

The meeting of the Cape Cod Commission was called to order on Thursday, June 25, 2009 at 3:00 p.m. in the Assembly of Delegates Chambers in Barnstable, MA. Roll was called and a quorum established.

■ EXECUTIVE DIRECTOR'S REPORT

Paul Niedzwiecki said the Commission had received a letter from Alan Trebat resigning as the Sandwich Representative to the Commission. He said Mr. Trebat had been appointed to head the regional human services efforts. Mr. Niedzwiecki said the County Commissioners had voted to grant \$350,000 to the Commission for three years to help support implementation of the Comprehensive Economic Development Strategy (CEDS) program.

Mr. Niedzwiecki gave a short PowerPoint slide presentation about the CEDS program. He noted the Commission had been working with the Economic Development Council (EDC) over the last year, particularly on the CEDS. He noted the CEDS work had been in two different phases—data collection and planning. He said as part of the data collection phase, more County data would be made available on the Web. Mr. Niedzwiecki said working groups and focus groups had developed 16 priority projects, broken down into seven capital, five technical assistance and four planning. He said the CEDS looks out over five years. Mr. Niedzwiecki said the various projects are diverse and include wastewater infrastructure, economic centers, green enterprise center, and study of a four-year college. He said to implement Phase 3 of the CEDS more capacity was needed and direction from the County was to collaborate and consolidate. Mr. Niedzwiecki said inclusion in the CEDS report allows for projects to qualify for Federal Economic Development Agency (EDA) funding. He noted the EDA was more robust after the Federal stimulus program and said it provides matching grants. He said the idea was to have a regional economic stimulus executive team that could go out and deal with data, research, information, public outreach, technical assistance, and project execution. He said this team could also provide updates to the annual status reports. Mr. Niedzwiecki said the team would work in defined geographic areas to make sure project areas are aligned with the CEDS. He said this also meshed with the new Land Use Vision Maps. He said examples of projects that meshed with the CEDS included the Hyannis GIZ, coordinated assessing data and GIS services, coordinated census data, and measurement strategies. He noted some of the CEDS programs that figured into the CEDS as Open Cape, wastewater infrastructure, coastal development and planning and said the Commission was part of the Ocean Zoning process. He said the Commission made a three-year resource request to the EDC for \$350,000 a year and said the Commission's match was \$188,000 a year. He said this represented approximately \$500,000 for a County economic development plan.

■ SANDWICH LOCAL COMPREHENSIVE PLAN CERTIFICATION

Roy Richardson read the hearing notice and opened the hearing at 3:20 p.m.

Phil Dascombe, Senior Community Design Planner at the Commission, introduced Greg Smith, Sandwich's Director of Planning and Community Development and said Mr. Smith would be giving his presentation first.

Greg Smith gave a PowerPoint slide presentation on Sandwich's Local Comprehensive Plan (LCP). He provided an overview of what an LCP encompasses, including a vision for how a town would handle growth and what goals, policies, actions, bylaws and regulations a town must put in place to deal with

that growth. He explained the focus of the Sandwich LCP including what Sandwich would look like in 10 years. He said the LCP covered four strategic planning areas: the Marina/Tupper Road/Route 6A, the downtown historic district, the Route 130 industrial park and the South Sandwich Village Center (SSVC) on Cotuit Road. Mr. Smith noted Sandwich's LCP included an implementation plan broken down by its nine issue areas. He said the Town department heads had to prioritize action items and measure progress towards each action's implementation. Mr. Smith said the next steps involved the SSVC and noted that it was an economic center on Sandwich's Land Use Vision Map. He said the Town should consider using a Development Agreement for the SSVC and noted that to enter into a Development Agreement a town had to have a Commission-certified LCP. He said Sandwich had also approved a Development Agreement bylaw at Town Meeting. Mr. Smith described additional planning initiatives in Sandwich including a market analysis for the SSVC, a comprehensive wastewater management plan, a comprehensive bylaw rewrite, updating Sandwich's Pre-disaster Mitigation Plan as called for in the LCP, and working with the Town's energy committee on sustainability action items in the LCP. Mr. Smith concluded by saying Sandwich's LCP complies with the 2002 Regional Policy Plan (RPP), was unanimously approved at Town Meeting, and received endorsement by the Commission's Planning Committee.

Phil Dascombe gave a PowerPoint slide presentation and discussed the Commission's LCP regulations and the findings that the Commission's Planning Committee must make with respect to whether an LCP can be certified. Mr. Dascombe covered the procedural history from when the Sandwich LCP Committee was formed in 2007 to today's hearing before the full Commission for LCP certification. He said the Commission's Planning Committee found that Sandwich's LCP was consistent with the goals and policies of the 2002 RPP. Mr. Dascombe said the draft decision requires the LCP include a narrative of shared resources to be included within 12 months and that the Sandwich Selectmen appoint an Action Plan Manager. Mr. Dascombe concluded his presentation by noting that the draft certification decision reinforces the requirements of the Commission's LCP regulations—ensuring that bylaws become consistent with the LCP, the development of low and moderate income housing, and the provision of necessary infrastructure.

Greg Smith addressed the conditions in the draft decision and said it was an oversight that the LCP did not address regional issues. He said it would be incorporated into the LCP in the fall of 2009 or next year. He said the Team Leaders on the LCP were himself and the Sandwich Town Manager and said the Town could provide these confirmations to the Commission in writing.

Herb Olsen, as Chair of the Commission's Planning Committee, complimented Mr. Smith on the fine work that he had done on the LCP. He said it was historic that Sandwich was coming forward with a completed LCP.

Elizabeth Taylor congratulated Sandwich on its accomplishment.

Greg Smith thanked Mr. Dascombe for his work on the LCP and said it was a pleasure working with him. Mr. Smith said the Town looked forward to further collaboration with the Commission in the future.

John Kennan, Sandwich Selectman, said he felt it was a historic occasion. He said the certification of the LCP would help the town meet its future goals while being mindful of the past.

Linelle Corcoran, Sandwich Selectman, said it was fascinating for her to work on the LCP. She said she was pleased with the Town of Sandwich and the Commission working together on the LCP and said it's been a tremendous process. She thanked the Commission staff for their help with the LCP outreach and its development. Ms. Corcoran said it was a great process helping the Town formulate its vision.

Frank Hogan moved to close the hearing and the record. Elizabeth Taylor seconded the motion. The motion passed with a unanimous vote.

Joy Brookshire moved to certify the Sandwich Local Comprehensive Plan as presented in the draft decision. Roger Putnam seconded the motion. A vote called on the motion passed with a unanimous vote.

■ **OTHER BUSINESS**

Ernest Virgilio said since Alan Trebat has resigned as the Sandwich Representative and Secretary of the Commission, he would ask that the Nominating Committee reconvene to nominate a new Secretary.

Chair John Harris said the Nominating Committee had his support, along with that of the Executive Committee, to reconvene for that purpose.

A motion was made to adjourn at 3:50 p.m. The motion was seconded and voted unanimously.

Respectfully submitted,

John D. Harris, Chair