

**Outer Cape Bicycle and Pedestrian Master Plan Steering Committee Meeting**  
**Discussion Notes/Minutes**  
**August 27, 2014**  
**Truro Town Hall**

Steering Committee Members in attendance: Karen Snow (Truro); Suzanne Grout Thomas (Wellfleet); Martha Hevenor (CCC); Karst Hoozeboom (CCNS); Sarah Korjeff (CCC); Lauren McKean (CCNS); Members absent: Charleen Greenhalgh (Truro); Sarah Hutchings (Wellfleet); David Gardner (Provincetown); Roger Chauvette (Provincetown).

Others present: Patrick Tierney (CCC); Steven Tupper (CCC)

*1. Introductions*

Sarah called the meeting to order at 8:45, waiting a bit to see if Provincetown reps might arrive. Martha noted that Charleen had informed her earlier in the week that she would be unable to attend.

*2. Scope of Work Overview*

Sarah gave an overview of the work plan which contains background information on the project including tasks, timeframes and public participation elements. Karst will request a six month extension, which the group agreed would be helpful in case of any unanticipated delays in the plan's development.

Karen asked about getting maps from the previous master plan workshops. CCC will distribute them to the three town reps for future bike committee meetings. Wellfleet meets on the second Thursday of the month (next meeting 9/11) and Truro meets on the second Monday of the month.

Town reps agreed to attend an upcoming Board of Selectmen meeting to update them on the project and to remind them who their designated/appointed OCBPMP representatives are, since there are new BOS members who may not be familiar with the project. It will also be an opportunity to inform the public of the upcoming workshop (once date is set)

*3. Steering Committee role*

The group reviewed the draft steering committee role document and agreed that it is important the plan/project is embraced by the three towns who are actively involved in its development and not seen as a project that the CCC and NPS are controlling. The group agreed that it should be explained in project communications that CCC and NPS staff are staff of the steering committee and that the town reps are the ones who will be presenting the towns' interests and needs in the master plan. We will present town representatives' names first when listing steering committee members' names. Martha will incorporate that into the steering committee role write-up.

The group discussed having alternates serve on the committee in case a town rep can't attend a meeting. Rather than having a formal designee, reps will make sure that a bikeways committee member can attend in their place.

*4. Challenges/Opportunities*

Wellfleet: Suzanne said the Route 6/Main Street intersection is key. Bike committee members want to see bike lanes or similar connection to Cahoon Hollow Road and re-route people heading to town onto Cahoon Hollow rather than Long Pond Road.

Truro: Karen noted there is some concern on the bikeways committee about biking on Old County Road, but she thinks it is fine – especially for people who aren't comfortable on Route 6. She also noted

establishing routes in the Seashore is a challenge, as some people are concerned that will bring too many bikes and people into quiet and private areas. DCR might be able to talk about how to address privacy issues for residents abutting a bike trail. A Wellfleet bike committee member is experienced installing screening landscaping along the CCRT. Karen also discussed the problem on Route 6 north of the Route 6A intersection where it becomes four lanes and loses its shoulder space. Suzanne mentioned the new bridge proposed in Wellfleet for the Herring River project and said it should provide bike accommodations.

5. Fall Workshop

The group is deciding between 10/15, 10/16, 10/22, and 10/23. Meeting time will be 4-6PM 5-7, or 6-8, depending on members' schedules and room availability. We need input from Provincetown reps on their availability. Truro Community Center is a good central location with plenty of space and parking. We will talk about format of the workshop at next steering committee meeting. CCC will bring draft maps to the next meeting and perhaps run through potential group mapping exercises for the workshop.

6. Public Comment: None

7. Other business

Lauren mentioned NStar's plan to install new transmission lines, with about 300 manhole covers within the Route 6 right of way in Truro and Provincetown. The group was concerned about how this might affect bicycle safety and whether it could also be an opportunity to improve bicycle accommodations in the area. Lauren will try to set up a meeting with NStar, MassDOT, CCNS, CCC, and town representatives.

Sarah Peake will be meeting with MassDOT and town officials about Route 6 safety issues.

CCC & NPS will meet to discuss GIS.

8. Next steps: Next steering committee meeting will be on 9/24 at 8:30AM in Truro Town Hall.

*Meeting Documents:*

Appendix A: CCC Work Plan; Draft Steering Committee member roles