

Cape Cod Joint Transportation Committee

Cape Cod Commission Conference Room
3225 Main Street (Route 6A), Barnstable, MA 02630

Minutes – Friday, June 8, 2012

| <i>Name</i> | <i>Representing</i> |
|-----------------------------------|------------------------------------------------|
| Joe Rodricks, P.E., Vice-Chairman | Dennis, Town Engineer |
| Paul Tilton, P.E. | Sandwich, Director, DPW |
| Robert Bersin, P.E. | Brewster, Superintendent, DPW |
| Marlene McCollem | Falmouth, Assistant Planner |
| Paul Lagg | Chatham, Community Development Department |
| Rickie Tellier | Bourne, Superintendent, DPW |
| Lincoln Hooper | Harwich, Superintendent of Highways |
| Mark Budnick | Orleans, Highway Department, Manager |
| Roger Parsons, P.E. | Barnstable, Town Engineer |
| Edward Gross, M.D. | Bicycling Representative |
| Terry Whalen | Town of Chatham |
| Rick Leavitt | West Chatham Village and Business Association |
| Bill Reed | Fay Spofford & Thorndike (FST) |
| Robert Burgmann, P.E. | Greenman-Pederson Inc. (GPI) |
| Lee Peck | Weston and Sampson |
| Bill Tuxbury | West Chatham Association, Inc. |
| Dan Meservey | West Chatham, Meservey Hess |
| Gloria Freeman | West Chatham Association, Inc. |
| Sallie Riggs | Bourne Financial Development Commission (BFDC) |
| Dennis Walsh | Cape Cod Regional Transit Authority (CCRTA) |
| Pamela Haznar, P.E. | MassDOT Highway Division District 5 Office |
| Timothy Kochan | MassDOT Highway Division District 5 Office |
| Priscilla Leclerc | Cape Cod Commission |
| Clay Schofield | Cape Cod Commission |
| Glenn Cannon, P.E. | Cape Cod Commission |
| Steven Tupper | Cape Cod Commission |
| Martha Hevenor | Cape Cod Commission |

Call to Order: Vice-Chairman Joe Rodricks, acting Chairman in George Allaire's absence, called the meeting to order at 8:31 am, and suggested self- introductions that subsequently proceeded around the room.

Minutes of April 13, 2012 With a motion by Rickie Tellier, seconded by Paul Tilton, the minutes were unanimously approved.

Nominating Committee Report / Nominations / Officer Elections Paul Tilton, Convener of the Nominating Committee, reported on the nominating committee efforts and the resulting slate for CCJTC officers. The slate of nominations is George Allaire of Yarmouth for Chair, and Joe Rodricks of Dennis for Vice-Chair, and had been sent out in the emailed packets. A motion to elect officers as nominated was made by Paul Tilton, seconded by Rickie Tellier, and carried unanimously.

Draft Cape Cod Transportation Improvement Program (TIP) for FFY 2013-2016

Priscilla Leclerc, CCC Senior Transportation Planner, presented the Draft TIP projects along with comments to date, and handed out copies of comments and Chatham petitions regarding the 2016 Route 28 project in West Chatham. Priscilla wrapped up with the report that the years 2013 and 2014 still had funding within the federal highway targeted amount for Cape Cod still un-programmed.

Paul Tilton reported that he had submitted additional information to MassDOT on the Quaker Meetinghouse Road sidewalk project.

Joe Rodricks suggested that the approximately \$1.8 million remaining funds in TIP year 2014 to be added to the amount programmed for the Dennis and Yarmouth Cape Cod Rail Trail Extension (CCRT ext.) project.

With a motion by Roger Parsons to recommend the TIP with that change to add funds to the CCRT ext. project, and a second by Marlene McCollem, the CCJTC voted unanimously for the Draft TIP with this change.

Transit Update

Dennis Walsh, Cape Cod Regional Transit Authority (CCRTA), provided an update on transit items. The summer schedule will begin on June 16, 2012. A Transit Oriented Development (TOD) study is underway by a consultant for the CCRTA.

MassDOT Highway Design Project Process

Pamela Haznar, P.E., Project Development Engineer, MassDOT D5, presented slides on the project development process for the group.

Draft Unified Planning Work Program (UPWP) for FFY 2013

Glenn Cannon, CCC Technical Services Director, presented the changes to the UPWP, and requested a vote on a recommendation to the MPO. The MPO meeting is set for June 25, 2012.

With a motion and second, the CCJTC voted unanimously to recommend endorsement of the UPWP by the MPO.

Public Comment: none.

Other Business: none.

Adjourn

The meeting adjourned at approximately 10:20 a.m.

Attachments: Project Development presentation copy