



# **Cape Cod Joint Transportation Committee (CCJTC)**

**Cape Cod Commission Ocean Conference Room  
3225 Main Street (Route 6A), Barnstable, MA 02630**

**Draft Minutes - Friday – September 11, 2015**

## **CCJTC Members**

Neil Andres, Chairman  
Jeff Colby  
Paul Tilton  
Mark Vincent  
Kathy Williams  
George Sala  
Jay Norton  
Catherine Laurent  
Timothy Kochan  
Bryan Pounds  
Gabriel Sherman

## **Representing**

Town of Eastham, DPW Director  
Town of Chatham, DPW Director  
Town of Sandwich, DPW Director  
Town of Wellfleet, DPW Director  
Town of Yarmouth, Town Planner  
Town of Bourne, DPW Director  
Town of Truro, DPW Director  
Town of Mashpee, DPW Director  
MassDOT – District 5 (non-voting)  
MassDOT – OTP (non-voting)  
MassDOT – OTP (non-voting)

## **Others in Attendance**

Luciano Rabito  
Eileen Gunn  
Tom Andrade  
David Johansen  
Clay Schofield  
Joe SanClemente  
Douglas Prentis  
Mark Wirtanen  
Glenn Cannon  
Steve Tupper  
Patrick Tierney  
Lisa Dillon  
Lev Malakhoff  
Caroline Harper

## **Representing**

MassDOT Highway Division  
MassDOT  
Town of Dennis, Civil Engineer  
Town of Dennis, DPW Director  
Town of Barnstable  
Howard Stein Hudson  
FST, Inc  
West Barnstable Citizen  
Cape Cod Commission  
Cape Cod Commission

## **Call to Order at 8:30 am**

## **Minutes of June 26, 2015:**

Upon a motion to approve the minutes of the June 26, 2015 meeting by Kathy Williams, second by Mark Vincent, the vote was passed unanimously.

**Bicycle and Pedestrian Roadway Crossings:** *Cape Cod Commission staff will give a presentation on potential roadway crossing options for bicyclist and pedestrians. The Joint Transportation Committee will discuss potential bicycle and pedestrian roadway crossing options.*  
— Patrick Tierney, Cape Cod Commission Technical Services Planner

Mr. Tierney presented a power point. The presentation included pedestrian fatality statistics, safety considerations, crossing infrastructure and crossings on Cape Cod. The next step for the body is to assist in the standardization of crossings on existing and proposed paths.

Mr. Cannon stated that as October 1<sup>st</sup>, the Commission will be looking at the Cape Cod Rail Trail from Woods Hole to Provincetown so that we can give guidance on different treatment applications.

Lou Rabito stated that MassDOT is proposing Hawk Systems which hang over the roadway and increase visibility. Mr. Cannon stated that MassDOT and the Department of Conversation and Recreation are both looking at the Cape Cod Rail Trail. He stated that one entity needs to look at the entire trail in order standardize the trail and consistency is a priority.

Mr. Rabito stated that bicyclist tend to be non-compliant. MassDOT is added geometry into the pathways combined with splitter islands which forces the bicycles to slow down.

It was determined that there is enough interest to bring this discussion back to the committee and consider the potential of a cape wide HSIP project. Mr. Cannon stated that we currently have the shining sea bike path on the UPWP therefore have the ability to add this project.

**Climate Change Public Engagement:** *Cape Cod Commission staff will give a presentation on the process to engage the outer cape towns (Provincetown, Truro, Wellfleet and Eastham) in potential adaptive management strategies for their transportation infrastructure. The Joint Transportation Committee will discuss potential adaptive management strategies for transportation infrastructure.*  
— Caroline (Cally) Harper, Cape Cod Commission Planner II

Ms. Harper presented a power point. The presentation includes diagrams of storm surge and sea level rise. It lists strategies from a sub-region approach and identifies the assets, how they are rated, suggested improvements and lessons learned.

Jay Norton said that it was great to meet with Cally and the other towns to create a game plan to deal with this in the future. He also stated that he is working with the Army Corp of Engineers and the Center for Coastal Studies to combine efforts and give us feedback on how to manage issues with Ballston Beach going forward. The current breaks are not working and we need to determine the effects to Pamet River Valley and the impacts to the homeowners along that section of the river.

Mr. Andres stated that in Eastham, the only alternative to Rte. 6 is under water twice a year and is impassable.

Ms. Harper explained that the bathtub model raises the water just as it would in a bathtub but doesn't include dynamics with the shoreline. We heard from the MassDOT that they are working on a dynamic model that would include the shoreline change for the central artery. It will take a couple of years for the model will be released.

Eileen Gunn stated that MassDOT is working with the Woods Hole Group to create the Boston Harbor storm surge and sea level rise model which is a dynamic model and extends into Cambridge and South of Boston. It will eventually extend the same line of work along the shoreline of Massachusetts, but is a few years out. MassDOT is following the same process and meeting with DPW Directors and to gather information.

Mr. Norton stated that another advantage to the process is that there are a lot of projects that will involve MassDOT because it's within the Rte. 6 layout. Most projects are in the infant stage but once we start designing they could become major projects that could end up on the TIP.

Ms. Harper stated that the process was quantitative and assigned numbers based on climate models. When the final report is available, it will be shared with MassDOT. Mr. Cannon is concerned about time and budget. Ms. Harper is confident, and stated that Dennis and Chatham will be hearing from her soon.

### **Massachusetts Department of Transportation (MassDOT) Complete Streets Funding**

**Program:** *Massachusetts Department of Transportation (MassDOT) staff will present a draft Complete Streets Funding Program to those in attendance to encourage municipalities to regularly and routinely include complete streets design elements and infrastructure on locally-funded roads. The Joint Transportation Committee will discuss the draft Complete Streets Funding Program that is presented.*

— Eileen Gunn, MassDOT Manager of Sustainable Transportation and Lou Rabito MassDOT Complete Streets Engineer

Lou Rabito presented a power point. The DRAFT presentation included the many types of Complete Streets and the Right of Way diagrams with examples that accommodate all users showing the Health, Safety and Economic Benefits. It explains the Complete Streets (CS) “Certification” Grant Program Background, Eligibility Criteria, Program Objectives, Eligible Expense and Street Elements, Tiered Projects, PROPOSED Grant Program Framework, Policy Scoring, District Distribution for Funding & Equity and questions for the Committee.

Mr. Andres asked if Barnstable County could submit the Regional Transportation Plan (RTP) as he feels that it meets the required criteria. Mr. Rabito stated that he will take that back to the Secretary. Paul Tilton asked that once the plan is accepted, can we do what we want with the funds or will there be a review process. Mr. Rabito stated that it may be ok with a small project but MassDOT may want to be involved if it is a Tier I. Kathy Williams likes that we may given funds to be able to do what needs to be done, but please don't make the process it complicated. Ms. Gunn stated that there are safety improvements that every community needs, so that could work. Mr. Rabito stated that with Option 2 there is the possibility of running out of money in future years; therefore percentages need to be determined at the beginning. Mr. Rabito asked how many communities on the cape are open to developing policies. It was expressed that it would be beneficial to see an example and a policy in place.

The Town Littleton has a Complete Streets Policy in place that can be referenced. Mr. Cannon stated that Cape Cod would require some flexibility due to the uniqueness of the communities. Ms. Gunn stated that that you could specify in your policy that it focuses for example on our business district. Other polices can be reviewed at [www.smartgrowthamerica.com](http://www.smartgrowthamerica.com).

Mr. Cannon stated that he was concerned about the non-federal aid local roads only, which is subdivision roads and is can be limiting. Mr. Rubito stated that that comment was made during a meeting in Western Massachusetts and this is going to be looked at.

Ms. Gunn asked if anyone was in favor of Option 1. Mr. Andres stated that everyone loves the Chapter 90 program the less paperwork the better. Therefore Option 2 is preferred by the Group. Mr. Cannon stated that every year there are discussions about how much money is going into Chapter 90 and could we tie that money in? Ms. Gunn stated that would be an Act of Legislature. If after 3 years of doing this with the proper performance measure and an increase in safety is proven, how the money was spent it could be an argument to change Chapter 90 distribution. Mr. Rubito stated that another question that is being brought forth is the funds be used as a partial funding source.

Jay Norton asked who typically develops the policies within the towns. Ms. Gunn stated that Mass in Motion is helping cities/towns all over the state to develop policies. Mr. Andres stated that he is seeing more of the Boards of Health promoting healthy active lifestyles. It's also great to include economic benefits within the policy having accessibilities for bicyclists and pedestrians.

Mr. Norton asked about ranking and how it would affect funding. Ms. Gunn indicated that it will need to be worked out. Should there be a threshold score for eligibility. Developing a Complete Streets Prioritization plan is the goal so that you are looking at systematic planning for your town.

Mr. Cannons stated that each town does not have an ADA Transition Plan and Ms. Gunn suggested that we put together an AD HOC work group to develop a Draft that they could bring back to the Town.

**Reports:** *MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent activities that staff has participated in.*

Tim Kochan gave the following MassDOT updates:

#### FFY 2015 Projects

- Revised plans have been received on the Intersection Improvements at Rte. 28 and Bearses Way in Barnstable and MassDOT is working with Federal Highway to approved the ROW, in time to advertising in 2015
- The Route 6 resurfacing project from Dennis to Harwich is scheduled to be advertised on September 9, 2015
- The Orleans intersection improvements was moved out of 2015
- MacArthur resurfacing project in Bourne has been advertised and has begun
- There is no projected bid date for resurfacing Dennis/Harwich but may be advertised this month.

Mr. Pounds introduced Gabriel Sherman as the new Liason.

Mr. Cannon thanked Mr. Pounds for his work and appreciates the open lines of communication enhancing the working relationship.

**Next Meeting:** Friday, October 9, 2015

#### **Adjourn**

Upon a motion to adjourn the meeting at 10:35 am by Jeff Colby, second by Mark Vincent, the vote was passed unanimously.

#### **Documents and Exhibits:**

Agenda, September 11, 2015  
Minutes, June 26, 2015  
Bicycle and Pedestrian Crossings, Power point  
Climate Change, Power point  
DRAFT Cape Cod DPW Complete Streets, Power point

