

Cape Cod Joint Transportation Committee (CCJTC)

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CAPE COD
COMMISSION

Draft Minutes: Friday, November 13, 2015

CCJTC Members

Neil Andres, Chairman
Roger Parsons, Vice Chairman
Jeff Colby
Paul Tilton
Mark Vincent
George Sala
Jay Norton
David Johansen
Terry Walen
Richard J. Waldo
Richard Roy
Timothy Kochan
Gabriel Sherman

Representing

Town of Eastham, DPW Director
Town of Barnstable, DPW Director
Town of Yarmouth, DPW Director
Town of Sandwich, DPW Director
Town of Wellfleet, DPW Director
Town of Bourne, DPW Director
Town of Truro, DPW Director
Town of Dennis, DPW Director
Town of Chatham
Town of Provincetown, DPW Director
Cape Cod Commission (non-voting)
MassDOT – District 5 (non-voting)
MassDOT – OTP (non-voting)

Others in Attendance

Tom Andrade
Gerald Beltis
Joe SanClemente
Trish Domigan
Griffim Ryder
Robert Burgmann
Glenn Cannon
Steve Tupper
Lisa Dillon
Lev Malakhoff
Caroline Harper

Representing

Town of Dennis, Civil Engineer
Town of Harwich, Traffic Safety Committee
Howard Stein Hudson
Vanasse Hangen Brustlin, Inc.
Vanesse Hangen Burstlin, Inc.
Greenman-Pedersen, Inc.
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission
Cape Cod Commission

Call to Order at 8:30 am

Minutes of September 11, 2015 and October 9, 2015:

Upon a motion to approve the minutes of the September 11, 2015 and October 9, 2015 meetings by Mark Vincent, second by Jeff Colby, the vote was passed unanimously. Terry Whalen abstained from the vote.

Barnstable County Purchasing Department Process: Town of Barnstable staff will give a presentation to the Cape Cod Joint Transportation Committee on their use of the Barnstable County Purchasing Department process. Barnstable County has maintained a centralized purchasing system, through which town and county departments are able to take advantage of the cost savings involved with the procurement of roadway related products, such as, road salt, traffic signs, pavement and roadway construction services. The Joint Transportation Committee will discuss the advantages and disadvantages of using the Barnstable County Purchasing Department.

Roger Parsons announced that Clay Schofield is unable to attend the meeting due to surgery and he sends his regrets.

Neil Andres reviewed the attached information which lists the objectives of collaborative purchasing plus a list of roadway materials broken down by vendor. He reviewed the roadway materials, crack fill items, miscellaneous public works and a list of the bids for road resurfacing.

Mr. Parsons stated that he uses this bid process often and is willing to assist others with the process as well as answer any questions. He encouraged members to attend the annual meeting where bid items are determined which is typically held in March.

Robert Burgmann stated that if you have state signals in your town with preempt systems on those signals; the state will not maintain them; the town is responsible for maintaining preemption equipment. If you have state signals, you may want to put that out for a separate bid. Mr. Andres suggested adding the school zone signals as well.

Cape Cod Rail Trail Extension Project in Sandwich: Town of Sandwich staff and their consultant (Vanasse Hangen Brustlin, Inc) will give a presentation to the Cape Cod Joint Transportation Committee on the potential to develop a Shared Use Path (SUP) over the National Grid Pipeline project currently underway in Sandwich along the Service Road. This Shared Use Path has the potential of connecting to the Cape Cod Rail Trail being expanded into Barnstable. The Town of Sandwich may request that this potential project be included onto the Cape Cod Transportation Improvement Program in the near future.

— Paul Tilton, P.E., Town of Sandwich Department of Public Works Director

— Patricia Domigan, P.E. Vanasse Hangen Brustlin, Inc. Director of Massachusetts Municipal Services

Mr. Tilton began the discussion by explaining the history of the Service Road Project.

Ms. Domigan stated that Joe Magni has retired and she has taken over this project. She reviewed the power point which included diagrams of "The Vision", recent history, Project Phases, Proposed Features, Share Use Path Cross Section and the Next Steps for the project.

Mr. Cannon stated that in the past, these types of projects come to the CCJTC before voting on the TIP and he is concerned about the funding of this project. Mr. Tilton asked if there was a possibility of funding through Complete Streets Program. Ms. Domigan responded by stated that VHB is working with MassDOT on the Complete Street Program and that they are limiting the amount of money that will be available for Communities as the funds need to be spread throughout the entire Commonwealth. MassDOT discussed an option to cap the amount for each Community and they are working on the design component of that option. Mr. Parsons stated that outreach has been done for this project which is an important component. He added that we don't want to move forward with projects that will be met with opposition down the line. Mr. Kochan addressed Mr. Tilton's question regarding Complete Streets funding. He stated that District 5 is concerned that phase 1 is 4 miles costing approx. \$2 million per linear mile and the Town potentially committed to coming up with upfront design funds. Mr. Cannon indicated that he had heard discussion about going to a 5 year TIP to match the state CIP program, which is a 5 year program. He added that regionally this is the only project that has been discussed therefore there will be room on the TIP. Mr. Cannon believes that this is a Regional project therefore the design cost should not fall on the Town, particularly if the Complete Streets theme has been followed. He does feel that it should be the responsibility of the town to make the connections. Mr. Cannon suggested approaching the Department of Conservation and Recreation DCR for funding. Ms. Domigan stated that they are willing to have the discussion and have requested costs information.

Tim Kochan stated that MassDOT is in the process of developing their Capital Investment Plan. Along with that is an effort within MassDOT to evaluate all approved projects and proposals statewide. He stated that each District will be responsible for that task. Mr. Kochan and peers participated on a Pre Project Review Committee who is working with the Project Selection Advisory Committees to put together guidance for project selection criteria. A scoring system has been developed and will be reported on in December. He will update the group as he receives information.

Route 39/Pleasant Bay Road in Harwich Roadway Safety Audit (Potential Vote): Cape Cod Commission staff will give a presentation to the Cape Cod Joint Transportation Committee on the necessity of conducting a Road Safety Audit at the intersection of Route 39 and Pleasant Bay Road in Harwich. The Cape Cod Joint Transportation Committee will discuss the practicality of performing a Road Safety Audit at this location and potential vote to authorize Cape Cod Commission staff to conduct this Road Safety Audit.

— Steven Tupper, Cape Cod Commission Transportation Planner

Mr. Tupper presented a power point. The presentation included the procedure of a typical road safety audit, potential safety enhancement summary, crash history and RSA request, regional context, photos on Route 39/Pleasant Bay Rd Northbound, Southbound Pleasant Bay Rd Eastbound and Westbound.

Mr. Andres stated that this is a high priority project.

Gerald Beltis gave a brief history of the concerns on this location. At one time a roundabout had been discussed and most everyone was in favor except a direct abutter therefore, different attempts have been made to lower the speeds. He is concerned that if this is a TIP project it will need to follow the Complete Streets design guide and there are currently no sidewalks and feels this would hurt the town. He suggested using local funds for a simple solution such as a roundabout. He added that there is also a problem on Rte. 28 where Bay Lane and Pleasant Bay Rd and requested that we look at that location at some point. Mr. Beltis asked if putting barrels up with "SLOW" sign would be a help or hindrance on Rte. 39. Mr. Tupper indicated that plowing could be a problem therefore will need to be moved. Mr. Tupper stated that we will look at the traffic management plan associated with the project and work out the best option for that location.

Mr. Andres asked if this location could be added to the top 30 list of crash locations.

Upon a motion to make this location a road safety audit project by Roger Parsons, seconded by Mark Vincent, the vote was passed unanimously.

Reports: MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects underway across Cape Cod. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent activities that staff has participated in.

Tim Kochan gave the following MassDOT updates:

2015 Projects:

- Rte. 28 at Bearses Way in Barnstable, was advertised in September and the construction bid opening is scheduled for January 26, 2016
- The construction bid opening is scheduled for December 22, 2015 on the Dennis – Harwich, Rte. 6 project

2016 Projects:

- Rte. 6A & Rte. 28 at Main St in Orleans is at the PSE Stage
- MassDOT is waiting for the 100% design plans for the Cape Cod Rail Trail (CCRT) from Dennis to Yarmouth
- George Ryder Rd to Barnhill Rd in Chatham is @ the 75% design stage and MassDOT comments were sent to the engineer last month
- Signal improvements in Barnstable, Rte. 28 and Strawberry Hill Rd project is waiting for design a schedule from the consultant
- Lighting and landscaping project at the roundabout at Exit 5 on Rte. 149 in Barnstable is at 25/75 submission. There is a new cost of approximately \$489,119.00
- The project cost for the guide sign replacement project on Rte. 6 from Sandwich to Orleans has increased. The region is programming \$4.1 million. 25% design plans were approved in the middle of October

2017 Projects:

- The department public hearing was held on November 5 on the Dennis, Rte. 28 project that is from Dennis Common Drive to Upper County Rd, there was no MassDOT presence at this meeting
- Rte. 28A at Rte. 151 in Falmouth is at the pre 25% design stage
- The design has not begun for the Harwich, Brewster Orleans remainder resurfacing project
- Revised 25% design plans were submitted on the Rte. 28 at West Barnstable Rd and Osterville Rd in Barnstable project on November 9 and include left turn lanes on the side streets
- Barnstable Yarmouth CCRT project is at 25% design and under review

2018 Projects:

- Intersection improvements at Rte. 28 and Yarmouth Rd in Barnstable are 25% complete, ROW plans received early October and deemed acceptable for public hearing. A utility site walk is scheduled for early December
- Rte. 6 at Main Street in Wellfleet is at 25% design

2019 Projects:

- The Chatham, Rte. 28, Depot Rd and Queen Anne Rd Crowell Rd, is at pre 25% design. The consultant will be performing additional data collection and present alternatives to the town in the fall
- The Bourne traffic improvements at Bell Circle is an house project being worked on and is at 25% design
- Rte. 151 in Mashpee is at pre 25% design

Mr. Cannon mentioned that the Cape Cod Commission had a meeting with MassDOT regarding Capital Conversations. He stated that MassDOT is building on the previous administration focusing on community outreach. Secretary Pollack promotes community feedback on all projects. He also attended a Moving Together Conference and he find it's interesting to hear from the leadership of MassDOT and the direction in which they want to proceed with projects. He stated that the Cape Cod Rail Trail is a Regional project.

Mr. Cannon congratulated the Town of Provincetown for getting a MassWorks grant for almost \$2 million for the purpose of repaving Commercial St. He encouraged the committee to submit applications for the next round of grants.

Mr. Parsons added that the Secretary promoted Air Quality which supports multimodal transportation.

Mr. Cannon stated that the Cape Cod Commission has been asked to sit in on the Project Selection Advisory panel to help determine selection criteria.

Public Comment / Adjourn

Upon a motion to adjourn the meeting by Roger Parson @ 10:00 am, seconded by Paul Tilton, the vote was passed unanimously