



CAPE COD
COMMISSION

Cape Cod Joint Transportation Committee (CCJTC)

Cape Cod Commission Ocean Conference Room
3225 Main Street (Route 6A), Barnstable, MA 02630

Draft Minutes - Friday – May 8, 2015

CCJTC Members

Joe Rodricks, P.E. Chairman
Neil Andres, Vice Chairman
Roger Parsons, P.E.
Jeff Colby
Peter McConarty, P.E., P.L.S.
Chris Nickerson
Paul Tilton, P.E.
Mark Vincent
Catherine Laurent
George Sala
Leo Cakounes
Richard Roy
Pamela Haznar

Representing

Town of Dennis, Town Engineer
Town of Eastham, DPW Director
Town of Barnstable, Town Engineer
Town of Chatham, DPW Director
Town of Falmouth, Town Engineer
Town of Harwich, Highways & Maintenance Road Manager
Town of Sandwich, DPW Director
Town of Wellfleet, DPW Director
Town of Mashpee, DPW Director
Town of Bourne, DPW Director
County Commissioner
Cape Cod Commission (non-voting)
MassDOT – District 5 (non-voting)

Others in Attendance

Bill Travers
John Fuller
Terry Whalen
Tom Daley
Douglas Prentiss
Robert Burgmann, PE
Joe SanClemente, P.E., AICP
Bill Scully
Lee Peck
Sallie Riggs
Rick Leavitt
David E. Burns, M.D.
Glenn Cannon, P.E.
Steve Tupper
Patrick Tierney
Lisa Dillon
Lev Malakhoff
Caroline Harper

Representing

MassDOT – District 5
Cape Cod Regional Transit Authority (CCRTA)
Town of Chatham
Town of Orleans
Fay, Spofford & Thorndike
Greenman-Pederson, Inc.
Howard, Stein Hudson Associates, Inc.
Green International
Weston & Sampson
Bourne Transportation Advisory Committee
Town of Chatham
West Chatham
Cape Cod Commission
Cape Cod Commission

Call to Order: Joe Rodricks called the meeting to order at 8:32 am

Mr. Rodricks asked that all members and visitors introduce themselves.

Minutes of April 10, 2015

Mr. Rodricks stated that Robert Burgmann brought to his attention a minor clerical error on page 6 of the April 10th meeting. The error is in the second bullet item in the 2017 project update section should read **Rte. 134** though Dennis. Ms. Haznar asked that on page 2 of the minutes in the last bullet item of the Cape Cod Bridge conditions be changed to reflect that the **Scorton** Creek project has been scoped but not actively under design at this time. There are no construction funds currently associated with the project. Ms. Haznar also referred to page 3, the first paragraph, the second sentence. She stated that there is no proposal to plant anything in the clear zone, therefore requested that the sentence be struck from the record.

Upon a motion to approve the minutes with the above corrections to the April 10th meeting by Neil Andres, second by Roger Parsons, the vote was passed unanimously.

CCJTC Officers: Nominations and Vote

— Paul Tilton, Town of Sandwich

Mr. Rodricks stated that after reviewing the by-laws we will have a vote in June. Today we will receive nominations from the subcommittee.

Mr. Tilton stated the committee would like to recommend Neil Andres for Chairman and Roger Parsons as Vice Chairman.

Mr. Rodricks asked if there were any challenges and there were none. He stated that the nominations will be sent to all Town Representatives and the vote will be in June.

Traffic Counting Program: Presentation and Discussion

— Lev Malakhoff, CCC Senior Transportation Engineer

Mr. Malakhoff presented a power point. The presentation focused on Automatic Traffic Recorder Data, how to use the Traffic Data Reports, the Adjustment Factor, MassDOT Permanent Count Station Data, Cape Cod Commission permanent count station and as well as the analyses of trends and patterns. He also reviewed each of the Appendices: Appendix A: 2014 Traffic Counts, Appendix B: Weekly Traffic Counts, 2004-2014, Appendix C: Weekend Traffic Counts, 2004-2014, Appendix D: Turning Movement Counts, 2004-2014, Appendix E: Bicycle/Pedestrian Counts, 2007-2014, Appendix F: Park and Ride Lots Counts, 1995-2014, Appendix G: Travel Time Records, 1995-2013, and Appendix H: Remote Counting Locations, 2011-2014.

Mr. Parsons asked what percent of traffic increase should be used moving forward by the traffic engineers. Mr. Malakhoff stated that the calculated trends from traffic counts are historic, not predictive. For planning purposes he recommended using small percentages (0.5 – 1%) is appropriate since the generators of traffic are still there (e.g., commercial areas and housing). Mr. Cannon followed up by stating that while the Cape has occasionally experienced negative traffic growth in the past we have to consider the potential for growth in the next 20 years.

Bourne Commuter Rail: Presentation and Discussion

Patrick Tierney, CCC Technical Services Planner

Mr. Tierney presented a power point on the Buzzards Bay Commuter Rail Extension and Report on the Local Impacts. The presentation included a link to the scope of work, existing conditions, the Town assessment estimates, the locations that were evaluated, and an overview of the parking assumptions. The report displays two alternatives and the impacts of each. A link to the full report of the local impacts is available on the Cape Cod Commission website as well as by contacting the Cape Cod Commission Transportation Staff.

George Sala stated that he supports the commuter rail and feels that it will have a positive impact to Buzzards Bay.

Mr. Tilton asked if there is a possibility of a future connection with Plymouth and Mr. Tierney stated that there is an existing MBTA connection in Plymouth as well as in Cordage Park in Plymouth. Mr. Cannon stated that the focus right now is Buzzards Bay due to funding.

Mr. Burgmann asked how to keep people from parking in the Army Corp parking lot. The Town of Bourne will be making that decision.

2015-2018 Transportation Improvement Program (TIP) Amendment: Vote to Recommend Release

Steve Tupper, CCC Technical Services Planner

Mr. Tupper presented the proposed amendment to the 2015-2018 TIP based on MassDOT recommendations from 4/10/15 TIP Day.

Mr. Tupper explained that the Orleans project has ROW issues therefore, will need to be moved from TIP year 2015 to TIP year 2016. He explained that MassDOT suggested replacing the Orleans project with the Rte. 6 resurfacing project - Dennis and Harwich. The remainder of the project (Brewster and Orleans) will be in 2017 with NHS funds. Ms. Haznar stated that no clearing is proposed for this resurfacing project. Chris Nickerson asked about the median deflectors that have been recently installed. Mr. Haznar stated that they will not be touched.

Tom Daley asked for clarification on the dates for the Orleans project. Ms. Haznar stated that the ROW has just been accepted and will have a new advertising date. Likely this will not affect construction since construction is on hold during the summer months.

Mr. Andres commented that the repaving project is on an NHS route and would be using STP funding. Is it possible to move some of the NHS funds back to STP in the future? Ms. Haznar stated that MassDOT District 5 doesn't program NHS projects. Regardless of the project being on an NHS route, the STP funding can be used. That is a decision that would be made in Boston stated Ms. Haznar.

Mr. Rodricks commented that it appears MassDOT doesn't have the resources to move projects timely, how can this be corrected? Ms. Haznar stated that on TIP day one of the issues discussed included ROW, project readiness, and resources. If projects are developed earlier an investment is made by the municipality or MassDOT. She stated that there are two processes State ROW and Municipal ROW that create the issues. MassDOT is responsible for both, but the Municipal ROW on Municipal roadways is easier because they self-certify and MassDOT oversees the process whereas MassDOT is responsible for all of it. It was suggested that ROW be outsourced. Ms. Haznar stated that if it is state highway MassDOT is responsible for the ROW.

Mr. Burgmann suggested giving the town more responsibility to keep projects on track. Ms. Haznar stated that the town could take more responsibility with the design plans but the remainder would have to go through the ROW division.

Mr. Parsons stated that there was a workshop to discuss this matter. He stated that there are two considerations that we try. Each component has an impact on the final product. Decisions such as roundabout versus lights need to be made quickly. Design also has an impact on the time frame. As a group we are responsible for coming up with a reasonable TIP plan for the future and understand the components.

Upon a motion to accept the proposed revisions to the 2015 – 2018 TIP as suggested by MassDOT by Roger Parsons, second by Mark Vincent, the vote was passed unanimously.

2016-2019 Transportation Improvement Program (TIP) Development: Recommendation to MPO

Steve Tupper, CCC Technical Services Planner

Mr. Tupper presented the 2016-2019 "Highway" projects based on MassDOT recommendations from 4/10/15 TIP day and project readiness. The summary displays the project name and number, the status, the find and the programmed amount for each project. Mr. Tupper went through the information in each year of the TIP.

Mr. Tupper referred to the status column prior to moving projects status on all 2016 TIP Projects as requested by Mr. Rodricks.

Ms. Haznar gave information on the following projects:

2017 Projects

Dennis, Rte. 28 Corridor & Streetscape Improvements:

- ROW issue discussed
- revised pre 25% have been submitted comments

Chatham, Rte. 28, George Ryder Rd. to Barn Hill Rd:

- Design hearing was held, the designer is reviewing comments
- ROW has not been completed and cannot move forward until the design is complete

Falmouth, Rte. 28A at Rte. 151:

- There is a meeting scheduled on Monday
- Town has indicated a preference for a signal rather than a roundabout; a decision needs to be made before moving ahead.

2018 Projects

Barnstable, Rte. 28 at Yarmouth Rd is at 25% and there will be significant ROW acquisition required.

Barnstable, Rte. 28/Strawberry Hill Rd MassDOT hasn't seen anything developed yet.

Barnstable, Rte. 28 at Osterville-West Barnstable Rd: 25% design has been submitted but no public hearing has been scheduled.

2019 Projects

MassDOT has met with Chatham, Rte. 28 at Main St, Depot Rd., Queen Anne Rd and Crowell Rd and the design phase is beginning.

The design for Mashpee Rte, 151 is progress.

The Bourne, Belmont Circle Study and the Canal Area study are separate studies. For the Belmont Circle project, MassDOT will be looking for bicycle, pedestrian, and signage improvements. This is an in house project and the cost of \$5 million can be dropped down to approximately \$1.5 million.

Bourne, Rte. 6, Scenic Highway Median Installation: MassDOT has survey results and preliminary work at this time. This project involves widening away from the Canal as well as a land transfer. ROW is typically accepted after 75% design, but is on ongoing process throughout. Mr. Sala also stated that he would like to

see the Belmont Circle project move up in the TIP.

Before discussion begins on the TIP recommendations, Mr. Rodricks welcomed towns to speak about their projects and give updates.

2017

Jeff Colby stated that over \$3 million is left in 2016. The Chatham project had an informational meeting this week. At which time, pre 75% design plans were discussed with minor modifications. The advertising date is in July, 2016. There have been extensive discussions with the ROW section and nine months for the project seems reasonable. There are not a lot of ROW issues. He would like to recommend this project for the available \$3 million in 2016.

Mr. Conarty stated that the Falmouth, Rte. 28A project at Rte. 151 is a signal issue, waiting for MassDOT to make the call to stay in 2017. He noted that after speaking with Police and Fire there are other intersections of greater concern.

2018

Mr. Parsons stated that with Barnstable Rte. 28/Yarmouth Rd ROW issues will be dealt with as they arise. He doesn't anticipate any issues Barnstable Rte. 28/Strawberry Hill Rd. Barnstable Rte. 28/Osterville-West Barnstable Rd, is an intersection improvement project, and he doesn't anticipate any issues beyond this TIP year.

2019

Mr. Vincent commented on the Wellfleet project. He stated that there are three options under review by the selectman. They expect to be on target with the project. He doesn't want to see the project go further back than it is now.

Mr. Cannon stated that he often needs to explain to MassDOT why there are no projects on the outer cape – this is one of the few.

Unprogrammed

Ms. Haznar stated that the Exit 8 Ramps in Yarmouth project is an approved project. There has been a roadway safety audit, but no designer on board yet.

Catherine Laurent stated that Mashpee is close to submitting 25% plans and this project has widespread town support. There are discussions about splitting the project or keeping it in the same year. Ms. Haznar stated that after information discussed at TIP day, we could fit this project into 2019 and finish in 2020 if the JTC/MPO choose to vote. She recommended confirming with Boston Planning that they project could be split on the TIP. Ms. Haznar suggested that we separate the project and if things change we could put them together at a later date.

Mr. Nickerson expressed support for the Belmont Circle project as that traffic affects all of Cape Cod.

Mr. Rodricks suggested that we move the Chatham Project due to readiness into 2016 with the money available.

Mr. Rodricks and Mr. Parsons agreed that the Barnstable projects in 2018 need to remain in those years due to project readiness. After further discussion an agreement to Move Barnstable Rte. 28 at Osterville-West Barnstable Rd move to 2017.

Dr. Burns stated that speaking for Citizens of Chatham, he relayed that there is considerable discontent with the 75% design. He feels that one of the problems is with incorporating town road into a state project.

He stated that the citizens feel that they cannot weigh in on this because it is a state project. The owner of Kemco stated that they will be losing half of their parking lot. He stated that some citizens thought that the restriping was part of this process. Again he stated that there is considerable discontent with the design. One issue being that the roundabout will not have the ability to accommodate trucks.

Mr. Sala stated that since the project cost for Belmont Circle traffic improvements has dropped, he would like to see it moved to 2018 or 2019.

Considering the groups discussion, Mr. Rodrick's outlined a proposed 2016-2019 program of projects. After fine-tuning of some of the programmed amounts, the group came to a general consensus on a program of project to recommend to the MPO. This recommended "2016-2019 JTC Recommended Program of Highway Target Projects," as emailed to the group later that day, is included as an attachment.

Upon a motion to accept the recommendation for the 2016-2019TIP to the MPO by Neil Andres, second by Chris Nickerson, the vote was passed unanimously

2016 Regional Transportation Plan Development: Presentation and Discussion
Steve Tupper, CCC Technical Services Planner

Mr. Tupper presented a power point. The presentation outlined the updated schedule, an outreach summary, funding, programing and the next steps to June 15th release of the Draft RTP, public comment period and the anticipated endorsement date.

Reports and Other Information

Project Updates and Other Regional Reports from MassDOT Highway Division District 5 Office, Cape Cod Regional Transit Authority (CCRTA), and the Cape Cod Commission.

Mr. Cannon stated that there is a TIP amendment out for public comment and will be on the next agenda. The RTA has been granted 29 buses which bring in \$1.8 million into the region.

Cally Harper stated that to be eligible for Public Assistance funds for the winter storms, town applications needs to be in by Next Wednesday.

Mr. Tupper stated that the Cape Cod Commission has been hosting discussions with National Grid in relation to the natural gas moratorium. There will be significant upgrades to the mains on the Lower Cape. Once design plans become available they will be brought to the committee for coordination of gas line and repaving projects.

Public Comment

Other Business

Adjourn

Upon a motion to adjourn the meeting at 11:37 am by Neil Andres, second by Chris Nickerson, the vote was passes unanimously.

Documents and Exhibits:

Agenda - May 8, 2015

Minutes - April 10, 2015

Traffic Counting Power Point

Buzzards Bay Commuter Rail Extension Local Impacts Report Power Point

2015-2018 TIP Amendment

2016-2019 JTC Recommended Program of Highway Target Projects

RTP Power Point

Request for Public Assistance Application, Winter Recovery Assistance Program Summary

Email from Ann Canedy to Glenn Cannon dated 9/1/14

Email from Jessica Rapp Grassetto to Glenn Cannon dated 2/9/15

Email from Steven Tupper to Pam Haznar dated 5/7/15