

# Cape Cod Metropolitan Planning Organization (MPO)

Cape Cod Commission Conference Room  
3225 Main Street  
Barnstable, MA 02630



## Minutes Monday, February 27, 2012

<u>Name</u>	<u>Representing</u>
David Mohler	Executive Director, Massachusetts Department of Transportation (MassDOT) Office of Transportation Planning (OTP)/ Chairman, representing Richard A. Davey, Secretary/ Chief Executive Officer (CEO), MassDOT
Pamela Haznar, P.E.	MassDOT Highway Division District 5 Office, representing Frank DePaola, P.E., Administrator, MassDOT Highway Division
William Doherty	MPO Representative, Barnstable County Commissioners
Ron Bergstrom	Chairman, Cape Cod Regional Transit Authority (CCRTA)
Peter Graham	Chairman, Cape Cod Commission (CCC) Member, Truro
Mike Richardson and Mashpee)	Mashpee Selectman, Sub-Region A Rep., (A= Bourne, Sandwich, Falmouth, Yarmouth Selectman, Sub-Region B Rep., (B= Yarmouth and Dennis)
Curtis Sears	Orleans Selectman, Sub-Region C Rep., (C= Brewster, Harwich, Chatham, and Orleans)
Sims McGrath and Orleans)	Provincetown Selectman, Sub-Region D Rep., (D= Eastham, Wellfleet, Truro, and Provincetown)
Austin Knight	Woods Hole, Martha's Vineyard, and Nantucket Steamship Authority (SSA)
Wayne Lamson	Chairman, Cape Cod Joint Transportation Committee (CCJTC) and Town of Yarmouth Director of the Department of Public Works (DPW)
George Allaire, P.E.	Eastham Selectman
Aimee Eckman	Town of Harwich
Lincoln Hooper	Cape Cod Regional Transit Authority (CCRTA)
Julie Quintero-Schulz	Bourne Financial Development Corporation (BFDC)
Sallie Riggs	Plymouth and Brockton Street Railway Company
Chris Anzuoni	Senator Dan Wolf
Sue Rohrbach	MassDOT OTP
Calli Cenizal	MassDOT Highway District 5
Tim Kochan	Town of Barnstable
Roger Parsons	CCC Technical Services Director
Glenn Cannon, P.E.	CCC Senior Transportation Planner
Priscilla Leclerc	CCC Senior Transportation Engineer
Lev Malakhoff, Ph.D.	CCC Transportation Engineer
Clay Schofield	CCC Planner II
Martha Hevenor	CCC Technical Services Analyst
Steven Tupper	

**Call to order:** Chairman David Mohler called the meeting to order at 1:02 p.m., and introductions proceeded around the room.

### Minutes of January 23, 2011

With a motion and second to approve the draft minutes, the vote carried with two abstentions: Mr. Richardson and Mr. Bergstrom.

**Public comment:** none.

### **Cape Cod Transportation Improvement Program (TIP) Project Update /TIP Amendment Discussion and/or Public Release**

Priscilla Leclerc, CCC Senior Transportation Planner, presented the basics to the TIP Amendment for Federal Fiscal Years 2012-2015 process and the projects. She also mentioned that there were no public comments on this TIP version, and then requested any further comments or questions on the TIP Amendment, and MPO consideration of endorsement.

Bill Doherty inquired if there were safety tracking information for the safety related projects.

Priscilla replied that there are efforts to try to fix safety issues found in the Road Safety Audit locations, and as the newer crash lists are updated, hopefully, the locations that have been improved will no longer be on the high crash location.

Glenn Cannon mentioned that safety could be a future presentation for the MPO.

Austin Knight asked how the information is shared with Towns.

Priscilla responded that the meeting agendas are emailed out, but the primary town participant is the Cape Cod Joint Transportation Committee member. She mentioned that David Gardner is the Provincetown CCJTC Member, but thought that he may get information from Charleen Greenhalgh who is the Truro CCJTC Member.

George Allaire mentioned that for the Cape Cod Rail Trail extension project there is a need to find out how to proceed to get permission to access the property to do borings—MassDOT is saying to talk to DCR and DCR is saying it is MassDOT property—any idea who I should talk to?

David Mohler responded that George should send him an email on this subject, and he will try to assist.

Chris Anzuoni asked about the rail feasibility study, and was that part of the TIP Amendment.

Priscilla Leclerc replied that the rail feasibility study was part of the UPWP [Unified Planning Work Program], and she thought that the CCRTA has that study underway.

David Mohler asked Julie what a supervisor vehicle was.

Julie Quintero-Schulz, CCRTA, responded that it is a hybrid transit vehicle to assist on routes, for example when there is a breakdown, and to check on routes.

With a motion and second to approve the TIP Amendment for Federal Fiscal Years 2012-2015 as presented, the vote carried unanimously.

### **Next TIP FFY 2013-2016**

Priscilla mentioned that a Draft TIP Development Schedule was put together for the MPO members information on the next TIP, and the state is looking to have endorsed TIPs earlier this year—by the end of July—to combine into the State Transportation Improvement Program or STIP.

## **How Does a Project Get on the TIP?**

Priscilla Leclerc, CCC Senior Transportation Planner, presented a slide show on how a project gets on the TIP.

With a question on the Project Review Committee, David Mohler responded that PRC action is that the project is accepted, tabled, or rejected.

Priscilla added that often a project that may be rejected is intercepted between the PNF and PIF forms, and there may be another way to fund it—such as happened with the Truro sidewalk that was added to a MassDOT maintenance project.

Bill Doherty mentioned that it appears that the implementing agency has the final say no matter what the MPO determines.

## **Update on Title VI Compliance for Cape Cod**

This item with Martha Hevenor, CCC Planner, was tabled and will be taken up at the next MPO meeting with Heather Hamilton of MassDOT joining Martha for the presentation.

## **Reports and Other Information**

MassDOT: Pam Haznar, Project Development Engineer, District 5, provided updates on Cape Cod projects and provided a handout.

CCRTA: Julie Quintero-Schulz, Cape Cod Regional Transit Authority (CCRTA), reported that the new transit services have just started and the ridership numbers are going up. Julie also mentioned that the CCRTA services are at 90-95 percentile in on-time performance. The CCRTA is also working with the Cape Cod National Seashore on a bike trailer service.

David Mohler, MassDOT, mentioned that he would like to hear a report on the new transit services in six months.

CCC: Glenn Cannon reported that there was a minor error in the UPWP of \$238, and it has been corrected.

**Other Business:** None.

**Next Meeting:** Monday, April 23, 2012, at 1:00 p.m.

**Adjournment:** The meeting adjourned at 2:02 p.m.

## **Attachments, Documents Used/Received:**

- Draft TIP Amendment presentation and document
- Draft TIP Development Schedule
- How Does a Project Get on the TIP presentation
- Project Update from District 5