



CAPE COD  
COMMISSION

## **Cape Cod Metropolitan Planning Organization (MPO)**

3225 MAIN STREET, P.O. BOX 226, BARNSTABLE, MASSACHUSETTS 02630  
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### **DRAFT Minutes, February 21, 2019**

#### **MPO Members in Attendance**

Steve Woelfel

Pam Haznar

Harold Mitchell

Ron Bergstrom

Tom Guerino

Jason Steiding

Judith Froman

Alan McClennen

Robert Weinstein

Jeff McEwen

#### **Representing**

MassDOT Planning representing Stephanie Pollack, MassDOT Secretary of Transportation

MassDOT Highway Division, District 5 representing Administrator Jonathan Gulliver

Cape Cod Commission

Barnstable County Commissioner

Cape Cod Regional Transit Authority

Mashpee Wampanoag Tribe

Sub Region A: Bourne, Sandwich, Mashpee and Falmouth

Sub Region C: Harwich, Brewster and Orleans

Sub Region D: Eastham, Wellfleet, Truro, Provincetown

Federal Highway Administration (non-voting)

#### **Others in Attendance**

Tim Kochan

Shaun D. Handy

Ben Muller

James Jodice

Ethan Britland

Craig Martin

Noah Berger

Tom Cahir

Jeff Colby

Elizabeth Taylor

Stephen Buckley

Bob Wilson

Patty Daley

Steven Tupper

Lev Malakhoff

Colleen Medeiros

Jessica Wielgus

Dave Nolan

#### **Representing**

MassDOT Highway Division, District 5

MassDOT Highway, Division, District 5

MassDOT Office of Transportation Planning, MPO Liaison

MassDOT Highway, Division, District 5

MassDOT

Army Corp of Engineers

Cape Cod Regional Transit Authority

Cape Cod Regional Transit Authority

Yarmouth, Town of, Department of Public Works

Cape Cod Commission Member

Openchatham.com

Citizen

Cape Cod Commission

Cape Cod Commission

Cape Cod Commission

Cape Cod Commission

Cape Cod Commission

Cape Cod Commission

## Call to order

The Chairman Steve Woelfel called the meeting to order at 1:30 pm.

## Potential approval of the DRAFT minutes of January 28, 2019 meeting

Upon a motion to approve the DRAFT minutes of the January 28, 2019 meeting by Alan McClennen 2<sup>nd</sup> by Ron Bergstrom, the vote was passed unanimously. Pam Haznar abstained from the vote.

## Public Comment

Stephen Buckley stated that he mentioned at the last meeting concerns about the relationship between MassDOT and the Department of Recreation and Conservation regarding the extension of the Wellfleet Rail Trail. He asked if during the meeting that could be addressed. Mr. Woelfel stated that MassDOT is looking into the potential to move their project to align with the DCR project. Mr. Buckley noted that there are concerns about parking. Ms. Haznar added that she hasn't seen documents yet but believes that the parking lot has been shifted so that it is not as close to Route 6 to address the concerns but has no details at this time. Mr. Woelfel stated that the best contact at MassDOT for the project is Mr. Pete Sutton, MassDOT Bike and Ped Coordinator.

Bob Wilson stated that he attended the meeting held by MassDOT at the Massachusetts Maritime Academy and felt that it was very informative. He is concerned about the approaches to the bridges during construction and how they would be dealt with. Mr. Woelfel stated that he would defer these comments to the next meeting as Ethan Britland [Project Manager for the MassDOT Canal Area Transportation Study] is not here to respond.

Mr. Woelfel asked that members and visitors introduce themselves.

**Federal Fiscal Years (FFY) 2019-2023 Transportation Improvement Program (TIP) Amendment #1:** The Transportation Improvement Program (TIP) is a recommended list of transportation projects to be advertised and eventually implemented using Massachusetts Department of Transportation, Federal Highway and Federal Transit Administration funding. Cape Cod Commission staff will describe a proposed Amendment #1 to the 2019-2023 TIP, which adds recently awarded grant funding from the Federal Transit Authority Elderly Persons and Persons with Disabilities Formula Program (5310 program) to the Federal Fiscal Year 2019 transit element of the TIP in the amount of \$982,200. Draft Amendment #1 is available on Cape Cod Metropolitan Planning Organization (CCMPO) webpage at [www.capecodcommission.org/ccmpo/meetingnotices](http://www.capecodcommission.org/ccmpo/meetingnotices). The CCMPO will review public comments received on Draft Amendment #1 and may vote to adopt Amendment #1 to the 2019-2023 TIP. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper reviewed the DRAFT FFY 2019-2023 TIP document. He stated that the document was released for a 21-day public comment period and no public comments were received.

Upon a motion to adopt Amendment #1 to the 2019-2023 TIP as presented by Tom Guerino, 2<sup>nd</sup> by Harold Mitchell, the vote was passed unanimously.

**Barnstable Urbanized Area (UZA) Memorandum of Understanding (MOU):** Staff to the Cape Cod Metropolitan Planning Organization ("CCMPO") will provide an overview of the Barnstable Town Urbanized Area Memorandum of Understanding ("MOU"), which is a document that enables the CCMPO, the Massachusetts Department of Transportation, the Old Colony Metropolitan Planning Organization, the Southeastern Massachusetts Metropolitan Planning Organization the Cape Cod Regional Transit Authority, and the Greater Attleboro Taunton Regional Transit Authority to cooperatively share data to track progress among these entities in order to comply with federal Congestion Mitigation and Air Quality performance measures. The CCMPO may ask questions, discuss the draft MOU, and vote to adopt the MOU as presented by staff. The draft Memorandum of Understanding is available for the public to review at <http://www.capecodcommission.org/meetingnotices> are available at the Cape Cod Commission Office, 3225 Main Street, Barnstable, MA 02630. – Steven Tupper, Transportation Program Manager, Cape Cod Commission

Mr. Tupper reviewed the Memorandum of Understanding document which was included in the last meeting packet for review.

Upon a motion to endorse the MOU as presented by Harold Mitchell, 2<sup>nd</sup> by Judith Froman, the vote was passed unanimously.

**Performance-Based Planning and Programming Agreement:** A draft Performance-Based Planning and Programming Agreement has been developed by the Massachusetts Department of Transportation (MassDOT) in coordination with the Massachusetts Bay Transportation Authority and Metropolitan Planning Organizations and Regional Transit Authorities across Massachusetts. The agreement describes mutual responsibilities in carrying out performance-based planning and programming among applicable metropolitan planning organizations, states, and public transportation operators. Massachusetts Department of Transportation (MassDOT) staff will present the agreement to the Cape Cod Metropolitan Planning Organization (“CCMPO”). The CCMPO may ask questions, discuss the draft agreement, and vote to endorse the agreement and instruct the CCMPO chair to sign the agreement on behalf of the CCMPO. The draft agreement is available for the public to review at <http://www.capecodcommission.org/meetingnotices> and are available at the Cape Cod Commission Office, 3225 Main Street, Barnstable, MA 02630. – MassDOT Staff

Ben Muller reviewed the Performance Based Planning and Programming Agreement document and asked the MPO members to review the document and provide feedback.

Tom Guerino commented that with all the entities signing the document, if one of the agencies does not meet expectations, is that a reflection of the other agencies? Mr. Woelfel responded that this agreement is about how we are sharing information amongst the other agencies and that it does not set performance targets for any of the signatories.

**Federal Fiscal Year 2020 Unified Planning Work Program (UPWP) Development:** The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year (FFY) 2020 (October 1, 2019 to September 30, 2020) UPWP document. Cape Cod Commission staff will give a presentation outlining the UPWP development process, presenting draft information on available funding, and introducing potential projects to be considered for inclusion in the UPWP. The Cape Cod Metropolitan Planning Organization may discuss the development of the UPWP and potential UPWP projects. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper presented a power point. The presentation reviewed the Development Schedule and Tasks 1 – 5.

Mr. Tupper noted that the UPWP will be discussed in more detail at the next MPO meeting.

**2020-2024 Transportation Improvement Program (TIP) Development:** The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2020 to 2024 (October 1, 2019 to September 30, 2024). Cape Cod Commission staff will give a presentation describing the process of developing the TIP, presenting draft information on available funding, and presenting draft project evaluation of projects that will be considered for inclusion in the TIP. The Cape Cod Metropolitan Planning Organization may ask questions and discuss the development of the TIP. — Steven Tupper, Cape Cod Commission Transportation Program Manager

Mr. Tupper presented a power point. The presentation reviewed the Development Schedule, requirements for Getting a Project on the TIP, Project Selection Factors followed by a Project Evaluation Discussion.

Ron Bergstrom commented that several years ago the Route 28 corridor project in West Chatham was a hot topic and asked what the current status is. Ms. Haznar stated that the George Ryder Rd/Barn Hill Rd project in West Chatham has been advertised, bids opened, Lynch is the low bidder. There is a public informational meeting scheduled for March 5 and the notice is included in the meeting packet.

Alan McClennen asked about the Route 28 in Orleans, stormwater improvements. Mr. Tupper indicated that it was a statewide prioritized project where a critical need was identified. Ms. Haznar does not have specific information on the project yet, but it's at pre 25% design.

Ms. Haznar commented that she is seeing projects where installation of utilities was not coordinated with a TIP project. These projects have been advanced advertised and programmed and then sewer and water are coming in. These efforts should be properly aligned.

**2020 Cape Cod Regional Transportation Plan (RTP) Development:** The Regional Transportation Plan (RTP) establishes long-range vision and goals, identifies major projects, studies, and programs for Cape Cod from 2020 through 2040. Cape Cod Commission staff will present an update on RTP outreach activities and describe the next steps in the RTP development process. Staff will also present on regional trends as they relate to potential performance measures identified in the 2020 RTP. Cape Cod Metropolitan Planning Organization members may discuss the development of the 2020 RTP. – Lev Malakhoff, Cape Cod Commission Senior Transportation Engineer and David Nolan, Cape Cod Commission Transportation Planner

David Nolan presented a power point. The presentation included the 2020 RTP Development Schedule, Visions Statement, Goals, Objectives, Performance Targets, Policies and Strategies. The presentation also reviewed Performance Measures, PM1, PM2 and PM3 with graphs for each.

Judith Froman asked if all towns have adopted the crash reporting standards discussed in the presentation. Mr. Tupper stated that crash reporting standards are the same in all towns, but that there have been issues with the data being transmitted to the RMV in some towns. At this point, those issues appear to have been addressed by all fifteen towns. We could report on this information town by town and provide it to the MPO at a future meeting.

Mr. Muller asked for clarification on the target year listed for the safety performance targets. Mr. Tupper stated that we will confirm all target dates with MassDOT before preparation of the draft plan.

Mr. Malkhoff announced the RTP online survey accessible through [www.capecodcommission.org/rtp](http://www.capecodcommission.org/rtp), and he reviewed the survey along with the mapping tool. Mr. Malakhoff asked members to place take and distribute the survey.

**Reports – Massachusetts Department of Transportation:** The Massachusetts Department of Transportation (MassDOT) staff will discuss with members the status of the Transportation Improvement Program (TIP) projects. The TIP is a recommended list of transportation projects to be advertised and eventually constructed using MassDOT, Federal Highway Administration and/or Federal Transit Administration funding. The Cape Cod Metropolitan Planning Organization members may ask questions and discuss the TIP projects. – MassDOT Staff

Mr. Haznar gave the following MassDOT updates:

- There was a TIP Readiness day meeting last week which helps give guidance on what projects can be on the TIP
- Has been coordinating with headquarters and was able to get consultants on board for 2 different planning studies. One is on Route 6, Eastham, Wellfleet and Truro and the other is Route 28 the entire length from Falmouth to Orleans. Both studies are complete streets and will give us a more comprehensive look at the projects for guidance.

Project Year	Project Name	MassDOT Updates to MPO 2/21/19
2018	Chatham, Rte. 28 - George Ryder Rd to Barn Hill Rd	Bids opened; Lawrence Lynch apparent low bidder.
2018	Barnstable, Rte. 28 at Osterville-West Barnstable Rd	Construction bid opening in December
2018	Truro, Rte. 6 Bicycle Accommodations	Bids opened 10/15/18; Lawrence Lynch was the low bidder
2019	Barnstable, Rte. 28 at Yarmouth Rd	On track and waiting for final design on rail crossing

2019	<b>Bourne to Falmouth, - Rte. 28</b>	At 25% design stage
2019	<b>Bourne-Wareham, resurfacing and related work on Rte. 25</b>	At 75% design stage
2020	<b>Mashpee, Rte. 151</b>	25% designs are under review, Utility meeting next week, DPH in late March
2020	<b>Orleans, Stormwater Improvements, Rte. 28</b>	Pre-25% design
2020	<b>Dennis-Yarmouth, Bridge Replacement</b>	Possibility of being shifted out another year, waiting for hydraulic study
2020	<b>Barnstable, Shared Use Path</b>	25% design, comment resolution meeting is the next step, 75% designs due in May 2019
2020	<b>Bourne, Belmont Circle Multi-Modal Improvements</b>	75% designs have been submitted
2021	<b>Harwich, Bridge Replacement, Herring River</b>	Pre 25% design
2022	<b>Chatham, Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd</b>	Reviewing responses for concepts
2021	<b>Orleans, Rte. 28/Rte. 39</b>	Done with 25% submission, next step is comment resolution meeting
2021	<b>Yarmouth, Main St/North Main St/Old Main St</b>	Reviewed 25% comments have been sent to design engineer
2021	<b>Barnstable, Resurfacing project, Route 6</b>	MassDOT got survey for the project
2022	<b>Wellfleet, Rte. 6 at Main St</b>	Working with DCR to coordinate efforts. Information will be brought to the BOS meeting.
2022	<b>Chatham, Rte. 28/Depot Rd/Queen Anne Rd/Crowell Rd</b>	Pre-25% design, received review comments and under review
2022	<b>Yarmouth/Barnstable, Cape Cod Rail Trail Ext</b>	Reviewed 25% design, received response to comments, there are a few things to work out then will go to design public hearing
2022	<b>Sandwich, Shared use path along Service Rd from Rte. 130 to Chase Rd</b>	25% design is due late February
?	<b>Falmouth, Rte. 28A/Rte. 151</b>	Will be scheduling a design public hearing
2022	<b>Dennis/Harwich, Rte. 28, from Upper County Rd to the Herring River Bridge</b>	25% design due late spring, no info
2023	<b>Provincetown, Shank Painter Rd</b>	Town has done extensive outreach, met with environmental regulatory groups.
2023	<b>Dennis/Harwich, related work on Rte. 28</b>	25% design plans are due in May 12, 2019

- Resurfacing projecting in Yarmouth, Route 28 and Eastham Wellfleet Truro, designers are onboard

Patty Daley asked about the Bass River Bridge Replacement project. She was wondering if there was a public process for design type that Ms. Haznar mentioned. Ms. Haznar stated that currently there is a structural study going on and public participation will happen later.

**Reports – Cape Cod Regional Transit Authority:** Cape Cod Regional Transit Authority (CCRTA) staff will report on recent and upcoming transportation initiatives involving the CCRTA. – CCRTA Staff

Tom Cahir gave the following CCRTA Updates:

- Task Force was created, and 16 meetings have taken place. The purpose was to find an equitable way to distribute resources throughout the state and incorporate performance measure. The CCRTA has applied for funds to develop an application that would allow the CCRTA to create zones across Cape Cod so that you can contact and schedule a DART service from a mobile device. They are working on efficiencies within the current routes. The task force is concluding the work done within the next few weeks. A report will be issued to the Legislature with recommendation for the performance measures mentioned, as they appropriate funds throughout the various transit authorities. He will notify the committee of the hearing dates as they are released
- The CCRTA is involved in transportation as it relates to Climate Change. Attended a conference in Hyannis and it was obvious that transportation emissions are a real concern. The CCRTA is actively looking for solutions to the concerns.
- The CCRTA is underway on solar project at the Hyannis Transportation Center that will provide nearly all of the power needed to run the facility.

**Reports – Cape Cod Commission:** Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod. – Cape Cod Commission Transportation Program Manager

Mr. Tupper gave the following CCC Updates:

- Thank everyone for coming and mentioned the agenda items on the 3:00pm joint meeting of the Cape Cod Commission and the Metropolitan Planning Organization
- MassDOT held the last meeting of the Canal Area Study and the information will be presented at the next meeting
- The County is in the process of developing a new meeting space so please pay attention to the location listed on the next meeting notice
- Two flyers attached: Route 6 Eastham public session and a Public Information Meeting on the Chatham, West Main St., from George Ryder Road to Barn Hill Road in Chatham project.

## **Adjourn**

Upon a motion to adjourn the meeting at 2:45 by Bob Weinstein, 2<sup>nd</sup> by Judith Froman, the vote was passed unanimously.

## **Documents and Exhibits**

Agenda, February 21, 2019 Meeting  
DRAFT Minutes, January 28, 2019 Meeting  
FFY 2019-2023 TIP Amendment #1 document  
Barnstable Urbanized Area (UZA) Memorandum of Understanding Document  
Performance-Based Planning and Programming Agreement Document  
FFY 2020 UPWP Power Point  
FY2020-2024 TIP Development Power Point  
Cape Cod Tip Project Evaluation – Detailed Scoring Template  
Cape Cod TIP Project Evaluation Scoring Summer Document  
2020 Cape Cod Regional Transportation Plan Power Point  
Eastham Route 6 Corridor Study Notice  
Notice of a Public Information Meeting, Project # 606596 Notice