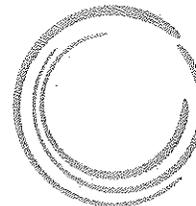


3225 MAIN STREET • P.O. BOX 226
BARNSTABLE, MASSACHUSETTS 02630



CAPE COD
COMMISSION

(508) 362-3828 • Fax (508) 362-3136 • www.capecodcommission.org

Minutes
Meeting of
Cape Cod Commission

April 12, 2012

The meeting was convened at 3:00 p.m., and the Roll Call was recorded as follows:

Town	Member	Present
Barnstable	Royden Richardson	✓
Bourne	Michael Blanton	✓
Brewster	Elizabeth Taylor	✓
Chatham	Lynne Pleffner	✓
Dennis	Richard Roy	✓
Eastham	Joy Brookshire	Absent
Falmouth	Vacant	Vacant
Harwich	Robert Bradley	✓
Mashpee	Ernest Virgilio	Absent
Orleans	Leonard Short	✓
Provincetown	Austin Knight	✓
Sandwich	Joanne O'Keefe	✓
Truro	Peter Graham	✓
Wellfleet	Roger Putnam	✓
Yarmouth	John McCormack, Jr.	Absent
County Commissioner	Mary Pat Flynn	✓
Minority Representative	John Harris	✓
Native American Rep.	Mark Harding	Absent
Governor's Appointee	Herb Olsen	✓

The meeting of the Cape Cod Commission was called to order on Thursday, April 12, 2012 at 3:00 p.m. at the Cape Cod Commission in Barnstable, MA. Roll was called and a quorum established.

Chair Peter Graham acknowledged Lynne Pleffner as the Chatham Representative to the Cape Cod Commission and presented her with a Certificate of Service. He thanked Ms. Pleffner for serving as the Chatham Representative and for her contributions as a member of the Commission. He said it has been a pleasure working with Ms. Pleffner.

Lynne Pleffner thanked the Commission and said it has been a pleasure working with Commission members and staff. She said everyone should be applauded for the work the Commission does.

Executive Director Paul Niedzwiecki thanked Ms. Pleffner for her service as the Chatham Representative. He reminded the Commission that the Smarter Cape Summit will be held on May 14 and 15 at the Sea Crest Resort in Falmouth.

■ STRATEGIC INFORMATION OFFICE — E-PERMITTING

Executive Director Paul Niedzwiecki using PowerPoint slides said the long term vision of the Strategic Information Office (SIO) involves the future role of County Government; a shift from reactive data collection to proactive data management; using data to perform complex analysis to create transparency and understanding; and to do it better, faster, and cheaper. He said the purpose of the SIO is to facilitate efficiency in government and innovation in business through the open provision of reliable and relevant data. He described the SIO Data Development Process as a Metadata Management process with a unified deployment that would: understand—discover, model and govern information structure and content; cleanse—standardize, merge, and correct information; transform—combine and restructure information for new uses; and deliver—synchronize, virtualize and move information for in-line delivery. He said the SIO structure would be comprised of a governance committee—one person from each town—a data warehouse, and a GIS program that would provide a wastewater tool and E-permitting to municipalities on Cape Cod. He showed examples of how the information could be used and said the application calculates land characteristics, existing and future flow, nitrogen load and what the estimated costs would be. Mr. Niedzwiecki said the goal is to support local efforts. He said this tool is being developed by Commission staff.

Len Short asked if the opposition would be able to change Total Maximum Daily Loads (TMDLs). He asked if they could use the tool to support their efforts.

Paul Niedzwiecki said TMDLs can't be changed. He said the Commission could allow flexibility of TMDLs but they can't be changed.

Austin Knight asked if it would re-do what they already have. He asked if it could be audited for the future for planning purposes and said that is one of his concerns.

Paul Niedzwiecki said it would demonstrate efficiencies.

Elizabeth Taylor asked if this would be worked on in conjunction with restriction of fertilizers.

Paul Niedzwiecki said the Commission doesn't have a lot of authority to deal with that. He said a model bylaw could be developed for towns to adopt. He said the Town of Falmouth has done well with their own local lawn program. He said fertilizers account for about 5% of nitrogen loading. He said the Commission has to work on Best Management Practices and model bylaws.

Mary Pat Flynn said the County could be helpful to towns for fertilizer use on public land. She said the County could also help with golf course management through the County Extension Service.

Paul Niedzwiecki said a major piece of the plan will be fertilizer control.

Michael Blanton said Bourne's bigger problem is applying what we have here to the north side of Bourne and asked how the information could be used.

Paul Niedzwiecki said the Commission has specific data on what the wastewater needs are there and said Bourne is also looking at water supply issues there as well. He said the Town is in a better position now to manage that. He said Bourne is bordered by Wareham and Plymouth and said there has been talk about converting cranberry bogs in the area. He said what the Commission has developed here he believes would be applicable outside of the district. He said he could see the Commission providing technical assistance services to Plymouth and Wareham at their request once they see what the Commission is doing here.

Peter Graham said part of the data set might be dollars and asked how would they take the SIO and turn it into an identifiable revenue stream. He said it may result in a successful effort to generate revenue in terms of it being measureable and said there have been places around the country that have measured it.

Paul Niedzwiecki said what the Commission has here is a valuable exportable resource. He said it's there; it's going to happen. He said there is a lot of interest in this from a technical perspective. He said he believes it's a resource that the Commission created that Cape towns will receive at no cost to the town but perhaps some thought could be given to other areas receiving it as well.

Peter Graham said he's not thinking of it as a revenue stream but more how to gather the data about revenue.

Joanne O'Keefe congratulated the Commission on their efforts in regard to E-permitting.

John Harris said it's clear this is a product that offers a solution. He asked how the Commission would get everyone on the Cape involved and said we need a particular person to take charge.

Paul Niedzwiecki said he would be going before Cape towns to talk about this.

John Harris said if we don't have someone to champion this it will shift all over the place. He said this is too important and said someone needs to take charge.

Paul Niedzwiecki said he is open to suggestions on how to get the word out.

■ OTHER BUSINESS

Chair Peter Graham said the Commission's Nominating Committee has been selected. He said committee members are Ernest Virgilio, Jack McCormack, and Len Short. He said the committee will begin the process of nominating officers for the one-year term beginning July 1st. He said anyone interested in serving as Commission chair, vice-chair, or secretary should contact the Nominating Committee. He said once the Committee has met and nominations have been made, they will present the slate of new officers to the full Commission on May 10th and the full Commission will vote on the slate of new officers on May 24th.

A motion was made to adjourn at 4:30 p.m. The motion was seconded and voted unanimously.

Respectfully submitted,

Elizabeth Taylor, Secretary

LIST OF DOCUMENTS PRESENTED AT THE APRIL 12, 2012 COMMISSION MEETING

- PowerPoint slide presentation on Strategic Information Office—E-permitting and Cape Cod Regional Wastewater Management Plan prepared by the Cape Cod Commission.