



Cape Cod Economic Development Council (CCEDC)
3225 Main Street, PO Box 226, Barnstable, MA 02630

Minutes, September 1, 2016

Present:

Ken Cirillo, Mary Pat Flynn, John Kilroy, Felicia Penn, Rick Presbrey, Sheryl Walsh, Allen White, David Willard

Absent:

Brian Mannel, Harold Mitchell, Dan Wolf

Also Attending:

Barnstable County Administrator: Jack Yunits
CCC Staff: Leslie Richardson, Taree McIntyre

Felicia Penn called the meeting to order at 5:01 pm in the conference room of the Cape Cod Commission. Upon a motion by Rick Presbrey, second by John Kilroy, the minutes of the April 7/May 5/June 2/August 4, 2016 meetings were approved.

Felicia Penn introduced Jack Yunits, Barnstable County Administrator, to update the Council on the future of the Route 6 East rest area which the County has maintained using C&I License Plate funds. Mr. Yunits stated that, this season, over 30,000 visitors stopped at the visitor's center operated by the Yarmouth Chamber of Commerce at the rest area. The county is currently negotiating a 50 year easement deed with state and federal agencies that control the property. This deed would enable the county to manage the property and lease it for use by a private food vendor(s). Mr. Yunits hopes to have a definitive answer regarding the deed by November which would allow the County to open the leasing process with the goal of opening the new rest area for the 2018 tourist season.

Ms. Penn presented the attached draft FY2017 operating budget and examples of how license plate funds might be allocated over the next three fiscal years. It was pointed out that the County Commissioners previously appropriated \$43,260 of C&I License Plate revenue to Rt. 6 rest area maintenance during the regular budget process rather than the \$15,000 listed. This increased the rest area support line by \$28,260 and reduced the funds allocated to the grant program from \$95,000 to \$66,740. Ken Cirillo motioned to approve the FY17 operating budget with the revisions discussed and submit it to the Barnstable County Commissioners for final approval; the motion was seconded by David Willard and approved by all.

The members then discussed the lack of participation by some CCEDC members, the best use of the C&I License Plate revenue, and the need to revisit the goals of the Council. Members decided that the October 6, 2016 meeting will be a workshop to address the CCEDC vision. Members were asked to email Taree McIntyre with any ideas, questions, and/or suggestions. Rick Presbrey noted that it would be helpful if Dan Wolf and Paul Niedzwiecki were present.

The Grant Round Planning discussion was continued until a later date. The meeting was adjourned at 6:23.

CCEDC DRAFT BUDGETS

Revenue	FY17		FY18	
Annual Revenue	\$1,143,217.00	33.87%	\$387,208	\$1,166,081 33.87% \$394,952
Est Bal from Prev FY	\$73,000.00		\$73,000.00	\$23,364 \$23,364
Total Revenue			\$460,208	\$418,315
Expenses				
Cape Cod Commission				
Technical Assistance Grant	\$290,000.00	63.02%		\$250,000 59.76%
C & I Plate Marketing	\$32,344.00	7.03%		\$32,344 7.73%
Rest Area Support	\$15,000.00	3.26%	<i>43,260</i>	\$10,000 2.39%
Smarter Cape Conference	\$2,500.00	0.54%	<i>As budgeted</i>	\$2,500 0.60%
Web Site Maintenance	\$0.00	0.00%		\$0 0.00%
Misc (Retreat/training, etc)	\$2,000.00	0.43%		\$2,000 0.48%
Grant Program : Rolling	\$95,000.00	20.64%	<i>66,740</i>	\$100,000 23.91%
Total Expenses	\$436,844.00	94.92%	\$436,844.00	\$396,844 94.87% \$396,844
Balance/Unallocated			\$23,363.60	\$21,471

Revenue	FY19			FY20		
Annual Revenue	\$1,189,402.97	33.87%	\$402,851	\$1,213,191	33.87%	\$410,908
Est Bal from Prev FY	\$21,471.35		\$21,471.35	\$9,075		\$9,075
Total Revenue			\$424,322			\$419,982
Expenses						
CC Commission						
Technical Assistance	\$246,106.84	58.00%		\$230,990	55.00%	
C & I Plate Marketing	\$32,344.00	7.62%		\$32,344	7.70%	
Rest Area Support	\$5,000.00	1.18%		\$0	0.00%	
Smarter Cape Conferenc	\$2,500.00	0.59%		\$2,500	0.60%	
Web Site Maintenance	\$0.00	0.00%		\$0	0.00%	
Misc (Retreat/training, e	\$2,000.00	0.47%		\$2,000	0.48%	
Grant Program : Rolling	\$127,296.64	30.00%		\$146,994	35.00%	
Total Expenses	\$415,247.48	97.86%	\$415,247.48	\$414,828	98.77%	\$414,828
Balance/Unallocated			\$9,074.66			\$5,154