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CAPE COD  
COMMISSION

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## **Minutes**

### **Section 208 Area-Wide Water Quality Advisory Board Meeting June 18, 2013**

**1pm**

**Cape Cod Commission Conference Room  
3225 Main Street, Barnstable, MA**

#### **Present:**

Advisory Board Members: Bob Lawton, Bob Churchill, Wendy Northcross, Sheila Vanderhoef, Robin Wilkins, Virginia Valiela

Paul Niedzwiecki (CCC), Andrew Gottlieb (CCWPC), Patty Daley (CCC), Kristy Senatori (CCC), David Still (CCC), Tom Cambareri (CCC), Erin Jackson (CCC), Paul Hogan (Woodard & Curren), Nathaniel Keenan (Mass Env Trust), Steve McCurdy (MassDEP)

#### **Cape Cod Commission Executive Director Update**

Directed by State to complete and update to the 1978 208 Plan in January

Notice to proceed upon approval of draft work plan was given on May 7

Cape Cod Water Protection Collaborative reinstated monthly governing board meetings to follow 208 process

Collaborative has also reconstituted the Technical Advisory Committee to provide input

A Regulatory, Legal, and Institutional Work Group has been established – currently consists of DEP, CCC, EPA, and other State and Federal partners will be included as we move forward

- First meeting was June 7 by phone
- Next meeting is June 21 in person



Contracted with Emerson College for Community Plan It game and Offshoots  
Productive Landscapes for green infrastructure technical assistance

Five RFPs were issued upon notice to proceed – Engineering Services, Facilitation, Communications and Outreach, Web-based Education Tool, and Triple Bottom Line Model

- Received proposals for Engineering Services, Facilitation, Communications and Outreach, and the Web-based Education Tool
  - Have made recommendations to DEP on Engineering, Facilitation, and Communications and Outreach
  - Reissued the Web-based Education Tool
- Triple Bottom Line Model proposals due June 20

Commission staff has been scheduling meetings with municipalities to discuss 208 work plan and local planning to date

The first set of subregional stakeholder meetings is scheduled for the third week in July

CCC Staff is developing a template methodology for comprehensive alternatives evaluation to be used in each watershed

Staff is also developing the watershed stakeholder engagement process by piloting alternatives development and evaluation for Three Bays Watershed

- Convened internal pilot stakeholder group from the Town of Barnstable to comment on the draft stakeholder process for the Three Bays Watershed

The Commission is investigating fertilizer management regulations pursuant to the Cape Cod Commission Act.

### **Discussion of mission statement of Advisory Board**

Mission Statement: To support the 208 planning process by providing advice on the overall approach, reviewing draft work product and offering insight on strategic and tactical decision-making.

Suggestions on changes to mission statement will be accepted up until the July Advisory Board meeting.

### **Presentation of the 208 work plan**

Please see attached presentation.

Sheila Vanderhoef pointed out that, when discussing the 1978 plan the results of that effort don't match the recommendations.

Paul Niedzwiecki pointed out that there were some towns that took action at the time (Tri Town facility, upgrades to the Hyannis and Falmouth treatment facilities), but that many of the recommendations were not implemented.

Sheila also asked if we are referring to surface water flow or groundwater flow when discussing the watershed delineations. Answer – groundwater flow.

Virginia Valiela asked where the cost information we will use is coming from.

Paul responded that we use the Barnstable County Cost Report completed in 2010, but that one of the first tasks of the engineering consultant will be to review and update, as necessary, that information.

Virginia pointed out that this report deals with largely centralized and package plants.

Andrew Gottlieb provided a short description of report, which consists of 23 case studies of management solutions ranging from onsite systems, innovative alternative systems up through centralized treatment facilities. It does not include alternative infrastructure or green infrastructure approaches.

Wendy Northcross asked how many meetings the Advisory Board needs to attend.

Paul responded that none of the stakeholder meetings are required, but that at those stakeholder meetings people will be notified that the board exists, who makes up the board, and what the role of the board is. All stakeholder meetings are open for the board to attend.

Virginia asked if the Commission can accomplish this work in the timeframe given without allowing it to become a complete rehash of the work that has led up to the status of the local plans to date.

Paul responded yes. Andrew added that the trick to making it work is applying existing information to watersheds instead of towns. The management becomes the water body and people can look at the problem through a different lens.

Andrew asked for feedback from board about how we get stakeholders to come out to these meetings.

Virginia said you need to give everyone a lot of lead time leading up to each meeting.

Sheila said that she thinks this is all coming up at a time when this problem is on people's radar, so that may help as we try to get people to participate.

Bob Churchill asked for an example of a stakeholder.

Paul responded that a stakeholder is anyone who has been involved in the town within the last 10 years, as local plans have been developed. Andrew added that it will be a mix of individuals, organizations, boards and committees.

Sheila emphasized the need to manage the discussion so that polarized groups can provide input.

Virginia asked how long each stakeholder meeting will be.

Erin Jackson responded that the first series of 4 subregional meetings are scheduled for two hours. Watershed group meetings will be half day workshops.

Wendy asked where people can register for information.

David Still responded that the 208 “portal” will have the ability to collection information from people.

### **Discussion of ad hoc committees to the Advisory Board**

Paul suggested two ad hoc committees:

- Alternatives subcommittee – might include APCC, Buzzards Bay Coalition, etc.

- Financial subcommittee – might include Bob Ciolek, local financial managers

The Commission can put together the groups and bring them to the Advisory Board

Virginia asked what other groups might be involved on alternatives subcommittee - just organizations or individuals, as well?

Paul responded that we are open to suggestions. Everyone needs to be included. Andrew added that individuals who are interested in alternative technologies need to be given the opportunity to provide input if they choose to.

Paul suggested that there will likely be interaction between the Alternatives subcommittee and the Technical Advisory Committee of the Water Protection Collaborative.

CCC will formulate committees and relate them to the Advisory Board by email.

Virginia asked about the \$150,000 for the Barnstable County Department of Health and the Environment.

Paul said part of this effort dovetails with the Southeast New England Watershed Restoration Partnership, which is looking at subwatershed and watershed level restoration projects targeted at nutrients. George Heaufelder at County Health is interested in looking at soils based technologies that are not proprietary and needs

funding for 3 years to collect the data necessary to potentially utilize this type of technology.

Robin Wilkins asked when we would demo Watershed MVP for the Advisory Board.

Paul said we could add that to the agenda for the July board meeting.

Robin mentioned that the Chambers of Commerce are significant catalysts for promoting change. Can we develop a model for engaging them moving forward?

Wendy said they are all individual organizations with their own boards. They are often underfunded but have good aspirations. There will be times when the regional chamber is in conflict with a local chambers philosophy. She suggests bringing them to a meeting to talk about the problem and process. They would be very good conduits of information.

Wendy also suggested that the Chamber could put together a financial review team chaired by someone from the banking community.

Paul said review by outside groups such as this is welcome.

### **Other Business**

The Advisory Board agreed to meet every third Tuesday at 1pm. Next meeting is scheduled for July 16<sup>th</sup>.