

## Cape Cod Joint Transportation Committee (CCJTC)

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CAPE COD  
COMMISSION

### APPROVED Minutes, February 9, 2018

#### CCJTC Members

Jeff Colby, Vice Chairman  
Tom Andrade  
Paul Tilton  
Richard Waldo  
James McLoughlin  
Paul Graves  
Neil Andres  
Tom Temple  
Jarrod Cabral  
Mark Vincent  
R. Patrick Ellis

#### Representing

Yarmouth, Town of, DPW Director  
Dennis, Town of, Civil Engineer  
Sandwich, Town of, DPW Director  
Provincetown, Town of, DPW Director  
Falmouth, Town of, Town Engineer  
Barnstable, Town of, Town Engineer  
Eastham, Town of, DPW Director  
Chatham, Town of, DPW Director  
Truro, Town of, DPW Director  
Wellfleet, Town of, DPW Director  
Brewster, Town of, Superintendent

#### Others in Attendance

Tim Kochan  
Noah Berger  
Bob Burgmann  
Jill McLaughlin  
Griffin Ryder  
Keri Pyke  
Ken Petraglia  
Bill Scully  
Glenn Cannon  
Steve Tupper  
Lisa Dillon  
Lev Malakhoff  
David Nolan  
Jessica Wielgus

#### Representing

MassDOT, District 5  
Cape Cod Regional Transit Authority  
Green-Pedersen, Inc.  
Stantec  
VHB, Inc.  
Howard, Stein, Hudson  
BETA Group  
Green International Affiliates  
Cape Cod Commission  
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#### Call to order

The meeting was called to order by the Vice Chairman, Jeff Colby at 8:30 am

#### Potential approval of the DRAFT minutes of January 12, 2018

Upon a motion to approve the DRAFT minutes of January 12, 2018 by Neil Andres, 2nd by Tom Andrade the vote was passed unanimously

**Federal Fiscal Years 2018 Unified Planning Work Program (UPWP) Amendment #1:** The Unified Planning Work Program (UPWP) identifies transportation planning studies and tasks on Cape Cod that will be completed in the current Federal Fiscal Year. These studies and tasks include data collection, and planning studies (such as corridor studies, travel surveys, and safety studies). Cape Cod Commission staff propose to add a Route 6 corridor study in Eastham (from Old Orchard Road to the Wellfleet Town Line) to the current 2018 UPWP. The proposed Route 6 corridor study in Eastham would align with the Eastham District of Critical Planning Concern recently approved by the Cape Cod Commission. The Cape Cod Joint Transportation Committee may vote whether to recommend to the Cape Cod Metropolitan

Planning Organization that they endorse the Amended 2018 UPWP as described by Cape Cod Commission staff. – Glenn Cannon, Cape Cod Commission Technical Services Director

Mr. Cannon reported that no public comment was received on the proposed Route 6 corridor study in Eastham since it was approved to be release for a 21-day comment period.

Upon a motion to recommend that the Cape Cod Metropolitan Planning Organization endorse the Amended 2018 UPWP as described by Cape Cod Commission Staff by Neil Andres, 2<sup>nd</sup> by Tom Andrade, the vote was passed unanimously.

**Federal Fiscal Year 2019 Unified Planning Work Program (UPWP) Development:** The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year (FFY) 2019 (October 1, 2018 to September 30, 2019) UPWP document. Cape Cod Commission staff will give a presentation outlining potential planning projects to be included in the FFY 2019 UPWP. The Cape Cod Joint Transportation Committee will discuss potential UPWP projects. - Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon announced that we are approaching the FFY 2019 UPWP Development and suggested that if you have a project that you would like to be reviewed, please bring it forth to the staff. He stated that Route 28 is being looked at but is interested in hearing about other projects.

**Complete Streets Policy:** Cape Cod Commission staff will update the Cape Cod Joint Transportation Committee on progress the Cape Towns are making relative to the Massachusetts Department of Transportation (MassDOT) Complete Streets Program and review Complete Streets programs currently underway on Cape Cod. MassDOT provides a Complete Streets Funding Program to further the understanding and development of Complete Streets on local roads across the Commonwealth. A Complete Street is one that provides safe and accessible options for all travel modes –walking, biking, transit, and motorized vehicles –for people of all ages and abilities. The Joint Transportation Committee will discuss the MassDOT Complete Streets Program. – Lev Malakhoff, Cape Cod Commission Transportation Planner

Mr. Malakhoff presented a power point. The presentation outlined What is a Complete Street, Benefits of Complete Streets, Context Sensitivity, MassDOT Complete Streets Funding Program – Background and Eligibility and Resources

Mr. Tilton reported that developing a policy in the Town of Sandwich was straight forward and caters to the needs of Sandwich. He applied for funding for a sidewalk in the first year but was not approved, after which MassDOT came down to look at the site and offered suggestions on how to improve the application and we resubmitted but failed again. Later we were informed that additional funding became available if the town committed to the other half, and currently they are waiting for the final commitment for the funds.

There was discussion about the limited funding for each town and the possibility of the program running out of money. The importance of selecting projects that score higher was discussed and how that is determined. In 2017 there were two rounds of applications and most projects didn't score well, it appears that one of the issues may be countermeasures that make projects score higher which are not revealed at this time. Multisite projects within the application appear to score higher.

Mr. Andres indicated that the Town of Eastham adopted the Cape Cod Commission Policy and that they are a great resource for the getting information to have available for the Towns. Mr. Cabral indicated that he did the same but had some issues with the Town but plans to revisit. Mr. Temple added that he will work with Cape Cod Commission to assist getting this approved in his town. The Commission is always available to assist.

**Massachusetts Department of Transportation Update:** The Massachusetts Department of Transportation (MassDOT) staff will present and discuss with members of the committee the status of MassDOT projects currently in the planning process including the Federal Fiscal Years 2018-2022 Transportation Improvement Program (TIP) projects. The TIP is a recommended list of transportation projects to be advertised and eventually constructed using MassDOT, Federal Highway Administration and/or Federal Transit Administration funding. – Tim Kochan, P.E., MassDOT District 5 Projects Engineer

Mr. Kochan gave the following MassDOT updates:

<b>Project Year</b>	<b>Project Name</b>	<b>MassDOT Update To CCJTC 2/9/18</b>
2018	Chatham, Rte. 28 - George Ryder Rd to Barn Hill Rd	At 100%, PS&E Received 11/8/17 and is under review, project cost has gone up
2018	Barnstable, Rte. 28 at Osterville-West Barnstable Rd	100% design has been submitted and is under review, PS&E due mid Feb
2019	Barnstable, Rte. 28 at Yarmouth Rd	100% design due January 2019, now expected End of March
2019	Truro, Rte. 6 Bicycle Accommodations	25/75 submitted in December and is under review, possible move to 2018
2020	Wellfleet, Rte. 6 at Main St	Discussion internally are roundabout vs signal, the town is opposed to roundabout, but that is what is being encouraged
2020	Mashpee, Rte. 151	25% received in November and is under review
2020	Bourne, Belmont Circle Multi-Modal Improvements	25% received and is under review. May need comment resolution meeting
2021	Chatham Rte., 28/Depot Rd/Queen Anne Rd/Crowell Rd	25% design due in January waiting for revised schedule
2021	Yarmouth, Main St/North Main St/Old Main St	25% due March 2018
2022	Barnstable Resurfacing & Related work on Rte. 6	Programmed in SW TIP
2022	Yarmouth/Barnstable Cape Cod Rail Trail Ext	Outstanding issues to be resolved.
2022	Orleans, Rte28/Rte. 39	25% due in Spring schedule has been submitted
2022	Sandwich Shared use path along Service Rd from Rte. 130 to Chase Rd	25% design due 8/17, need revised schedule
2022	Falmouth, Rte. 28A/Rte. 181	Revised 25% design with roundabout under review
2022	Dennis/Harwich Rte. 20, from Upper County Rd to the Herring River Bridge	Schedule submitted mid-January survey is under way

Mr. Cannon added that the Town of Falmouth was against the roundabout but MassDOT is moving forward with the roundabout which seems to be an ongoing trend. Roundabouts are safer than traffic intersections.

Mr. Vincent stated that he agrees with this, however, not on Route 6 in Wellfleet. There was a discussion about this roundabout and concerns expressed about the location.

Mr. Colby asked about Bass River Bridge Project and Mr. Kochan reported that there was a bridge scoping session performed and is currently with the Engineer and is currently scheduled for 2022.

### **Reports:**

Mr. Cannon mentioned the STIP schedule and the documents. He stated that they want to push the CIP as this is where Chapter 90 funds are allocated.

Mr. Cannon attended a Canal Area Study held by MassDOT and a DRAFT report will be released in March 2018. He recommended making comments to MassDOT at that time.

Mr. Malakhoff added that the traffic counting reports for each town on Cape Cod is available on the Cape Cod Commission website.

Mr. Berger introduced himself as being with the CCRTA for a month as John Fullers replacement. He stated that while he is still new at this it is a good time to reach out. He feels that the CCRTA is innovative with its customers and towns. Adding that the CRTA interfaces with all of our projects and encourages that we work with CCRTA to coordinate efforts. There was a discussion about Trolleys, and the need throughout the Cape which will be an ongoing project.

### **Public Comment**

Mr. Graves reported that the Town of Barnstable submitted a PNF for a new shared use path along Bearses Way which connects Route 28/Route 132. This is mostly town property with exception of one area which has already had discussions with the owner for a narrow easement. He feels that this is a good fit for the 2019 TIP as it could be accelerated. There have no public meetings yet but this is a great gap project. This project is a 25% design and could be brought forth to the group at a future meeting.

Griffin Ryder mentioned that the Bay State Road Waste Water Project training is Tuesday February 16.

### **Adjourn**

Upon a motion to adjourn the meeting at 9:45 am, by Neil Andres seconded by Tom Andrade, the vote was passed unanimously.

### **Documents and Exhibits:**

Agenda, February 9, 2018  
DRAFT Minutes, January 12, 2018  
UPWP DRAFT Document  
UPWP Power Point  
Complete Streets Power Point  
CIP Engagement Plan  
CIP Overview  
STIP Milestones