



Cape Cod Economic Development Council

3225 Main Street, PO Box 226, Barnstable, MA 02630

Minutes, March 7, 2013

Present:

Ken Cirillo, M. Pat Flynn, John Kilroy, Felicia Penn, Rick Presbrey, Paul Rumul, Allen White, David Willard, Dan Wolf, Jay Zavala

Absent:

Alice Boyd, John Harris, Brian Mannal

Also Attending:

CCC Staff: Leslie Richardson, Taree McIntyre

Council Chair's Report:

Guest Speaker -

Steven Spitz, Vice President and Commercial Loan Officer, Cape Cod Five Bank, summarized the current state of the commercial real estate climate on Cape Cod and the surrounding area. Mr. Spitz spoke of large development projects in progress in Wareham which may have a negative effect on Cape Cod businesses. Mr. Spitz stated that the value of Cape Cod commercial real estate has not risen but sales are reportedly up and, while banks have money available for lending, the qualification criteria continues to be stringent.

Strategic Planning Session –

A summary of potential agenda items for the Strategic Planning Session, decided upon by David Willard, Felicia Penn, Paul Rumul, and Facilitator, Warren Rutherford, was distributed. Ms. Penn asked that Council members review and reply to her with any comments before the agenda is finalized. Mr. Willard reminded everyone that the Retreat is scheduled for the morning of April 17, 2013. Paul Rumul and Thirwood Place will provide a luncheon from 12:00 to 1:00 pm. Dan Wolf requested that the CCEDC's most and least successful projects be discussed as a starting point to aid in future planning. Ms. Penn agreed to have that information available for review. Mr. Rumul will provide a current Cape and Islands License Plate budget report to begin the Retreat.

SmarterCape Summit –

Felicia Penn and David Willard reminded Council members of the importance of continuing sponsorship for the SmarterCape Summit to promote smart growth on Cape Cod. Ms. Penn motioned to recommend to the County Commissioners that the CCEDC contribute \$2500.00 for a bronze sponsorship of the SmarterCape Summit, Paul Rumul seconded and all approved.

CEDS Implementation Update:

Public Participation Plan –

Leslie Richardson distributed a draft document outlining the public participation process leading up to the submission of the CEDS Annual Report to the Economic Development Administration. Ms. Richardson asked Council members to review and reply with comments. Ms. Richardson stated that the current 5 year CEDS plan will end June 30, 2014; the development of a new 5 year plan will be a priority during fiscal year 2014.

The Economic District Designation application was submitted to the Economic Development Administration on February 28, 2013 and Ms. Richardson hopes to have a reply by June. The Cape Cod Commission's wastewater and Strategic Information Office (SIO) projects are moving forward rapidly and Ms. Richardson expects to present progress to the Council within the next few months.

Data Center Update:

Market Analysis & Fiscal Impact Model Proposals –

Ms. Richardson stated that the proposals for the Market Analysis & Development of a Fiscal Impact Model RFP have been received and are being reviewed. The market analysis will represent some office space but mostly retail. The model will be for town use and the estimated time frame for the model to become a tool is 3-6 months.

SIO Data Inventory & Management Plan RFP –

Ms. Richardson reported that the project has been scoped for an SIO Data Inventory & Management Plan and an RFP will soon be posted on the Barnstable County procurement website. The end product will merge information for a regional database accessible by county and by town. An assessment will be done by the Collins Center to evaluate Barnstable County's IT system for the ability to manage the hardware and software.

Public Outreach:

Assembly of Delegates Presentation –

Ms. Richardson distributed a power point presentation that was given at the Assembly of Delegates meeting on February 27, 2013. The presentation is a summary of current economic development goals, tasks, and projects at the Cape Cod Commission.

Other:

Dan Wolf requested that Ms. Richardson provide summaries and budgets of projects financed by the CCEDC grants to the Cape Cod Commission and the downfall of not continuing that support. This information will be distributed at the April 4, 2013 meeting of the CCEDC for review before the Strategic Planning Session, April 17, 2013.

The meeting was adjourned at 6:05 PM.