

Cape Cod Metropolitan Planning Organization (MPO)

3225 MAIN STREET, P.O. BOX 226, BARNSTABLE, MASSACHUSETTS 02630
(508) 362-3828, Fax (508) 362-3136. www.capecodcommission.org



CAPE COD
COMMISSION

DRAFT Meeting Minutes of June 27, 2016

MPO Members in Attendance

Steve Woelfel
Pam Haznar
Daniel Santos, P.E.
Leo Cakounes
Richard Roy
R. Patrick Ellis
Sheryl A. McMahon
Sims McGrath
Robert Weinstein

Representing

MassDOT, Office of Transportation Planning, representing Stephanie Pollack, MassDOT Secretary/Chief Executive Director
MassDOT Highway Division, District 5 representing Thomas Tinlin, MassDOT Acting Highway Administrator
Representing Barnstable Town Council
Barnstable County Commissioner
Cape Cod Commission
Sub Region A: Bourne, Falmouth, Mashpee and Sandwich
Sub Region B: Dennis and Yarmouth
Sub Region C: Brewster, Chatham, Harwich and Orleans
Sub Region D: Eastham, Wellfleet, Truro and Provincetown

Others in Attendance

Gabriel Sherman
Timothy Kochan
Terry Wadsworth
Terry Whalen
Tom Temple
Tom Andrade
John Fuller
Lance Lambros
Sallie Riggs
Stephen Buckley
Bill Tuxbury
Gloria Freeman
Patty Daley
Glenn Cannon
Steven Tupper
Lev Malakhoff
Patrick Tierney
Lisa Dillon
Martha Hevenor
Jeremy Price

Representing

MassDOT, OTP Liaison
MassDOT Highway Division, District 5
MassDOT
Chatham, Town of, DPW
Chatham, Town of, DPW
Dennis, Town of, DPW
Cape Cod Regional Transit Authority
District Representative for State Senator Vinny deMacedo
Bourne Financial Development Corporation
openchatham.com
West Chatham Association
Chatham Citizen
Cape Cod Commission
Cape Cod Commission

Call to Order:

The Chairman, Steve Woelfel called the meeting to order at 1:00 and asked that members then the public introduce themselves.

Minutes of May 23, 2016:

Upon a motion to approve the DRAFT minutes of May 23, 2016 by Patrick Ellis, second by Richard Roy, the vote was passed unanimously. Pam Haznar abstained from the vote.

Public Comment:

Steve Buckley distributed an article regarding the 3rd bridge that was in the editorial section of the Cape Cod Times. Mr. Buckley highlighted one particular paragraph stating "as a citizen participant in the public meetings, sponsored by the Department of Transportation". Mr. Buckley stated that there have been citizen meetings and a stakeholder working group which has not been publicized. He pointed out that the Cape Cod Canal Transportation Study Public Involvement web page states that if you sign up for email alerts, you will be kept up to date about public meetings. Mr. Buckley signed up for this a long time ago and has never received an email. The web page also states that they will post public meetings on the page, but if you go to the front to look they will tell you about the meeting that you missed. Mr. Buckley stated that he will bring this information forward to the appropriate party and Mr. Woelfel stated that he will bring thing information back to MassDOT as well.

Federal Fiscal Year 2016 Unified Planning Work Program (UPWP) Budget Reallocation: The UPWP is a list of transportation planning projects scheduled for implementation as outlined in the existing Federal Fiscal Year 2016 (October 1, 2015 to September 30, 2016) UPWP document. Cape Cod Commission staff will advise the Metropolitan Planning Organization of the need to reallocate budget amounts in the current UPWP, specifically to transfer \$2,000 into the Title VI Task from the Pavement Management Task and transfer \$5,000 from the Living Street Task to the MPO/CCJTC Task. A vote of the MPO is not required to allow this UPWP budget reallocation. - Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon explained that the budget reallocation added addition funding which was required for the Environmental Justice/Title VI outreach to the Brazilian community on Cape Cod as well as the CCJTC and MPO activities. This document is for informational purposes only and does not require a vote.

Federal Fiscal Year 2017 Unified Planning Work Program (UPWP): The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2017 (October 1, 2016 to September 30, 2017) UPWP document. Cape Cod Commission staff will give a presentation outlining potential planning projects to be included in the Federal Fiscal Year 2017 UPWP. The Metropolitan Planning Organization (MPO) will discuss the list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2017 UPWP and may potentially vote whether to release this list for a public comment period. - Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon presented a power point. The presentation outlines Tasks 1 – 4 and includes the DRAFT FY 2017 UPWP Funding Summary. He also referred to the UPWP document included in the packet for review.

Upon a motion to release the FFY 2017 Unified Planning Work Program for a public comment period of 30 days by Sims McGrath, second my Robert Weinstein, the vote was passed unanimously.

Federal Fiscal Years 2016-2019 Transportation Improvement Program (TIP) Amendment: The TIP is a recommended list of transportation projects (broken into lists of highway and transit projects) to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2016 to 2019 (October 1, 2015 to September 30, 2019). Cape Cod Commission staff will give a presentation outlining the comments received on the amended list of projects to be constructed during the Federal Fiscal Years 2016-2019 that was released for public comment at the May 23, 2016 Metropolitan Planning Organization (MPO) meeting. The MPO will discuss these comments on the amended lists of highway

and transit projects. The MPO may potentially vote whether to endorse the amended list of highway projects or modify this amended list and release this amended list for another public comment period. The MPO may also potentially vote whether to endorse the amended list of transit projects or modify this amended list and release this amended list for another public comment period. - Steve Tupper, CCC Technical Services Planner

Mr. Tupper presented a power point. The presentation listed the TIP Amendment Schedule, 2016 Transit Program Amendment and 2016 Highway Program Amendment. He stated that there were no comments received on the Transit Program but comments on the Highway Program are attached. He stated that since the last meeting there have been changes in the Highway Program funding. At the last meeting there were concerns about funding for the Cape Cod Rail Trail Extension over the Bass River Bridge. Upon further investigation and in response to concerns, MassDOT provided additional funding in excess of \$3 million in statewide funding to cover the shortfalls which addresses all concerns and allows the projects to move forward. Mr. Tupper then reviewed comments received by the public.

Upon a motion to release the FFY 2016-2019 TIP TRANSIT Program Amendment for a public comment period of 30 days by Robert Weinstein, second by Sims McGrath, the vote was passed unanimously.

Upon a motion to accept the changes as presented in the FFY 2016-2016 TIP HIGHWAY Program Amendment for a public comment period of 30 days by Sims McGrath, second by Robert Weinstein and the vote was passed unanimously.

Sheryl McMahon stated that the 208 Plan for the Town of Dennis coincides with the expansion of the Bass River Bridge Bike Trail and has concerns about that. Mr. Tupper stated that the paving needs to be done in the short term to maintain the road and Ms. Haznar added that the paving will not have an effect on the Bridge Project. MassDOT has received a number of letters from the town and Ms. Haznar stated that it is not in the short term to replace the bridge and that inspections are done on a regular basis on all bridges in the Commonwealth.

Federal Fiscal Years 2017-2021 Transportation Improvement Program (TIP) Development: The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2017 to 2021 (October 1, 2016 to September 30, 2021). Cape Cod Commission staff will give a presentation outlining the list of projects to be constructed during the Federal Fiscal Years 2017-2021. The Metropolitan Planning Organization (MPO) will discuss this recommended list of projects as outlined in the Federal Fiscal Year 2017-2021 TIP and may potentially vote whether to release this list for a public comment period. - Steve Tupper, Cape Cod Commission Transportation Planner

Mr. Tupper presented a power point. The presentation includes the Development Schedule, Project Selection Criteria, Highway Projects for Programming Discussion, DRAFT Statewide Program Highway Projects, Transit Funding Programs Reflected in the TIP, 2017-2021 CCRTA TIP Project Summary.

Mr. Cakounes asked how the 800,000 estimated KG of CO2 reduction is calculated and Mr. Tupper explained that this is an annual savings after everything in the document is built.

Mr. Ellis is in favor of the Bourne, Rte. 6 Scenic Highway Median Installation project and doesn't understand why the project isn't a higher priority. Ms. Haznar stated that there is preliminary work done on this project but MassDOT is currently not working on this project by it may be phased. Ms. Haznar added that there is a section from Edgehill Rd heading toward the Bourne Rotary where there was a transfer of land from the Town to the Commonwealth and the ROW requirements would have to be looked at.

Mr. Weinstein is concerned that the Wellfleet, Rte. 6 project in 2019 keeps moving further out due to ROW issues. Ms. Haznar stated that the project is at pre 25% design. Mr. Cannon added that he will continuously work with MassDOT to keep these this project moving as well. Mr. Weinstein suggested that we work with the local DPW to encourage them to keep moving along with these projects. Mr. Woelfel suggested that the Cape Cod Commission be involved and Mr. Cannon stated that he is working with the Joint Transportation Committee on project schedules.

There was a discussion about the Bourne project (Resurfacing and related work on Rte. 6 & 28 bypass road) which is a potential project for FFY 2017. Mr. Cannon stated that this is an important project in his opinion and is ready to go and there has been discussion within the Town to move this project forward. Ms. Haznar added that they are in the preliminary stage of design but that it is straight forward design with no ROW.

Upon a motion to move Bourne and Harwich projects as presented by staff into the FFY2017 TIP by Patrick Ellis by Sims McGrath and the vote was passed unanimously

Mr. Cakounes would like to see information from CCJTC regarding drainage issues on the Harwich project. Ms. Haznar added that the project is being designed through MassDOT's maintenance section and that is where the drainage complaints are received therefore will be addressed.

Upon a motion to release the Highway and Transit 2017-2021 TIP as amended for a 30 day public comment period by Sims McGrath, second by Patrick Ellis, the vote was passed unanimously.

Mr. Buckley asked where the Rte. 6 exit renumbering project is located in the TIP. Ms. Haznar stated that it is in 2016 Statewide Program Highway Project.

Reports: MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects underway across Cape Cod. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent staff activities.

Pam Haznar gave the following MassDOT updates on projects:

2015 Projects:

- The construction bid opened on 3/15/16 for the intersection improvements at Rte. 28 and Bearses Way in Barnstable, low bidder Lawrence Lynch, notice to proceed issued 6/21/16
- The resurfacing work on Rte. 6 from Dennis to Harwich was awarded to Lawrence Lynch Corp, a notice to proceed was issued 4/1/16. Construction to begin after Labor Day, anticipated completion date is 4/11/17

2016 Projects:

- Orleans, Intersection improvements at Rte. 6A/Main St and Rte. 28/Main St is poised to be advertised this fiscal year, on schedule
- Dennis-Yarmouth, Construction of a multi-use path over the Bass River includes new pedestrian bridge is on track, at 100% design
- Chatham, Improvements at Rte. 28 from George Ryder Rd to Barn Hill Rd – 100% submission and revised right of way plans are due late spring. From ROW plans approval, it may take one year to acquire the necessary Right of Way. Project is proposed to be amended into program year 2018
- Barnstable, Intersection & signal improvements at Rte. 28 at Strawberry Hill Rd 25% design was received in May and is under review. This project will include pedestrian accommodations. A Design Public hearing will be held this summer
- Barnstable, lighting and landscaping of the roundabout at the Rte. 6 eastbound exit ramp & Rte. 149 – 100% submission received by headquarters and has been advertised. Construction bids opened 6/7/16 and was awarded to Lawrence Lynch Corp
- Sandwich, Barnstable, Yarmouth, Harwich, Brewster, Orleans – Guide & traffic sign replacement on Rte. 6 The Highway Administrator, Tim Tinlin recently briefed Cape Legislative Delegation that the exit numbers shown on new replacement guide signs would not change. The focus is on sign reflectivity and a space will be left on the sign in the event that there is a change in the future and there will be no overhead signs. There will be a design public hearing which is being coordinated with the Cape Cod Commission. Mr. McGrath added that this would be a good time to address sign clutter by combining into 1 panel

2017 Projects:

- Dennis, Corridor Improvements on Rte. 28 from Dennis Commons Drive to Upper county Rd. This project required 132 right of way actions – Received the 75% design plans and they are under review. The ROW comments have been sent to the designer and they have committed to resources to submit ASAP
- Falmouth, Intersection improvements at Rte. 28A and Rte. 151 at 25% design and awaiting scheduling of Design Public Hearing, trying to get a design public hearing, there are abutter issues with this project to be resolved prior to public hearing. ROW plans received 5/13/16, under review. The designer is investigating options to minimize impacts to parking for the Beach House Restaurant on Rte. 151
- Harwich, Brewster, Orleans – Resurfacing & related work on Rte. 6 – This project will be advanced in-house and storm water Best Management Practice (BMPs) will be included in design is at pre 25% design
- Barnstable, Intersection improvements at Rte. 28 & Osterville-West Barnstable Rd – MassDOT comments on revised 25% plans submitted to the design engineer, working on bicycle accommodation issues
- Barnstable-Yarmouth, CCRT extension from Station Ave, Yarmouth to Mary Dunn Rd in Barnstable is at 25% design

2018 Projects:

- Barnstable, Intersection improvements at Rte. 28 and Yarmouth Rd –this project which is at 25% design, design public hearing held 2/18/16 and 75% design plans are due late August
- Wellfleet, intersection improvements at Rte. 6 and Main St are at pre 25% design, a road safety audit held March 30, 2016, need revised design schedule from designer for submission of 25% plans in August

2019 Projects:

- Chatham, Intersection improvements at Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd – Public outreach meeting held in June, 2015 the consultant is to perform additional data collection and present alternative to the town in late winter early spring 2016
- Bourne, Traffic improvements @ Belmont Circle at Routes 6/28/25/Main Street – 25% design plans under development
- Mashpee, Corridor improvements on Rte. 151 from Mashpee Rotary to Falmouth town line – pre 25% design, proposed to be programmed in 2 yrs., 2nd being 2020. Design schedule requested

Adjourn

Upon a motion to adjourn the meeting at 2:10 pm by Sims McGrath, second by Sheryl McMahon the vote was passed unanimously.

Next Meeting: Monday, August 1, 2016

Documents and Exhibits:

Meeting Agenda, June 27, 2016, 2016
 DRAFT MPO Meeting Minutes, May 23, 2016
 UPWP Reallocation document from Glenn Cannon to MassDOT
 Proposed FY 2017 UPWP Power Point
 2017 UPWP Plan
 Letter from Nathaniel Trumbull RE: UPWP to Glenn Cannon dated 5/23/16
 Comments from Bill Tuxbury RE: 2016-2019 TIP dated 6/22/16
 FY 2016-2019 TIP Amendment, Power Point
 FY 2016-2019 TIP Amendment Summary Sheet
 FY 2017-2021 TIP Development, Power Point
 FY 2017-2021 TIP Development Summary Sheet
 FY 2017-2021 TIP Plan
 Public Comments on the 2016-2019 TIP Amendment
 Letter from Steven Egil RE: Comments on the Flex Bus
 Letter from The West Chatham Association RE: Support of the DRAFT 2016-2019 TIP, dated 6/22/16
 MassDOT Comments on the TIP Amendment dated 5/31/16 from Trey Wadsworth
 Email from Marcia Burns RE: Chatham dated 6/22/16

