



CAPE COD
COMMISSION

Cape Cod Metropolitan Planning Organization (MPO)

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DRAFT Minutes, April 22, 2019

MPO Members in Attendance

Steve Woelfel

Pam Haznar

Harold Mitchell

Ron Bergstrom

Tom Guerino

Dan Santos

Judith Froman

Norman Holcomb

Robert Weinstein

Representing

MassDOT Planning representing Stephanie Pollack, MassDOT
Secretary of Transportation

MassDOT Highway Division, District 5 representing
Administrator Jonathan Gulliver

Cape Cod Commission

Barnstable County Commissioner

Cape Cod Regional Transit Authority

Barnstable Town Council

Sub Region A: Bourne, Sandwich, Mashpee and Falmouth

Sub Region B: Dennis & Yarmouth

Sub Region D: Eastham, Wellfleet, Truro, Provincetown

Others in Attendance

Ben Muller

Barbara Lachance

Tim Kochan

Noah Berger

Stephen Buckley

Steven Tupper

Lisa Dillon

Lev Malakhoff

Colleen Medeiros

Jessica Wielgus

Dave Nolan

David Still

Representing

MassDOT Office of Transportation Planning, MPO Liaison
MassDOT

MassDOT

Cape Cod Regional Transit Authority

Openchatham.com

Cape Cod Commission

Cape Cod Commission

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Call to order/Introductions

Steve Woelfel called the meeting to order at 1:00 pm. Mr. Woelfel asked that members and audience introduce themselves at this time.

Potential approval of the DRAFT minutes of the Cape Cod Metropolitan Planning Organization Meeting on March 18, 2019

Upon a motion to approve the March 18, 2019 DRAFT minutes of the Cape Cod Metropolitan Planning Organization Meeting by Tom Guerino, 2nd by Woody Mitchell, the vote was passed unanimously.

Public Comment

Stephen Buckley stated that this is the second meeting of the MPO in the new meeting space. He feels that the Chair of the Aril meeting, Mr. Mohler, didn't look up and therefore could miss questions from the audience if they arise during the meeting. He noted that he feels as though meeting protocol needs to be addressed. Mr. Woelfel stated that meetings are at the discretion of the Chair and each MPO is different. Mr. Woelfel stated that he will bring this information back to Mr. Mohler.

Performance-Based Planning and Programming Agreement: A draft Performance-Based Planning and Programming Agreement has been developed by the Massachusetts Department of Transportation (MassDOT) in coordination with the Massachusetts Bay Transportation Authority and Metropolitan Planning Organizations and Regional Transit Authorities across Massachusetts. The agreement describes mutual responsibilities in carrying out performance-based planning and programming among applicable metropolitan planning organizations, states, and public transportation operators. Massachusetts Department of Transportation (MassDOT) staff will present the agreement to the Cape Cod Metropolitan Planning Organization ("CCMPO"). The CCMPO may ask questions, discuss the draft agreement, and may vote to endorse the agreement and instruct the CCMPO chair to sign the agreement on behalf of the CCMPO. The draft agreement is available for the public to review at <http://www.capecodcommission.org/meetingnotices> and is available at the Cape Cod Commission Office, 3225 Main Street, Barnstable, MA 02630. – MassDOT Staff

Ben Muller gave a brief overview of the Performance Based Planning and Programming Agreement and stated that all feedback has been incorporated into the final document.

Upon a motion to endorse the Performance Based Planning and Programming Agreement by Tom Guerino, 2nd by Robert Weinstein, the vote was passed unanimously.

Federal Fiscal Year 2020 Unified Planning Work Program (UPWP) Development: The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year (FFY) 2020 (October 1, 2019 to September 30, 2020) UPWP document. Cape Cod Commission staff will give a presentation on the UPWP development process, anticipated funding, and potential planning projects for the FFY2020 UPWP. The draft FFY2020 UPWP is available for the public to review at <http://www.capecodcommission.org/meetingnotices>. The Cape Cod Metropolitan Planning Organization may vote to release for public comment the draft FFY2020 UPWP as described by Cape Cod Commission staff. – Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper gave a brief overview on the status of the UPWP Development as the document was reviewed in detail at the last MPO meeting. This information was presented to the CCJTC at their last meeting and the voted to recommend that the MPO release the document for a 21-day public comment period.

Upon a motion to release the FFY 2020 UPWP for a 21-day public comment period by Norm Holcomb, 2nd by Tom Guerino, the vote was passed unanimously.

Federal Fiscal Years (FFY) 2019-2023 Transportation Improvement Program (TIP) Amendment #2: The Transportation Improvement Program (TIP) is a recommended list of transportation projects to be advertised and eventually implemented using Massachusetts Department of Transportation, Federal Highway and Federal Transit Administration funding. Cape Cod Commission staff will describe draft Amendment #2 to the 2019-2023 TIP, which would add \$769,638 in funding to the Federal Fiscal Year 2019 for Steamship Authority preventative maintenance. The

draft Amendment #2 is available for the public to review at <http://www.capecodcommission.org/meetingnotices>. Cape Cod Commission staff will present any public comments received on draft Amendment #2. The CCMPO may vote to adopt Amendment #2 to the 2019-2023 TIP. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper summarized the FFY 2019-2023 TIP Amendment #2 and noted that no public comments were received during the public comment period.

Upon a motion to adopt the FFY 2019-2023 TIP Amendment #2 by Dan Santos, 2nd by Robert Weinstein, the vote was passed unanimously.

2020-2024 Transportation Improvement Program (TIP) Development: The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2020 to 2024 (October 1, 2019 to September 30, 2024). Cape Cod Commission staff will give a presentation on the process of developing the TIP, anticipated funding, and potential projects for the FFY2020-24 TIP. The draft FFY2020-24 TIP is available for the public to review at <http://www.capecodcommission.org/meetingnotices>. The Cape Cod Metropolitan Planning Organization may vote to release for public comment the draft FFY2020-24 TIP as described by Cape Cod Commission staff. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper presented a power point. The presentation outlined the Cape Cod FFY 2020-2024 Transportation Improvement Program Development Schedule, a Project Selection Discussion, How to get a Project on the TIP, Project Selection Factors, Regionally Prioritized Projects, State Prioritized Projects, Transit Projects, Transit Funding Programs Reflected in the TIP, Draft 2020-2024 CCRTA Tip Project Summary, Highway Funding for MPO Projects and a Highway Project Discussion.

Noah Berger stated that highlights include investment in replacement of cutaway vehicles with low floors for people with mobility challenges. Vehicle overhaul so that all vehicles are kept in a state of good repair, and continued investment in the Hyannis Transportation Center.

Upon a motion to release the 2020-2024 Transportation Improvement Program for a 21-day public comment period by Dan Santos, 2nd by Robert Weinstein, the vote was passed unanimously.

Mr. Weinstein commented that the Wellfleet Truro project listed in 2021 is listed as a pavement preservation project. He feels that this is not an accurate description and feels it should say resurfacing and related work as he understands the goal is to improve the pavement condition, not preserve it. Ms. Haznar responded stating that the term “pavement preservation” refers to a specific MassDOT program, but that it is a resurfacing project that seeks to improve the condition of the roadway and incorporate other improvements as feasible.

Federal Fiscal Years (FFY) 2019-2023 Transportation Improvement Program (TIP) Amendment #3: The Transportation Improvement Program (TIP) is a recommended list of transportation projects to be advertised and eventually implemented using Massachusetts Department of Transportation, Federal Highway and Federal Transit Administration funding. Cape Cod Commission staff will describe draft Amendment #3 to the Federal Fiscal Year (FFY) 2019-2023 TIP, which would increase the funding allocated to the Barnstable, Route 28 at Yarmouth Road project in FFY2019 by \$325,206 and indicate that a portion of the project will be funded in FFY2020. The total project cost will be updated to reflect the current estimate of \$15,756,274. Draft Amendment #3 would also update the list of highway projects in FFY2020-2023 to reflect the latest available information and include updated language on regional Transit Asset Management targets recently approved by the Cape Cod Metropolitan Planning Organization (MPO). The draft Amendment #3 is available for the public to review at <http://www.capecodcommission.org/meetingnotices>. The Cape Cod MPO may vote to release for public comment the Amendment #3 as described by Cape Cod Commission staff. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper described Amendment #3. He described the amendment noting that the draft Amendment would increase the funding allocated to the Barnstable, Route 28 at Yarmouth Road project in FFY2019 and indicate that a portion of the project will be funded in FFY2020. He further noted that the draft amendment update the list of highway projects in FFY2020-2023 to reflect the latest available information and include updated language on regional Transit Asset Management targets recently approved by the MPO.

Upon a motion to release for 21-day public comment period the Amendment #3 as described by Tom Guerino, 2nd by Norm Holcomb, the vote was passed unanimously.

2020 Cape Cod Regional Transportation Plan (RTP) Development: The Regional Transportation Plan (RTP) establishes long-range vision and goals, identifies major projects, studies, and programs for Cape Cod from the years 2020 through 2040. Cape Cod Commission staff will discuss the process of developing the RTP list of potential projects and the process for prioritization of potential projects for inclusion in the 2020 RTP. Staff will present to Cape Cod Metropolitan Planning Organization (MPO) a ranking of the priority projects based upon the direction they received from the Cape Cod Joint Transportation Committee. The Cape Cod MPO may vote to recommend a list of priority projects for inclusion in the draft 2020 RTP. — Lev Malakhoff, Cape Cod Commission Senior Transportation Engineer

Mr. Malakhoff presented a power point. The presentation included the RTP Development Schedule, Draft 2020 RTP Goals, Estimated Transportation Funding for both Highway and Transit, Universe of Projects, Priority Transit Projects and DRAFT 2020 Priority Projects & Programs – Highway Discretionary Funding.

Reports – Massachusetts Department of Transportation: The Massachusetts Department of Transportation (MassDOT) staff will discuss with members the status of the Transportation Improvement Program (TIP) projects. The TIP is a recommended list of transportation projects to be advertised and eventually constructed using MassDOT, Federal Highway Administration and/or Federal Transit Administration funding. The Cape Cod Metropolitan Planning Organization members may ask questions and discuss the TIP projects. – MassDOT Staff

Ms. Haznar gave the following MassDOT updates:

Project Year	Project Name	MassDOT Updates to MPO 04/22/19
2019	Barnstable , Rte. 28 at Yarmouth Rd	On track and waiting for final design on rail crossing
2019	Bourne to Falmouth , - Rte. 28	At 25% design stage
2019	Bourne-Wareham , resurfacing and related work on Rte. 25	At 75% design stage. Adding a road that is off of Belmont Circle
2020	Mashpee , Rte. 151	Utility site walk held, comment resolution meeting next step
2020	Orleans , Stormwater Improvements, Rte. 28	Pre-25% design
2020	Dennis-Yarmouth , Bridge Replacement	Received study, likely pushed out a year or two
2020	Bass River Bridge , Road Maintenance	Will be advertised this year
2020	Barnstable , Shared Use Path	25% design, comment resolution meeting is the next step, 75% designs due in May 2019

2020	Bourne , Belmont Circle Multi-Modal Improvements	75% designs have been submitted and review is complete
2021	Harwich , Bridge Replacement, Herring River	Pre 25% design, under review
2022	Chatham , Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd	Reviewing responses for concepts
2021	Orleans , Rte. 28/Rte. 39	25% design reviewed, next step comment resolution meeting
2021	Yarmouth , Main St/North Main St/Old Main St	Reviewed 25% comments have been sent to design engineer
2021	Barnstable , Resurfacing project, Route 6	MassDOT got survey for the project
2022	Wellfleet , Rte. 6 at Main St	Working with DCR to coordinate efforts. Meeting with BOS discussed lane configuration options
2022	Chatham , Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd	Pre-25% design, received review comments and under review
2022	Yarmouth/Barnstable , Cape Cod Rail Trail Ext	Reviewed 25% design, received response to comments, there are a few things to work out then will go to design public hearing
2022	Sandwich , Shared use path along Service Rd from Rte. 130 to Chase Rd	25% design submitted
Unprogrammed	Falmouth , Rte. 28A/Rte. 151	Will be scheduling a design public hearing
2022	Dennis/Harwich , Rte. 28, from Upper County Rd to the Herring River Bridge	25% design due late spring
2023	Provincetown , Shank Painter Rd	Decision was wake expecting 25% designs
2023	Dennis/Harwich , related work on Rte. 28	25% design plans are due in May 12, 2019

Reports – Cape Cod Regional Transit Authority: Cape Cod Regional Transit Authority (CCRTA) staff will report on recent and upcoming transportation initiatives involving the CCRTA. – CCRTA Staff

Noah Berger gave the following CCRTA Updates:

- The RTA Task Force closed out its meetings with a final report being released and being tied to the MOU
- Construction is ongoing at the Hyannis Transportation Center

- The CCRTA is partnering with other RTA's and the Steamship Authority for funding for a vehicle ramp program

Reports – Cape Cod Commission: Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod. — Cape Cod Commission Transportation Program Manager

Mr. Tupper gave the following CCC Updates:

- A one-page summary report is included in packet on the Traffic Counting Program and the full report is available on the CCC website
- See attached history of the oldest traffic report available and it's 100-year anniversary
- Several number of outreach activities and coming up and we will distribute emails and flyers

Adjourn

Upon a motion to adjourn the meeting at 1:45 by Tom Guerino, 2nd by Robert Weinstein, the vote was passed unanimously.

Documents and Exhibits

Agenda, Monday, April 22, 2019
DRAFT Minutes, March 18, 2019 MPO Meeting
Performance Based Planning and Programming Agreement Document
FFY 2020 UPWP Development Power Point
FFY 2020 UPWP Draft Document
FFY 2019-2023 TIP Amendment #2 Document
2020-2024 TIP Development Power Point
2020-2024 TIP Development Draft TIP Document
Cape Cod 2020-2024 Highway TIP Project Summary
FFY 2019-2023 TIP Amendment #3 Document
2020 Cape Cod Regional Transportation Plan (RTP) Development Power Point
Transit Projects 2020 RTP
2020 Funding Tables
Projects 2020 RTP Document
Universe of Projects 2020 RTP
2020-2024 CIP Flyer
Oldest Cape Cod Traffic Count on Record