

Cape Cod Joint Transportation Committee (CCJTC)

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CAPE COD
COMMISSION

APPROVED Meeting Minutes, November 17, 2017

CCJTC Members

Catherine Laurent, Chairman
Jeff Colby
Tom Andrade
Paul Tilton
Richard Waldo
James McLoughlin
Frank Nichols
Paul Graves
Edward Gross, MD

Representing

Mashpee, Town of, DPW Director
Yarmouth, Town of, DPW Director
Dennis, Town of, Civil Engineer
Sandwich, Town of, DPW Director
Provincetown, Town of, DPW Director
Falmouth, Town of, Town Engineer
Orleans, Town of DPW Director
Barnstable, Town of, Town Engineer
Bicycle Representative

Others in Attendance

Pam Hanzar
Tim Kochan
Nikki Tishler
Emily Budzynkiewicz
John Fuller
Joe Rodricks
Bob Burgmann
Lee Peck
Glenn Cannon
Steve Tupper
Lisa Dillon
Lev Malakhoff
Jessica Wielgus

Representing

MassDOT, District 5
MassDOT, District 5
MassDOT, MPO Liason
Safe Routes to Schools
Cape Cod Regional Transit Authority
Stantec
Green-Pedersen, Inc.
Weston & Sampson
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission

Call to order

The meeting was called to order by the Chairman, Catherine Laurent at 8:30 am and she proceeded with non-voting items on the agenda until a quorum was established

MassDOT Safe Routes to School Program: The Massachusetts Department of Transportation (MassDOT) staff will present and discuss with the Cape Cod Joint Transportation Committee the MassDOT Safe Routes to School Program. Massachusetts Safe Routes to School is a federally-funded initiative of the Massachusetts Department of Transportation. Safe Routes to School works with schools, communities, students, and families to increase biking and walking among elementary and middle school students in the Commonwealth. – Emily Budzynkiewicz, MassDOT Safe Routes to School Coordinator

Ms. Budzynkiewicz presented a power point. The presentation explained who the program serves and what they do. It gave an overview of the program which included Education, Encouragement, Enforcement, Evaluation, Engineering and Equity. It mentioned some of the award winners in the program and reviewed the next steps.

Dr. Gross suggested that that Bike Week be incorporated to enhance the awareness to Safe Routes to School. Ms. Tischler stated that she will look into this as MassDOT is involved in Bay State Bike Week and appreciates the input. He also suggesting distributing something to local communities stated that if you want to increase bicycling to school here are some things you can do, Ms. Tischler agreed with the suggestion.

Ms. Haznar stated that the Safe Routes to School is a great program and has worked with MassDOT staff on the implementation. She has added that MassDOT picks up the design costs along with funding from Federal, and the Town picks up the ROW cost, making it a great benefit to the Town. She commented on a project that is not in the TIP on Scenic Hwy; she is unaware if there are walkers on that road and is looking for an assessment and Ms. Budzyunkiewicz and she added that the goal is to incorporate as much as they can into the project.

Ms. Tischler added that there is survey data that includes walk sheds. If the data would be helpful to assist in coordinating with a project, please reach out.

A quorum has been established and therefore continuing with previous agenda items.

Potential approval of the DRAFT minutes of October 13, 2017

Upon a motion to approve the DRAFT minutes of October 13, 2017 by Jeff Colby, seconded Rich Waldo, the vote was passed unanimously.

Federal Fiscal Years 2018-2022 Transportation Improvement Program (TIP) Amendment #1: The Transportation Improvement Program (TIP) is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation (“MassDOT”), Federal Highway and Federal Transit Administration funding. Cape Cod Commission staff will describe a proposed Amendment to the 2018-2022 Transportation Improvement Program. The Cape Cod Joint Transportation Committee may vote whether to recommend to the Cape Cod Metropolitan Planning Organization that they endorse the Amended 2018-2022 Transportation Improvement Program as described by Cape Cod Commission staff. - Steve Tupper, Cape Cod Commission Technical Services Planner

Mr. Tupper described the proposed Transit Amendment. Mr. Fuller reported that the CCRTA is getting 19 new vehicles.

Upon a motion to recommend that the Cape Cod Metropolitan Planning Organization endorse the Amended 2018-2022 Transportation Improvement Program by Frank Nichols, seconded by Dr. Ed Gross, the vote was passed unanimously.

Federal Fiscal Years 2018-2022 Transportation Improvement Program (TIP) Readiness: The Massachusetts Department of Transportation (MassDOT) staff will present and discuss with members of the committee the readiness of the projects contained within the Federal Fiscal Years 2018-2022 Transportation Improvement Program (TIP). Readiness is defined as whether the projects currently proposed on the Federal Fiscal Year 2018-2022 Transportation Improvement Program are on schedule for construction advertising. The TIP is a recommended list of transportation projects to be advertised and eventually constructed using MassDOT, Federal Highway Administration and/or Federal Transit Administration funding — Pamala Haznar, P.E., MassDOT District 5 Projects Engineer

Ms. Haznar presented a power point. The presentation displayed a typical design schedule templates, sample schedule, ROW schedule, 5-year TIP/CIP, ideal sample project timeline, MassDOT actions, potential delays/considerations, concluding with staying involved and keep track of your project schedule.

If you are having a difficult time getting into the MapIT program, see Mr. Cannon and Ms. Tischler can assist.

Discussion included follow up with design plans with consultant, negotiations adding time. Essentially, it is important to stay involved throughout the process of your projects.

Reports: MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects underway across Cape Cod. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent and upcoming activities that staff has participated in.

Ms. Haznar gave the following MassDOT updates:

	Project Name	MassDOT UpdateTo CCJTC 11/17/17
2017	Dennis, Rte. 28 from Commons Drive to Upper County	Has been advertised
2017	Bourne, Resurfacing Rte. 6, 28 & Bypass Rd	Has Been Advertised
2017	Rte. 6, Harwich Brewster Orleans	Has Been Advertised
2018	Chatham, Rte. 28 - George Ryder Rd to Barn Hill Rd	At 100%, PS&E Received 11/8/17 and is under review
2018	Barnstable, Rte. 28 at Osterville-West Barnstable Rd	100% design has been submitted and is under review. Comments are due 12/15/17
2019	Barnstable, Rte. 28 at Yarmouth Rd	100% design due January, 2018
2019	Truro, Rte. 6 Bicycle Accommodations	TBD, have concept plan 75% due in Dec, 2017
2019	Bourne to Falmouth - Rte. 28	TBD
2019	Bourne-Wareham resurfacing and related work on Rte. 25	TBD
2020	Wellfleet, Rte. 6 at Main St	Less than 25 design complete, due February, 2018
2020	Mashpee, Rte. 151	25% received in November and is under review
2020	Orleans Storm Water Improvements, Rte. 28	TBD
2020	Dennis-Yarmouth Bridge Replacement	TBD, Field evaluation completed in May 2017
2020	Bourne, Belmont Circle Multi-Modal Improvements	25% received and is under review. Comments are due 12/12/17
2021	Harwich Bridge Replacement, Herring River	TBD, Bridge Scoping meeting held in April, 2017
2021	Chatham Rte., 28/Depot Rd/Queen Anne Rd/Crowell Rd	25% due January 2018
2021	Yarmouth, Main St/North Main St/Old Main St	25% due March 2018
2022	Barnstable Resurfacing & Related work on Rte. 6	Programmed in SW TIP
2022	Yarmouth/Barnstable Cape Cod Rail Trail Ext	CRM held week of 10/9, working on revised 25% design
2022	Orleans, Rte28/Rte. 39	Waiting for schedule
2022	Sandwich Shared use path along Service Rd from Rte. 130 to Chase Rd	25% design due 8/17, need revised schedule
2022	Falmouth, Rte. 28A/Rte. 181	Revised 25% design with roundabout distributed 9/18/17 for review
2022	Dennis/Harwich Rte. 20, from Upper County Rd to the Herring River Bridge	TBD, need schedule

Mr. Cannon announced the Public meeting being held by the Federal Highway Administration and Federal Transit Administration on the Cape Cod Metropolitan Planning Organization Transportation Planning Process. The meeting is on Wednesday, December 6, 2017 at 4:40-5:30 pm at the Cape Cod Commission office.

Public Comment There were none

Adjourn

Upon a motion to adjourn the meeting at 10:20 by Edward Gross, seconded by Tom Andrade, the vote was passed unanimously.

Documents and Exhibits:

CCJTC Agenda, November 17, 2017

DRAFT Meeting Minutes of the October 13, 2017 meeting

DRAFT FFY 2018-22 TIP Amendment

Safe Routes to School Power Point

TIP Readiness Power Point

Agenda for the Cape Cod Metropolitan Planning Organization Transportation Planning Process, 12/06/17