

Cape Cod Joint Transportation Committee (CCJTC)

3225 MAIN STREET, P.O. BOX 226, BARNSTABLE, MASSACHUSETTS 02630
(508) 362-3828, Fax (508) 362-3136. www.capecodcommission.org



CAPE COD
COMMISSION

DRAFT Meeting Minutes, April 14, 2017

CCJTC Members

Roger Parsons, Chairman
Katherine Laurent, Vice Chairman
Neil Andres
Kathy Williams, Alternate
Tom Andrade
Frank Nichols
Tom Temple
Paul Tilton
Jarod S. Cabral
Edward Gross

Representing

Barnstable, Town of Town Engineer
Mashpee, Town of, DPW Director
Eastham, Town of, DPW Director
Yarmouth, Town of, DPW Director
Dennis, Town of, Civil Engineer
Orleans, Town of, DPW Operations Manager
Chatham, Town of, DPW Director
Sandwich, Town of, DPW Director
Truro, Town of, DPW Director
Bicycle Representative

Others in Attendance

Gabe Sherman
Pam Haznar
Tim Kochan
Andrea Coates
John Fuller
Joe SanClemente
Terry Whalen
Jill Goldsmith
Rick Leavitt
Lee Peck
Bill Sully
Colleen Medeiros
Silvio Genao
Glenn Cannon
Patty Daley
Steve Tupper
Lisa Dillon
Lev Malakhoff
Jessica Wielgus

Representing

MassDOT, District 5 (non-voting)
MassDOT, District 5 (non-voting)
MassDOT, District 5 (non-voting)
MassDOT, District 5
Cape Cod Regional Transit Authority
Howard, Stein & Hudson
Chatham, Town of
Chatham, Town of
Chatham, Town of
Weston & Sampson
Green International Affiliates
McMahon Associates
BETAGroup, Inc.
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission

Call to order

The meeting was called to order by the Chairman, Roger Parsons at 8:35 am and he asked that members and guests introduce themselves.

Potential approval of the DRAFT minutes of November 18, 2016 and the meeting notes of January 13, 2017

Upon a motion to approve the minutes of the January 13, 2017 meeting by N Andres, seconded by Tom Temple the vote was passed unanimously. Kathy Williams abstained from the vote.

Cape Cod Traffic Counting Program: Cape Cod Commission staff perform traffic counts each year in all fifteen Cape Cod Towns. Cape Cod Commission staff will give a presentation outlining the process for completing traffic counts, the outcome of last year's program and will solicit traffic count requests from all Joint Transportation Committee members for the upcoming 2018 peak season traffic counting program. Lev Malakhoff, Cape Cod Commission Senior Transportation Engineer

Mr. Malakhoff reference the Traffic Counts page on the Cape Cod Commission website. He demonstrated how to navigate the mapping tool and referenced the reports for each town. He distributed individual traffic count reports for those towns that were present at the meeting.

Critical Urban and Rural Freight Corridors: Cape Cod Commission staff will give a presentation outlining the National Highway Freight Program. National Highway Freight Program funds may be used for projects that contribute to the efficient movement of freight on the critical urban and rural freight corridors on Cape Cod. The Cape Cod Joint Transportation Committee will discuss the proposed critical urban and rural freight corridors on Cape Cod and may vote whether to recommend that the Cape Cod Metropolitan Planning Organization (CCMPO) release for public comment a list of proposed critical urban and rural freight corridors on Cape Cod. Lev Malakhoff, CCC Senior Transportation Engineer

Mr. Malakhoff presented a power point. The presentation lists the Goals and Outcomes of the Massachusetts Freight Plan, Requirements of the State Freight Plans, National Highway Freight Network, Designation of the CRFCs and CUFCs, Designation Process, Proposed Critical Rural Freight Corridor on Route 6, Proposed Critical Urban Freight Corridors; Routes 132 & 28; Yarmouth Road/Willow St and a Route Descriptor.

Gabe Sherman stated that currently there is a freight plan in which MassDOT is hoping to have a draft ready to present to Federal Highway in July 2017. The goal is to have the MPO release that document for Public Comment in April, approve in May and include that in the Freight Plan for final approval of Federal Highway. If projects have a freight component, and designated in the Network, there are Federal funds that could be used for the project. If there is a project in one of the segments that Mr. Malakhoff is proposing you could redesignate the mileage to another location with the Region. He added that this is new money for the state through FAST ACT which is approximately \$10 million statewide. The requirement is that a completed and accepted freight plan must be in place and accepted by December 2017.

Upon a motion to release the list of proposed critical urban and rural freight corridors on Cape Cod by Neil Andres, seconded by Edward Gross, the vote was passed unanimously.

Federal Fiscal Year 2018 Unified Planning Work Program (UPWP) Development: The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2018 (October 1, 2017 to September 30, 2018) UPWP document. Cape Cod Commission staff will give a presentation outlining potential planning projects to be included in the UPWP. The Cape Cod Joint Transportation Committee will discuss the proposed UPWP and may vote whether to recommend that the Cape Cod Metropolitan Planning Organization (CCMPO) release for public comment the list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2018 UPWP. - Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon presented a power point. The presentation describes Tasks 1 – 4. Task 3.1 within Task 3 proposed two Corridor studies which are outlined in the presentation and includes a DRAFT FFY 2018 UPWP Funding Summary. The Cape Cod Unified Planning Work Program DRAFT April 14, 2017 document was also included.

There was a discussion regarding the corridor studies and it was determined that the Route 6 Interchanges would take priority but will revisit the Route 28 Mashpee Rotary to Meetinghouse Road at a later date.

Upon a motion to recommend the Federal Fiscal Year 2018 Unified Planning Work Program and include the Route 6 Interchanges as the Corridor Study for public comment to the MPO by Edward Gross, seconded by Neil Andres, the vote was passed unanimously.

Federal Fiscal Years 2018-2022 Transportation Improvement Program (TIP) Development: The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2018

to 2022 (October 1, 2017 to September 30, 2022). Cape Cod Commission staff will give a presentation explaining the process of developing the TIP. The Cape Cod Joint Transportation Committee will discuss the proposed TIP and may vote whether to recommend that the Cape Cod Metropolitan Planning Organization (CCMPO) release for public comment the 2018-2022 TIP list of projects to be constructed. - Steve Tupper, Cape Cod Commission Transportation Planner

Mr. Tupper presented a power point. The presentation included the Development Schedule, what it takes to get a Project on the TIP, Project Selection Factors, Transit Funding Programs Reflected in the TIP, 2018-2022 CCRTA TIP Project Summary, FFY 2018-22 Highway Project Discussion: State Prioritized Projects, Highway Funding for MPO Projects, FFY 2018-2022 Regional Targets, FFY 2018-22 Highway Project Discussion; Projects as programmed in the FFY 2017-21 TIP with updated cost estimates, and FFY 2018-22 Highway Project Discussion: Current unprogrammed projects.

Mr. Fuller gave the CCRTA TIP Project Summary and referred to the CCRTA Report. He stated that the numbers are consistent with the past numbers as there are no big changes. He pointed out the large numbers in the Maintenance line explaining that they continue to overall vehicles until the need to be replaced and that the overhaul can only be done once.

There was a discussion about accessibility and Mr. Cannon stated that he is working with the CCRTA putting together an accessibility study. The number one complaint is access to bus shelters and the system itself. There is not a mechanism to put these smaller type projects into the system. It's important to bring them forward so that these small projects can be fit in.

Pam Haznar gave the following MassDOT updates for purposes of discussion:

2017 Projects

Dennis, Rte. 28, MassDOT is working diligently to get to the ROW and final PS & E. Mr. Tupper added that there is an increase in cost, but it is being covered by MassDOT

2018 Projects

Chatham, Rte. 28 – George Ryder Rd to Barn Hill Rd is at 100% design and under review

Yarmouth-Barnstable-CCRTA, Hyannis Loop 75% due in July

Barnstable intersection Improvements @ Falmouth Rd & Osterville – West Barnstable Rd has been delayed there have been a few design changes and expecting 75% designs this month

2019 Projects

Barnstable Intersection improvements at Rte. 28 and Yarmouth Rd is a high priority project for the Region and the Commonwealth there are concerns about project readiness due to the complexity of the project, it is high risk to keep in 2019

Falmouth Intersection Improvements Rte. 28A and Rte. 151 after meeting with town officials and looking advancing a roundabout at the location due to the high cost of an intersection with lights

2020 Projects

Wellfleet, Rte. 6 @ Main Street, 25% design due in May

Mashpee, Rte. 151, expecting 25% design in Fall

Bourne, Belmont Circle Multi-modal Improvements, expecting 25% design in July

2021 Projects

Truro bicycle accommodations is the most feasible project for 2018

Chatham, Rte. 28 at Main Street, Depot Rd, Queen Anne Rd and Crowell Rd, expecting 25% design in May

There was a discussion about how to maintain and be aware of rising costs of projects. Followed by discussions regarding project readiness and discussion about which projects can be moved to maintain final constraint. Projects should always be ready to slide into another year if necessary. Many towns expressed their interest in moving projects forward to include the Shared Use Path on Service Road in Sandwich and the Orleans Rte. 20 @ Quanset Rd projects. Mr. Cannon started that we are doing well with State funds with regard to multi-use path projects. Sandwich does not come out of our target funding and advocates for continuing to look for that money. He has received positive feedback about these project from MassDOT particularly with the Town of Sandwich. Mr. Parsons asked if there was a potential to include pavement management money on the tip. Ms. Haznar stated that the list that includes these types of projects comes from Boston and work with the pavement management division of the district. Bourne and Rte. 3 would come out of those funds as well as Barnstable Rte. 6 as it is statewide. It was suggested that the consultants attend meetings to update the status of projects.

Mr. Cannon commented that the Scenic Highway project has been brought up many times and is very important project to the Region. Is there a way to phase the project due to the high cost or change the project limits? We would like to hear more about the Shank Painter Rd project in Provincetown as well.

Ms. Laurent asked about implementing similar funding to the bicycle rack program were annual funding is allocated for some of the smaller projects. Mr. Cannon has been working on this and will continue to do so. Mr. Temple agreed with the sentiment as it relates to upgrading handicap accessibility.

Ms. Haznar added that she will review the limits of the Truro, Rte. 6 bicycle project and is hesitant to move the project into 2018. Ms. Haznar also mentioned the other two state projects Bourne Scenic Hwy and Yarmouth Rte. 28 and Barnstable Rte. 28 and stated that the limits can be adjusted. Mr. Cannon stated that he heard that priorities are given to projects that are actually on the TIP and asked in Barnstable Rte. 28 where to be listed in 2022 would that help to move the project? Ms. Haznar stated that the municipalities are hesitant to dedicate design funds. MassDOT wants a commitment for construction before design funds are dedicated.

Upon a motion to vote to recommend that the MPO release the FY 2017-21 TIP for public comment with moving the Truro Rte. 6 Bicycle Project into 2018, moving Falmouth, Rte 29A at Rte. 151 and Orleans, Rte, 28 at Rte. 39 and Quanset Rd and the Bicycle Rack Program into 2022 (as presented on the board from discussion) by Roper Parsons, seconded by Neil Andres the vote was passed unanimously

Reports: MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects underway across Cape Cod. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent and upcoming activities that staff has participated in.

Mr. Parsons read Mr. Andres request for an intersection evaluation at Nauset Rd and Rte. 6 in Eastham. Having a process in place for these types of requests was discussed. Mr. Parsons formerly recommended that the Cape Cod Commission put the Nauset Rd, Rte. 6 Eastham project in the UPWP.

Ms. Haznar mentioned the Harwich Park and Ride which will be advertised in April work will commence in the Fall.

The Bourne resurfacing of the Service Rd project is expecting 100% design by May 2017. This will improve existing traffic signals and pedestrian crossings which are not currently ADA compliant.

Mr. Cannon mentioned that he attended a South Coast Rail conference in Dartmouth and they are proposing a new South Coast Route through the town of Middleboro. One of the alternatives is to look at the potential for a Buzzards Bay Commuter line.

Mr. Cannon stated that he loves being a public employee and the enjoys the people that he works with. He would like to Thank Roger Parsons for being an outstanding public employee and for his service on the Cape Cod Joint Transportation Committee. Mr. Parsons stated that it has been a pleasure and an honor working as a public employee, and thanked Mr. Cannon stated that it has been a group effort.

Public Comment There was none

Upon a motion to adjourn the Meeting @ 10:50 AM by Edward Gross, seconded by Nail Andres, the vote was passed unanimously.

Documents and Exhibits:

Agenda April 14, 2017
DRAFT Minutes of November 16, 2016
Meeting Notes of January 13, 2017
Traffic Counting Reports for each Cape town
Proposed Freight Corridor Power Point
UPWP FFY 2018 Power Point
UPWP FFY 2018 Plan Document
FFY 2018-2022 TIP Development Power Point
2018-2022 TIP Highway Project Evaluation
2018-2022 TIP Highway Project Summary
2018-2022 TIP Transit Project Summary
CCRTA Snapshot
Nauset Road North, Eastham Map from Neil Andres
Request of Technical Assistance from Neil Andres
Memo from Rick Leavitt addressed to the MPO dated 4/11/17
Chronicle Ad final from Rick Leavitt