



## Cape Cod Economic Development Council

3225 Main Street, PO Box 226, Barnstable, MA 02630

---

Minutes, May 1, 2014

**Present:**

Ken Cirillo, John Harris, John Kilroy, Felicia Penn, Paul Rumul, Allen White, David Willard

**Absent:**

M. Pat Flynn, Brian Mannel, Rick Presbrey, Dan Wolf

**Also Attending:**

CCC Staff: Paul Niedzwiecki, Leslie Richardson, Taree McIntyre

**Guest Speaker:** Jay Coburn, Community Development Partnership

---

Felicia Penn called the meeting to order at 4:58 pm in the conference room of the Cape Cod Commission. Upon a motion by Allen White, second by John Kilroy, the minutes of the April 3, 2014, meeting were approved. Paul Rumul corrected a statement that he made at the April 3, 2014 meeting regarding the C&I License Plate. There will not be a new plate design representing the Cape Cod Baseball League.

Council Chair's Report:

Ms. Penn introduced guest speaker, Jay Coburn, Executive Director of Community Development Partnership (CDP), for an update on the organization. Mr. Coburn explained that the CDP represents the 8 towns of the Lower and Outer Cape. The CDP works to expand opportunities in many areas such as affordable housing, energy efficiency, and entrepreneurial support including education and counseling. Mr. Coburn also addressed the many challenges involved with budgeting for their programs and seeking funding. Mr. Harris asked if the CDP could be a model for a similar program for the Upper and Mid Cape. Mr. White replied that Coastal Community Capital aids businesses with small loans and some entrepreneurial support but does not offer the variety of services offered by the CDP.

Ms. Penn asked for and received approval from Council members to write a letter of support on behalf of the Council to the Cape Cod Commission for the Chapter H – Revised Mandatory DRI Threshold. This revision increases the threshold to 40,000 square feet for proposed Research and Development and Light Manufacturing Uses in designated areas of Bourne, Falmouth, and Sandwich.

Ms. Penn reminded everyone that Richard Johnson, Chair, Sandwich Economic Initiative Corporation, will be the guest speaker at the June 13, 2014 meeting.

Finance Committee:

Paul Rumul reviewed the FY14 budget and noted expense areas that were estimated high and will be lowered for FY2015.

Grant Committee:

Ms. Penn reported that 14 organizations submitted letters of intent for the Spring, 2014 Grant Round. The Grant Committee met April 18, 2014 and selected 7 applicants to submit full grant proposals including budgets. The deadline for submitting the proposals is May 22, 2014 and the Grant Committee will meet May 30, 2014 for the final selection. Ms. Penn noted that, for the first time, applicants will individually appear before the committee for 15-20 minutes to discuss their project and answer questions before deliberations begin.

Nominating Committee:

Mr. Rumul announced that the committee has selected Barbara Milligan, previous Executive Director of Highfield Hall, Falmouth and new Executive Director of the C&I United Way, and Sheryl Walsh, Senior Vice President of the Cooperative Bank of Cape Cod, to fill the vacant seats on the Council. Mr. Rumul motioned to recommend to the County Commissioners that Barbara Milligan and Sheryl Walsh be appointed to fill the vacant seats on the Council, seconded by Allen White, and approved by all. Ken Cirillo noted that Jay Coburn, Executive Director of Community Development Partnership, should be considered for a future vacancy.

CEDS Implementation Update:

Leslie Richardson distributed a list of the top 12 Regional Priority Projects being considered for the new CEDS 5-Year Plan as determined through various workshops, surveys, and focus groups as part of the Public Participation Plan. Ms. Richardson requested that the Council assist her in shortening the list to 10 projects. Ms. Penn suggested that the Incubator/testing and training center feasibility study and the Regional conference and art center feasibility study should be removed. Past experience with feasibility studies have not produced a great return on the funds spent and the Arts project is a duplication of a recent effort. Council members agreed and the list was narrowed to 10 projects.

Other:

Ms. Penn reminded everyone of the Smarter Cape Economic Conference May 12<sup>th</sup> at the Wequassett Resort, Harwich, MA.

Ms. Penn stated that the EDC should update the County Commissioners in June. Mr. Cirillo requested possible dates to check his availability. Ms. McIntyre will check on meeting dates.

Ms. Penn reminded everyone that the next meeting will be June 13, 2014, 7:30 am, in the Innovation Room of the Open Cape Building. Ms. McIntyre will include directions with the next meeting packet. Ms. Penn stated that John Kilroy has taken a leave of absence through September as the new meeting time being considered does not fit his schedule.

Ms. Penn adjourned the meeting at 6:08 pm.