



# Cape Cod Joint Transportation Committee (CCJTC)

Cape Cod Commission Ocean Conference Room  
3225 Main Street (Route 6A), Barnstable, MA 02630

**Draft Minutes - Friday – June 12, 2015**

## **CCJTC Members**

Neil Andres, Chairman  
Roger Parsons, P.E., Vice Chairman  
Joe Rodricks, P.E.  
Jeff Colby  
Peter McConarty, P.E., P.L.S.  
Paul Tilton, P.E.  
Mark Vincent  
Kathy Williams  
Jay Norton  
Leo Cakounes  
Richard Roy  
Timothy Kochan

## **Representing**

Town of Eastham, DPW Director  
Town of Barnstable, Town Engineer  
Town of Dennis, Town Engineer  
Town of Chatham, DPW Director  
Town of Falmouth, Town Engineer  
Town of Sandwich, DPW Director  
Town of Wellfleet, DPW Director  
Town of Yarmouth  
Town of Truro, DPW Director  
County Commissioner  
Cape Cod Commission (non-voting)  
MassDOT – District 5 (non-voting)

## **Others in Attendance**

John Fuller  
Terry Whalen  
Brian Carlson  
Douglas Prentiss  
Robert Burgmann, PE  
Sallie Riggs  
Rick Leavitt  
David E. Burns, M.D.  
Stephen Buckley  
Bill Tuxbury  
Gloria Freeman  
Glenn Cannon, P.E.  
Steve Tupper  
Patrick Tierney  
Lisa Dillon  
Lev Malakhoff  
Caroline Harper

## **Representing**

Cape Cod Regional Transit Authority (CCRTA)  
Town of Chatham  
Town of Wellfleet  
Fay, Spofford & Thorndike  
Greenman-Pederson, Inc.  
Bourne Transportation Advisory Committee  
Town of Chatham  
West Chatham  
openchatham.com  
Chatham Citizen  
Chatham Citizen  
Cape Cod Commission  
Cape Cod Commission

**Call to Order:** Joe Rodricks called the meeting to order at 8:32 am

Mr. Rodricks asked that all members and visitors introduce themselves.

**Minutes of June 12, 2015**

Upon a motion to approve the minutes of the May 8, 2015 meeting by Neil Andres, second by Mark Vincent, the vote was passed unanimously. Kathy Williams abstained from the vote.

Mr. Rodricks introduced Kathy Williams, Town Planner of Yarmouth as the new CCJTC representative for the Town of Yarmouth, MA.

**Cape Cod Joint Transportation Committee (CCJTC) Election of Officers:** *The CCJTC nominating committee will present for consideration and vote to elect a Chairmen and Vice-Chairmen for the next term (June 2015 to June 2016)*

Paul Tilton stated that the nominating committee would like to recommend Neil Andres as Chairman, and Roger Parsons as Vice Chairman. There were no other nominations.

Upon a motion to accept Neil Andres as CCJTC Chairman, and Roger Parsons as CCJTC Vice Chairman by Mr. Tilton, second by Jeff Colby, the vote was passed unanimously.

At this time the meeting was turned over to Mr. Andres.

Mr. Cannon handed Mr. Rodricks a Certificate of Appreciation in recognition of his service to the Cape Cod Joint Transportation Committee.

Mr. Cannon stated that the MPO will be looking for Endorsement of the UPWP, TIP and RTP at the July 20, 2015 meeting based on recommendations from the CCJTC. He suggested an additional June meeting to allow the staff enough time to prepare the documents for MPO. It was agreed by the committee to have a meeting on June 26, 2015 @ 8:30 am.

**Federal Fiscal Year 2016 Unified Planning Work Program (UPWP):** *Vote to recommend that the Metropolitan Planning Organization (MPO) release the list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2016 UPWP - Glenn Cannon, CCC Director of Technical Services*

Mr. Cannon presented a power point. The presentation includes slides of the tasks within the UPWP: Task 1- Management & Support of the Planning Process & Certification Activities, Task 2 – Data Collection & Analysis Activities, Task 3 – Short & Long Range Transportation Planning, Task 4 – Other Technical Activities, the Appendix which includes addition planning efforts and the DRAFT FFY 2016 UPWP funding summary sheet. Also included in the presentation is information requested from the Town of Barnstable on Rte. 132 and Rte. 28 for purposes of selecting one study on two corridor studies.

Peter McConarty stated that the Town of Falmouth has information with regard to GIS, particularly drainage. He asked how that information can be transferred to the Cape Cod Commission. Mr. Cannon stated that it would be requested by the Commission.

Mr. Parsons commented that the Town of Barnstable supports the Rte. 28 study by the Cape Cod Commission. Robert Burgmann commented that when the initial study on the project was done 20 yrs. ago on Rte. 28/Newtown Rd. the Fire Department had a problem with getting equipment across due to traffic. At the time, traffic counts did not justify signals at that location. At that time conduit was laid for future work.

Mr. Andres stated that consistent signage at the bike path crossings would be the best management practice.

Tim Kochan asked the amount of the TIGER Grant which is for Task 3.5, Hyannis Access Implementation. Mr. Cannon stated that the original grant was for \$50 million and the Rte. 28/Yarmouth Rd is phase I of the project at \$6.5 million and will come of the total amount. Mr. Kochan asked what the level of staff

effort (\$6,250.00) amount is for if we are applying for a TIGER Grant. Mr. Cannon indicated that is for the administration due to the federal process.

Upon a motion to recommend the MPO endorse the FY 2016 UPWP by Roger Parsons, second by Jeff Colby, the vote was passed unanimously.

**2015-2018 Transportation Improvement Program (TIP) Amendment:** *Vote to recommend that the Metropolitan Planning Organization (MPO) endorse the TIP Amendment (The TIP Amendment is a recommended list of transportation projects to be advertised and eventually constructed using MassDOT, FHWA and FTA funding for Federal Fiscal Years 2015 to 2018) - Steve Tupper, CCC Technical Services Planner*

Mr. Tupper presented a power point. The presentation included slides of the FFY 2015-20018 TIP Amendments, Amendment to FFY 2015 "Transit" target projects, Amendment to FFY 2015 "Highway" target projects and the FFY 2015-2018 Administrative Adjustment.

Upon a motion to recommend the MPO Amend the 2015-2018 TIP as presented by Roger Parsons, second by Jeff Colby, the vote was passed unanimously.

**2016-2019 Transportation Improvement Program (TIP) Development:** *Vote to Recommend having the Metropolitan Planning Organization (MPO) release the TIP (The TIP is a recommended list of transportation projects to be advertised and eventually constructed using MassDOT, FHWA and FTA funding for Federal Fiscal Years 2016 to 2019) for a 30 day review period - Steve Tupper, CCC Technical Services Planner*

Before beginning his presentation, the public was given the opportunity to speak.

Gloria Freeman read her statement from the attached document. Ms. Freeman asked that we delay the West Chatham Roadway Project until the 2017 TIP list.

Bill Tuxbury read his statement from the attached document. Mr. Tuxbury recommended that the West Chatham project be postponed for at least one year.

Mr. Andres asked if there was further comments regarding the West Chatham Project and there were none.

Mr. Tupper presented a power point. The presentation included slides with summaries of the Highway Funding Regional Targets FFY -2016-2019, a summary sheet for discussion of Highway Regional Target Project Selection, 2016-2019 Highway TIP Projects summary as well as the CCRTA projects for FFY 2016-2019.

Mr. Kochan stated that MassDOT, District 5 is in receipt of statewide CMAQ funds outside the target for the funding. Barnstable, Rte. 28 at Strawberry Hill Rd has been designated to receive those funds in 2016.

Due to the above change, the document will be voted to approve as presented with adjustments to include the new MassDOT information.

Mr. Cannon explained that the Cape Cod Commission estimated a value for the Bicycle Rack Program. The Town of Falmouth has appropriated \$100k in a 3 year progression. He also stated that MassDOT has concerns about the estimated cost are close to the available funding, therefore will be closely monitored.

John Fuller from the CCRTA reviewed the proposed transit projects in the 2016-2019 CCRTA TIP Project Summary slide within the presentation.

Before moving forward with a vote, Mr. Rodricks asked Mr. Colby the status of the West Chatham Project. He stated that the West Chatham project is ready to move forward and is supported by the Board of Selectman. Mr. Rodricks asked that Mr. Kochan give massDOT updates prior to voting on the TIP.

Mr. Cannon stated that there are no significant ROW issues on either project in 2017; Falmouth, Rte. 28 @ Rte. 151 and in Barnstable, Rte. 28 @ Osterville, West Barnstable Rd. He also stated intersection & signal improvements at Rte. 28 and Strawberry Hill Rd in Barnstable have been designated to be funded with CMAQ funds in 2016. Mr. Rodrick's explained that these documents can be amended but that it's important that we don't lose money available to the region. If there are no projects ready to go, the money can be lost to another region. We need to be ready to replace projects if something is moved.

Upon a motion to recommend the MPO endorse the 2016-2019 TIP as presented with adjustments to the Barnstable, Rte. 28 and Strawberry Hill Rd project by Roger Parsons, second by Jeff Colby, the vote was passed unanimously.

**2016 - 2040 Regional Transportation Plan (RTP) Development:** *Staff will present potential aspects of the Metropolitan Planning Organization proposed 25 year transportation plan for Cape Cod. The CCJTC may discuss goals, objectives and projects proposed to be considered for the 25 year transportation plan - Steve Tupper, CCC Technical Services Planner*

Mr. Tupper presented a power point. The presentation outlined the Development Schedule, Vision, Goals, and Objectives & Performance Measures. It also included a summary of the Strategies, Policies, and Estimated Funding & Programming Review.

Mr. Tupper stated that there have been a series of public meetings, and workshops, a comprehensive online survey. Once the document is released, additional public outreach will follow. Mr. Tupper stated that the Cape Cod Commission will have a table at the Father's Day Car Show in Hyannis. There will also be several other media outlets combined with our mailing distribution list of about 500 organizations on Cape Cod which includes schools, councils on aging, and other associations affected by transportation.

Upon a motion that the CCJTC support the development of the RTP, as presented, for the 2016-2040 RTP developed by the CCJTC Subcommittee and the Cape Cod Commission, by Roger Parsons, second by Jeff Colby, the motion was passed unanimously.

Additional comments should be submitted by each Town once the document is received.

### **Reports and Other Information**

*Project Updates and Other Regional Reports from MassDOT Highway Division District 5 Office, Cape Cod Regional Transit Authority (CCRTA), and the Cape Cod Commission.*

Tim Kochan gave the following MassDOT updates:

### **2014 Projects**

- The construction bid for the Dennis/Yarmouth Rail Trail Extension is set for June 30, 2015
- The construction bid opening for the Bourne/Rte. 28 resurfacing project is set for June 23, 2105
- The construction bids opened on May 19, 2015 for the Brewster resurfacing project, Rte. 6A, notice to proceed has not been issued

### **2015 Projects**

- Barnstable, Rte. 28 intersection improvements at Falmouth Rd and Bearses Way is at 75% design, 100% design plans are due June 19, 2015
- Dennis/Yarmouth multi use path of the Bass River Bridge is at 75% design. An additional investigation is required to determine potential flooding impacts to low lying properties adjacent to the bridge
- The Orleans intersection improvements at Rte. 6A and Main St and Rte. 28 and Main St are being moved to 2016 due to ROW issues

### **2016 Projects**

- Designs for Rte. 28 from George Ryder Rd to Barn Hill Rd in Chatham are 25% complete; Design Public hearing was held 2/19/15; public meeting hold May 5<sup>th</sup>, awaiting 75% design. An additional survey is being acquired for the new sewer line
- Improvements on Rte. 28 from Dennis Commons Drive to Upper County Rd in Dennis are at 25% design. ROW plans need revision prior to scheduling of DPW, tentatively scheduled for mid-June. It is recommended that this project be moved to FFY 2017

### **2017 Projects**

- MassDOT is awaiting a response from the Town regarding the intersection improvements at Rte. 28a and Rte. 151 in Falmouth and is at pre 25% design
- Resurfacing on Rte.6 from Dennis to Harwich is at 75% and is being recommended as a replacement project for 2015
- The design public hearing for Barnstable intersection improvements at Rte. 28 and Yarmouth Rd is anticipated during the summer of 2015
- 25% design is under review for the Cape Cod Rail Trail Extension from Station Avenue, Yarmouth to Rte. 132 in Barnstable

### **2018 Projects**

- Intersection improvements and related work at Rte. 28, Depot Rd, Queen Anne Rd and Crowell Rd in Chatham are at pre-25% design
- Comments on 25% design by MassDOT were submitted to the Design Engineer on 6/4/15 regarding Intersection improvements at Rte. 28 & Osterville-West Barnstable Rd
- Intersection Improvements on Rte. 6 and Main St. in Wellfleet are at 25% design
- Intersection & signal improvements at Rte. 28 and Strawberry Hill Rd in Barnstable have been designated to be entirely funded with CMAQ funds in 2016

**Other Business:**

Mr. Andres announced the passing of Bub Mumford. Mr. Tilton stated that Bob worked at the Cape Cod Commission as the Transportation Director and was instrumental in the development of the transportation Department. He was very supportive within the towns providing Technical Assistance. Bob is being recognized for his efforts through the years for his support to the towns through the Cape Cod Commission. There is a service for Bob on June 18<sup>th</sup> at 2:00 at the Church of the Holy Spirit in Orleans.

**Adjourn**

Upon a motion to adjourn the meeting at 11:35 am by Jeff Colby, second by Paul Tilton, the vote was passed unanimously.

**Documents and Exhibits:**

Agenda, June 12, 2015

Minutes, May 8, 2015

UPWP FY 2016, 6/12/15, power point

TIP FY 2015-2018 Amendment and Adjustment, power point

TIP FY 2016-2019 Development, power point

RTP Update, power point

TIP FY 2016-2019 HIGHWAY projects, summary sheet

TIP FY 2016-2019 Target projects to be discussed, summary sheet