

## Cape Cod Joint Transportation Committee (CCJTC)

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CAPE COD  
COMMISSION

Draft Minutes: Friday, February 12, 2016

### CCJTC Members

Neil Andres, Chairman  
Roger Parsons, Vice Chairman  
Jeff Colby  
Paul Tilton  
George Sala  
Jay Norton  
Tom Andrade  
Terry Whalen  
Chris Nickerson  
Edward Gross, MD  
Richard Roy  
Timothy Kochan  
John Fuller

### Representing

Eastham, Town of, DPW Director  
Barnstable, Town of, Town Engineer  
Yarmouth, Town of, DPW Director  
Sandwich, Town of, DPW Director  
Bourne, Town of, DPW Director  
Truro, Town of, DPW Director  
Dennis, Town of, Civil Engineer  
Chatham, Town of, Alternate  
Harwich, Town of  
Bicycle Representative  
Cape Cod Commission (non-voting)  
MassDOT – District 5 (non-voting)  
Cape Cod Regional Transit Authority (non-voting)

### Others in Attendance

Tom Temple  
Tom Daley  
David Johansen  
Griffim Ryder  
Robert Burgmann  
Vin Alabise  
Douglas Prentiss  
Rich Benevento  
Bill Mertz  
Patty Daley  
Glenn Cannon  
Steve Tupper  
Lisa Dillon  
Lev Malakhoff  
Caroline Harper  
Patrick Tierney

### Representing

Town of Chatham, DPW Director  
Town of Orleans, DPW Director  
Town of Dennis, DPW Director  
Vanesse Hangen Burstlin, Inc.  
Greenman-Pedersen, Inc.  
William Blair and Company  
Stantec  
World Tech Engineering  
World Tech Engineering  
Cape Cod Commission  
Cape Cod Commission

Call to Order at 8:30 am

Potential vote to approve DRAFT Minutes of November 13, 2016:

Upon a motion to approve the minutes of the November 13, 2016 meeting by Mark Vincent, second by Jeff Colby, the vote was passed unanimously. Terry Whalen abstained from the vote.

**Federal Fiscal Year 2017 Unified Planning Work Program (UPWP):** The UPWP is a list of transportation planning projects scheduled for funding and implementation as outlined in the Federal Fiscal Year 2017 (October 1, 2016 to September 30, 2017) UPWP document. Glenn Cannon, Cape Cod Commission Director of Technical Services

Mr. Cannon gave a presentation outlining the planning process that leads to development of the UPWP. The presentation detailed Task 1 – Task 4 and included a DRAFT FY 2017 funding summary. He concluded by stating that there will be a vote on the DRAFT UPWP in May and verified in June/July.

**2017-2021 Transportation Improvement Program (TIP) Development:** The TIP is a recommended list of transportation projects to be advertised and eventually constructed using Massachusetts Department of Transportation, Federal Highway Administration and Federal Transit Administration funding for Federal Fiscal Years 2017 to 2021 (October 1, 2016 to September 30, 2021). Steve Tupper, Cape Cod Commission Technical Services Planner

Mr. Tupper stated that the TIP is a 5 year list of recommended transportation projects in which the JTC plays an important role in identifying and recommending. He stated that there is a new scoring process for projects and it includes new items from the legislature. He commented that the Chatham Rte., 28/George Ryder Rd/Barnhill Rd project may slip into 2017 and stated that there will be a design hearing on the Rte. 6 sign replacement project. These changes will likely result in an amendment of the TIP.

Mr. Cannon stated that we should match our selection criteria with MassDOT's. They are currently working on an online version.

**Cape Cod Commission Bike Rack Program:** Cape Cod Commission staff will describe the Cape Cod Bike Rack Program. Last year, the Cape Cod Metropolitan Planning Organization approved funding to allow Towns in Barnstable County to be reimbursed for bike rack purchases. Commission staff will explain the process to implement this program. – Lev Malakhoff, Cape Cod Commission Senior Transportation Engineer

Mr. Malakhoff presented a power point. The presentation included the purpose of the program, the proposed summary, site locations, installation guidelines, outdoor bike parking, sidewalk parking, indoor parking, bike rack examples, upcoming outreach and participation guidelines.

There was a discussion regarding temporary installations that could be moved during the winter months.

Mr. Gross stated that there has been research and most are interested in the U shape as it's been determined to be the "biggest bang for the buck".

**Climate Change Transportation Resiliency:** Cape Cod Commission staff will give an introduction to an upcoming Coastal Resiliency Project for Cape Cod. This project will include vulnerable transportation infrastructure and strategies to make this infrastructure more resilient to climate change. – Cally Harper, Cape Cod Commission Planner II

Dr. Harper presented a power point. She explained that planning for resilient transportation infrastructure on Cape Cod is an ongoing activity under Task 3.4 of the UPWP. As part of this Task, resilient & vulnerable assets were identified and ranked in the Outer Cape and eventually on the remainder of Cape Cod. The barriers for implementing resilient measures include insufficient funding, lack of technical assistance and education. The Cape Cod Commission was awarded a \$780,000.00 under the NOAA Regional Coastal Resilience Grant. The project will be starting March 2016 and will need input from the DPW Directors and stakeholders. Specifically the Cape Cod Commission will "road test" the tool and perform ongoing engagement to address the impacts from climate change.

**Provincetown Traffic Circulation and Parking Study:** Cape Cod Commission staff has completed a Traffic Circulation and Parking Study for the Town of Provincetown. Commission staff will present the finding of this study to the CCJTC. - Patrick Tierney, Cape Cod Commission Technical Services Planner

Mr. Tierney presented a power point. The presentation outlines the data collection, travel patterns, problem identification, and suggested alternatives.

Mr. Cannon stated that there is an overwhelming concern that people leave the area due to lack of parking, therefore several options will be looked at.

**Reports:** MassDOT Highway Division District 5 Staff will give a status report on existing and planned transportation projects underway across Cape Cod. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent and upcoming activities that staff has participated in.

Tim Kochan gave the following MassDOT updates:

**2015 Projects:**

- The construction bid opening is scheduled for 2/23/16 for the intersection improvements at Rte. 28 and Bearses Way in Barnstable
- The resurfacing work on Rte. 6 from Dennis to Harwich was awarded to Lawrence Lynch Corp

**2016 Projects:**

- Intersection improvements at Rte. 6A/Main Street and Rte. 28/Main Street in Orleans are being advertised in August, 2016
- 100% design plans are due on 2/12/16 for the construction of a multi-use path over the Bass River Bridge in Yarmouth
- Improvements on Rte. 28 from George Ryder Rd to Barn Hill Rd in Chatham are at 100% submission and the revised Right of Way plans are due June 2016
- 25% design is due 2/26/16 for the intersection & signal improvements at Falmouth Rd and Strawberry Hill Rd project in Barnstable
- 100% design plans are due mid-March for the lighting and landscaping of the roundabout at the mid-cape Highway Rte. 6 eastbound exit ramp & Rte. 149
- 25% plans for guide and traffic sign replacement on Rte. 6 have been approved

**2017 Projects:**

- 25% design is complete, 75% is due 2/18/16 for corridor improvements on Rte. 28 from Dennis Commons Drive to Upper County Rd in Dennis, there are 132 Right of Way actions
- 25% design plans submitted for intersection improvements at Rte. 28A and Rte. 151 in Falmouth and is under review
- Stormwater Best Management Practices will be included in the design for the resurfacing work on Rte. 6 from Harwich to Orleans and design has not begun
- MassDOT submitted comments on the revised 25% plans for Rte. 28 & Osterville-West Barnstable Rd in Barnstable
- The Cape Cod Rail Trail Extension from Station Avenue in Yarmouth to Rte. 132 in Barnstable project is at 25% design

**2018 Projects:**

- A public hearing is scheduled for February 18, 2016 for the intersection improvements at Rte. 28 and Yarmouth Rd.
- Intersection improvements & related work at Rte. 6 and Main St. in Wellfleet is at pre 25% design. A road safety audit will be conducted late February early March and 25% design submission is expected in Spring 2016

**2019 Projects:**

The consultant is performing additional data collection and will present alternatives to the town in late Winter/early spring, 2016 for Intersection improvements at Rte., 28, Depot Rd, Queen Anne Rd and Crowell Rd in Chatham

Traffic improvements at Belmont Circle at Rte. 6/28/25/Main St in Bourne are at pre 25% design

Corridor improvements & related work on Rte. 151 from Mashpee rotary to Falmouth town line are at pre 25% design

There are 4 projects waiting funding pending Project Review Committee (PRC)

3 miles of resurfacing work on Rte. 6 from Dennis to Yarmouth was approved by PRC on 2/11/16

Bicycle accommodation improvements on Rte. 6 where approved by the PRC on 2/11/16

A shared use path in off of Service Rd in Sandwich was approved by the PRC on 2/11/16

The environmental section recommended that MassDOT design consultant review existing documentation and perform additional analysis to ensure that the proposed treatment is consistent with the MassDOT stormwater program for the Rte. 6 Eastham project.

### **Cape Cod Commission updates:**

Mr. Cannon mentioned the upcoming workshops with Baystate Roads and referred to the schedule.

Mr. Tupper stated that the towns are required to adapt a Complete Street policy. He stated that the Commission is creating a model and he will reach out to each town.

### **Public Comment**

There was none

### **Adjourn**

Upon a motion to adjourn the meeting by George Sala @ 10:05 am, seconded by Chris Nickerson and the vote was passed unanimously

### **Documents and Exhibits:**

CCJTC Agenda, February 12, 2016  
DRAFT minutes, November 13, 2016  
Proposed FY 2016 Unified Planning Work Program, Power Point  
Cape Cod Commission Bicycle Rack Program, Power Point  
Building a Resilient Cape Cod, Power Point  
Provincetown Parking and Circulation Study, Power Point  
Upcoming Workshops with Baystate Roads handout  
MassDOT Route 6 sign Replacement Project

