



CAPE COD
COMMISSION

Cape Cod Metropolitan Planning Organization (MPO)

3225 MAIN STREET, P.O. BOX 226, BARNSTABLE, MASSACHUSETTS 02630
(508) 362-3828, Fax (508) 362-3136. www.capecodcommission.org

DRAFT Minutes, March 18, 2019

MPO Members in Attendance

David Mohler
Pam Haznar
Harold Mitchell
Ron Bergstrom
Tom Guerino
Dan Santos
Jason Steiding
Judith Froman
Norman Holcolm
Alan McClennen
Robert Weinstein
Amy Sullivan

Representing

MassDOT Planning representing Stephanie Pollack, MassDOT Secretary of Transportation
MassDOT Highway Division, District 5 representing Administrator Jonathan Gulliver
Cape Cod Commission
Barnstable County Commissioner
Cape Cod Regional Transit Authority
Barnstable Town Council
Mashpee Wampanoag Tribal Counsel
Sub Region A: Bourne, Sandwich, Mashpee and Falmouth
Sub Region B: Dennis & Yarmouth
Sub Region C: Harwich, Brewster and Orleans
Sub Region D: Eastham, Wellfleet, Truro, Provincetown
Federal Highway Administration (non-voting)

Others in Attendance

Ben Muller
Matthew da Costa
Mike Clement
Noah Berger
Stephen Buckley
Kristy Senatori
Patty Daley
Steven Tupper
Lisa Dillon
Lev Malakhoff
Colleen Medeiros
Jessica Wielgus
Dave Nolan
David Sullivan

Representing

MassDOT Office of Transportation Planning, MPO Liaison
MassDOT Highway Division, District 5
MassDOT Highway Division, District 5
Cape Cod Regional Transit Authority
Openchatham.com
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission

Call to order

David Mohler called the meeting to order at 1:00 pm. Mr. Mohler asked that members introduce themselves at this time.

Potential approval of the DRAFT minutes of the Cape Cod Metropolitan Planning Organization Meeting on Thursday, February 21, 2019

Upon a motion to approve the DRAFT minutes of the MPO Meeting on February 21, 2019 by Tom Guerino, 2nd by Robert Weinstein, the vote was passed unanimously.

Potential approval of the DRAFT minutes of the Joint Meeting of Cape Cod Metropolitan Planning Organization and the Cape Cod Commission on Thursday, February 21, 2019

Upon a motion to approve the DRAFT minutes of the Joint Meeting of the MPO and the Cape Cod Commission on February 21, 2019 by Robert Weinstein, 2nd by Alan McClennen, the vote was passed unanimously.

Public Comment

There were none

Performance-Based Planning and Programming Agreement: A draft Performance-Based Planning and Programming Agreement has been developed by the Massachusetts Department of Transportation (MassDOT) in coordination with the Massachusetts Bay Transportation Authority and Metropolitan Planning Organizations and Regional Transit Authorities across Massachusetts. The agreement describes mutual responsibilities in carrying out performance-based planning and programming among applicable metropolitan planning organizations, states, and public transportation operators. Massachusetts Department of Transportation (MassDOT) staff will present the agreement to the Cape Cod Metropolitan Planning Organization (“CCMPO”). The CCMPO may ask questions, discuss the draft agreement. The draft agreement is available for the public to review at <http://www.capecodcommission.org/meetingnotices> and are available at the Cape Cod Commission Office, 3225 Main Street, Barnstable, MA 02630. – MassDOT Staff

Ben Muller stated that the DRAFT agreement is available for public review and that MassDOT is seeking comments.

Transit Asset Management Plan: Under the Federal Transit Administration’s (FTA) rule on Transit Asset Management (TAM), transit agencies that receive federal transit dollars and that own, operate, or manage capital assets used to provide public transportation are required to follow specified asset management practices, including developing targets for TAM performance measures. The Cape Cod Regional Transit Authority (CCRTA) is required to set agency-level TAM targets on an annual basis. The Cape Cod Metropolitan Planning Organization (“CCMPO”) is required to set regional TAM targets. CCRTA staff will present agency-level TAM targets and Cape Cod Commission staff will present draft regional TAM targets for consideration of the CCMPO. The CCMPO may ask questions and may vote to approve regional TAM targets. – Noah Berger CCRTA Deputy Administrator for Policy, Planning & Innovation and Steven Tupper, Cape Cod Commission Transportation Program Manager

Noah Berger presented a power point. The presentation defined Transit Asset Management, State of Good Repair and What needs to be in the Plan. It listed CCRTA Assets, Condition & Performance, TAM Planning Timelines and Coordination with CCMPO. Mr. Berger presented performance measure adopted by the CCRTA for buses, cutaway buses, vans, maintenance facilities, and passenger facilities.

Mr. Tupper stated that it important that we understand how the CCRTA uses performance measures. On a regional scale, these performance measures could be appropriate to incorporate in the RTP & TIP moving forward if the MPO concurs.

Mr. Berger stated that these measures are requirement of the Federal Government.

Upon a motion to adopt the Transit Asset Management Targets by Ron Bergstrom, 2nd by Tom Guerino, the vote was passed unanimously.

Federal Fiscal Years (FFY) 2019-2023 Transportation Improvement Program (TIP)

Amendment #2: The Transportation Improvement Program (TIP) is a recommended list of transportation projects to be advertised and eventually implemented using Massachusetts Department of Transportation, Federal Highway and Federal Transit Administration funding. Cape Cod Commission staff will describe a proposed Amendment #2 to the 2019-2023 TIP, which would add \$769,638 in funding to the Federal Fiscal Year 2019 for Steamship Authority preventative maintenance. The CCMPO may vote to release for public comment Amendment #2 to the 2019-2023 TIP as described by Cape Cod Commission staff. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper described the Proposed Amendment #2 to the 2019-2023 TIP

Mr. Berger stated that the RTA is working with the Steamship Authority to transmit data to the national transit database which increases the portion of funding to the Barnstable area by making them eligible for additional federal funding.

Upon a motion to release the FFY2019-2023 TIP Amendment #2 for a public comment period of 21 days by Tom Guerino, 2nd by Ron Bergstrom, the vote was passed unanimously.

Federal Fiscal Year 2020 Unified Planning Work Program (UPWP) Development: The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year (FFY) 2020 (October 1, 2019 to September 30, 2020) UPWP document. Cape Cod Commission staff will give a presentation on the UPWP development process, anticipated funding, and potential planning projects to be considered for inclusion in the FFY2020 UPWP. The Cape Cod Metropolitan Planning Organization (CCMPO) may discuss and may vote on which projects to include in the DRAFT FFY2020 UPWP. Staff will prepare the DRAFT FFY2020 UPWP for consideration at the next CCMPO meeting. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper presented a power point. The presentation included the Development Schedule and Tasks 1 – 5. Mr. Tupper described the Dennis Route 134 Corridor Study as a Potential Task 3.1 project, a Bicycle Plan for the Town of Bourne as well a new climate change project.

Mr. Bergstrom asked about the EV charge stations. What ability do we have to mandate or encourage people to install the electric charging stations? Mr. Tupper stated that it would vary depending on the type of development. At the local level there is an ability to have requirements.

Mr. Mohler asked how we would have a discussion should the committee not agree to the proposed Corridor Study and if they are within financial constraints. Mr. Tupper stated that everything presented will be done within the financial constraints. He also said the board can go in any direction but the CCJTC did agree to recommend the Dennis Corridor Study.

Upon a motion to accept the list of projects presented and generate detailed scopes of such by Alan McClennen, 2nd by Harold Mitchell, the vote was passed unanimously.

2020-2024 Transportation Improvement Program (TIP) Development: The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2020 to 2024 (October 1, 2019 to September 30, 2024). Cape Cod Commission staff will give a

presentation on the process of developing the TIP, anticipated funding, and potential projects for inclusion in the FFY2020-24 TIP. The Cape Cod Metropolitan Planning Organization (CCMPO) may discuss and may vote on which projects to include in the DRAFT FFY2020-24 TIP. Staff will prepare the DRAFT FFY2020-24 TIP for consideration at the next CCMPO meeting. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper presented a power point. The presentation included the Development Schedule, Getting a Project on the TIP, Project Selection Factors, Regionally Prioritized Projects, Transit Projects, Federal and State Funding Programs, Readiness and Cost Updates for Regionally-Prioritized Projects, Development Notes and Regionally-Prioritized Project Discussion as recommended by the CCJTC.

Mr. Holcolm asked about the significant cost increases in the Regional -Prioritized Projects. Ms. Haznar explained that the Barnstable, Route 28 at Yarmouth Rd project has a rail crossing and extensive utility relocation which was more expensive than originally anticipated along with a shared use path. Mashpee, Rt. 151 had to have telephone duct relocated, but is not a state highway project so can't give more details. Orleans, Rt. 28 at Rt. 39 has submitted 25% design and is under review, no specific details at this time.

Mr. Bergstrom mentioned the Wellfleet at Route 6 at Main Street intersection project and being bumped out a year. He asked how bike path extension project is being integrated with this intersection project. Mr. Tupper stated that the town is designing the Wellfleet intersection project but the construction is being funded by the TIP. HE noted that the rail trail extension project is being designed and funded by DCR [Massachusetts Department of Conservation and Recreation]. There has been ongoing discussion about the gap in the two projects between MassDOT and DCR on how to make the connection.

Mr. Bergstrom mentioned his disappointment in the Chatham, Route 28 at Main St, Depot Rd, Queen Anne Rd and Crowell Rd project being pushed back a year and feels that there is a desperate need for work.

Ms. Haznar would like the MPO to consider putting the Falmouth Rt. 28 and Rt. 151 project back in the TIP. She noted the project is at 25% design, it is on the high crash list and will include bringing a share use path to the shining sea bike path. She would recommend moving the Chatham, Rt. 28 at Main St, Depot Rd, Queen Anne Rd and Crowell Rd project out, this is not a high crash list. The town of Chatham is advancing the project and MassDOT has not received an alternative that provides significant healthy transportation aspects and addressed congestion needs. She added that Falmouth was initially not supportive of a roundabout, but that the roundabout has been shown to be safer and fit in this location, minimizing property impacts.

Mr. Tupper stated that it is clear that there will be further discussion needed on these projects. He noted that he will reach out to staff in Falmouth, in Chatham, and at MassDOT. He noted that the CCJTC felt comfortable with the projects as presented. The committee needs to hear more information about these projects and information will be brought back to the next MPO meeting.

Mr. Guerino asked if it is possible to split the Wellfleet, Truro pavement preservation project to two years and put the Bourne Median Installation in the first year. He feels that this is a dangerous location. Mr. Mohler stated that projects that exceed your target can be split.

Upon a motion to approve the project list as presented by Alan McClennen, 2nd by Ron Bergstrom, the vote was passed unanimously.

2020 Cape Cod Regional Transportation Plan (RTP) Development: The Regional Transportation Plan (RTP) establishes long-range vision and goals, identifies major projects, studies, and programs for Cape Cod from 2020 through 2040. Cape Cod Commission staff will present an update on RTP outreach activities, including the draft results of the RTP online survey. Cape Cod Commission staff will present potential performance measures for consideration for the 2020 RTP. Cape Cod Metropolitan Planning Organization members may discuss the development of the 2020 RTP. — Lev Malakhoff, Cape Cod Commission Senior Transportation Engineer and David Nolan, Cape Cod Commission Transportation Planner

Lev Malakhoff presented a power point. The presentation defined the Regional Transportation Plan and graphed the results of the online survey.

David Nolan presented a power point. The presentation listed the potential 2020 Cape Cod RTP Performance Measures, Total Crashes graphed and mapped, Cape Cod Structurally Deficient Bridges, Municipal Pavement Scores, Permanent Count Locations, Number of Electric Vehicle Charging Stations.

Ms. Froman stated that it would be helpful to know what type of vehicles are permitted at the Electric Vehicle Charging Stations. Mr. Nolan stated that they are color coded so that you can determine if they are privately owned or public, which could help make that determination.

Reports – Massachusetts Department of Transportation: The Massachusetts Department of Transportation (MassDOT) staff will discuss with members the status of the Transportation Improvement Program (TIP) projects. The TIP is a recommended list of transportation projects to be advertised and eventually constructed using MassDOT, Federal Highway Administration and/or Federal Transit Administration funding. The Cape Cod Metropolitan Planning Organization members may ask questions and discuss the TIP projects. – MassDOT Staff

Ms. Haznar gave the following MassDOT updates:

- Bourne Scenic Highway is programmed on the TIP with pavement preservation funds, but will include installation of a median. There is a potential for the project to be phased to cover the project length
- Comprehensive studies going on in Eastham, Wellfleet & Truro, Route 6 and Route 28 from Falmouth to Orleans.

Project Year	Project Name	MassDOT Updates to MPO 01/28/19
2019	Barnstable , Rte. 28 at Yarmouth Rd	On track and waiting for final design on rail crossing
2019	Bourne to Falmouth , - Rte. 28	At 25% design stage
2019	Bourne-Wareham , resurfacing and related work on Rte. 25	At 75% design stage. Adding a road that is off of Belmont Circle
2020	Mashpee , Rte. 151	Utility site walk held, comment resolution meeting next step
2020	Orleans , Stormwater Improvements, Rte. 28	Pre-25% design
2020	Dennis-Yarmouth , Bridge Replacement	Received study, likely pushed out a year or two – Mr. Holcomb concerned about delay due to connection with another poroject
2020	Bass River Bridge , Road Maintenance	Will be advertised this year
2020	Barnstable , Shared Use Path	25% design, comment resolution meeting is the next step, 75% designs due in May 2019
2020	Bourne , Belmont Circle Multi-Modal Improvements	75% designs have been submitted and is under review

2021	Harwich , Bridge Replacement, Herring River	Pre 25% design, under review
2022	Chatham , Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd	Reviewing responses for concepts
2021	Orleans , Rte. 28/Rte. 39	25% design reviewed, next step comment resolution meeting
2021	Yarmouth , Main St/North Main St/Old Main St	Reviewed 25% comments have been sent to design engineer
2021	Barnstable , Resurfacing project, Route 6	MassDOT got survey for the project
2022	Wellfleet , Rte. 6 at Main St	Working with DCR to coordinate efforts. Meeting with BOS discussed lane configuration options
2022	Chatham , Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd	Pre-25% design, received review comments and under review
2022	Yarmouth/Barnstable , Cape Cod Rail Trail Ext	Reviewed 25% design, received response to comments, there are a few things to work out then will go to design public hearing
2022	Sandwich , Shared use path along Service Rd from Rte. 130 to Chase Rd	25% design submitted
Unprogrammed Unprogrammed	Falmouth , Rte. 28A/Rte. 151	Will be scheduling a design public hearing
2022	Dennis/Harwich , Rte. 28, from Upper County Rd to the Herring River Bridge	25% design due late spring
2023	Provincetown , Shank Painter Rd	Decision was made expecting 25% designs
2023	Dennis/Harwich , related work on Rte. 28	25% design plans are due in May 12, 2019

Reports – Cape Cod Regional Transit Authority: Cape Cod Regional Transit Authority (CCRTA) staff will report on recent and upcoming transportation initiatives involving the CCRTA. – CCRTA Staff

Noah Berger gave the following CCRTA Updates:

- Mr. Berger referred to the public hearing notice attached. The hearing is being held on March 21, 2019 from 3:00 to 5:00 pm at the Hyannis Transportation Center. The current results of the RTA Task Force efforts will be presented, and they are seeking additional public comments
- Ongoing construction at the Hyannis Transportation Center. Demolition is over and the building has started

Reports – Cape Cod Commission: Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod. — Cape Cod Commission Transportation Program Manager

Mr. Tupper gave the following CCC Updates:

- Mr. Tupper anticipates future meetings being held in the East Wing Conference Room
- The CCJTC discussed the TIP at the last meeting and will continue to do so
- The Cape Cod Commission staff is conducting a road safety audit on Rte. 6A at the Mary Dunn Rd Intersection
- A successful meeting was held in Eastham on the Route 6 project and there is great support for the improvements to Route 6
- Mr. Tupper referred to the Public Meeting notice on the Mashpee Rotary Corridor Study being hold on April 11th at 1:00 pm and 5:00 pm at the Mashpee Public Library
- Mr. Tupper referred to the Open House flyer on Route 28 and Yarmouth Rd Intersection Improvement Project being held Wednesday, March 27 at 11:00 am and 5:00 pm at the Hyannis Transportation Center

Adjourn

Upon a motion to adjourn the meeting at 2:59 by Ron Bergstrom, 2nd by Norm Holcolm, the vote was passed unanimously.

Documents and Exhibits

Revised March 18, 2019 Agenda

DRAFT minutes of the February 21, 2019 MPO Meeting

DRAFT minutes of the February 21, 2019 Joint Meeting of the MPO and the Cape Cod Commission

DRAFT Performance-Based Planning and Programming Agreement Document

Transit Asset Management Plan Power Point

FFY 2019-2023 RIP Amendment #2 Document

FFY 2020 Unified Planning Work Program Power Point

2024 TIP Development, Power Point

2020 Cape Cod Regional Transportation Plan (RTP) Development Power Point

Public Hearing Notice, Route 151 Mashpee Project

Public Meeting Notice, Task Force on Regional Transit Authority Performance and Funding

Public Meeting Notice, Iyannough Road (Route 28) and Yarmouth Road Intersection Improvement Project

