



CAPE COD  
COMMISSION

# Cape Cod Metropolitan Planning Organization (MPO)

**Cape Cod Commission Conference Room  
3225 Main Street Barnstable, MA 02630**

**Draft Meeting Minutes: Monday, February 23, 2015**

## **MPO Members in Attendance**

## **Representing**

Steve Woelfel	Massachusetts Department of Transportation, (MassDOT) Office of Transportation Planning (OTP)/ Chairman, representing Frank DePaola, MassDOT Highway Division Administrator
Bill Travers	MassDOT District 5 Project Development, representing Frank DePaola, MassDOT Highway Division Administrator
R. Patrick Ellis	Sub Region A: Bourne, Falmouth, Mashpee and Sandwich
Sheryl A. McMahon	Sub Region B: Dennis and Yarmouth
Sims McGrath	Sub Region C: Brewster, Chatham, Harwich and Orleans
Richard Roy	Barnstable County Commissioner
Daniel Santos, P.E.	Barnstable Town Council – Alternate
Jason Steiding	Mashpee Wampanoag Tribe – Alternate
Joe Rodricks	Cape Cod Joint Transportation Committee, MPO Ex-Officio Member

## **Others in Attendance**

## **Representing**

Bryan Pounds	MassDOT, OTP Liaison
Timothy Kochan	MassDOT Highway Division District 5
Cathy Lynds	Cape Cod Regional Transit Authority (CCRTA)
Terry Whalen	Town of Chatham
Sally Riggs	Bourne Transportation Advisory Committee
Roger Parsons, P.E.	Town of Barnstable, Engineer
Clay Schofield	Town of Barnstable, DPW
Susan H. Rohrbach	Senator Dan Wolf
Stephen Buckley	openchatham.com
Glenn Cannon, P.E.	Cape Cod Commission, Technical Services Director
Lev Malakhoff	Cape Cod Commission, Senior Transportation Engineer
Steven Tupper	Cape Cod Commission, Technical Services Planner
Patty Daley	Cape Cod Commission, Deputy Director
Patrick Tierney	Cape Cod Commission, Technical Services Planner
Jessica Wielgus	Cape Cod Commission, Legal Council
Lisa Dillon	Cape Cod Commission, Administrative Assistant

**Call to order:**

Steve Woelfel called the meeting to order at 1:00 p.m. Members of the Board introduced themselves as well as the Cape Cod Commission staff and visitors.

**Minutes of December 15, 2014:**

Upon a motion by Daniel Santos to approve the minutes of December 15, 2014 which was second by Richard Roy, the motion was passed unanimously. Patrick Ellis abstained from vote.

**Public Comments:** Steve Buckley referred to the attached document in which he submitted to the Cape Cod Commission at the MPO Meeting on November 17, 2014.

**Introduction to the Metropolitan Planning Organization:** Discussion

— Glenn Cannon, P.E., CCC Director of Technical Services

Mr. Cannon gave a Power Point on the basics of the Metropolitan Planning Organization. He defined the MPO and explained that the purpose of the MPO is to ensure that existing and future expenditures for transportation projects and programs are based on a continuing, cooperative and comprehensive planning process. The Cape Cod Joint Transportation Committee is the advisory body to the MPO. He explained the important transportation documents are certified by the MPO. These documents include the Regional Transportation Plan (RTP), Unified Planning Work Program (UPWP), Transportation Improvement Program (TIP), Public Participation Plan (PPP) and the MPO Memorandum of Understanding (MOU).

**Coordinated Public Transit-Human Services Transportation Plan (CPT-HST):**

Technical Corrections to the CPT-HST Plan.

— Patrick Tierney, CCC Technical Services Planner

Mr. Tierney presented the CPT-HST plan updates which have been incorporated into the plan. He summarized the changes which are attached in the February 23<sup>rd</sup> meeting packet.

Mr. Woelfel noted that the changes are of a technical nature and confirmed with the members that these changes are ok before moving on.

**Public Participation Plan (PPP) Amendment:** Vote to Release PPP Amendment.

— Patrick Tierney, CCC Technical Services Planner

Mr. Tierney presented the PPP Amendments which have been incorporated into the plan. He summarized the changes which are attached in the February 23<sup>rd</sup> meeting packet.

Upon a motion to release the PPP for public comment by Sims McGrath, second by Sheryl McMahon, the vote was passed unanimously.

**Memorandum of Understanding (MOU) Amendment: Vote to Release MOU Amendment.**

— Patrick Tierney, CCC Technical Services Planner

Mr. Tierney presented the MOU Amendments which have been incorporated into the plan. He summarized the changes which are attached in the February 23<sup>rd</sup> meeting packet.

Mr. Cannon explained that the Federal Transit Administration and Cape Cod Regional Transit Authority have requested one additional statement be added to the PPP.

Upon a motion to release the MOU for public comment by Sims McGrath, second by Richard Roy, the vote was passed unanimously.

**Regional Transportation Plan (RTP): Draft Goals and Objectives and Performance Measures.**

— Steve Tupper, CCC Technical Services Planner

Mr. Tupper began the Power Point of the RTP which is the long range transportation plan (2016-2040) and includes all modes of transportation. He explained that the plan establishes the regional vision and aids programming infrastructure projects within the available funding; it gives background information regarding the Federal Focus Areas, and the Regional Policy Plan (RPP) connection. It outlines the key points, the overview and the milestones of the RTP schedule. He explained that the plan includes an executive summary, 6 Chapters and technical appendices. Mr. Tupper summarized the DRAFT Goals, Objectives and Performance Measures.

Mr. Tupper stated that the RTP update schedule has been delayed due to the weather, but that the end date has not changed. The RTP will be an ongoing agenda item and he indicated that the schedule milestones may change and we may have to prioritize spending. He commented that it is important that we all agree on the overall vision statement.

Mr. Santos asked how the targets are determined and Mr. Tupper indicated that this will be a continuous evolving issue and asked that the Committee bring suggestions on how we can measure these targets. Mr. Santos stated that the targets relate to cost, therefore there needs to be a great deal of discussion. Mr. Cannon indicated that safety is #1 and we need to be realistic about our goals. Mr. Santos agreed but asked how we are going to accomplish that. Mr. Cannon stated that it is a work in progress; therefore performance measures will be established. Mr. Santos indicated that Goal #2 (Environmental and Economic Vitality) is an individual goal and may need to be changed.

Mr. Woelfel asked if the Cape Cod Commission has seen the Greenhouse Gas (GHG's) regulations as transportation projects will need to comply with those guidelines. MassDOT will provide guidance on which projects will be emphasized. He stated that there will be a big shift in the next few months and the RTA will be included and the focus may be on Greenhouse Gas (GHG's). Mr. Woelfel asked that we get that information out for the next meeting.

Mr. Woelfel stated that MassDOT will look at the project cost and time of all projects before a decision is made and it will be based on what information is available.

Sue Rohrbach asked for clarification on the 3<sup>rd</sup> bridge. Mr. Cannon stated it has not yet been determined if the bridge will be replaced or a new bridge will be added. Roger Parsons commented that considerations need to be made to canal crossing options, stormwater and the partnering of utility companies. Mr. Tupper indicated that this is a DRAFT plan and we are always looking for feedback to be brought to the Cape Cod Commission and committee for consideration and discussion.

Tim Kochan agreed with Mr. Santos and stated that MassDOT is looking to perfect the goals particularly with regard to the bridge, as they are working with the Army Corp of Engineers. He also stated safety regulations will lead to the allocation of the Federal Highway Program. This region is eligible for Statewide HSIP funds also. Mr. Kochan submitted an email with comments regarding the RTP/CPOM which are included in the February 23<sup>rd</sup> meeting packet. He stated that MassDOT is also on top of this issue.

### **Reports and Other Information**

Project Updates and Other regional reports from MassDOT Highway Division District 5 Office, Cape Cod Regional Transit Authority (CCRTA), and the Cape Cod Commission.

Bill Travers gave updates from MassDOT as follows:

2015

- Barnstable, Rte. 28/Bearses Way is at 75% submission
- Dennis/Yarmouth Bass River Bridge is working out some issues and is at %100 design. Project will be submitted in April
- Orleans, Rte. 6A/ Rte. 28 is at 100% and under review

2016

- A public hearing was held in Chatham last Thursday. 50% are in opposition, 50% in support. A follow up meeting will be held in the spring to accommodate off season residence
- Dennis/Rte. 28 is at 25% design; there will be a public hearing in the summer

2017

- Falmouth, Rte. 28/ Rte., the town has expressed interest in signage
- Barnstable, Rte. 28/Yarmouth Rd is at 25% design and under review

Sally Riggs stated that the deadline for construction bids is June 23, 2015 for the Rte. 28 in Bourne project and construction will be in the fall.

Cathy Lynds thanked the Cape Cod Commission for the coordination work on the PPP. She will be Dennis Walsh's replacement as he retired in June.

Mr. Cannon reported that there was a positive meeting in Bourne with regard to the Cape Cod Rail in Buzzards Bay, and the project will be added to the ballot. Currently work is being done on the Rte. 6 corridor in Eastham as well as the replanting on Rte. 6 in Sandwich. Representative Hunt is involved in this project. We will review the phase I plans at the next meeting.

Mr. Buckley asked if the Cape Cod Commission has been collecting comments regarding the Median on Rte. 6. Ms. Daley stated that Mr. Hunt has a copy of the plans which he will be sharing as well as public comments. MassDOT has a working group for this project and all Representatives are involved. The point of contact for this project is MassDOT.

Mr. Woelfel stated that Governor Baker has appointed a 7 man task force to look at the MBTA that will look at all the pieces of transportation and what that means moving forward.

Ms. Rohrback stated that Senator Wolf is in agreement with pushing the Army Corp of Engineers on construction techniques.

**Next Meeting:** March 16, 2015 @ 1:00 pm at the Cape Cod Commission

## **Adjourn**

Upon a motion to adjourn the meeting by Sims Mcgrath, second by Sheryl A. McMahon, the vote was passed unanimously.

## **Documents and Exhibits Used/Received:**

Agenda – February 23, 2015

Minutes of December 15, 2014

Public Comments: Steve Buckley and Dr. Burns comments from the 12/15/15 meeting

Coordinated Public Transit – Human Services Transportation Plan (CPR-HST), originally endorsed December 17, 2014

CPT-HST Plan updates, January 26, 2015

Cape Cod Metropolitan Planning Organization (MPO) Public Participation Plan (PPP) Amendment, January 26, 2015, originally endorsed October 20, 2014

PPP Amendment, January 26, 2015  
MOU Amendment, January 26, 2015  
2016 Cape Cod RTP Development Summary  
Power Points: 2016 Cape Cod Regional Transportation Plan Development and the Cape Cod  
Metropolitan Planning Organization (MPO), MPO Basics