

**MEETING MINUTES
BARNSTABLE COUNTY ECONOMIC DEVELOPMENT COUNCIL
ARIL 23, 2019**

A meeting of the Barnstable County Economic Development Council was held on April 23, 2019 at 9:00 a.m. in the Cape Cod Commission's main conference room, 3225 Main Street, Barnstable, MA.

Members:

Terri Ahern	Healthcare	Absent
David Augustinho	Workforce Development Board	Present
Lauren Barker	Young Professionals	Present
Rob Brennan	Housing Developer	Present
Duane Fotheringham	Marine Sciences	Present
Alisa Galazzi	Affordable Housing	Absent
Tammi Jacobsen	Higher Education	Present- arrived 9:10 a.m.
Peter Karlson	Information Technology/Entrepreneurship	Absent
Vacant	Construction	
Julie Wake	Arts and Culture	Present
Sheryl Walsh	Banking Sector	Absent

Non-voting Members:

Harold Mitchell	Cape Cod Commission Member/Appointed Official	Absent
Ron Beaty	Barnstable County Commissioner/Elected Official	Present
Su Moran (Chair)	Barnstable County Assembly of Delegates Member /Elected Official	Present

Others Present:

Kristy Senatori	Cape Cod Commission
Heather Harper	Cape Cod Commission
Leslie Richardson	Cape Cod Commission
Chloe Schaefer	Cape cod Commission

Su Moran, representative for the Barnstable County Assembly of Delegates and BCEDC Chair, opened the meeting at 9:05 a.m. welcoming everyone to the meeting. She tabled the first agenda item, approval of minutes since there was not a quorum present, but another member was expected. She moved onto chair and member reports.

Duane Fotheringham said Hydroid Inc., is doing well and continues to grow. He told the chair that he had to leave at 10:15.

David Augustinho told the Council he is retiring from the Workforce Development board. His final day is June 30, 2019. Terri Galvin will be the new executive director. The Workforce Investment Board is looking to establish a social media training program for arts organizations through a Workforce Training Fund Grant.

Ron Beaty said the Cape and Islands License Plate Fund is on the agenda for the April 24, 2019 Barnstable County Commissioners meeting.

Rob Brennan recently broke ground at 250 Main. He spoke of the importance for the region to promote the housing choice bill and changes to zoning bylaws to allow for a variety of housing options.

Julie Wake said the foundation is working with the Commission to update the regional arts and culture guide.

Tammi Jacobsen arrived at 9:10 a.m.

Su Moran informed members that the Falmouth EDIC plans to hire an executive director. The EDIC is working to revitalize a section of Main Street.

Tammi Jacobsen said Cape Cod Community College's construction trade training program launched in February. Students are finishing up the curriculum portion of the program and will begin internships soon.

Lauren Barker said CCYP held their fourth annual Shape the Cape Summit earlier in the month. It was a great success.

Ms. Moran introduced the next order of business, approval of minutes from the December 19, 2018 meeting. Ms. Wake made a motion to approve, seconded by Tammi Jacobsen, and approved unanimously.

The next agenda item was a presentation on the Draft CEDS 5-Year Update document and a review of the public outreach process planned for the public comment period. The presentation (attached) reviewed the plan chapter by chapter- planning structure, regional context, strategic direction, action plan, and evaluation strategy. Ms. Richardson said the next step is for the BCEDC to vote on the release of the document for public comment. During this period, members of the BCEDC can review the document and either send written comments or schedule a time to talk to staff regarding comments and suggestions.

Mr. Beaty asked if projects receiving license plate grant funds need to meet the goals of the CEDS to receive funds. Ms. Richardson said this has been the case in the past because the BCEDC has adopted a framework for the license plate grant process that complements the CEDS. License plate grants can help fund projects that are included in the document or are part of regional initiatives.

Mr. Fotheringham said he would like to more time to review the document before he voted to release it for public comment.

There was a discussion amongst members on voting to release the document prior to their full review. Ms. Moran asked what the next steps would be if the document was released for public comment.

Ms. Richardson said the document would be open for public comment for 30 days, edits based on feedback would be incorporated into the document. The revised document would be brought back to the BCEDC for a final vote in June. The CEDS would then go to the full Commission to be adopted. She said the document must be submitted to US EDA on June 30, 2019. Kristy Senatori, executive director of the Cape Cod Commission, said the schedule as is allows for a week between public comment ending and the BCEDC June meeting. Heather Harper, chief of staff at the Cape Cod Commission, suggested the Council could meet during the public comment period to provide staff with feedback. Overall, members did not feel another meeting was needed.

Ms. Barker made a motion to release the draft for public comment, seconded by Ms. Jacobsen, the motion passed with Ms. Wake and Mr. Fotheringham abstaining.

Ms. Moran introduced the next agenda item, the discussion, nomination and potential vote to recommend the Barnstable County Commissioners appoint three members and two alternates to serve on the Grant Subcommittee. Ms. Richardson said the Subcommittee will make recommendations on grant applications that utilize funds raised by the Cape Cod and Islands License plate fees.

Ms. Harper said Sheryl Walsh and Peter Karlson expressed their willingness to be a member of the subcommittee. Mr. Brennan said he would like to participate. Ms. Jacobsen and Mr. Fotheringham volunteered to serve as alternates. Mr. Augustinho made a motion to recommend Ms. Walsh, Mr. Brennan and Mr. Karlson as members of and Ms. Jacobsen and Mr. Fotheringham as alternates to the BCEDC Grants/Contract Subcommittee, seconded by Mr. Brennan and unanimously approved.

The next order of business was a discussion and possible vote on a nomination proposes for Council members. Ms. Harper presented a draft procedure for filling vacancies on the Council (attached). Mr. Fotheringham made a motion to recommend approval of the draft procedure by the Barnstable County Commissioners, second by Ms. Wake and unanimously approved.

Ms. Moran reminded members of the next BCEDC meeting, June 6. She said a quorum would be necessary to approve the final CEDS Update.

Ms. Wake made a motion to adjourn the meeting, seconded by Mr. Barker and unanimously approved. The meeting ended at 10:03 a.m.

MATERIALS USED/PRESENTED AT THE APRIL 23, 2019 BCEDC MEETING:

- April 23, 2019 BCEDC agenda
- Draft BCEDC minutes from the December 12, 2018 meeting
- DRAFT Nominating Process