

## Cape Cod Joint Transportation Committee (CCJTC)

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CAPE COD  
COMMISSION

**Draft Minutes: Friday, June 10, 2016**

### CCJTC Members

Neil Andres, Chairman  
Roger Parsons, Vice Chairman  
Jeff Colby  
Paul Tilton  
Jay Norton  
Thomas Temple  
Tom Andrade  
Frank Nichols  
R. Patrick Ellis  
Catherine Laurent  
Richard Waldo  
Edward Gross  
Timothy Kochan  
Pam Haznar  
Gabrielle Sherman  
John Fuller

### Representing

Eastham, Town of, DPW Director  
Barnstable, Town of, Town Engineer  
Yarmouth, Town of, DPW Director  
Sandwich, Town of, DPW Director  
Truro, Town of, DPW Director  
Chatham, Town of, DPW Director  
Dennis, Town of, Civil Engineer  
Orleans, Town of, DPW Operations Manager  
Brewster, Town of, Superintendent  
Mashpee, Town of, DPW Director  
Provincetown, Town of, DPW Director  
Bicycle Representative  
MassDOT – District 5 (non-voting)  
MassDOT – District 5  
MassDOT – Office of Transportation Planning  
Cape Cod Regional Transit Authority (non-voting)

### Others in Attendance

Sallie Riggs  
Dr. David E. Burns  
Bill Scully  
Lee Peck  
Francisco Louvera  
Glenn Cannon  
Steve Tupper  
Maria McCauley  
Lev Malakhoff  
Patrick Tierney  
Jessica Weilgus

### Representing

Bourne Financial Development Corporation  
Chatham, Town of  
Green International Affiliates  
Weston & Sampson  
McMahon Associates  
Cape Cod Commission  
Cape Cod Commission

The meeting was called to order at 8:30 am by Chairman, Neil Andres. The Chairman asked that members of the committee as well as the public introduce themselves.

Upon a motion to approve the minutes of the May 13, 2016 meeting by Roger Parsons, second by Patrick Ellis, the vote was passed unanimously.

**Cape Cod Joint Transportation Committee Selection of Officers:** The Cape Cod Joint Transportation Committee (CCJTC) will vote a slate of officers to the CCJTC for the position of Chairmen and Vice-Chair for the term beginning July 1, 2016 to June 30, 2016. The slate of nominated officers at the previous CCJTC meeting included Roger Parsons as Chair and Catherine Laurent as Vice-Chair.– Neil Andres, CCJTC Chairman

Upon a motion to accept the slate as presented by Patrick Ellis, second by Paul Tilton, the vote was passed unanimously.

**Federal Fiscal Years 2016-2019 Transportation Improvement Program (TIP) Amendment:** The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2016 to 2019 (October 1, 2015 to September 30, 2019). The Cape Cod Joint Transportation Committee will discuss and may vote whether to recommend that the Cape Cod Metropolitan Planning Organization release for public comment the amended 2016-2019 TIP list of project to be constructed. - Steve Tupper, Cape Cod Commission Transportation Planner

Mr. Tupper presented a power point. The presentation lists the Amendment Schedule, the Transit Program Amendment and the Highway Program Amendment.

Upon a motion by Roger Parsons to recommend that MPO approves the FFY 2016-2019 TRANSIT TIP Amendment as released on May 23, 2016, seconded by Paul Tilton, the vote was passed unanimously.

Ms. Haznar commented on the TIP changes. She stated that originally the Rail Trail through Dennis-Yarmouth was one project but due to environmental permitting, the bridge portion of the project was moved further out. The funding didn't follow the bridge portion and was allocated as the original Rail Trail. There was a disconnect within MassDOT and it wasn't explained how the funding should have been structured and this was realized until recently, in addition to the project cost increasing. The reason for the increase was that MassDOT was trying to accommodate the Towns requests by expanding the bridge to allow for tidal flushing as well as improving the environment. MassDOT will be combining both portions of this project.

Mr. Cannon thanked MassDOT for stepping up with the additional funds for this project and for their time and effort in making this happen.

Upon a motion by Roger Parsons to recommend the MPO to modify the FFY2016-2019 HIGHWAY TIP Amendment as presented by staff and release it for another 30-day public comment period, seconded by Edward Gross, the vote was passed unanimously.

**Federal Fiscal Years 2017-2021 Transportation Improvement Program (TIP) Development:** The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2017 to 2021 (October 1, 2016 to September 30, 2021). The Joint Transportation Committee may vote whether to recommend that the Metropolitan Planning Organization (MPO) release for public comment the 2017-2021 TIP list of projects to be constructed. - Steve Tupper, Cape Cod Commission Transportation Planner

Mr. Tupper presented a power point. The presentation includes the Development Schedule, Project Selection Criteria, Highway Projects for Programming Discussion, DRAFT Statewide Program Highway Projects, Transit Funding Programs Reflected in the TIP, 2017-2021 CCRTA TIP Project Summary, and a Potential Motion.

There was a discussion about the Dennis, Rte. 28 Corridor and Streetscape Improvements listed in 2017 and Ms. Haznar indicated that the ROW plans have not yet been approved. MassDOT has been working closing with VHB and there are a couple of minor comments that need to be resolved and then the ROW plans will be accepted. If they get accepted this month, it will make the 2017 TIP.

Mr. Tupper stated that there is a gap in the funding in the 2017 TIP year. We will continue to work with MassDOT between now and the next MPO meeting to come up with a project in 2017 before the document is released so that it can be released for public comment. Mr. Andres asked if we could add limited access of repaving on Rte. 6. A discussion as had about moving an unprogrammed project and it was determined that there are issues with each. The Cape Cod Commission will continue to work with MassDOT to fill in the gap for 2017 which is mostly limited access highways. Mr. Cannon added that the Town of Bourne is trying to get a commuter rail feeder system; unfortunately there is a \$1.4 million deficit on that, as well as discussion about repaving the shining sea bike path. Mr. Fuller stated that from a Capitol perspective he has the ability to purchase more buses. Mr. Haznar stated that if you have worthwhile project, you

need to start developing it now. Mr. Cannon added that the ROW process is 1 year, if there is a taking it can take up to 2 years.

Mr. Ellis asked if the Bourne, Rte. 6 Scenic Highway Median project could be split into phase I and phase II due to the high cost of the project. Ms. Haznar stated the MassDOT has started preliminary design on the project but waiting for the canal area study to be completed. It may have to be phased.

Ms. Haznar stated that if there are any statewide projects, she would encourage the Communities to get working on the design as quickly as possible to keep the project in the currently programmed TIP year.

Upon a motion by Roger Parsons to recommend the MPO to release the FFY2017-2021 TIP as presented by staff for a 30-day public comment period, seconded by Edward Gross, the vote was approved unanimously.

**Cape Cod Commission Bike Rack Program:** Cape Cod Commission staff will update the Cape Cod Joint Transportation Committee on the process of the Cape Cod Bike Rack Program. Last year, the Cape Cod Metropolitan Planning Organization approved funding to allow towns in Barnstable County to be reimbursed for bike rack purchases. The Cape Cod Commission has solicited bike rack requests from the towns and will update the Cape Cod Joint Transportation Committee on the next steps for implementation of this program. – Maria McCauley, Cape Cod Commission Fiscal Officer

Last year, the Cape Cod Metropolitan Planning Organization approved \$50,000 grant to allow towns in Barnstable County to be reimbursed for the bike rack purchases. Cape Cod Commission has selected two vendors from the Massachusetts state contract FAC79 who are going to provide the bike racks at the reduced priced to the Cape Cod towns and solicited bike rack order proposals from the towns.

Glenn Cannon introduced Maria McCauley, CCC Fiscal Officer. Lev Malakhoff and Ms. McCauley manage the CC Bike Rack Program this year. Ms. McCauley informed the CCJTC that she has received and approved bike rack applications from seven following towns: Bourne, Brewster, Chatham, Eastham, Harwich, Mashpee and Sandwich. CCC has allocated \$39,205.03 in bike rack order proposals and there is still approx. \$10,795 available in the grant budget. We were able to approve all the order proposals and we did not use the allocation of funds per population (see attached table) since we have not received applications exceeding the program budget of \$50,000. CCC will send out a letter informing the towns and other eligible governmental agencies about the available funds to encourage other towns to participate in the bike rack program.

At this point all participating towns should place their approved orders with one of the selected vendors, New England Recreation group or MRC, and follow their standard procurement process. Bike racks have to be installed before submitting reimbursement forms to the Commission. Ms. McCauley stated that she would remind all participants later in the fall about the November 30<sup>th</sup>, 2016 deadline for submitting the reimbursement forms and also resend the information about the required documentation.

Ms. McCauley added that Cape Cod Commission is looking for feedback about the Bike Rack Program since we will most likely offer this program in the following years and we would like to make the process as easy as possible and encourage all the towns to participate.

**Reports:** MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects underway across Cape Cod. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent and upcoming activities that staff has participated in.

Ms. Haznar gave the following MassDOT updates:

Ms. Haznar will add the CCJTC Members to an update list that comes directly from MassDOT

### **2015 Projects:**

- The construction bid opened on 3/15/16 for the intersection improvements at Rte. 28 and Bearses Way in Barnstable and the contract was awarded on Monday.
- The resurfacing work on Rte. 6 from Dennis to Harwich was awarded to Lawrence Lynch Corp, a notice to proceed was issued 4/1/16. This includes exits 10 and 11, and exit 10 is currently under construction.

Ms. Haznar stated that she is working with the Cape Cod Commission and there are a number of ramps on Rte. 6 that could use improvements.

### **2016 Projects:**

- Intersection improvements at Rte. 6A/Main Street and Rte. 28/Main Street in Orleans ROW acquisition process is on-going and will be ready this fiscal year.
- 100% design plans were received on March 22, 2016 for the construction of a multi-use path over the Bass River Bridge in Yarmouth and is on schedule.
- Improvements on Rte. 28 from George Ryder Rd to Barn Hill Rd in Chatham are at 100% submission and awaiting revised Right of Way plans. It may take one year to acquire the necessary ROW; therefore, the project will be moved to 2018.
- Received 75% design submission for the intersection & signal improvements at Falmouth Rd, Rte. 28 and Strawberry Hill Rd project in Barnstable, also looking to make some pedestrian improvements and is under review.
- 100% design plans submitted on March 30, 2016 for the lighting and landscaping of the roundabout at the mid-cape Highway Rte. 6 eastbound exit ramp & Rte. 149, there are no Right of Way requirements, was advertised last Saturday, May 7<sup>th</sup>.
- 25% plans for guide and traffic sign replacement on Rte. 6 from Sandwich to Orleans. There was a meeting at the State House with the Legislative members and the Administrator. MassDOT is moving ahead with the project but the intent of the project is to replace the signs with retro reflectivity, will NOT be moving ahead with the changing of the numbers at this time, a total of 1400 signs will be replaced. No overheads or cantilever signs. Ms. Haznar asked Mr. Andres to send an email with other requests regarding signage for locations on lower cape.

### **2017 Projects:**

- 75% design received 3/4/16 for corridor improvements on Rte. 28 from Dennis Commons Drive to Upper County Rd in Dennis, there are 132 Right of Way actions, project is moving along
- 25% design plans submitted for intersection improvements at Rte. 28A and Rte. 151 in Falmouth and is under review. There have been a number of meetings with a concerned abutter. A Design Public Hearing will be scheduled in the near future. May be an issue to keep this in 2017 due to ROW.
- Storm water Best Management Practices will be included in the design for the resurfacing work on Rte. 6 from Harwich to Orleans. Survey for the BMP locations will begin in the Spring of 2016. The highway portion is at 75% and ready to be submitted for review. A separate consultant is working on the storm water portion.
- MassDOT submitted comments on the revised 25% plans for Rte. 28 & Osterville-West Barnstable Rd in Barnstable

- The Cape Cod Rail Trail Extension from Station Avenue in Yarmouth to Rte. 132 in Barnstable project is at 25% design .

### **2018 Projects:**

- A public hearing was held on February 18, 2016 for the intersection improvements at Rte. 28 and Yarmouth Rd. and the 75% design plans are due late August.
- Intersection improvements & related work at Rte. 6 and Main St. in Wellfleet is at pre 25% design. A road safety audit held on March 30, 2016 and will need revised design schedule for submission of 25% plans.

### **2019 Projects:**

- The consultant is performing additional data collection and will present alternatives to the town in late winter/early spring, 2016 for Intersection improvements at Rte., 28, Depot Rd, Queen Anne Rd and Crowell Rd in Chatham and is at pre 25% design
- Traffic improvements at Belmont Circle at Rte. 6/28/25 Main St in Bourne are at pre-25% design. Bicycle and Pedestrian accommodations are included in this project.
- Corridor improvements & related work on Rte. 151 from Mashpee rotary to Falmouth town line are at pre-25% design.

### **Projects waiting for funding**

- Dennis/Yarmouth resurfacing on Rte. 6 potential 2016 replacement project
- Bicycle accommodation improvements on Rte. 6 Wellfleet/Truro is a potential 2016 replacement project. MassDOT has met with local officials as well as the BOS in Wellfleet and Truro and both endorsed the proposal.
- A shared use path off of the Service Rd in Sandwich is at pre 25% design.
- Yarmouth resurfacing on Rte. 28 is approved but nothing has been date
- Yarmouth resurfacing on Rte. 6 is approved but nothing has been date

Cape Cod Regional Transit Authority has no updates.

### **Mr. Cannon gave the following updates from the Cape Cod Commission:**

- There will be a meeting to discuss the Outer Cape Bike Path on June 15th
- The Cape Cod Commission is holding a public meeting on June 22 on Rte. 28 Cotuit, Santuit-Newtown Road to Route 130
- A roadway safety audit was done 4 years ago on Route 6A in Yarmouthport. There will be a meeting on June 14 at the fire station to review what has been done and listen to recent requests from the community.
- There are ongoing discussions in Bourne regarding the Shining Sea Bike Path

### **Public Comment**

Attached emails

### **Adjourn**

Upon a motion to adjourn the meeting by Patrick Ellis at 9:45 am, seconded by Roger Parsons the vote was passed unanimously.

**Documents and Exhibits:**

Agenda, June 10, 2016

DRAFT Minutes of May 13, 2016

FFY 2016-2019 TIP Amendment Power Point

2016-2019 TIP Amendment - Cape Cod "Highway" Projects Summary Sheet

FFY 2017-2021 TIP Development, Power Point

2017-2021 TIP – Cape Cod "Highway" Projects

Email from Nat Trumbull, May 23, 2016

Letter from Steve Egle, May 16, 2016

MassDOT comments on TIP Highway Amendment

Mid Cape Route Map

UPWP Steamship Authority Impacts from Nat Trumbull, May 23, 2016