

Cape Cod Joint Transportation Committee (CCJTC)

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CAPE COD
COMMISSION

DRAFT Meeting Minutes, October 13, 2017

CCJTC Members

Catherine Laurent, Chairman
Neil Andres
Jeff Colby
Tom Andrade
Paul Tilton
Richard Waldo
Lincoln Hooper
James McLoughlin
Frank Nichols

Paul Graves

Others in Attendance

Tim Kochan
Nikki Tishler
John Fuller
Lance Lambros

James Fitzgerald
Grim Ryder
Joe Rodricks
Bob Burgmann
Bill Scully
Glenn Cannon
Steve Tupper
Lisa Dillon
Lev Malakhoff
Jessica Wielgus
David Nolan

Representing

Mashpee, Town of, DPW Director
Eastham, Town of, DPW Director
Yarmouth, Town of, DPW Director
Dennis, Town of, Civil Engineer
Sandwich, Town of, DPW Director
Provincetown, Town of, DPW Director
Harwich, Town of, DPW Director
Falmouth, Town of, Town Engineer
Orleans, Town of DPW Director

Barnstable, Town of, Town Engineer

Representing

MassDOT, District 5 (non-voting)
MassDOT, MPO Liason
Cape Cod Regional Transit Authority
District Representative for State Senator Vinny deMacedo
Environmental Partners Group
VHB
Stantec
Green-Pedersen, Inc.
Green International Affiliates
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission

Call to order

The meeting was called to order by the Chairman, Catherine Laurent at 8:30 am

DRAFT Minutes, May 12, 2017

Upon a motion to approve the DRAFT minutes of May 12, 2017 by Jeff Colby, seconded by Paul Tilton, the vote was passed unanimously

Potential Shank Painter Road Improvements in Provincetown: Provincetown staff and their consultant (Environmental Partners Group) will give a presentation to the Cape Cod Joint Transportation Committee (CCJTC) on the possible improvement of Shank Painter Road in Provincetown, MA. The Town of Provincetown may request that this potential project be included onto the next Cape Cod Transportation Improvement Program.

— Richard Waldo, P.E., Provincetown Department of Public Works Director

— Jim Fitzgerald, Environmental Partners Group

Mr. Waldo explained the project needs and asked for support from the CCJTC. He then Introduced Mr. Fitzgerald the Consultant for the Project.

Mr. Fitzgerald presented a power point. The presentation outlined the Project Goals and the Points of Interest. It showed the Existing Multi-Modal Network, explained the Town Access, Projects Limits and the existing conditions. The presentation mapped Shank Painter Road, listing the businesses within the corridor, Width Variations, Curb Cuts/Parking, Wetlands & Drainage, the Rte. 6 Intersection and an overview and Existing Conditions. It concluded with the Scope of the Project, Considerations, Alternatives including a Roundabout and proposal of a potential for a combination of Alternatives.

Mr. Waldo stated in closing that they estimate the project cost to be \$7.8 million in FY 2023. A project of this magnitude would have a huge impact on the town and would appreciate support on the project.

Mr. Tilton added that when he goes into town he is looking for a place to park which dictates how he will get into town. Mr. Fitzgerald added that there will be parking signs to direct people away from the main corridor that will offer shuttle service. Mr. Waldo added that there is an ongoing parking study being conducted with consideration for a parking rate structure. The closer you are to town the higher the premium for parking. Another study will be done for Bicycle parking and will be included on the road signs directing traffic.

There are no other projects currently in the FY 2023. Ms. Laurent stated that the consensus of this discussion is that the group supports the project.

Cape Cod Metropolitan Planning Organization Election Process: Cape Cod Commission staff will describe a proposed Cape Cod Metropolitan Planning Organization election process to be used to elect the sub-regional representatives to the Cape Cod Metropolitan Planning Organization for the term January 1, 2018 – December 31, 2020. The Cape Cod Joint Transportation Committee may discuss the election process as described by staff.
— Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon explained the MPO Election Process as outlined in the document. This election happens every 3 years.

Current Representatives are as follows:

Sub Region A Patrick Ellis
Sub Region B Shery McManus
Sub Region C Sims Mcgrath
Sub Region D Bob Weinstein

There is also a representative from each of the following:

Cape Cod Commission
Mashpee Wampanoag Tribe
Massachusetts Department of Transportation
Barnstable County Commissioners
Barnstable Town Council
Cape Cod Regional Transit Authority

Ex-Officio Members include representatives from the following:

Cape Cod Joint Transportation Committee
National Park Service/Cape Cod National Seashore
US Army Corps of Engineers/Cape Cod Canal
Woods Hole, Martha's Vineyard and Nantucket Steamship Authority
Non-voting, Federal Highway Administration
Non-voting, Federal Transit Administration

2017 Transportation Investment Generating Economic Recovery (TIGER) Grant Application: The Town of Barnstable and the Cape Cod Commission are jointing applying for \$25 million in funding through 2017 TIGER Discretionary Grant program. The funding would cover a portion of the Hyannis Access Phase II (Yarmouth Road Reconstruction). The reconstruction of Yarmouth Road would include converting the roadway from two lanes to a four-lane boulevard and the addition of a bicycle-pedestrian path connecting the Cape Cod Rail Trail to the transit hub. The CCJTC may discuss and potentially vote on sending a letter of support for the application. — Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon presented a power point. The presentation explained the grant opportunity, included the Hyannis Access Project Background, the Project Context, the proposed improvements, Grant Request and the Key Project Benefits. Mr. Cannon also presented a Grant Request Summary document.

Discussion revealed that the grant will include takings on Yarmouth Rd. Ms. Laurent asked if the Towns involved are willing to pick up additional costs outside of the grant and Mr. Cannon stated that the Town of Barnstable is willing to cover additional costs. When the Grant is awarded there will be further discussion on what the funds will cover will likely involve some negotiating. Cost have continued to rise during the study period of the project and will exceed available TIP Funds, therefore this Grant is important to the Region.

Upon a motion to endorse the letter of support for the application by the CCJTC by Neil Andres, seconded by Lincoln Hooper, the vote was passed unanimously.

Federal Fiscal Years 2018-2022 Transportation Improvement Program (TIP) Readiness: The Massachusetts Department of Transportation (MassDOT) staff will present and discuss with the CCJTC the readiness of Federal Fiscal Years 2018-2022 Transportation Improvement Program (TIP) projects. Readiness is defined as whether the projects currently proposed on the FFY 2018-2022 are on schedule for construction advertising. The TIP is a recommended list of transportation projects to be advertised and eventually constructed using MassDOT, Federal Highway Administration and/or Federal Transit Administration funding — Pamala Haznar, P.E., MassDOT District 5 Projects Engineer

This item has been postponed until the November meeting of the CCJTC.

Future Transportation Improvement Program (TIP) Readiness: Cape Cod Commission staff will discuss the importance of having transportation projects ready to fill openings in the Transportation Improvement Program that result from other projects not going forward. Commission staff will describe the funding opportunities that may become available when current TIP projects cannot be programmed. — Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon announced that MassDOT is requesting projects be ready to be added to the TIP that are currently not on the TIP. Project are always moving around. He added that MassDOT is moving forward with a project in 2023, Rte., 28/Pitchers Way in Barnstable as it will fit in the Shank Painter Rd. in Provincetown. He stated that there are towns in the Boston region that have project ready to go. He asked if towns in this group have funds available to move forward with project and what are thoughts about this? Ms. Laurent asked what cost bracket he is referring and Mr. Cannon stated that traffic signals are likely to fill a funding gap. He feels that it is difficult to come up with a project in the 2 million range that can comply with Complete Streets model. Mr. Andres added that if there a menu of items to fill in the spaces to meet the Complete Streets program it would be easy to supplement the funding gaps. Mr. Cannon stated that there is ongoing discussion with MassDOT relative to the need and they have asked they we outline something more specific. Ms. Tishler added that this is an issue with MPO's everywhere. There are too many projects not where they should be in the design stage and these conversations will be ongoing and we need to think creatively on how to remedy the issue.

MassDOT's new Geographic Information System (GIS) Project Intake Tool (MaPIT): Massachusetts Department of Transportation (MassDOT) staff will describe a new tool as a first step to initiate new Transportation Improvement Projects (TIP). The new tool is scheduled to replace the existing Project Notification Forms (PNF) and Project Information Form (PIF). The Cape Cod Joint Transportation Committee may discuss the new MaPIT tool. — Nikki Tishler, MassDOT Title VI Strategist and Safe Routes to School/TAP Coordinator

Ms. Tishler presented a power point. The presentation outlined MassDOT's geoDOT platform which is an interactive hub for data interaction. It illustrates Interchanges, Highway Projects and HSIP Crash data that has been expanded into a

comprehensive project screening tool that encompasses the unique character of projects. Ms. Tishler stated that MaPIT will be online and functional by the next PRC meeting in November.

Mr. Graves asked about Log-In information as he hasn't received it yet and Ms. Tischler explained that there is one log in per community. She will research that and forward findings to Mr. Cannon. The next phase will be a webinar with "ask for help" links. There will be a transitional period. If the need arises for more training, it will be considered at that time. Ms. Tishler will also forward a youtube link which contains an instructional video.

Reports: MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects underway across Cape Cod. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent and upcoming activities that staff has participated in.

Mr. Kochan gave the following MassDOT updates:

Project Year	Project Name	MassDOT Update To CCJTC 10/13/17
2017	Dennis, Rte. 28 from Commons Drive to Upper County	Has been advertised
2017	Bourne, Resurfacing Rt 6, 28 & Bypass Rd	Has Been Advertised
2017	Rte. 6, Harwich Brewster Orleans	Has Been Advertised
2017	Harwich Park and Ride	Has Been Advertised
2018	Chatham, Rte. 28 - George Ryder Rd to Barn Hill Rd	New schedule received 6/24/17. Revised DER and PSE due 10/23/17
2018	Barnstable, Rte. 28 at Osterville-West Barnstable Rd	100% due mid Nov, need revised schedule
2019	Barnstable, Rte. 28 at Yarmouth Rd	100% design due 11/6/17
2019	Truro, Rte. 6 Bicycle Accommodations	TBD, have concept plan 75% due in Dec
2019	Bourne to Falmouth - Rte. 28	TBD
2019	Bourne, Wareham and Bourne Falmouth at Rte. 28	At the 25% design stage
2020	Wellfleet, Rte. 6 at Main St	Expecting 25% due in November
2020	Mashpee, Rte. 151	25% design due in October, need revised schedule
2020	Orleans Storm water Improvements, Rte. 28	TBD
2020	Dennis-Yarmouth Bridge Replacement	TBD, Field evaluation completed in May 2017
2020	Bourne, Belmont Circle Multi-Modal Improvements	25% design received
2021	Harwich Bridge Replacement, Herring River	Has been advertised
2021	Chatham Rte., 28/Depot Rd/Queen Anne Rd/Crowell Rd	25% due Jan 2018, HSH working with MassDOT of feasibility of roundabout grading
2021	Yarmouth, Main St/North Main St/Old Main St	25% due March 2018
2022	Barnstable Resurfacing & Related work on Rte 6	Programmed in SW TIP
2022	Yarmouth/Barnstable Cape Cod Rail Trail Ext	CRM held wk. of 10/9, working on revised 25% design
2022	Orleans, Rte28/Rte. 39	Waiting for schedule
2022	Sandwich Shared use path along Service Rd from Rte. 130 to Chase Rd	25% design due 8/17, need revised schedule

2022	Falmouth, Rte. 28A/Rte. 181	Revised 25% design with roundabout distributed 9/18/17 for review
2022	Dennis/Harwich Rte. 20, from Upper County Rd to the Herring River Bridge	Need schedule

Mr. Kochan added that MassDOT will continue to monitor the status of projects, design submission and comments. MassDOT is requiring monthly schedules for consultants and town. Mr. Cannon added that schedules are critical adding that we will work on a checklist.

Mr. Kochan added that Ms. Haznar is looking at a median extension on Rte. 6, Scenic Highway heading toward Nightingale Pond and will be an in-house design.

Mr. Colby asked about a Yarmouth Resurfacing project on Rte. 28, Mr. Kochan stated there are no updates at this time.

There were no updates from CCRTA

Mr. Tupper stated that there is amendment in the packet that will be brought to the MPO. The amendment will accept federal transit money through the 53/10 program to purchase some of the smaller vehicles. Ms. Tischler added that she received an email that some of the numbers aren't showing up correctly, therefore the final amendment may look slightly different. Mr. Cannon stated that he is going to the MPO on Monday, then will go out for 30-day review before it comes back to the CCTJC for final vote.

Next meeting is on November Friday, November 17th.

Public Comment/Adjourn

Upon a motion to adjourn the meeting at 10:15 by Jeff Colby seconded by Tom Andrade, the vote was passed unanimously.

Documents and Exhibits:

- October 13, 2017 CCJTC Revised Agenda
- DRAFT Minutes of the 5/12/17 Meeting
- Power Point for the Shank Painter Road Improvements in Provincetown
- Sub Regional Election Process 2017
- Hyannis Access Phase II Tiger Grant Power Point
- Hyannis Access Phase II Tiger Grant Document
- MaPIT Power Point Presentation
- DRAFT FFY 2018-22 TIP Amendment