



# Route 28 Visioning Project

MONTHLY PROGRESS REPORT: NOVEMBER 2013

**To:** Jill R. Goldsmith, Chatham Town Manager

**From:** Phil Dascombe, Senior Community Design Planner, Cape Cod Commission (Project Manager)

**CC:** Deanna Ruffer, Chatham Community Development Director

**Date:** December 6, 2013

In accordance with the scope of work for the Route 28 Visioning Project, the Cape Cod Commission is pleased to submit this monthly report of tasks and activities completed between November 1, 2013 and November 30, 2013.

## DRAFT REPORT

On November 19<sup>th</sup>, 2013 the Commission attended a joint meeting of the Board of Selectmen and Planning Board at the Town Hall Annex. The purpose of the meeting was for the boards to provide initial comments and to ask clarifying questions about the recommendations contained in the draft report. The Commission staff gave a brief presentation providing an overview of the recommendations. Comments made by both boards will be noted and incorporated into the report as appropriate.

The public comment period on the draft report is scheduled to run through December 30, 2013. Following the close of the comment period the Commission will report back to the Board of Selectmen prior to finalization of the Final Report.

## CONTRACT AMENDMENT

The current contract for the Route 28 Visioning project is due to expire on December 31, 2013. To accommodate the altered schedule and additional



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meetings attended, and to allow the preparation of the final report, the scope will be amended to run until the end of February 2014.

#### NEXT STEPS

- **Public Comment period through December 30, 2013**
- **Continued Collection of comments**