



Cape Cod Economic Development Council

3225 Main Street, PO Box 226, Barnstable, MA 02630

Minutes, April 3, 2014

Present:

Ken Cirillo, M. Pat Flynn, John Harris, Felicia Penn, Paul Rumul, Allen White, David Willard,

Absent:

John Kilroy, Brian Mannal, Rick Presbrey, Dan Wolf

Also Attending:

CCC Staff: Taree McIntyre

Felicia Penn called the meeting to order at 5:05 pm in the Cape Cod Commission conference room.

Board Minutes

Upon a motion by Allen White, second by David Willard, the minutes of the March 3, 2014 meeting were approved.

Council Chair's Report

Ms. Penn announced that Jay Coburn, guest speaker, was ill and unable to attend the meeting. Ms. McIntyre will extend the invitation for the May meeting. Ken Cirillo suggested having a guest speaker each month from a local economic development organization and then sponsoring a joint meeting with all of them later in the year. Members decided on Sandwich Economic Initiative Corporation to begin and Ms. McIntyre will invite Dick Johnson, President to attend the June meeting.

Due to the frequency of quorum issues at the monthly meeting, Ms. Penn stated that, beginning in June and continuing through September, the meetings will be changed to the second Friday of the month, 7:30 am, in the Open Cape building, Innovation Room.

Ms. Penn produced a file of CCEDC documents from 1998 detailing the restructuring of the organization. Ms. Penn suggested that the documents should be scanned and uploaded to the website as a history of the organization to which all agreed. Ms. Penn will handle the process over the next few months.

Finance Committee Update

Paul Rumul presented an updated C&I License Plate Revenue report for FY2014. The report details the fluctuating 2014 monthly earnings compared to FY2013 monthly earnings with an overall, slightly downward trend for the fiscal year due to the popularity of the Red Sox plate benefiting the Jimmy Fund. Mr. Rumul also discussed a new plate design featuring the Cape Cod Baseball League that will be available in the near future.*

*Mr. Rumul revised the statement regarding the Cape Cod Baseball League License Plate at the May 1, 2014 meeting.

Grant Committee Update

Taree McIntyre reported that only two *Letters of Intent* were submitted for the current grant round as most of the submissions are received within 24 hours of the deadline which is April 10. Ms. McIntyre stated that most of the telephone inquiries were from organizations interested in applying for funds although their projects did not conform to the criteria requirements listed on the *Call for Letters of Intent* notice. Other general questions related to the number of grants to be funded, the maximum fund limit for a single grant, the timeline for dispensing funds, available funding for multiple year grants, and the identity of the EDC members making the decisions. Ms. Penn reviewed the timeline for the complete grant round.

Nominating Committee Update

Mr. Rumul reported that the Nominating Committee met March 13, 2014 to review a list of potential candidates as suggested by CCEDC Members. Committee Members shared any known information on candidates including work experience, economic development experience, involvement with outside organizations, sub-region of Cape Cod to be represented, availability, etc. Mr. Rumul will contact the top five candidates to determine their interest and schedule interviews. The Committee will meet again on April 7th to select the candidates to recommend to the Council for filling the vacant seats.

Other

Ms. Penn stated that Cape Cod was chosen to host the 6th Annual International Oyster Symposium for 8 days in October, 2015. The event will begin in Provincetown, piggy-back with the Wellfleet Oyster Festival, and end at the Sea Crest Resort in Falmouth. The EDC will consider contributing as a sponsor from the contingency fund.

The Smarter Cape Economic Development Conference will be held May 12, 2014, 8:00 – 3:00, at the Wequassett Resort in Harwich. The agenda has been posted on the Smarter Cape website at www.smartercapecod.com.

Members briefly discussed the possibility of a third bridge being constructed to ease traffic congestion on and off Cape Cod.

The meeting was adjourned at 6:05 pm.