

Cape Cod Metropolitan Planning Organization (MPO)

Cape Cod Commission Conference Room
3225 Main Street Barnstable, MA 02630



Draft Meeting Minutes: Monday, November 17th, 2014

MPO Members in Attendance

Representing

Clinton Bench	Deputy Executive Director, Massachusetts Department of Transportation, (MassDOT) Office of Transportation Planning (OTP)/ Chairman, representing Richard A. Davey, Secretary/Chief Executive Officer (CEO), MassDOT
Austin Knight	Sub-Region D Representative (D= Eastham, Wellfleet, Truro, and Provincetown), Vice Chair
Richard Roy	Cape Cod Commission, Representative
Sims McGrath	Sub Region C: Representative (C = Brewster, Chatham, Harwich and Orleans)
Curtis Sears	Sub Region B: Representative (B = Towns of Dennis and Yarmouth)
William Doherty	Barnstable County Commissioner
Andrew Gottlieb	Sub Region A: Alternate (A = Bourne, Sandwich, Falmouth and Mashpee)
Dan Santos	Barnstable Town Council - Alternate

Others in Attendance

Representing

Bryan Pounds	MassDOT, OTP Liaison
Timothy Kochan	MassDOT Highway Division District 5
William Travis	MassDOT Highway Division District 5
Terry Whalen	Town of Chatham
Leah Sirmin	Community Planner, Federal Highway Administration
John Pearson	Massachusetts Coastal Railroad
Joe Rodricks	Cape Cod Joint Transportation Committee
Dennis Walsh	Cape Cod Regional Transit Authority (CCRTA)
R. Patrick Ellis	Sandwich Selectman
Rebecca Moffitt	Falmouth Selectman
Robert Burgmann	Greenman-Pedersen, Inc.
Glenn Cannon, P.E.	Cape Cod Commission, Technical Services Director
Lev Malakhoff	Cape Cod Commission, Senior Transportation Engineer
Steven Tupper	Cape Cod Commission, Technical Services Planner
Michelle Springer	Cape Cod Commission, Fiscal Officer
Patrick Tierney	Cape Cod Commission, Technical Services Planner
Maria McCauley	Cape Cod Commission, Fiscal Officer

Call to order:

Clinton Bench called the meeting to order at 1:00 p.m. Members of the Board introduced themselves as well as the Cape Cod Commission staff and visitors.

Minutes of October 20, 2014:

Upon a motion by Curtis Sear to approve the minutes of October 20, 2014, second by Austin Knight, the motion was passed unanimously. A correction to the minutes by CCC staff was requested by Dan Santos to be included in the Attendance.

Public Comment: There was none.

Canal Area Study: - Overview and Discussion.

— Glenn Cannon, CCC Director of Technical Services

Mr. Cannon stated that the Cape Cod Commission attended the kick off meeting for the Canal Area Study in Bourne being conducted by MassDOT and the MassDOT consultant, Fay, Spofford & Thorndike (FST). There is also a Public Private Partnership Committee (PPPC) established by the Governor to look at infrastructure projects that could be funded privately. This study will look at adding a Bridge next to the Sagamore. This is called twining the bridge. The PPPC is relying on MassDOT for information and data for the Canal Area Study. The consultant FST came in and discussed a cape wide model. The biggest concerns are with induced growth. There has been discussion about building a 3rd bridge to keep up with the capacity. From the staffs point of view we are looking at this project as a replacement project. The bridges are old and are requiring more and more maintenance which is having a significant impact on traffic. He stated that the Town of Bourne will be significantly impacted no matter what project is done. There are 4 quadrants to the existing bridges. One quadrant has been addressed by the Sagamore flyover but the other 3 are significantly impacted. There will be a meeting this winter to gather input from the Community.

Mr. Doherty stated that he has been advocating a tunnel as opposed to a bridge due to the visual issues as well as the flexibility that we may get with a tunnel. The issue is how you would integrate the public transportation network to include bike trails into whatever construct that we have.

Mr. Cannon stated that he has not seen the alternative yet, but there have been additional bridges discussed in the paper. He also believes that a tunnel option should also to be looked at. Mr. Cannon indicated that this is not just a bridge or highway project, alternative modes of transportation will also be looked at. It was asked if Rail Road was being considered as part of this project and Mr. Cannon indicated that it is part of the original scope of work. He also stated that they are looking at a commuter rail study in Buzzards Bay which is a separate project. That project will be built into the comprehensive study of the canal area. Mr. Burgmann asked if MassDOT has been in touch with our congressional delegation to encourage cooperation from the Army Corp of Engineers. It was indicated that MassDOT as well as the Town of Bourne have done so. Mr. Cannon stated that they were in attendance at the kick off meeting. Mr. Doherty believes that Washington needs to be involved in this project as locals are not in a position to make this happen.

Mr. Bench stated that this is a planning study and that discussions are going on with the PPPC and MassDOT. MassDOT is excited that this project could be done with a PPP method. He stated we are open to all options such as a tunnel. Public Transportation is a substantial concern in which they will look at closely.

Leah Sirmin asked what the timeline is for the MassDOT Canal Area planning study. Mr. Bench stated that the project started approx. at the beginning of October, 2014 and will continue to approx. March, 2016.

Mr. Bench stated that this is a major infrastructure project which has substantial impact on travel as we contemplate the Regional Transportation Plan for the next 20 years.

Coordinated Public Transit-Human Services Transportation Plan: Vote to release CPT-HST Plan.

— Patrick Tierney, CCC Technical Services Planner

Mr. Tierney introduced himself to the Committee. He stated that he began working full time with the Cape Cod Commission in June, 2014 and prior to that during the summer months he worked as a traffic technician and graduated from UMass Amherst in May.

Mr. Tierney began with a power point presentation. He stated that this plan is required by the FTA Section 5310 funds for enhancement of mobility for seniors and individuals with disabilities. He referred to the Methods of Assessment and the 5 Goals of the plan. He explained that these are MAP 21 funds for urbanized areas which cover the MPO - Cape Cod area. MassDOT is the designated recipient of these funds. Capital and operating costs are now eligible in the current plan as well as New Freedom projects. Mr. Cannon stated that this plan is similar to the Regional Transportation Plan (RTP), to apply for funding you must submit all necessary information along with outlined goals. Mr. Tierney then referred to each of the 5 goals listed in the presentation.

Mr. Doherty stated that he hopes we are reaching out to the advocates of the disabled communities and Mr. Tierney explained that the Regional Coordinated Committee (RCC) Members do include those communities. Mr. Doherty commented that the census data that identifies the disabled does not include those that are under 5 years of age. They should be added to the disabled list and the towns should be reached out to so that they can get this information out to them.

Mr. Bench mentioned that MassDOT have the executive order 530 commission which was started by the governor 3 years ago. This order was meant to be a statewide review of gaps, opportunities and needs for demand responsive transportation for seniors and individuals with disabilities. This is bringing forth all state agencies and regional coordination. The focus is on need based organizations rather than geography based organizations.

Mr. Cannon stated that the basis of the plan is to make us eligible for funding and that the goals are far reaching and broad. He stated that they are working closely with the RTA on the plan.

Mr. Knight requested a copy of the outreach list for review.

Mr. Walsh stated that the HST 5310 funds have been existence for many years. The 5310 is a federal subsidy program in transit that is managed though the state. The RTA is a direct recipient of urban funds. This program is managed by Governor Patrick with MAP 21 and blends with state transportation bond money. There is 1/2 million dollars of funding available for CCRTA and GATRA (Greater Attleboro Taunton Regional Transit Authority) annually depending on the appropriations by congress. This is blended with state transportation bond money. He stated that traditionally the state has encouraged non-profits such as Council on Aging (COA's) to coordinate their grant applications for vehicles through the CCRTA. The CCRTA is currently leasing of ADA compliance vehicles for COA's on Cape Cod. When DART service is not available, CCRTA coordinates with the lease company to provide weekend and evening service. All agencies have been reached out to by the CCRTA to coordinate needs.

Upon a motion by Austin Knight to release the Coordinated Public Transit – Human Service Transportation Plan (CPT-HST) for public comment, second by Sims McGrath, the vote was passed unanimously.

Cape Cod Metropolitan Planning Organization (MPO) Election Results:

— Maria McCauley, CCC Fiscal Officer

Mr. Cannon stated that if any Selectman present would like to vote during this meeting, please say so as the Sub Region is announced. Elected members will be invited to the December meeting, and their term will begin in January 2015.

Ms. McCauley opened the physical ballots that had been mailed in and tallied the results. She announced the totals as follows:

Sub Region A

Bourne	Peter Meier	3
Sandwich	R. Patrick Ellis	6
Falmouth	Rebecca Moffitt	3
Mashpee	Andrew Gottlieb	4

New Representative for Sub Region A *R. Patrick Ellis*

Sub Region B

Dennis	Sheryl A. McMahon	2
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New Representative for Sub Region B *Sheryl A. McMahon*

Sub Region C

Harwich	Larry G. Ballantine	3
Orleans	Sims McGrath	13

New Representative for Sub Region C *Sims McGrath*

Sub Region D

Truro	Jay Coburn	6
Provincetown	Cheryl Andrews	7

New Representative for Sub Region D *Cheryl Andrews*

Upon a motion to accept the vote by Curtis Sears, second by Bill Doherty the vote was passed unanimously.

Unified Planning Work Program (UPWP) Year-End Review: Presentation and Discussion.

— Glenn Cannon, CCC Director of Technical Services

Mr. Cannon gave a power point presentation that gave an introduction to the FY 2014 UPWP. He reviewed the five Tasks; Task 1. Management & Support of the Planning Process & Certification

Activities, Task 2. Data Collection & Analysis Activities, Task 3. Short & Long Range Transportation Planning, Task 4. Other Technical Activities, Task 5. Regulatory Review & Planning Assistance to Towns. The presentation also included Appendices for the Outer Cape Bike and Pedestrian Master Plan with the Nation Park Service.

Mr. Cannon explained that the FFY ended October 1st, 2014. This is a contract with MassDOT to perform planning throughout the Region, and assist MassDOT and towns with any transportation project. It is difficult when we are asked for scopes of work a year in advance before we actually begin the projects.

Mr. Cannon stated that we did the Hyannis Access Study on behalf of the town of Barnstable. While that study was being done, there were a couple of fatal accidents on Route 28 in Centerville that is why we worked on Rte. 28 from Hyannis to Centerville. We don't have the capability to get the 2.5 mile corridor study gap within a year. There are many issues on this entire section and the CCC is working with the town.

Mr. Cannon stated that Climate Change has been added to Task 3

Mr. Cannon explained that within Task 4 it was suggested that the Buzzards Bay Commuter Rail Study be added. MassDOT suggested that they don't vote until they have an agreement with the MBTA as there is a chance that they could be assessed a fee.

Mr. Cannon stated that Task 5 allows us to collect mitigation fees for DRI studies. That money assists with the design costs for the towns so that they can be moved forward on the TIP.

Mr. Bench stated the importance of staying engaged and doing a year-end review so that we can see the progress of the technical work that the staff is doing. The development of TIP & RTP's is more excited but the intent of the UPWP is to build the ground work for making our decisions.

Mr. Doherty stated that the CCJTC provides valuable input as an advisory committee, particularly with Transportation Plans and should be consulted. Mr. Cannon agreed stating we work closely with the CCJTC to determine which projects we move forward with, and many of the safety projects are brought forth by the CCJTC.

Reports and Other Business

Project Updates and Other regional reports from MassDOT Highway Division District 5 Office, Cape Cod Regional Transit Authority (CCRTA), and the Cape Cod Commission.

Bill Traves gave an update from MassDOT, District 5 Office

- The Barnstable intersection of Rt28 & Bearses Way is at 25% design. Some issues are being worked on and we hope it to get to public hearing late December, early January.
- Dennis/Yarmouth, Bass River Bridge construction was pulled from the Rail Trail Project to resolve some issues. MassDOT is finalizing the hydrolic issues and should be getting 100% submission on that soon. Mr. Rodericks shared that they did have a site meeting and that the Coast Guard is on board needs to see the final plans for their final endorsement.
- 100% submission just came in for the Route 6A/Main St and Route 28/Main St in Orleans, which is one project with two intersections and is under review.
- George Ryder Rd to Barnhill Road in Chatham is at 25% design

- Route 28 project in Dennis is at 25% design. The town is addressing comments by MassDOT prior to a partial resubmission.
- Barnstable Rte. 28 at Yarmouth Rd is at 25% submission, and under review
- Barnstable Rte. 28 at Osterville, West Barnstable Rd is at 25% submission

All other projects after 2017 are all at pre 25%

Mr. Sims stated that at special Town Meeting in Orleans. The funds for the Main St project have been approved. The approval is for non-participating costs such as lights, sidewalks and crosswalks but not the medallions at the center of the intersection. The reason the medallions were not approved was concern for the ongoing maintenance issues. The sidewalk will be reset with sand colored cement and a brick edging.

Dennis Walsh gave an update from the CCRTA. He stated the Hyannis Transportation Center is going through major external renovation. There is also a major expansion project that is going on with the Cape Flyer in which the rail ramp that leads to the Hyannis Transportation Center anticipates being completed by the spring. He also stated that they are adding another bay at the maintenance facility in South Dennis which is at 25% design. A water polishing facility (A greenhouse) next to the bay which uses biological organisms that breaks down water coming from the facility and the resulting water will be drinkable as well as being used for recycling of the bus wash system. This will not be available to the public.

Mr. Cannon stated that the Cape Cod Commission is taking on the Regional Policy Plan which governs development of Cape Cod and gives a vision of Cape Cod. The Regional Policy Plan and the Regional Transportation plan are lining up this year. There may be meetings on both plans to lay out the vision of Cape Cod, making sure both plans come together.

Next Meeting: December 15, 2014

Adjourn: Upon a motion by Austin Knight to adjourn the meeting, second by Curtis Sears, the meeting was adjourned at 2:20 pm with a unanimous vote.

Documents and Exhibits Used/Received:

Agenda – November 17, 2014
 Minutes of October 20, 2014
 Coordinated Public Transit-Human Services Transportation Plan (CPT-HST)
 CPT-HST Presentation
 UPWP Presentation
 Public Comments:
 Google Search S. Buckley
 Public Speeches from October 20, 2014 meeting
 West Chatham Remarks, Rick Leavitt