



# **Cape Cod Joint Transportation Committee (CCJTC)**

**Cape Cod Commission Ocean Conference Room  
3225 Main Street (Route 6A), Barnstable, MA 02630**

**Draft Minutes - Friday – March 13, 2015**

## **CCJTC Members**

Joseph Rodricks, P.E., Chairman  
Neil Andres, Vice Chairman  
Roger Parsons, P.E.  
Catherine Laurent  
Jeff Colby  
George Sala  
Mark Vincent  
Chris Nickerson  
Peter McConarty, P.E., P.L.S.  
Edward Gross, M.D.  
Richard Roy  
Timothy Kochan  
Cathy Lyndi

## **Representing**

Town of Dennis, Town Engineer  
Town of Eastham, DPW Director  
Town of Barnstable, Town Engineer  
Town of Mashpee, DPW Director  
Town of Chatham, DPW Director  
Town of Bourne, DPW Director  
Town of Wellfleet  
Town of Harwich  
Town of Falmouth, Town Engineer  
JTC Bicycle Representative  
Cape Cod Commission (non-voting)  
MassDOT – District 5 (non-voting)  
Cape Cod Regional Transit Authority (CCRTA) (non-voting)

## **Others in Attendance**

Clay Schofield  
Douglas Prentiss  
Robert Burgmann, PE  
Joseph Magni  
Joe SanClemente, P.E., AICP  
Glenn Cannon, P.E.  
Steve Tupper  
Patrick Tierney  
Lisa Dillon  
Lev Malakhoff  
Caroline Harper

## **Representing**

Barnstable DPW  
Fay, Spofford & Thorndike  
Greenman-Pederson, Inc.  
VHB, Inc.  
Howard, Stein Hudson Associates, Inc.  
Cape Cod Commission  
Cape Cod Commission

## **Call to Order**

Chairman Joe Rodricks called the meeting to order at 8:30 a.m.

## **Minutes of the December 12, 2014 meeting:**

Upon a motion by Neil Andres to approve the minutes of December 12, 2014, second by Roger Parsons, the vote was passed unanimously.

**JTC Membership: Discussion**

— Glenn Cannon, CCC Director of Technical Services

Mr. Cannon announced that Charleen Greenhaulgh has stepped down from the CCJTC and Jason Norton was voted as the Truro Representative by the Board of Selectman as her replacement.

Mr. Cannon stated that we need to keep a version of this letter on file from every member of the CCJTC as stated in the Bylaws. He requested that each member go to the board of selectman for reappointment as well as designate an alternative. He then stated that the bylaws are being updated by Jessica Wielgus, Commission Counsel. Ed Gross was added as a Bicycle Representative which is not reflected in the current bylaws. Once Counsel has submitted recommendations, the updates will come back to the CCJTC for a vote.

**Traffic Signal On-Call Contract: Presentation and discussion**

— Clay Schofield, Town of Barnstable

Mr. Schofield reviewed the power point presentation. The presentation included slides on the On-line review of contracts, contracting options, professional services, task order/indefinite delivery, time and materials – Wildamar, CA example, Cathedral City, CA – preventative maintenance example, bid price – Cathedral City, CA example, questions to the committee, findings and the suggested actions of the CCJTC.

Mr. Schofield stated that he is taking over the County bid process therefore looking at an on-call traffic signal contract. The current contract is with Bell traffic therefore bringing this information to the committee for discussion.

Roger Parsons stated that the advantage of bringing this presentation to the committee is to discuss the options and implementation cape-wide. He feels that the challenge is geographical particularly within emergency services.

Neil Andres stated that he met with MassDOT, District 5 and they have a great program and suggested talking to them. Mr. Schofield stated that Elaine Davis does the county bid for on call electric because she is on board. Chris Nickerson stated that response time should be a consideration in the contract as there is a good chance that the services could likely affect multiple towns. Mr. Schofield added that the state maintains the state signals; however the towns have to maintain the preemption systems.

Mr. Rodricks feels that this is a good idea and regionally may not be as difficult as other contracts. He added that contractors like to put a travel time on lower cape calls. Another consideration is that the lower cape has minimal needs and that the primary concerns are mid and upper cape. Consideration also needs to be given with implementation at the same time as construction projects and FY ending.

Roger Parsons volunteered for the committee to make recommends at the May CCTJC meeting for discussion. Mr. McConarty stated that Bell Traffic is not used in Falmouth they use Electric Light, located in Maine.

Mr. Andres asked if the group wants to do anything about the Opticom system issue. Mr. Parsons stated that we would have to go through emergency services and agrees that there is a gap. There needs to be a partnership with this program. Mr. Malakhoff would also like to see transit services included as well recording travel times.

**Cape Cod Bicycle Rack Program: Presentation and discussion and vote to recommend**

— Lev Malakhoff, CCC Senior Transportation Engineer

Mr. Malakhoff reviewed a power point with the Proposed Cape Cod Commission Bicycle Rack Program. The presentation includes the purpose of the program, proposed program summary, site locations, installation options, outdoor bike parking, sidewalk parking, indoor parking, and examples of types of bicycle racks.

Ed Gross commented the NEPC (New England Parking Council) has an extensive program for bicycle racks, and he also stated that consideration should be given to the fact that bicycle are subject to theft.

Mr. Rodricks asked if a good regional approach would begin to start with the bus shelters. CCRTA does have racks but currently the focus is on bicycle racks on the buses. The current racks hold 2 bicycles and the goal is to increase that to 3. There are 29 shelters on the Cape.

Mr. Malakhoff stated that the goal is to give the community their choice of bicycle rack. He feels that a rack that you can put your bicycle wheel against for locking is the best option. Mr. Gross added that there are hoop racks in Falmouth and they work well.

Mr. Cannon stated that there is always money in the TIP that we can't put towards transportation projects. This project could fill in those gaps. The inspiration came from the Town of Falmouth because they have a grant from CPA. The committee would like to see installation included in the cost.

Mr. Parsons suggested that the Commission keep track of where the racks are being installed so that eventually it can be brought together with bike routes and other facilities. Mr. Cannon agreed and stated mapping is being done and the biggest challenge is closing those gaps.

Upon a motion to recommend the Bicycle Rack Program by Ed Gross, second by Peter McConarty, the vote was passed unanimously.

**Flashing Yellow Left Turn Arrows:** Presentation and discussion  
— Steve Tupper, CCC Technical Services Planner

Mr. Tupper gave a power point on the Flashing Yellow Arrow Background and MassDOT Implementation Plan. The presentation included the Outline, Protected/Permissive Left-Turn Phasing (PPLT), what the flashing yellow arrow is, why use it, MassDOT Retrofit Project, MassDOT Planned FYA Reroutes and the Flashing Yellow Arrow Myth.

Mr. Tupper stated that all new intersections will have Flashing Yellow Left Turn Arrows.

Mr. Tupper indicated that it is unknown at this time when MassDOT will be implementing this program but will update as the information becomes available. The towns are not required to implement this program as of yet.

**Regional Transportation Plan Update:** Presentation and discussion  
— Steve Tupper, CCC Technical Services Planner and Cally Harper, CCC Planner II

Mr. Tupper reviewed a power point on the Regional Transportation Plan. The presentation includes the updated RTP schedule, the document outline; performance based planning, DRAFT goals and safety. The presentation also includes each transportation mode with the existing infrastructure conditions by the numbers, updated resiliency planning, safety conditions, the universe of projects, and addressing canal crossing options with approaches for the RTP. He summarized each of the goals which include Safety, Environmental and Economic Vitality, Livability and Sustainability, Multimodal Options/Healthy Transportation, Congestion Reduction, System Preservation and Freight Mobility.

Mr. Tupper also presented the 2012 Regional Transportation Plan, Chapter 7: Analysis of Alternatives which was endorsed on August 22, 2011 for consideration in developing the Universe of Projects for the 2016 RTP.

Mr. Tupper stated that the issue freight mobility is the travel time, reliability of freight to the region. All modes need to be looked at such as boat, air and rail. We will hear from the small businessmen on the cape and the impact that the canal has on their business as it relates to Friday, Saturday & Sunday deliveries.

Mr. Cannon stated that the multimodal group consists of stakeholders from the RTA, Steamship Authority, Town Representatives, State Representatives, the Airport, Hy-line, and Bicycle Representative and is hosted by the RTA. The groups focus is the coordination of the scheduling all modes of transportation, Train – RTA – Ferry – Airport to connect to one another.

Ms. Harper presented the Resiliency Planning portion of the presentation. She is looking for contact information beginning with the Outer Cape to discuss Resiliency Planning.

Mr. Cannon stated that both State and Federal Highway have made it clear that they want the MPO to weigh in on the potential crossing of the canal under this Regional Transportation Plan. The MPO will be looking for recommendations from the CCJTC. The study for the canal crossing won't be complete until December therefore will not have all of the information for the recommendation, but need some type of endorsement or the project will not be able to move forward. There are two projects that are not identified in the RTP, one is the South Side connector the other is the double barreling on Rte. 6 therefore not eligible for federal funds. Federal Hwy has informed the Cape Cod Commission that they will not review the environmental permits unless included in the RTP. Mr. Rodricks asked if it is either a 3<sup>rd</sup> bridge or the replacement of the existing bridge. It is up to this body to endorse a project not yet determined based on study findings.

Mr. Parsons made a comment with relation to the quantitative improvements. He feels that they are conservative and should be reviewed for better results such as safety and air quality issues.

Mr. Cannon stated that on May 8 we will look for a vote to release the draft plan and looking for a vote to recommend the plan to MassDOT on June 12. MassDOT will be having another working group in April and another public meeting. May and June will be critical votes. MPO and CCTJC are the only public bodies voting on the RTP.

Mr Rodricks stated that we should look at all major town landings as they may not all have public access. Mr. Cannon agreed.

### **Reports and Other Information**

Project updates and other regional reports from MassDOT Highway Division District 5 Office, Cape Cod Regional Transit Authority (CCRTA), and the Cape Cod Commission.

Mr. Kochan gave the following updates from MassDOT:

#### 2014 Projects

- The bid opening for the Cape Cod Rail Trail Extension is scheduled for 6/30/15
- The bid opening for the resurfacing & related work on Rte. 28 in Bourne is scheduled for 6/23/15
- The bid opening for the resurfacing & related work on Rte. 6A is scheduled for 6/16/15

#### 2015 Projects

- Intersection Improvements at Falmouth Rd and Bearses Way are at 75% design
- The construction of a multi-use path over the Bass River is at 100% design and is in the process of advertising
- The intersection improvement at Rte. 6A and Main St and Rte. 28 and Main St in Orleans are at 100% design

#### 2016 Projects

- A design public hearing was held for the Rte. 28 from George Ryder Rd to Barn Hill Rd project in Chatham on 2/19/15. All comments are posted on the town website, and there will be a public informational meeting in April
- Sidewalk issues and been resolved for the Rte. 28 from Dennis Commons Drive to Upper County Rd. in Dennis and is at 25% design

#### 2017 Projects

- A Pre 25% safety audit was conducted 3/15/15 for the Falmouth intersection improvements & related work at Rte. 28 and Rte. 151. The town prefers traffic signals rather than a roundabout
- The Rumble strips on Rte. 6 from Eastham to Provincetown is @ 25% and moving forward
- The 25% design plans have been received for the intersection improvements at Iyannough Rd and Yarmouth Rd and are under review
- The 25% design has been received for the Cape Cod Rail Trail extension from Station Ave to Rte. 132 and is under review

#### 2018 Projects

- The intersection improvements and related work at Rte. 28, Depot Rd, Queen Anne Rd and Crowell Rd. in Chatham are @ pre 25% design
- Intersection improvements at Rte. 6 and Main St. in Wellfleet are at pre 25% design
- Intersection & signal improvements at Rt. 28 at Strawberry Hill Rd in Barnstable are at pre 25% design
- Waiting for the final report of findings from the public information meetings on the traffic improvements @ Belmont Circle at Rtes. 6, 28, 25
- The Mashpee corridor improvements & related work on Rte. 151 from Mashpee Rotary to Falmouth town line are at pre 25% design

The lighting and landscaping of the roundabout at the mid-cape Hwy, Rte. 6 eastbound exit ramp & Rte. 149.

Mr. Rodricks asked MassDOT if the CCJTC could get a list of the bridge projects on Cape Cod and the status. Mr. Kochan will bring active bridge projects to the next meeting.

Mr. Lyndi stated that the CCRT is working with the Commission on the Comprehensive Service Assessment study and will bring the progress to date. She also stated that the Transit Oriented Development (TOD) project was awarded a contract in the fall to continue the next phase for transit development projects. The Master Plan that was done about 1 1/2 year ago had two concepts they are now working on a single preferred concept to identify early action items and priorities.

Mr. Cannon gave the following updates:

- The Waste Water plan is being submitted to the State this week. The waste management agencies and the Cape Cod Commission are working with the towns to determine the next phase. There is a June deadline for DEP recommendations to EPA. There is also a September deadline in which CLF will make a determination on what they want to do with their lawsuit. The CLF originally sued the EPA then came back to work with the CCC and DEP to get the 208 water plan up to speed. At which time the CLF will make a determination on whether they want to continue with the lawsuit.
- There was a positive vote at town meeting to bring into action in May for the Bourne Commuter Rail extension from Middleboro to Buzzards Bay. The May vote would allow the town to join the MBTA. This will not guarantee service. MassDOT is hesitant at this time based on other MBTA priorities.

- Worked with MassDOT on the Rte. 6 outer cape plan for centerline rumble strips. MassDOT is working with Eastham & Wellfleet.
- The outer cape Bike study for Wellfleet, Truro Provincetown is moving forward with continued work with National Park Service.

Mr. Rodricks stated that next month we will be working on a nominating committee as terms are up.

**Adjourn:**

Upon a motion by Ed Gross to adjourn the meeting @ 10:25 am, second by Roger Parsons, the vote was passed unanimously.

**Documents and Exhibits:**

Agenda, March 13, 2015

Minutes, December 12, 2014

Cape Cod Joint Transportation BYLAWS

On-Call Signal Contract

Cape Cod Commission Bicycle Rack Program, Power Point

Flashing Yellow Left Turn Arrows, Power Point

Regional Transportation Plan, Power Point

2016 Cape Cod RTP Development: DRAFT Goal, Objective & Performance Measures, Summary Sheet

2012 Regional Transportation Plan, Chapter 7: Analysis of Alternatives Endorsed August 22, 2011

Document