

# Cape Cod Metropolitan Planning Organization (MPO)

3225 MAIN STREET, P.O. BOX 226, BARNSTABLE, MASSACHUSETTS 02630  
(508) 362-3828, Fax (508) 362-3136. [www.capecodcommission.org](http://www.capecodcommission.org)



CAPE COD  
COMMISSION

## DRAFT Meeting Minutes of May 23, 2016

### MPO Members in Attendance

Steve Woelfel  
Bill Travers  
Jessica Rapp Grassetti  
Leo Cakounes  
Richard Roy  
R. Patrick Ellis  
Sheryl A. McMahon  
Sims McGrath  
Robert Weinstein  
Jill Goldsmith  
Jason Steiding

### Representing

MassDOT, Office of Transportation Planning, representing Stephanie Pollack, MassDOT Secretary/Chief Executive Director  
MassDOT Highway Division, District 5 representing Thomas Tinlin, MassDOT Acting Highway Administrator  
Barnstable Town Council  
Barnstable County Commissioner  
Cape Cod Commission  
Sub Region A: Bourne, Falmouth, Mashpee and Sandwich  
Sub Region B: Dennis and Yarmouth  
Sub Region C: Brewster, Chatham, Harwich and Orleans  
Sub Region D: Eastham, Wellfleet, Truro and Provincetown  
Cape Cod Regional Transit Authority  
Mashpee Wampanoag Tribe

### Others in Attendance

Gabriel Sherman  
Steve Walsh  
Terry Whalen  
Tom Temple  
Tom Andrade  
John Fuller  
Lance Lambros  
Neil Andres  
Stephen Buckley  
Jeremy Pina  
Bill Tuxbury  
Don Rolutaille  
Hans DeCastellane  
Patty Daley  
Glenn Cannon  
Steven Tupper  
Lev Malakhoff  
Patrick Tierney  
Lisa Dillon

### Representing

MassDOT, OTP Liaison  
MassDOT  
Chatham, Town of, DPW  
Chatham, Town of, DPW  
Dennis, Town of, DPW  
Cape Cod Regional Transit Authority  
District Representative for Massachusetts State or Vinny deMacedo  
Eastham, Town of, DPW  
openchatham.com  
Dennis Port  
West Chatham Association  
Dennis Port Revitalization Committee  
Dennis Port (DPMA)  
Cape Cod Commission  
Cape Cod Commission

### **Call to Order:**

The Chairman, Steve Woelfel called the meeting to order at 1:00 and asked that members then public introduce themselves.

## Minutes of April 25, 2016:

Upon a motion to approve the DRAFT minutes of April 25, 2016 by Sims McGrath, second by Jessica Rapp Grassetti, the vote was passed unanimously. Leo Cakounes abstained from the vote.

### Public Comment:

Stephen Buckley stated that he suggested that the MPO consider putting an item on the agenda to address citizen frustrations as they are not involved in a meaningful way on various projects such as the MidCape Median, cutting of the trees, the proposed signs, and West Chatham, Route 124. He stated that he hasn't heard anything back on that request. He pointed out that as an example of what he is talking about; there is a story on "Officials want to avoid Route 124 West Harwich Project. He will be posting a link later on his website, openchatham.com to the Cape Cod Times article.

**Federal Fiscal Year 2017 Unified Planning Work Program (UPWP):** The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2017 (October 1, 2016 to September 30, 2017) UPWP document. Cape Cod Commission staff will give a presentation outlining potential planning projects to be included in the UPWP. The MPO will discuss the list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2017 UPWP. - Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon presented a power point. The presentation describes Tasks 1 – 4 and includes the DRAFT FY 2017 UPWP Funding Summary. He also referred to the UPWP document included in the packet for review. Mr. Cannon stated that the MPO will be meeting on June 27, 2016 to allow for 30 comment period and for staff to prepare the documents.

Mr. Cakounes asked if we reached out to towns since Task 2.7 Safe Routes to School has been added to the UPWP before we allocate those funds. For example, the Town of Harwich does not want children to walk to school, they must use the bus. Mr. Woelfel stated that through the MassRide program, we do outreach to see what schools within Communities are interested. Mr. Cannon added that an assessment will be done first.

Mr. Weinstein asked about Task 3.3 Bike Planning. The Town of Truro has had discussions with the National Park Service and the Superintendent, George Price indicated that there would be no bike trails in the National Park through Truro. The sections that are being considered are Rte. 6 and there are few alternate routes which seem compatible with bicycles. He has a problem with putting people on the state highway at least in Truro where it's a two lane road. Mr. Cannon stated that this is a bike lane which is beside traffic lane. The Commission is working with the National Park Service to create a separate bike path facility from the road which will go from South Wellfleet to Provincetown to remove bicycles from the travel lanes.

Mr. McGrath asked about Task 3.5 Rte. 6 Median. He stated that after the cutting we were presented with a remediation plan with detailed plantings. Was that plan fully funded, what percentage of the plan has been completed and what funding remains. Mr. Cannon stated that the plan has been fully funded by the contractor to replace the trees but there are members of the public that want to see more work done. MassDOT hoped to take on a safety project on Rte. 6 which would address the issues and also include stormwater but will require future funding. Mr. McGrath stated that the public has a reasonable expectation that it will be pursued and completed. Mr. Cakounes added that we are allocating \$18,750.00 of funding and is that specifically for the area on Rte. 6 where the clear cutting occurred. Mr. Woelfel stated that those funds are from the base of the Sagamore Bridge and continue to Exit 12 and will address all concerns.

**Federal Fiscal Years 2016-2019 Transportation Improvement Program (TIP) Amendment:** The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2016 to 2019 (October 1, 2015 to September 30, 2019). Cape Cod Commission staff will give a presentation outlining the amended list of projects to be constructed during the Federal Fiscal Years 2016-2019. The Metropolitan Planning Organization (MPO) will discuss this amended recommended list of projects as outlined in the Federal Fiscal Year 2016-2019 TIP and may potentially vote whether to release this list for a public comment period. - Steve Tupper, CCC Technical

Mr. Tupper presented a power point. The presentation listed the 2016-2019 TIP Amendment on the Highway Projects as well as the Transit Program Amendment.

Mr. Woelfel suggested discussing the Dennis-Yarmouth, Cape Cod Rail Trail Extension/Bass River Bridge project as there is new information. MassDOT thought the airmark was in 2016 but was actually used in 2014. Mr. Travers stated that it was allocated to the phase I project and we were not aware. Mr. Travers stated that the 100% submission is in and the cost is \$3,765,000, the cost went up \$1.3 million. These changes will need to be considered in making today's changes as the options shown today do not include the adjustment. Discussion included comments by Mr. Travers who stated that the ROW plans have not been submitted for the Chatham, Rte. 28 project. Mr. Cakounes asked if the projects being added were removed from another year and Mr. Tupper stated that the Truro-Wellfleet, Rte. 6 project and Dennis-Yarmouth, Rte. 6 are new projects being added. Mr. Tupper stated the Joint Transportation Committee had discussions about moving projects and project readiness is what determined the moves that were decided. Ms. Goldsmith asked about the ROW process and Mr. Travers stated that it is a federally mandated process and takes 1 year. Mr. McGrath asked MassDOT about resurfacing work and what point do they decide if a road is to be resurfaced. Mr. Travers stated that there is time left on Rte. 6 but the longer wait the bigger the project. Mr. Cannon added that there have been presentations to the Wellfleet selectman and Truro will be next and the project has been well publicized and advocates for the project to stay in. He would remove the Dennis -Yarmouth, Rte. 6 resurfacing since this is part of a larger project.

Sheryl McMahon stated that she is not sure what the final numbers are to make any kind of recommendation or vote at this time on the Highway projects. Any motion made today is subject to a 30 day comment period; therefore we need to look at this and make a decision today. While Mr. Tupper works out the numbers Mr. Fuller presented the Transit Amendment.

Mr. Fuller went through each project and listed the original cost vs the proposed amendment. He explained that the preventative maintenance is a catch all category; it includes everything in bus operations. The significant change is based on real numbers rather than projected.

Mr. Tupper brought the following suggestions forward. Keep the Cape Cod Rail Trail Extension, remove Dennis-Yarmouth repaving and Barnstable, Rte. 6, Exit 5 in 2016. These projects will be moved to 2017. After further discussion, it was determined that the Barnstable Rte. 6, Exit 5 project came in lower at \$475,000, therefore we could keep it in and be over budget by \$7k. Mr. Cakounes feels strongly that the Rte. 6, Exit 5 project needs to stay as this is a safety issue.

Patty Daley stated that she attended a Mass Association Regional Planning Agency meeting, and David Mohler indicated that projects in 2016 have run over and that MassDOT would be providing additional money to cover the costs. Mr. Woelfel stated that that this has not been looked at yet. If this document was released today, we could go back and look at that to see if it could fix this problem. Ms. Daley stated that you may want to add a project on rather than take one off for public comment so that it will remain an option. Mr. Ellis added that he will always advocate for projects that include public safety. We didn't advance the scenic highway median installation but this projects impact more people than the bike path.

Upon a motion to approve the 2016 -19 Cape Cod Transportation Improvement Program Highway Amendment as presented by Steven Tupper pulling out the Barnstable, Rte. 6 Exit 5, Chatham, Rte. 28, and updated the numbers of Dennis-Yarmouth Rail Trail by Sims McGrath, second by Leo Cakounes, the vote was passed unanimously

Mr. Cakounes asked that his concerns about the Rte. 6, Exit 5 project be brought back to MassDOT

Upon a motion to approve the 2016-19 Cape Cod Transportation Improvement Program Transit Amendment by Jill Goldsmith, second by Sims McGrath, the vote was passed unanimously.

**Federal Fiscal Years 2017-2021 Transportation Improvement Program (TIP) Development:** The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2017 to 2021 (October 1, 2016 to September 30, 2021). Cape Cod Commission staff will give a presentation outlining the list of project to be constructed during the Federal Fiscal Years 2017-2021. The Metropolitan Planning Organization (MPO) will

discuss this recommended list of projects as outlined in the Federal Fiscal Year 2017-2021 TIP. - Steve Tupper, Cape Cod Commission Transportation Planner

Mr. Tupper presented a power point. The presentation includes a description of the TIP, the Development Schedule, Project Selection Criteria, a review of the handouts and interactive map, Highway Funding for MPO Projects, FFY 2017-2021 Regional Targets, FFY 2017-21 MPO Highway Projects- Programming Discussion, Cape Cod 2016-19 TIP, Statewide Program Highway Projects and the 2017-2021 CCRTA TIP Project Summary. Mr. Tupper also reviewed the 2017-2021 DRAFT TIP summary sheet and the Project Evaluation Scoring for each project.

Mr. Tupper pointed out the \$3 million available in 2017. He stated that the CCTJC had a strong opinion about using those funds for a project called Rapid Winter Recovery and those funds would be distributed to the towns for road repairs.

Mr. Fuller reviewed the 2017-2021 CCRTA TIP Project Summary.

Ms. McMahon stated the Dennis, Rte. 28 Corridor project in 2017 is an important project to the Community. They have been working on the revitalization of the Dennis Port Village for 20 years and they are heavily invested with public funds. There has been discussion with Harwich on how to continue as well as to the West with Yarmouth. Everyone at the Town office is ready to do whatever they need to do to move forward with the project to keep it on schedule understanding the impact if this project doesn't move forward in 2017. Tom Andrade stated that at the last JTC ROW issues were discussed and Mr. Travers looked into the concerns and the project is now moving. The ROW has submitted comments back and VHB who is working on them and will have responses back this week.

**Reports:** MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects underway across Cape Cod. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent staff activities.

Bill Travers gave the following MassDOT updates on projects, he stated that these are current project and do not reflect the changes:

#### **2015 Projects:**

- The construction bid opened on 3/15/16 for the intersection improvements at Rte. 28 and Bearses Way in Barnstable, low bidder Lawrence Lynch, awaiting contract award and notice to proceed
- The resurfacing work on Rte. 6 from Dennis to Harwich was awarded to Lawrence Lynch Corp, a notice to proceed was issued 4/1/16, work will not begin until the Fall

#### **2016 Projects:**

- Orleans, Intersection improvements at Rte. 6A/Main St and Rte. 28/Main St is poised to be advertised this fiscal year, on schedule
- Dennis-Yarmouth, Construction of a multi-use path over the Bass River includes new pedestrian bridge is on track, at 100% design
- Chatham, Improvements at Rte. 28 from George Ryder Rd to Barn Hill Rd – 100% submission and revised right of way plans are due late spring. From ROW plans approval, it may take one year to acquire the necessary Right of Way, therefore the project is delayed and will need to be moved out the FFY2016
- Barnstable, Intersection & signal improvements at Rte. 28 at Strawberry Hill Rd 25% design was received in May and is under review. This project will include pedestrian accommodations
- Barnstable, Lighting and landscaping of the roundabout at the Rte. 6 eastbound exit ramp & Rte. 149 – 100% submission received by headquarters and has been advertised
- Sandwich, Barnstable, Yarmouth, Harwich, Brewster, Orleans – Guide & traffic sign replacement on Rte. 6 The Administrator is meeting with the Legislative Delegation on 6/1/16

## **2017 Projects:**

- Dennis, Corridor Improvements on Rte. 28 from Dennis Commons Drive to Upper county Rd. This project required 132 right of way actions – Received the 75% design plans and they are under review. The ROW comments have been sent to the designer and they have committed to resources to submit ASAP
- Falmouth, Intersection improvements at Rte. 28A and Rte. 151 at 25% design and awaiting scheduling of Design Public Hearing, trying to get a design public hearing, there are abutter issues with this project to be resolved prior to public hearing
- Harwich, Brewster, Orleans – Resurfacing & related work on Rte. 6 – This project will be advanced in-house and storm water Best Management Practice (BMPs) will be included in design is at pre 25% design
- Barnstable, Intersection improvements at Rte. 28 & Osterville-West Barnstable Rd – MassDOT comments on revised 25% plans submitted to the design engineer, working on bicycle accommodation issues
- Barnstable-Yarmouth, CCRT extension from Station Ave, Yarmouth to Mary Dunn Rd in Barnstable is at 25% design

## **2018 Projects:**

- Barnstable, Intersection improvements at Rte. 28 and Yarmouth Rd –this project which is at 25% design, design public hearing held 2/18/16 and 75% design plans are due late August
- Wellfleet, intersection improvements at Rte. 6 and Main St are at pre 25% design, a road safety audit held March 30, 2016, need revised design schedule from designer for submission of 25% plans in August

## **2019 Projects:**

- Chatham, Intersection improvements at Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd – Public outreach meeting held in June, 2015 the consultant is to perform additional data collection and present alternative to the town in late winter early spring 2016
- Bourne, Traffic improvements @ Belmont Circle at Routes 6/28/25/Main Street – 25% design plans under development
- Mashpee, Corridor improvements on Rte. 151 from Mashpee Rotary to Falmouth town line – pre 25% design, proposed to be programmed in 2 yrs., 2<sup>nd</sup> being 2020

Mr. Cakounes stated that the towns are willing to help in anyway with ROW acquisitions.

Mr. Cannon pointed out the letter from citizen regarding MPO meeting schedule.

## **Adjourn**

Upon a motion to adjourn the meeting at 2:45 pm my Jessica Rapp Grasseti, second by Jill Goldsmith the vote was passed unanimously

## **Documents and Exhibits:**

Meeting Agenda, May 23, 2016  
DRAFT MPO Meeting Minutes, April 25, 2016  
UPWP FFY 2017, Power Point  
UPWP FFY 2017 Funding Summary Sheet  
UPWP FFY 2017 Document  
TIP FY 2016-19 Amendment Power Point  
TIP FY 2016-19 Amendment Summary Sheet  
TIP FY 2017-21 Development Power Point  
TIP FY 2017-21 Summary Sheet and Scoring Sheets  
Email from Scott White to Lisa Dillon dated 4/26/16 regarding Upcoming MPO Meetings