it would be addressed in the resurfacing project this year.

Federal Fiscal Years (FFY) 2019-2023 Transportation Improvement Program (TIP)

Amendment #3: The Transportation Improvement Program (TIP) is a recommended list of transportation projects to be advertised and eventually implemented using Massachusetts Department of Transportation, Federal Highway and Federal Transit Administration funding. Cape Cod Commission staff will describe draft Amendment #3 to the Federal Fiscal Year (FFY) 2019-2023 TIP, which would increase the funding allocated to the Barnstable, Route 28 at Yarmouth Road project in FFY2019 by \$325,206 and indicate that a portion of the project will be funded in FFY2020. The total project cost will be updated to reflect the current estimate of \$15,756,274. Draft Amendment #3 would also update the list of highway projects in FFY2020-2023 to reflect the latest available information and include updated language on regional Transit Asset Management targets recently approved by the Cape Cod Metropolitan Planning Organization (MPO). The Cape Cod Metropolitan Planning Organization will discuss draft Amendment #3 to the 2019-2023 TIP, which may be found at <http://www.capecodcommission.org/meetingnotices>, any public comment received regarding draft Amendment #3 to the 2019-2023 TIP, and may vote whether to endorse draft Amendment #3 to the 2019-2023 TIP. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper presented a summary of the FFY 2019-2023 TIP Amendment #3. He noted that no public comments were received.

Upon a motion to the endorse the TIP Amendment #3 by Robert Weinstein, 2nd by Harold Mitchell, the vote was pass unanimously.

2020 Cape Cod Regional Transportation Plan (RTP) Development: The Regional Transportation Plan (RTP) establishes long-range vision and goals, identifies major projects, studies, and programs for Cape Cod from the years 2020 through 2040. Cape Cod Commission staff will discuss the process of developing the RTP list of potential projects and the process for prioritization of potential projects for inclusion in the 2020 RTP. The Cape Cod Metropolitan Planning Organization will discuss the draft RTP, which may be found at <http://www.capecodcommission.org/meetingnotices>, and may vote whether to release for public the draft RTP for a 21-day public comment period. — Lev Malakhoff, Cape Cod Commission Senior Transportation Engineer

Bryan Pounds announced that the MassDOT Cape Cod Canal Transportation Study is being released tomorrow. Since the RTP is on the Agenda to be released for a 21-day comment period, MassDOT has suggested that that we wait until next month to release the RTP so that the Canal Area Study could be included. Mr. Tupper agreed that holding off on the release of the draft RTP to allow for incorporation of findings from the Canal Study would be appropriate. He noted that he could bring back the draft RTP with a Canal Study to the next MPO meeting for a vote to release for a 21-day public comment period.

Mr. Holcomb noted that he doesn't see a cost for the Rail Trail Extension. Mr. Tupper indicated that this project will be funded with Statewide Funding, not within the regional target funds.

Ms. Froman mentioned the Scenic Highway Median Barrier and the work being proposed in that area. With emphasis on speed and crossing confirming that these will be addressed in plan. Mr. Wheeler stated that the Median Barrier and will include shoulders with improvements to the entire corridor. Once designed cross sections will be proposed.

Reports – Massachusetts Department of Transportation: The Massachusetts Department of Transportation (MassDOT) staff will discuss with members the status of the Transportation Improvement Program (TIP) projects. The TIP is a recommended list of transportation projects to be advertised and eventually constructed using MassDOT, Federal Highway Administration and/or Federal Transit

Administration funding. The Cape Cod Metropolitan Planning Organization members may ask questions and discuss the TIP projects. – MassDOT Staff

Mr. Wheeler gave the following MassDOT updates:

Project Year	Project Name	MassDOT Updates to MPO 05/20/19
2019	Barnstable , Rte. 28 at Yarmouth Rd	100% design, final PS&E scheduled for Friday
2019	Bourne to Falmouth , - Rte. 28	At 25% design stage
2019	Bourne-Wareham , resurfacing and related work on Rte. 25	At 75% design stage. Adding a road that is off of Belmont Circle
2020	Orleans , Stormwater Improvements, Rte. 28	Pre-25% design
2020	Dennis-Yarmouth , Bridge Replacement	Received study, likely pushed out a year or two
2020	Bass River Bridge , Road Maintenance	Will be advertised this year
2020	Bourne , Belmont Circle Multi-Modal Improvements	75% designs have been submitted and review is complete. Schedule CRM - 100% designs due in July
2021	Barnstable , Shared Use Path	25% design, comment resolution meeting is the next step, 75% designs due in May 2019
2021	Mashpee , Rte. 151	75% plans due in September
2021	Harwich , Bridge Replacement, Herring River	Pre 25% design, under review
2022	Chatham , Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd	Reviewing responses for concepts
2021	Orleans , Rte. 28/Rte. 39	25% design reviewed, next step comment resolution meeting
2021	Yarmouth , Main St/North Main St/Old Main St	Reviewed 25% comments have been sent to design engineer
2021	Barnstable , Resurfacing project, Route 6	MassDOT got survey for the project
2022	Yarmouth/Barnstable , Cape Cod Rail Trail Ext	Reviewed 25% design, target July for DPH
2022	Sandwich , Shared use path along Service Rd from Rte. 130 to Chase Rd	25% design submitted, under review

TBD	Falmouth , Rte. 28A/Rte. 151	Will be scheduling a design public hearing
2022	Dennis/Harwich , Rte. 28, from Upper County Rd to the Herring River Bridge	25% design due late spring
2023	Wellfleet , Rte. 6 at Main St	25% due in September
2023	Chatham , Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd	Pre-25% design, received review comments and under review - designer making modifications which will presented to BOS for approval
2024	Bourne , Median Installation	Pre 25% design
2024	Provincetown , Shank Painter Rd	Expecting 25% design in August
2024	Dennis/Harwich , related work on Rte. 28	25% design expected early June

Mr. Pounds gave additional MassDOT updates as follows:

- MassDOT Cape Cod Canal Transportation Study will be released on May 21, 2019
- The Capital Investment Plan is also being released on May 21, 2019 along with the State Transportation Improvement Program
- The MPO will vote on a potential release of the draft 2020 RTP next month

Reports – Cape Cod Regional Transit Authority: Cape Cod Regional Transit Authority (CCRTA) staff will report on recent and upcoming transportation initiatives involving the CCRTA. – CCRTA Staff

Noah Berger gave the following CCRTA Updates:

- Cape Flyer seasonal train service begins on Friday, May 24, 2019. Schedules are available.
- The new bus bays at the Hyannis Transportation Center are now in use with additional improvements to parking areas and landscaping still ongoing
- Cutaway buses with low floors will be purchased by the CCRTA going forward
- Adding more glass shelters throughout Cape Cod to increase visibility of the service as well as passengers at the stops. If there is a location that you feel has a need, please inform the RTA.

Reports – Cape Cod Commission: Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod. — Cape Cod Commission Transportation Program Manager

Mr. Tupper gave the following CCC Updates:

- The Comprehensive Economic Development Strategy Report is available to the Cape Cod Commission website with public comments being accepted through Friday, May 24, 2019
- The OneCape Conference will be held July 29-30th
- The Cape Cod Commission's Traffic count program will be beginning next week
- MPO will meet on June 17 and July 15, it will be important to have a quorum at these meetings

Adjourn

Upon a motion to adjourn the meeting at 1:45 pm by Alan McClennen 2nd by Judith Froman, the vote was passed unanimously.

Documents and Exhibits

Agenda, May 20, 2019
DRAFT Minutes, April 22, 2019
Comment Matrix Document
Cape Cod 2020 DRAFT UPWP Document
Cape Cod 2020-2024 TIP Document
FFY 2019-2023 Cape Cod TIP Amendment #3
RTP Update, Power Point
RTP DRAFT Document
CCRTA Operating Revenues and Expenses Summary
2020-2024 CIP Flyer