

Cape Cod Joint Transportation Committee (CCJTC)

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CAPE COD
COMMISSION

Draft Minutes: Friday, May 13, 2016

CCJTC Members

Neil Andres, Chairman
Roger Parsons, Vice Chairman
Jeff Colby
Paul Tilton
George Sala
Jay Norton
Thomas Temple
Tom Andrade
Frank Nichols
R. Patrick Ellis
Catherine Laurent
Richard Waldo
Mark Vincent
Edward Gross
Timothy Kochan
John Fuller

Representing

Eastham, Town of, DPW Director
Barnstable, Town of, Town Engineer
Yarmouth, Town of, DPW Director
Sandwich, Town of, DPW Director
Bourne, Town of, DPW Director
Truro, Town of, DPW Director
Chatham, Town of, DPW Director
Dennis, Town of, Civil Engineer
Orleans, Town of, DPW Manager
Brewster, Town of, Superintendent
Mashpee, Town of, DPW Director
Provincetown, Town of, DPW Director
Wellfleet, Town of, DPW Director
Bicycle Representative
MassDOT – District 5 (non-voting)
Cape Cod Regional Transit Authority (non-voting)

Others in Attendance

Bill Travers
Gabrielle Sherman
David Johansen
Griffin Ryder
Douglas Prentiss
Sallie Riggs
Rick Leavitt
Bill Scully
Lee Peck
Cally Harper
Glenn Cannon
Steve Tupper
Lisa Dillon
Lev Malakhoff
Patrick Tierney

Representing

MassDOT – District 5
MassDOT – Office of Transportation Planning
Dennis, Town of
Vanesse Hangen Burstlin, Inc.
Stantec
Bourne Financial Development Corporation
West Chatham Village & Business Association
Green International Affiliates
Weston & Sampson
Cape Cod Commission
Cape Cod Commission

The meeting was called to order at 8:30 am by Chairman, Neil Andres. The Chairman asked that members of the committee as well as the public introduce themselves.

Upon a motion to approve the minutes of the April 8, 2016 meeting by Roger Parsons, second by Patrick Ellis, the vote was passed unanimously.

Cape Cod Joint Transportation Committee Selection of Officers: The Cape Cod Joint Transportation Committee (CCJTC) will nominate a slate of officers to the CCJTC for the position of Chairmen and Vice-Chair for the term beginning July 1, 2016 to June 30, 2016. The election on the slate of officers will be voted at the next scheduled CCJTC meeting in June. – Neil Andres, CCJTC Chairman

Mark Vincent nominated Roger Parsons as Chairman
Paul Tilton nominated Catherine Laurent as Vice Chairman

Upon a motion to prepare the slate to list Roger Parsons as Chairman and Catherine Laurent as Vice Chairman by Mark Vincent, second by Jeff Colby to be voted at the next CCJTC meeting on June 10, 2016

Cape Cod Joint Transportation Committee Appointment of Bicycle Representative: The Cape Cod Joint Transportation Committee (CCJTC) will appoint a bicycle representative by majority vote. – Neil Andres, CCJTC Chairman

Upon a motion that Dr. Edward Gross continue as Bicycle Representative for the Joint Transportation Committee by Roger Parsons, second by Mark Vincent, the vote was passed unanimously.

Federal Fiscal Year 2017 Unified Planning Work Program (UPWP): The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2017 (October 1, 2016 to September 30, 2017) UPWP document. Cape Cod Commission staff will give a presentation outlining potential planning project to be included in the UPWP. The CCJTC may **Vote Whether to Recommend** that the Metropolitan Planning Organization (MPO) release for public comment the list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2017 UPWP. - Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon presented a power point presentation. The presentation describes the purpose of the UPWP, outlines Tasks 1 thru Task 4, the Corridor Study Selection and the DRAFT FFY 2017 UPWP Funding Summary. Included in the attachment is the DRAFT Cape Cod Unified Planning Work Program, Federal Fiscal Year 2017 document. He pointed out that after a discussion with MassDOT, Safe Routes to Schools was added to the UPWP under Task 2.

Related to Task 3.5, Mr. Travers clarified the MassDOT Route 6 Median study will be looking at existing conditions, and not developing a project.

Mr. Kochan suggested the West Barnstable Elementary School location as part of Task 2.7. Mr. Parsons agreed with the location and asked Mr. Cannon if it would be worthwhile to have a workshop that will bring information to the JTC to identify these issues. Mr. Cannon stated that MassDOT will be outlining this program.

Mr. Kochan commented on Task 3.3, Bike Planning – Route 28 Various Locations. He stated that, based on meeting he attended, there has been a lot of enthusiasm on this project but not a lot of progress.

Upon a motion that the CCJTC recommend to the MPO the release of the UPWP for a public comment period by Roger Parsons, second by Jeff Colby, the vote was passed unanimously.

Federal Fiscal Years 2016-2019 Transportation Improvement Program (TIP) Adjustment: The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2016 to 2019 (October 1, 2015 to September 30, 2019). The Cape Cod Joint Transportation Committee may **Vote Whether to Recommend** that the Metropolitan Planning Organization (MPO) adjust the 2016-2019 TIP list of project to be constructed. - Steve Tupper, CCC Technical Services Planner

Mr. Tupper presented a power point presentation. The presentation covered the Amendment Schedule and the Amendment Draft for Discussion.

Mr. Tupper stated that there has been much discussion on the TIP and that it will be rolling out into a much larger Amendment with changes in both the Highway and Transit side. TIP timelines may be shifting. We are currently looking at May 23th, June 20th and July 25th, for MPO meeting dates.

John Fuller of the Cape Cod Regional Transit Authority gave an overview of the proposed TIP transit adjustments. He

explained that the proposed adjustments are technical in nature and they now reflect actual spending.

Mr. Parsons asked for a summary of funding sources. Mr. Fuller explained that there are 3 different sources of Federal Funds; they are 5307, 5339 & 5310. 5310 Funds are MAP (Mobility Assistance Program) funds for mobility for seniors and its money that comes from the State. 5307 is a catch-all source funding and 5539 is for Buses and Bus Facilities. The remainder of the money comes from fare box, contributions from towns, and a tremendous amount comes from the State. The TIP document lists all of the funding sources.

Mr. Tupper reviewed the DRAFT TIP Amendment which moved the Chatham, Rte 28 project out to 2017 and adds Truro-Wellfleet Dennis-Yarmouth, Route 6 bicycle accommodation project into 2016. Mr. Andres asked if there were other projects available to fill the slots in 2016. Mr. Tupper stated that they looked at all projects and these two were the only projects that would be ready to be advertised.

Rick Leavitt asked why the Chatham, Rte. 28 project is being delayed. Mr. Travers explained that the design is lagging, there are issues that needed additional survey and ROW acquisitions which cannot begin until the plans are approved. Mr. Leavitt stated this project is described incorrectly, it stated that the intent of the project is to provide improved safety for bicycles and pedestrians traveling through the corridor. He stated that this is not a corridor it is a Village Center. It is Chatham's second most important area with high pedestrian and bicycle traffic. The town has been working on this project for 10 years. He expressed his gratitude to the body for the work that is done, but also express the frustrations of the Citizens, Elected Officials, Town Manager and staff on the delays of the project.

Discussion ensued with frustration being expressed on different projects and how these changes will affect future projects. Catherine Laurent suggested putting deadlines in place for the design of projects. Mr. Parson added that we do want to know schedules up front. He feels that today is not the day to deliberate these schedules. He suggested expressing this frustration to MassDOT. These processes are strenuous, detailed and time consuming. Mr. Cannon stated he has been in discussions with MassDOT about a timeline which will be rolled out sometime in September at which time we could go through all projects and review project timelines. He is encouraging MassDOT to have a couple of design projects moving forward without being on the TIP. We should have something ready to go other than a resurfacing project should something come up.

Mark Vincent added that most of these projects come from a safety aspect, moving forward he would hate to see that the projects become maintenance-oriented rather than a safety aspect.

Mr. Leavitt added that there was a fatality at the location in Chatham and there are serious accidents every summer.

Upon a motion to recommend that the MPO release an amendment of the TIP at their next meeting by Edward Gross, second by Mark Vincent, the vote was passed unanimously.

Mr. Tupper thanked the Committee and stated that he is reaching out to the communities, and the DPW Directors to work through some of the issues that we have each year. If anyone has any thoughts, put them together and we can have a comprehensive discussion.

Federal Fiscal Years 2017-2021 Transportation Improvement Program (TIP) Development: The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2017 to 2021 (October 1, 2016 to September 30, 2021). The Joint Transportation Committee may **Vote Whether to Recommend** that the Metropolitan Planning Organization (MPO) release for public comment the 2017-2021 TIP list of projects to be constructed. - Steve Tupper, Cape Cod Commission Transportation Planner

Mr. Tupper presented a power point presentation. The presentation includes a description of the TIP, the Development Schedule, Project Selection Criteria, a review of the handouts and interactive map, Highway Funding for MPO Projects, FFY 2017-2021 Regional Targets, FFY 2017-21 MPO Highway Projects- Programming Discussion, Cape Cod 2016-19 TIP, Statewide Program Highway Projects and the 2017-2021 CCRTA TIP Project Summary. Mr. Tupper also reviewed the 2017-2021 DRAFT TIP summary sheet and the Project Evaluation Scoring for each project.

Mr. Ellis requested that the funding source for design be identified by the towns. Many elected officials are unaware of this. With all the investments out there we are stranding funds along with taking a 1/3 cut in chapter 90 funds. He is curious where these funds come from and how much money is tied up in projects.

Mr. Andrade stated that the Town of Dennis has concerns about the delay in MassDOT review of the Rte. 28 project. The 75% design plans were in over 2 months ago. We were told at the last TIP meeting that the plans had to be in by May to have a chance to be on the next fiscal year TIP. Comments on our ROW plans have come in but we haven't received them to respond to and they are frustrated by that and have all resources ready to go. He asked MassDOT where they stand with that project. Mr. Travers stated that he is not sure where the ROW stands as it is handled in Boston, but will check with the project manager who is coordinating with VHB. VHB stated that they will dedicate the necessary staff to turn this around as quickly as possible. Mr. Andrade stated that the feedback that they received to date stated that there were only 26 comments in the review and seems like we could address quickly if we had the opportunity. The town has dedicated funds that have come out of their Capital Improvement Plan as well as ancillary connections that tie into this project. This project is a priority for the town. \$300,000 has been spent on design and \$600,000 in associated costs. Mr. Kochan stated that from TIP day discussions last month, he learned that MassDOT needs accepted ROW plans for this project in May 2016 to ensure that he will be on the 2017 TIP. He stated that he will take this information back and investigate as the group feels that this is an important project.

Jeff Colby asked why the local communities can't pick resurfacing projects that don't need ROW versus the State making the choices. Mr. Tupper acknowledged the sentiment and noted that it is often that the projects that move fast are the ones on limited-access roadways.

Mr. Andres stated that an option that has been discussed is a Winter Rapid Recovery Program, take the remaining funds and distribute through the Chapter 90 formula. Mr. Tupper stated that it could be investigated with MassDOT. Mr. Travers stated that any resurfacing project that a town would do would need to meet the healthy transportation policy directive which, for an urban area, means bicycle and pedestrian accommodations must be provided or a waiver must be sought. Mr. Travers indicated that there are other projects being looked at such as Rte. 6 extending the deceleration lanes looking at the high crash locations first. There was a request from Harwich for Exits 10 and 11. There is also a project in Truro on Shore Rd where it drops from 4 lanes down to 2 lanes.

Mr. Leavitt again indicated that he would like to see the Chatham project in 2017 and Mr. Tupper stated that he would look into it, but understands that the project is just not ready.

Mr. Parsons stated that we are all disappointed and all comments should be brought to the MPO. He stated he would like to see suggested projects listed for the 2017 TIP year project. He heard from MassDOT and doesn't know the timeframe for solidifying possibilities. Mr. Andres agreed with the recommendation and recommend that we fill the \$3 million gap in 2017 with Winter Rapid Recovery and split by the Chapter 90 program. Mr. Tupper stated that he will investigate the possibility for the next meeting.

Upon a motion that the CCJTC recommend to the MPO that the FFY 2017-21 TIP be forwarded with the inclusion \$3 million for Winter Rapid Recovery for the towns be split by the Chapter 90 allocation process for FFY 2017 by Roger Parsons, second by Edward Gross, the vote was passed. Bill Travers abstained from the vote.

Ms. Laurent asked if we will know at the June meeting the status of the Dennis project. Mr. Travers sent an email to the project manager and we will have information to report.

Reports: MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects underway across Cape Cod. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent and upcoming activities that staff has participated in.

2015 Projects:

- The construction bid opened on 3/15/16 for the intersection improvements at Rte. 28 and Bearses Way in Barnstable and the contract was awarded on Monday.
- The resurfacing work on Rte. 6 from Dennis to Harwich was awarded to Lawrence Lynch Corp, a notice to proceed was issued 4/1/16.

2016 Projects:

- Intersection improvements at Rte. 6A/Main Street and Rte. 28/Main Street in Orleans ROW acquisition process is on-going and will be ready this fiscal year.
- 100% design plans were received on March 22, 2016 for the construction of a multi-use path over the Bass River Bridge in Yarmouth and is under review.
- Improvements on Rte. 28 from George Ryder Rd to Barn Hill Rd in Chatham are at 100% submission and the revised Right of Way plans are due June 2016. It may take one year to acquire the necessary ROW; therefore, the project will not be ready for advertising in FFY 2016.
- Received 25% design submission for the intersection & signal improvements at Falmouth Rd, Rte. 28 and Strawberry Hill Rd project in Barnstable, also looking to make some pedestrian improvements
- 100% design plans submitted on March 30, 2016 for the lighting and landscaping of the roundabout at the mid-cape Highway Rte. 6 eastbound exit ramp & Rte. 149, there are no Right of Way requirements, was advertised last Saturday, May 7th.
- 25% plans for guide and traffic sign replacement on Rte. 6 is on hold pending direction from MassDOT headquarters.

2017 Projects:

- 75% design received 3/4/16 for corridor improvements on Rte. 28 from Dennis Commons Drive to Upper County Rd in Dennis, there are 132 Right of Way actions
- 25% design plans submitted for intersection improvements at Rte. 28A and Rte. 151 in Falmouth and is under review. A Design Public Hearing will be scheduled in the near future.
- Stormwater Best Management Practices will be included in the design for the resurfacing work on Rte. 6 from Harwich to Orleans. Survey for the BMP locations will begin in the Spring of 2016. The highway portion is at 75% and ready to be submitted for review. A separate consultant is working on the stormwater portion.
- MassDOT submitted comments on the revised 25% plans for Rte. 28 & Osterville-West Barnstable Rd in Barnstable on January 22, 2016 and waiting for revisions and is looking for bicycle accommodations on the side streets
- The Cape Cod Rail Trail Extension from Station Avenue in Yarmouth to Rte. 132 in Barnstable project is at 25% design and will need to go to public hearing so that MassDOT can move the project.

2018 Projects:

- A public hearing was held on February 18, 2016 for the intersection improvements at Rte. 28 and Yarmouth Rd. and the 75% design plans are due late August.
- Intersection improvements & related work at Rte. 6 and Main St. in Wellfleet is at pre 25% design. A road safety audit held on March 30, 2016 and will need revised design schedule for submission of 25% plans.

2019 Projects:

- The consultant is performing additional data collection and will present alternatives to the town in late winter/early spring, 2016 for Intersection improvements at Rte., 28, Depot Rd, Queen Anne Rd and Crowell Rd in Chatham.
- Traffic improvements at Belmont Circle at Rte. 6/28/25/Main St in Bourne are at pre-25% design.

- Corridor improvements & related work on Rte. 151 from Mashpee rotary to Falmouth town line are at pre-25% design.

Projects waiting for funding pending Project Review Committee (PRC)

- 3 miles of resurfacing work on Rte. 6 from Dennis to Yarmouth is a potential 2016 replacement project.
- Bicycle accommodation improvements on Rte. 6, Wellfleet/Truro is a potential 2016 replacement project
A presentation was made to the Wellfleet Board of Selectman and will be presenting in Truro on May 24
- A shared use path in off of Service Rd in Sandwich was approved by the PRC on 2/11/16 and is at pre-25% design

In closing, Mr. Andres stated that we are expressing our frustrations today, and we know that MassDOT is our partner in this.

Public Comment

There was none.

Adjourn

Upon a motion to adjourn the meeting by Edward Gross at 10:00 am, seconded by Mark Vincent the vote was passed unanimously.

Documents and Exhibits:

Agenda, May 13, 2016
DRAFT Minutes of April 8, 2016
Proposed FY 2017, UPWP Power Point
Proposed FY 2017 UPWP Funding Summary Sheet
Cape Cod Unified Planning Work Program, Federal Fiscal Year 2017
FFY 2016-2019 TIP Amendment Power Point
2016-2019 TIP Amendment - Cape Cod "Highway" Projects Summary Sheet
FFY 2017-2021 TIP Development, Power Point
2017-2021 TIP – Cape Cod "Highway" Projects