

**MEETING MINUTES
CAPE COD WATER PROTECTION COLLABORATIVE
Governing Board Committee
October 9, 2018**

A meeting of the Cape Cod Water Protection Collaborative was held on October 9, 2018 at 9:30 a.m. in the Cape Cod Commission's main conference room, 3225 Main Street, Barnstable, MA.

Members:

Barnstable	Paul Hebert	Present
Bourne	Terri Guarino	Absent
Brewster	Ryan Bennett	Present
Chatham	Aly Sabatino	Present
Dennis	Wayne Bergeron	Present
Eastham	Jane Crowley	Present
Falmouth	Ray Jack	Present
Harwich	Larry Ballantine	Present
Mashpee	Vacant	Vacant
Orleans	Sims McGrath	Present
Provincetown	Vacant	Vacant
Sandwich	Dave Mason	Present
Truro	Emily Beebe	Absent
Wellfleet	Curt Felix	Absent
Yarmouth	Jeffrey Colby	Present left at 11:05 a.m.
County Appointee	Zenas Crocker	Present
County Appointee	Ron Beaty	Present

Others Present:

<i>Kristy Senatori</i>	<i>Cape Cod Commission</i>
<i>Tom Cambareri</i>	<i>Cape Cod Commission</i>
<i>Tim Pasakarnis</i>	<i>Cape Cod Commission</i>
<i>Patty Daley</i>	<i>Cape Cod Commission</i>
<i>Erin Perry</i>	<i>Cape Cod Commission</i>
<i>Katie Evans</i>	<i>Americorps</i>

Larry Ballantine made a motion to approve the September 11, 2018 minutes, seconded by Wayne Bergeron. The motion passed with Dave Mason, Ryan Bennett and Zenas Crocker abstaining.

Sims McGrath asked for the nomination of officers – chair, vice-chair and secretary. Mr. Ballantine made a motion to open nominations, seconded by Paul Heber and unanimously approved. Mr. McGrath was nominated for chair. Mr. Ballantine made a motion to close nominations seconded by Jane Crowley, approved unanimously. Mr. McGrath was unanimously approved for the position of CCWPC chair. Mr. Ballantine made a motion to open nominations for vice-chair, seconded by Jane Crowley and unanimously approved. Nominations for vice-chair were opened. Paul Hebert nominated Ms. Crowley and Mr. McGrath nominated Larry Ballantine. Mr. Bergeron made a motion to close nominations, seconded by Ryan Bennett and unanimously approved. Ms. Crowley was elected

vice-chair unanimously. Ms. Crowley made a motion to open nominations for Governing Board Representative to the CCWPC Steering Committee, seconded by Ray Jack, approved unanimously. Mr. Bergeron nominated Mr. Ballantine. Mr. Bergeron made a motion to close nominations, seconded by Ms. Bennet and unanimously approved. Mr. Ballantine was unanimously approved for Governing Board Representative.

Tim Pasakarnis, Water Resources Analyst at the Cape Cod Commission, gave a presentation on stormwater and the 2016 Massachusetts Small General MS4 Permit. Twelve of the fifteen cape towns are subject to MS4 . Permit compliance requires dedication municipal funding for planning, design and construction activities and permit administration. Permit administration requires dedicated municipal staff and actions by multiple boards and bodies within a town.

The minimum control measures of the permit include: outreach and public education; public involvement and participation; illicit discharge detection and elimination; construction site runoff; post-construction stormwater management and good housekeeping/pollution prevention.

The task for year one of the permit, to prepare and submit Notice of Intent for permit coverage 90 days from the permit effective date has been completed. The next deadline for a series of tasks is June 30, 2019. On 12/31/19 a written catchment investigation procedure is due.

To help towns with MS4 permit compliance the county established the Cape Cod Stormwater Managers group which is a subcommittee of the Barnstable County Coastal Management Committee. The subcommittee is co-chaired by Robert Duncanson, Chatham Director of Natural Resources and Stephen McKenna, Regional coordination of the Mass Office of Coastal Zone Management. It is staffed by Cape Cod Mass Bays Program coordinator, Jo Ann Muramoto, Cape Cod Commission staff and Americorps Cape Cod.

Regional Assistance is available to MS4 communities. Technical assistance is available through the Cape Cod Commission, Barnstable County health and Environment Department (BCHED) and Cape Cod Cooperative Extension Service. The Commission offers assistance with permit compliance, consultant procurement and management and coordinating other County functions to support the town. BCHED offers sampling protocols, county lab services and sample pickup. The Cooperative Extension is available to help towns with public outreach. Barnstable county staff are also coordinating with the state-wide stormwater coalition and off-Cape regional stormwater coalitions.

Funding is available through MassDEP, The State District Local Technical Assistance (DLTA) program and Barnstable County. The MassDEP 604b Water Quality Grant, a total of \$103,972, was awarded in September 2017 and is administered by the Cape Cod Commission. Barnstable County funding has supported regional aerial mapping and planimetric data.

Mr. Pasakarnis explained that MassDot highways are not subject to this permit as they have a separate permit. The MassDOT permit is currently being revised and there will be a public comment period.

Kristy Senatori, Executive Director of the cape Cod Commission, told the Collaborative that the Draft Regional Policy Plan was issued for a 60 day comment period on September 21. She said she by the Association to Preserve Cape Cod to sit on the board of the State of the Waters project. The Association will be invited to speak about the project at an upcoming meeting. The Commission was awarded a Southeast New England Partnership (SNEP).

Erin Perry, Special Projects Manager at the Cape Cod Commission, said the SNEP funds will be used to expand the current database to include freshwater and analysis. The goal of the project is to provide towns with the best available science based information, so investments in nutrient reduction and groundwater protection have the best possible effects on resources. The Commission is partnering with the Association to Preserve Cape Cod, the Center for Coastal Studies, UMASS Dartmouth, Woods Hole Oceanographic Institute and Waquoit Bay National Estuarine Reserve. The project team will collaborate with key end users that will provide additional guidance and help make decisions throughout the project.

Key project components include:

- Data integration, quality assurance and control
- Collaboration with end users and pilot project
- Data analysis and development of a processing script
- Integration with online user interface and other information products
- Targeted outreach to inform local action

Mr. McGrath asked members to review the draft agenda topics and send any comments to staff.

Reports from Governing Board Member Towns and Organizations on Water Resources Issues

- **Town of Harwich**– Larry Ballantine: Harwich continues to work with Dennis and Yarmouth on a regional sewer plant. All three towns have signed on but there needs to be more outreach to educate resident on the cost savings.
- **Town of Eastham** – Jane Crowley: The town continues to work on the municipal water system. Town staff are still meeting with the Cape Cod National Seashore to develop a targeted sub watershed program in Salt Pond.
- **Town of Dennis** – Wayne Bergeron: The dredging of Sesuit Harbor began. The position of Dennis Shellfish officer, which is in charge of aquaculture, is vacant.
- **Town of Yarmouth** – Jeff Colby: Yarmouth submitted a notice of intent under MS4, the town is looking to include dedicated source within the town budget and the town continues to pursue the anerobic digester project. The Water Resources Advisory Committee held its inaugural meeting.
- **Barnstable County**– Zenas Crocker: The Sampson Island dredge project is expected to start in three to four weeks. The dredging of Mill Pond will be a joint project between the Clean water Coalition, MassDEP and the Town of Barnstable.
- **Town of Barnstable** – Paul Hebert: Mr. Hebert asked the Collaborative be kept up to date on local dredge projects and how these projects are being funded.
- **Town of Brewster**–Ryan Bennett: The Town of Brewster wrapped up the alternative septic pilot grant.
- **Town of Orleans**– Sims McGrath: The town looked at how to remediate toxic blooms in Uncle Harvey’s Pond, information about the dredging of Mill Pond might be relevant. The design for the downtown treatment system has been completed.
- **Town of Falmouth** – Ray Jack: The sewer extension is in the final phase. The project has proven to be successful.
- **Town of Sandwich**– Dave Mason: Sandwich’s CWRMP was adopted by the Board of Selectmen and is now headed to town meeting for funding. The town is also analyzing the ponds to establish their level of health.

Mr. McGrath said the next meeting of the Collaborative is schedule for Tuesday, November 13 at 9:30 a.m. Mr. Crocker made a motion to adjourn the meeting, seconded by Ryan Bennett. The meeting was adjourned at 11:14.

MATERIALS USED/PRESENTED AT THE SEPTEMBER 11, 2018 CCWPC MEETING:

Handout materials:

- September 11, 2018 CCWPC Governing Board DRAFT Meeting Minutes
- October 9, 2018 CCWPC Board Meeting Agenda
- FY19 Agenda Topics