



Cape Cod Economic Development Council

Minutes, February 6, 2014

Present:

M. Pat Flynn, John Harris, Felicia Penn, Rick Presbrey, David Willard

Absent:

Ken Cirillo, John Kilroy, Brian Mannal, Paul Rumul, Allen White, Dan Wolf

Also Attending:

Leslie Richardson, Taree McIntyre, Michael Brillhart, Barnstable County Administrator

Felicia Penn called the meeting to order at 5:02 PM in the conference room of the Cape Cod Commission. The December minutes were not voted for lack of a quorum.

Council Chair's Report:

Michael Brillhart, County Administrator –

Ms. Penn turned the meeting over to County Commissioner, Pat Flynn, who in turn, introduced the new County Administrator, Michael Brillhart. Mr. Brillhart's background was characterized as a public administrative professional. Mr. Brillhart presented a mission statement for Barnstable County and an outline of activities and projects that he will undertake during his one year contract with Barnstable County (attached). Ms. Flynn stated that the list of projects consisted of 70% ideas from Mr. Brillhart and 30% from the Commissioners. When asked if his one year limitation was a drawback, Mr. Brillhart expressed that he will have to rely on established relationships to move the projects forward. Ms. Flynn stated that progress was tracked monthly for the first quarter of the contract but will now be tracked quarterly.

SmarterCape Partnership –

Ms. Penn stated that the SmarterCape Partnership is now meeting every two weeks rather than every week. The event previously known as the SmarterCape Summit will, this year, be the Smarter Economy Summit to be held May 12, 2014 at the Wequassett Resort, Harwich. More details will follow.

Announcements –

Ms. Penn shared that Ken Cirillo is planning to bring in each of the Cape EDICs for updates. He is also working on a format for a CCEDC annual report.

Grant Committee:

Ms. Penn presented a draft Request for Letters of Intent and a timeline by which she would like to proceed with a grant round of \$70,000 - \$80,000. Mr. Presbrey noted that he would like the whole Council to discuss and narrow down funding categories. He also requested that, after the Grant Committee weeds out the best of the requests, the whole Council should decide which projects to fund. Further discussion was tabled for lack of a quorum.

CEDS Implementation Update:

The CEDS vote revision on the Economic Development Work Plan for FY2015, the Cape Cod Regional Marketing Analysis Presentation, and EDD Designation Update were continued to the next meeting.

Other:

Discussion of the CCEDC Remote Participation Policy was tabled until the next meeting.

The meeting was adjourned at 6:05 pm.