

# Cape Cod Joint Transportation Committee (CCJTC)

Cape Cod Commission Ocean Conference Room  
3225 Main Street (Route 6A), Barnstable, MA 02630

Draft Minutes - Friday – December 12, 2014

<i><b>Name</b></i>	<i><b>Representing</b></i>
Joseph Rodricks, P.E., Chairman	Town of Dennis, Town Engineer
Roger Parsons, P.E.	Town of Barnstable, Town Engineer
Neil Andres	Town of Eastham, DPW Director
Catherine Laurent	Town of Mashpee, DPW Director
Charleen Greenhalgh	Town of Truro, Assistant Town Administrator
Robert Bersin, P.E.	Town of Brewster, DPW Superintendent
Jeff Colby	Town of Chatham, DPW Director
Paul Tilton, P.E.	Town of Sandwich, DPW Director
Peter McConarty, P.E., P.L.S.	Town of Falmouth, Town Engineer
Edward Gross, M.D.	JTC Bicycle Representative
Richard Roy	Cape Cod Commission
Pam Haznar	MassDOT – District 5
Jay Norton	Town of Truro, DPW Director
Timothy Kochan	MassDOT – District 5
Bryan K. Pounds	MassDOT, OTP Liaison
Elizabeth Lapointe	MassDOT, State Aid Coordinator, MassDOT, Highway Division, District 5
Mary Joyce Rose	Director of Roadway Project Management, MassDOT – Highway Division
Pamela Marquis	Right of Way Compliance Administrator, MassDOT – Highway Division
Linda Walsh	Right of Way Compliance, MassDOT – Highway Division
Dennis Walsh	Cape Cod Regional Transit Authority (CCRTA)
Clay Schofield	Barnstable DPW
Sallie Riggs	Bourne Transportation Advisory Committee
Sue Rohrbach	Representing Senator Wolf
Douglas Prentiss	Fay, Spofford & Thorndike
Robert Burgmann, PE	Greenman-Pederson, Inc.
Bill Scully	Green International Affiliates, Inc.
Joe SanClemente, P.E., AICP	Howard, Stein Hudson Associates, Inc.
Glenn Cannon, P.E.	Cape Cod Commission
Steve Tupper	Cape Cod Commission
Patrick Tierney	Cape Cod Commission
Lisa Dillon	Cape Cod Commission
Lev Malakhoff	Cape Cod Commission
Martha Hevenor	Cape Cod Commission

## **Call to Order**

Chairman Joe Rodricks called the meeting to order at 8:30 a.m.

## **Minutes of the November 14, 2014 meeting:**

Upon a motion by Charlene Greenhalgh to approve the minutes of November 14, 2014, second by Roger Parsons, the vote was passed unanimously, with a revision to remove Pam Haznar from the attendance.

### **Outer Cape Bike Plan/Claire Saltonstall Bikeway: Presentation and Discussion.**

— Martha Hevenor, CCC Planner II

Ms. Hevenor reviewed a Power Point. The presentation explained the Claire Saltonstall bikeway route revision and the Outer Cape Bicycle & Pedestrian Master. The Claire Saltonstall Bikeway is the Route between Boston and Cape Cod. The presentation explained the challenging locations and gave suggestions and recommendations. The presentation also included the Outer Cape Bicycle & Pedestrian Master Plan which outlined what it is, who the lead partners are, the master plan goals, the process, data collection, public workshops and how there were incorporated into the plan.

Mr. Cannon commented that since bicycle and pedestrian crashes aren't reported by the towns, fire departments or emergency responders, it makes it difficult to identify crash locations. If there are any ideas on how this information could be automated we would like to hear them.

Ms. Hevenor stated that workshops began in 2011 as a result of crashes on Route 6. At that time there was no funding available. Funding became available in 2013/2014 and the project was reinstated back in June. The National Park Service was awarded the funds in 2011 and it took two years to finalize the negotiations.

Discussion occurred with regard to bicycle and pedestrian crash reporting. Mr. Cannon commented that MassDOT has funds available for this and is looking to us to provide information on crash sites. Vehicle accidents with locations are available through the state website which is a reporting requirement of MassDOT. Edward Gross concurred with Mr. Cannon's earlier comment regarding the reporting of accidents. This information is difficult to track if the accidents are not report. Mr. Rodricks asked if anyone had seen the Fire Department Reports and is curious about how they report the information. Mr. Burgmann stated that if it is state requirement of the police departments to report accidents, it makes sense to add the Fire Department.

Mr. Tilton asked if will there be a dedicated funding source or will the bicycle improvements go through the traditional funding through MassDOT. He stated that addition funds are needed for the Service Rd project in Sandwich. National Grid has installed their pipeline and built a foundation for a bicycle path but will need funds for the remainder of the project. Mr. Cannon indicated that there are ongoing discussions at MassDOT and feels that separate funding will be coming for such projects.

Ms. Hevenor indicated that she will submit the bicycle report to MassDOT in January. Her plan is to stay in touch with the Bicycle Committees as well as MassDOT for the implementation on this project. She suggested that MassDOT work with the Cape Cod Commission and the individual towns to plan for the rerouting. Mr. Rodricks suggested that we put this item on the agenda for the February meeting for further discussion.

Ms. Hevenor stated that there is an education component that needs to go along with this project; it is not just about mapping and signage. The information should be on MassDOT and CCC Websites and state that the route is for cyclist of a more experienced level.

**Mashpee, Route 151: Presentation**

— Catherine Laurent, Mashpee DPW Director

Doug Prentiss from FST presented a Power Point on the Nathan Ellis Highway, Route 151 project. The presentation included corridor specifics, planning/design objectives, key study area intersections, preliminary findings, preliminary design, center turn lane, summary of impacts, and the project time line.

Mr. Rodricks asking is this project is on the TIP. Mr. Cannon stated that this project would be eligible for the 2019 TIP and currently is the only project scheduled for that year. The project is at the pre 25% design stage.

Further conversation included concerns of center turns lanes. These center turn lanes should depend on the users and include consideration of the surrounding driveways. Mr. Prentiss indicated that this presentation is the first cut of a draft design and alternatives will be added.

Ms. Haznar stated that outreach has been done with the Community and Town. She has been working with Ms. Laurent for a number of years on this project and commented that this is a great project for the Community.

**Local Public Agency (LPA) Program: Presentation and Discussion**

— Marie Rose, Director of Roadway Project Management, MassDOT – Highway Division

Ms. Rose gave a Power Point on the Local Public Agency (LPA) Program in Mass, which is for LOCALLY administered Federal Aid Projects. Today's presentation is a condensed version of the workshop conducted in November. It will include introductions of the Committee, a program overview, the states that have administered the program, the number of projects, funding information, State and Municipal responsibilities, the LPA Pilot Program ending with a question and answer session. The presentation includes reasons we are exploring an LPA initiative, what a locally administered project is, the requirements and benefits of the program. It explained who is eligible for the LPA Pilot Program, the program schedule and the certification process.

MassDOT indicated that the town will have control of the project. They stated that there would be a review at the 25 – 75% design by MassDOT, depending on the project. To be considered for the Pilot Program the project must be on the TIP. MassDOT stated that the town would be responsible for bowing the money before reimbursement of the project cost.

MassDOT stated that the only cost the Town will come up with is paying for the design and for the Right of Way. The design is an eligible cost from Federal Highway perspective. There is always some room for negotiations. MassDOT stated that it is a quick turnaround time for reimbursement, once all requirements are met. Engineering services are reimbursable, but other costs are not. If things are done by a different consultant, they MAY be eligible for reimbursement. The town is responsible for having the funds available, initially before reimbursement is possible.

With regard to the pilot program, Ms. Greenhalgh asked for clarification on the community certification. MassDOT stated that there is a 2 day class that the community needs to attend to be certified, with a minimum of 2 people, at which time the LPA Program can be administered.

Bill Scully stated the program appears to be is similar to a TIP project except that the Town is more responsible. It appears that there is more flexibility in Chapter 90 funds. He questioned what the benefit is from a municipality point of view. MassDOT indicated that you get an expedited review and they will commit to that. There are municipalities out west that in which stakeholders want to be involved to be in

charge of construction. They can also deal with issues that day; there is more ownership and control over projects.

Mr. Parsons commented on Chapter 90 funds which are requested annually. He said that now that we have a more sophisticated outreach program and feels, more Chapter 90 funds would be welcomed, with whatever assistance can be given from the state to utilize those funds, while recognizing the benefits of the LPA program.

Mr. Cannon stated that there is more control of the projects with LPA funding. MassDOT still wants the Towns to put up the funds for their designs. They are concerned that the projects that come on the TIP go through the process and the Town backs away at the advertising stage. The towns will have some incentive with the projects.

Mr. Rodricks asked if there has been interest expressed to be in the pilot program. MassDOT indicated that the participants that attended the workshops were interested but only received follow up on two towns. Please, contact Ms. Rose at [marie.rose@state.ma.us](mailto:marie.rose@state.ma.us) at MassDOT if interested.

Mr. Rodricks suggested that MassDOT establish the review system ASAP, particularly if the towns will need to follow the procedure. He is concerned that it may scare people and has concerns about what the contract would look like.

Ms. Rose indicated that the Pilot Program will have a separate staff to handle all reviews. If it is successful there will staff specifically assigned to review the projects.

### **Reports and Other Information**

Project Updates and Other Regional Reports from MassDOT Highway Division District 5 Office, Cape Cod Regional Transit Authority (CCRTA), and the Cape Cod Commission.

Mr. Cannon gave updates from the Cape Cod Commission as follows:

He stated that we are working with the Town of Bourne to explore bringing the commuter rail to Buzzards Bay, North of the Canal. The Cape Flyer project has been in the newspaper with regard to the building of a platform under the bridge. These are two separate projects. The primary issue from the Town of Bourne is the assessment from the MBTA which was received and is \$80,000.00. The other big issue is the limited parking. The MBTA stated that there are successful commuter rail stations that have limited parking.

Falmouth Bike Trail is in the beginning stage and we are reaching out to the Town of Falmouth. There is a dedicated group looking to improve biking for the residents.

The Cape Cod Commission is updating their Regional Policy Plan which is the guideline for planning and regulations. It gives the performance standards when reviewing the development of regional impacts on large scale developments on Cape Cod over 10,000 sq. ft. There are legal requirements associated with this plan. It guides us to the type of projects we look for and safety is always our #1 goal. There is also a transportation mode outline. Public outreach has been conducted and we looked at the total dollar amount outlined in the tip and over a 24 year period which is \$430,000 million. There is currently \$82,000 million on the TIP due to the price escalation.

Pam Haznar gave the following MassDOT updates:

The Bourne/Sandwich construction on Rte. 6 is currently adding guard rails. We are meeting today with our landscape district, the Cape Cod Commission and various stakeholders to come up with a replanting plan.

## 2014 Projects

The bid opening is scheduled in February for the Cape Cod Rail Trail Extension, Dennis Rd., and Rte. 134 to Station Ave. There have been monthly meetings with all entities. MassDOT has stepped up with the review and permitting of this project.

There is an issue with a fence at the Beacon St. neighborhood on the Dennis Yarmouth Rail Trail. A meeting will be set up regarding the fence issue. Some neighbors want a fence others do not.

The resurfacing project, Bourne, Rte. 28 has been advertised. Mr. Cannon stated that there has been discussion of extended sidewalks coming down the Bourne Bridge on the State Police Barracks property. Ms. Haznar confirmed that it will be part of the project as well as restriping the rotary. It will also include the Otis rotary for two lanes and upgrading turns on the rotary. None of the U-turns will be eliminated.

Bid opening for the Brewster, Resurfacing project, Rte. 6A is this winter and has been advertised.

## 2015 Projects

A design public hearing is scheduled for December 22, 2014 for the Barnstable, Intersection Improvements at Falmouth Rd, Route 28 and Bearses Way project.

The Dennis-Yarmouth, Bass River, new pedestrian bridge is underway and the permitting is moving along.

MassDOT is in receipt of the Orleans, Intersection Improvements at Rte. 6A and Main Street, Rte. 28 and Main Street project and they are reviewing. This project is at 100% design.

## 2016 Projects

There are a few adjustments that need to be made to the ROW for West Main St, Route 28, and George Ryder Rd to Barn Hill Rd in Chatham. Once the adjustments are made a design public hearing will be held.

MassDOT met with the town and the designer regarding improvements on Main St, and Rte. 28 to Upper County Rd in Dennis. There was discussion about where to terminate the sidewalk on the west end. VHB is providing information for the town to review.

## 2017 Projects

There have been a few public informational meetings regarding Rte. 28A & Nathan Ellis Hwy, Rte. 151 in Falmouth. MassDOT received a letter about a preference of a signal over a roundabout. They will respond to that request.

Resurfacing work on Rte. 6 – Dennis, Harwich, Brewster and Orleans hasn't been decided yet.

MassDOT has 25% design on the intersection improvements at Iyannough Rd, Rte. 28 and Yarmouth Rd in Barnstable and is under review.

Expecting 25% design in January for the Cape Cod Rail Trail Extension from Station Ave to Rte. 132, Barnstable-Yarmouth.

## 2018 Projects

Intersection improvements at Main St Rte. 28, Depot Rd, Queen Anne Rd and Crowell Rd in Chatham are at pre 25% design.

MassDOT has 25% design for the intersection improvements at Falmouth Rd, Rte. 28 & Osterville – West Barnstable Rd.

The intersection improvements at Rte. 6 and Main St in Wellfleet are at pre 25% design. There have been a few crossovers and MassDOT has met with the town. There was a meeting with Eastham, Wellfleet and Representative Peake's office to determine how to reduce accidents in the corridor. An additional meeting will be held in January.

The improvements at Rte. 28, Falmouth Rd at Strawberry Hill Rd. in Barnstable are at 25% design. MassDOT was looking to do signal improvements as it has been designated as a high traffic location.

Traffic improvements at Belmont Circle at Route 6/28/25 Main St., Bourne, are at pre 25% design. FST conducted a study and they are looking to advance short term improvements such as bicycle and pedestrian improvements in the circle.

There was a presentation earlier regarding Nathan Ellis Highway, Rte. 151 from Mashpee Rotary to Falmouth, and this project is at 25% design.

The installation of lighting and landscaping to the roundabout at Rte. 149 and Rte. 6 is an in house project and a potential HSIP project.

Ms. Greenhalgh asked about the article in the paper regarding Rte. 28 and Route 6A in Orleans. She mentioned that while traveling through Orleans she recognized that the temporary configuration is not safe. Ms. Haznar indicated that she will look into that.

Mr. Parsons made comments regarding temporary paving. He feels that it is critical that contractors put temporary lines. He commented that the "cat eyes" (reflectors) in the center of the road are critical features and recommends that we do more of them. Mr. Haznar stated that she is on a committee that is looking at other alternatives to using them as when they first go in they are great.

Dennis Walsh asked Mr. Cannon to comment on the MPO document needing to be amended for the 5307 funds. Mr. Cannon stated that this will be addressed in January. A Public Participation Plan has been endorsed by the MPO in October and we have our first amendment with will include that specific language. The language needs to include the Programming of Projects (POP) for the RTA.

Mr. Malakhoff announced that all of our data projects for town reporting are available on our website and include the last 10 years of data collected. We will give a presentation at an upcoming meeting.

Ms. Hevenor gave an overview of the Claire/Saltonstall Route through the link on the Cape Cod Commission website. It shows different options being considered and the data to support the options.

Charleen Greenhalgh introduced Jay Norton as the DPW Director in Truro and the new representative to the CCJTC. Ms. Greenhalgh will be the alternate.

### **Adjourn:**

Upon a motion by Charleen Greenhalgh to adjourn the meeting @ 10:35 am, second by Joe Rodricks, the vote was passed unanimously.

### **Documents and Exhibits:**

Agenda, December 12, 2014

Minutes, November 14, 2014

Clair Saltonstall Bikeway Route Revision and Outer Cape Bicycle & Pedestrian Master Plan, Power Point

Nathan Ellis Highway, Route 151, Mashpee MA, Power Point

LPA Workshop Presentation, Power Point