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CAPE COD
COMMISSION

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Minutes

Workshop/Meeting Cape Cod Commission Cape Cod Commission Large Conference Room 3225 Main Street, Barnstable, MA 02630

January 19, 2017

The workshop/meeting was convened at 3:00 p.m., and the Roll Call was recorded as follows:

Town	Member	Present
Barnstable	Royden Richardson	✓
Bourne	Richard Conron	✓
Brewster	Elizabeth Taylor	✓
Chatham	Michael Skelley	Absent
Dennis	Richard Roy	✓
Eastham	Joy Brookshire	✓
Falmouth	Charles McCaffrey	✓
Harwich	Jacqueline Etsten	Absent
Mashpee	Ernest Virgilio	Absent
Orleans	Len Short	✓
Provincetown	John Krajovic	Absent
Sandwich	Harold Mitchell	✓
Truro	Kevin Grunwald	✓
Wellfleet	Roger Putnam	✓
Yarmouth	John McCormack, Jr.	✓
County Commissioner	Mary Pat Flynn	Absent
Minority Representative	John Harris	✓
Native American Rep.	David Weeden	✓ (<i>arrived 3:10 p.m.</i>)
Governor's Appointee	Vacant	Vacant

The Cape Cod Commission Member Workshop Meeting was held on Thursday, January 19, 2017 at 3:00 p.m. in the Cape Cod Commission Large Conference Room, 3225 Main Street, Barnstable, MA. A quorum was established with 13 Commission members in attendance.

■ SUMMARY OF WORKSHOP/MEETING:

Approval of Minutes

The minutes of the December 15, 2016 Commission Meeting were approved with 11 votes in favor and one abstention (Kevin Grunwald).

Yarmouthport Route 6A Corridor Streetscape Study

PowerPoint presentation by Commission staff on their work in assisting the Town of Yarmouth with developing recommendations to address pedestrian, parking, and other issues along Route 6A from Willow Street to Union Street in Yarmouthport, MA.

Route 28 Cotuit Corridor Study

PowerPoint presentation by Commission staff on their work on the Route 28 Cotuit Corridor Study, which is a study of the roadway from Santuit-Newtown Road to Route 130 in Cotuit, MA.

■ Minutes

Commission members reviewed the minutes of the December 15, 2016 Cape Cod Commission Meeting. Roger Putnam moved to approve the minutes. Len Short seconded the motion. A vote called on the motion to approve the minutes passed with 11 votes in favor and one abstention (Kevin Grunwald).

■ Executive Director's Report

Kristy Senatori, Deputy Director at the Cape Cod Commission, said the Commission is moving forward with Section 208 watershed reports. She said after the reports have been reviewed by Commission staff they hope to have them delivered by February 1st. She said Commission staff is working on updating the Commission's Regional Policy Plan (RPP) and they will be convening the RPP subcommittee early in February. Ms. Senatori said there will an Open Meeting Law webinar on Monday, January 23 at 9:30 a.m. in the small conference room here at the Commission and anyone interested in attending should contact Jessica Wielgus.

■ Yarmouthport Route 6A Corridor Streetscape Study

Chloe Schaefer, Community Design Planner at the Commission, with the use of PowerPoint slides said Commission staff has been assisting the Town of Yarmouth to develop recommendations to address pedestrian, parking, and other issues along Route 6A from Willow Street to Union Street in Yarmouthport. She said the study area corridor has historical significance as it is known as Captains' Mile. She said previous efforts have been made in 2013, 2014-2015 and then again in 2016 the town had a public meeting in June on the study area corridor. She said the Commission's scope of work has been to gather and review relevant information and data by conducting background research and site visits, assisting the town in conducting public workshops, and identify design features for improving Route 6A in the study area. Ms. Schaefer described existing conditions and recommendations regarding:

- pedestrian and bicycle accommodations for sidewalks, crosswalks, access to the Common, an alternate bike route and compliance with the Americans with Disabilities Act;
- parking options for maintaining on-street parking and possible parking lot connections;
- signage by conducting a sign inventory, develop uniform "parking in rear" signs, installing gateway signs, and installing additional flashing speed sign;
- other recommendations regarding speed management, maintaining historic character, tree and vegetation maintenance, and stormwater management,
- and further consideration for underground utilities and lighting in the Village Center.

Ms. Schaefer discussed implementation options regarding the town's control of Route 6A and implementing improvements, asking Mass Department of Transportation (MassDOT) to implement improvements similar to a Brewster-like project and creating a transportation improvement project with the town and MassDOT.

Elizabeth Taylor inquired about curbing versus no curbing and said it would be nice to have uniformity all along Route 6A and asked if that is what they were trying to achieve.

Glenn Cannon, Technical Services Director at the Commission, acknowledged that uniformity was lacking along Route 6A but right now they are looking at new sidewalks instead of curbing.

Dick Conron asked how the Commission allocates resources for towns.

Glenn Cannon said resources come through MassDOT. He said projects are put on a MassDOT project list for their consideration and priority. He said a project would be brought to the Metropolitan Planning Organization committee for a vote by the committee.

Dick Conron said in regard to controlling speed some areas have speed tables and asked if this is done in areas like Route 6A.

Glenn Cannon said he hasn't seen them on MassDOT projects.

Jack McCormack said the Town of Yarmouth is grateful to have had this project done. He said he attended the public meeting and said it was well received by attendees. He said massive trees are in the roadway and sometimes we tend to run into problems with that.

■ **Route 28 Cotuit Corridor Study (Santuit-Newtown Road to Route 130)**

Steven Tupper, Transportation Planner at the Commission, with the use of PowerPoint slides said the study area is Route 28 from Santuit-Newton Road to Route 130 in Cotuit. He provided a project overview and described the outreach activities regarding getting the word out, gathering input, and staying in touch. He said the goals of the project are to improve safety, reduce congestion and accommodate all users. He described the existing conditions of the study area and data collection process. He said they conducted a listening session that included a visioning exercise to gather information from the public on things that they liked most in the area, what issues they see in the area, and what they would like to see changed with a focus on the roadway, sidewalks and paths. Mr. Tupper said following that Commission staff came up with possible solutions/concepts and conducted a public concept review exercise to gather information on which concepts the public liked, disliked and why; how they felt each concept fits in the cultural and historical context of the area; asked the public for any additional concepts they would like to see and what they see as the priority for the area. Mr. Tupper discussed Route 28 and Santuit-Newtown Road intersection options regarding:

Key short-term recommendations:

- Route 28 at Route 130 traffic signal retiming;
- establish a permanent bus stop;
- implement “Don't Block the Box” pavement marking and signs at the intersections of Route 28 at Main Street and at Sandalwood Drive.

Key long-term recommendations:

- install a signal or roundabout at the intersection of Route 28 at Santuit-Newtown Road;
- install sidewalks to close the gaps in the existing pedestrian network within the study area;
- relocate and improve the Route 28 at Route 130 intersection.

Mr. Tupper said the next steps are to finalize and distribute the report at the end of January 2017, support efforts by the Town of Barnstable and MassDOT to implement short-term recommendations and plan for long-term improvements.

Dick Conron asked why a rotary would be a viable improvement.

Steven Tupper said it would be a roundabout which is smaller than a rotary. He said it's a viable option because it improves safety and it's safer than a street light as it eliminates angle crashes.

Kevin Grunwald said there are mixed responses to do a street light or roundabout. He asked if there was a way to educate people on how to drive in a roundabout.

Steven Tupper said they are trying to make roundabouts better and easier to operate.

Charles McCaffrey said education on how to use a roundabout is important. He said he would prefer to have a roundabout than a street light. He said the Town of Falmouth had an option to install a street light versus a roundabout and they chose lights over a roundabout.

Len Short referred to the Orleans roundabout and said people have difficulty with the lanes.

Jack McCormack referred to a project that involves a taking and said there may be difficulty with MassDOT.

Steven Tupper said MassDOT would have to review the project and consider alternatives first but they can exercise a taking. He said it can be a challenge.

David Weeden inquired about the speed limit in the study area. He questioned whether a roundabout would help during the summer months in a high-traffic area.

Steven Tupper said he believes the speed limit by the Cahoon Museum is 30 mph. He said a roundabout in that area would have to be looked at carefully.

Jack McCormack thanked Mr. Tupper, Ms. Schaefer and Mr. Cannon for their work on the projects presented.

Glenn Cannon said it's nice to be recognized and said he would also like to recognize many of the Commission staff who work on these projects behind the scenes as well.

■ **New Business**

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

Roger Putnam inquired about the vacancy for the Governor's Appointee representative to the Commission. David Weeden suggested that a recent appointment may have been made. Kristy Senatori said the Commission has not received correspondence from the Governor's Office regarding an appointment but Commission staff will keep members apprised of that.

A motion was made to adjourn at 4:05 p.m. The motion was seconded and voted unanimously.

Respectfully submitted,

Roger Putnam, Secretary

Materials Presented at the January 19, 2017 Commission Member Workshop/Meeting

- Handout material: Meeting minutes of the December 15, 2016 Cape Cod Commission Meeting.
- Handout material: January 19, 2017 Commission Member Workshop/Meeting Agenda.
- Material presented: Yarmouthport Route 6A Corridor Streetscape Study PowerPoint presentation by Chloe Schaefer, Community Design Planner at the Cape Cod Commission.
- Material presented: Route 28 Cotuit Corridor Study PowerPoint presentation by Steven Tupper, Transportation Planner at the Cape Cod Commission.