

# Cape Cod Metropolitan Planning Organization (MPO)



**Cape Cod Commission Conference Room  
3225 Main Street Barnstable, MA 02630**

CAPE COD  
COMMISSION

## **Meeting Notes: Monday, March 17, 2014**

<u>Name</u>	<u>Representing</u>
Stephen Woelfel	Director of Strategic Planning, Massachusetts Department of Transportation, (MassDOT) Office of Transportation Planning (OTP)/ Chairman, representing Richard A. Davey, Secretary/Chief Executive Officer (CEO), MassDOT
Pam Haznar	District 5 Projects Engineer, representing Frank DePaola, MassDOT Highway Division Administrator
Austin Knight	Provincetown Selectman, Sub-Region D Rep., (D= Eastham, Wellfleet, Truro, and Provincetown), Vice Chair
John Harris	Cape Cod Commission, Representative
William Doherty	MPO Representative, Barnstable County Commissioners
Terry Whalen	Town of Chatham
Sallie K. Riggs	Bourne Financial Development Corporation (BFDC)
Julie Quintero-Schulz	Cape Cod Regional Transit Authority (CCRTA)
Robert Burgmann, P.E.	Greenman -Pedersen, Inc.
Bryan Pounds	MassDOT Liaison
Timothy Kochan	MassDOT Highway Division District 5
Leah Sirmin	Federal Highway Administration
Lance Lambros	Senator Murray's Office
Joe Rodricks	Cape Cod Joint Transportation Committee
Julian M. Suso	Town of Falmouth
Stephen Buckley	OpenChatham.com
Patty Daley	Cape Cod Commission Deputy Director
Jessica Wielgus	Cape Cod Commission Counsel
Martha Hevenor	Cape Cod Commission Planner II
Glenn Cannon, P.E.	Cape Cod Commission Technical Services Director
Lev Malakhoff	Cape Cod Commission Senior Transportation Engineer
Steven Tupper	Cape Cod Commission Technical Services Planner
Garry Meus	Cape Cod Commission Regulatory Officer II
Lisa Dillon	Cape Cod Commission Administrative Assistant

**Call to order:** Chairman Stephen Woelfel called the meeting to order at 1:00 pm after a 15 minute delay waiting for a quorum. He stated that this is an unofficial meeting but Mr. Cannon and others will speak on the agenda items but as an informational session only. The listed agenda items and voting will be done at the next MPO meeting on April 14, 2014.

There was a discussion on video conferencing into the MPO meetings. Mr. Woelfel stated that it is exactly what the MPO is thinking and is headed in that direction.

### **Revised Minutes of May 20, 2013 and June 24, 2013 MPO meetings**

There was no quorum therefore the minutes will be voted on at the next MPO meeting on Monday, April 14, 2014.

**Public Comment:** There were none.

**MPO Certification Report -Discussion**

– Glenn Cannon, CCC Director of Technical Services

Mr. Cannon presented the attached MPO Certification Report for informational purposes.

**MPO Vice-Chair Election – Potential Nomination and Vote**

– Glenn Cannon, CCC Director of Technical Services

There was no quorum therefore the MPO Vice-Chair election will be voted on at the next MPO meeting on Monday, April 14, 2014.

**Unified Planning Work Program (UPWP) for Federal Fiscal Year (FFY) 2015:**

Potential FFY 2015 UPWP Project Tasks will be presented.

– Glenn Cannon, CCC Director of Technical Services

Mr. Cannon presented the attached UPWP for Federal Fiscal Year 2015 for informational purposes.

**Cape Cod Transportation Improvement Program (TIP) for FFY 2015-2018:** Potential Project Lists for FFY 2015 – 2018 TIP with evaluation criteria, scoring and greenhouse gas impact information. – Steven Tupper, CCC Technical Services Planner

Mr. Tupper presented the attached Draft TIP Project Selection Summary for Federal Fiscal Years 2015-2018 for informational purposes.

**Reports and Other Information**

Project Updates and Other regional reports from MassDOT Highway Division District 5 Office, Cape Cod Regional Transit Authority (CCRTA), and the Cape Cod Commission.

Ms. Haznar will give project updates at the next MPO meeting on April 14, 2015.

A Cape Cod Rail Trail project update will be given at the next MPO meeting on April 14, 2015.

**Other Business / Next Meeting/Adjourn**

Meeting adjourned at 2:05 p.m.

**Documents and Exhibits:**

- Revised draft minutes of the May 20, 2013 meeting
- Draft minutes of the June 24, 2013 meeting
- Letter from the Federal Highway Administration to Richard A. Davey – MassDOT
- Transportation Planning Certification Review of the Barnstable, MA Transportation Management Area
- 2015 Funding Summary
- Cape Cod Highway 2015 – 2018 DRAFT TIP Project Programming Summary
- Transportation Project Evaluation – Cape Cod Commission
- Correspondence regarding the Route 124 Harwich Project